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RECORD OF PROCEEDINGS

OF THE

BOARD OF TRUSTEES

OF THE

OHIO STATE UNIVERSITY

COLUMBUS

OHIO STATE  
UNIVERSITY

July 1, 1917, to June 30, 1918

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# Proceedings of the Board of Trustees The Ohio State University

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DAYTON, OHIO

JULY 3, 1917.

The Board of Trustees met at Dayton, Ohio, as per call of the Chairman.

Present: Benj. F. McCann, Chairman; O. E. Bradfute, Guy W. Mallon, John F. Cunningham, John Kaiser and C. F. Kettering.

Governor James M. Cox and Treasurer Julius F. Stone were also present.

\* \* \* \* \*

The President made a statement to the Board as to the work of the aviation school, and of its need for additional space.

Whereupon the following resolution was unanimously adopted:

*Whereas*, an emergency has arisen at the University in caring for the aviation school which requires the immediate erection of

1st—A building for instruction in aeronautics, including machine gun range, and

2nd—A barracks and latrine of sufficient size to accommodate at least 200 aviators and their officers,

3rd—An addition to the dining room space and an addition to the refrigeration and storage room of Ohio Union;

*Now, Therefore*, the President and Secretary are hereby directed to have the necessary plans and estimates prepared forthwith covering the above needs, and to present the same to the Governor of Ohio, with the request that authority be granted by the Emergency Board for the immediate erection of said buildings and additions.

\* \* \* \* \*

The President reported that Messrs. Kettering, Deeds, Orville Wright and Rinehart visited the grounds surrounding the University property with a view to finding a field suitable as a landing and practice field for the aviation school, and that in their judgment the lands

lying between King Avenue and the trunk sewer, and from the river east to the high land, in all about eighty acres, was the best found, and in fact would make an ideal field for the purpose.

Forty acres of this tract already belongs to the State, the balance is held as follows:

25.19 acres by Elizabeth King Farrington  
8.63 acres by William Neil King  
7.66 acres by C. M. Ludman

The President reported further, it was the judgment of the gentlemen above mentioned, that the State should purchase the above three tracts of land at once, either by regular purchase or by condemnation proceedings.

Upon motion, the President and Secretary were ordered to lay the matter before the Governor of Ohio, with the request that such purchase be made by the State if at all possible.

\* \* \* \* \*

The President reported that, acting under the direction of the Trustees, bids were asked for coal from thirty-nine operators and dealers, and only one proposal was received, which was from the Victoria Coal Company, offering coal at \$5.60 per ton delivered, which is \$4.15 per ton in excess of the price paid last year.

As this price would make the aggregate cost of coal for the year at least \$79,000.00, and the appropriation for coal is \$35,000.00, the Budget Commissioner was asked for advice.

The President reported further, that the Budget Commissioner had advised the University not to make a contract at the present time, but to buy coal as needed upon the open market, until such time as the coal market adjusts itself.

Upon motion, the bid of the Victoria Coal Company was rejected, and the Secretary was directed to purchase coal on the open market for such time as suggested by the Budget Commissioner.

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The President was granted full power to arrange with members of the instructional force for leaves of absence for those entering the government service. The President was also authorized to make any adjustments of salaries as may be necessary or desirable in individual cases.

\* \* \* \* \*

The President reported to the Board of Trustees that under the operation of Senate Bill No. 212, effective July 1, 1917, the University is required to furnish monthly estimates of expenditures to the Governor for approval, before any liabilities may be incurred against existing appropriations.



In order to better carry out the provisions of the law above referred to, the President recommended that the appropriations made by the legislature for the University, including Agricultural Extension, for expense and equipment, be held together, and not distributed to the departments at the beginning of the year as heretofore.

He recommended further, that the President be authorized to appoint a committee on appropriations, to meet monthly, to consider requests from departments for expenditures, and that this committee be granted full power to authorize or decline requisitions so presented.

Upon motion, the above recommendations were approved, and the President was directed to appoint such a committee on appropriations, which committee shall have full power over all expenditures, including labor, except for fixed salaries, and such other specific appropriations as may be made from time to time by the Board of Trustees.

Said committee shall prepare such rules and regulations as may be necessary to carry out the provisions of the law and the work of the committee.

\* \* \* \* \*

Captain Cope presented the following applications for deeds, and, on motion, the Chairman of the Board was directed to execute the same:

Application No. 1681-1291 of C. E. Reed for 142½ acres of land in Survey No. 572, in Clermont County.

Application No. 1682-1292 of Edwin S. Thorburn and Walter B. Crossett for 95 acres of land in Survey No. 706, in Clermont County.

Application No. 1683-1293 of Granville Walters for 65¾ acres of land in Survey No. 4153, in Ross County.

Application No. 1684-1294 of George A. Polley for 35 acres of land in Survey No. 12630-3, in Ross County.

Application No. 1685-1295 of Jessie F. Walters for 25¼ acres of land in Survey No. 12630-3, in Ross County.

Application No. 1686-1296 of John Bowman for 43 acres of land in Survey No. 9477-16065, in Ross County.

Application No. 1687-1297 of Amanda Hurley for 30 acres of land in Survey No. 12343, in Hardin County.

Application No. 1688-1298 of Frank Hurley for 20 acres of land in Survey No. 12343, in Hardin County.

Application No. 1689-1299 of William J. Dempster for 135¼ acres of land in Survey No. 15466, in Pike County.

Application No. 1690-1300 of Ellen V. Slagle for 50 acres of land in Survey No. 15466, in Pike County.

Application No. 1691-1301 of Harry Knisley and Carry Knisley for 220.39 acres of land, in Survey No. 4064, in Ross County.

Application No. 1692-1302 of Joseph P. Bland for 18 acres of land in Survey Nos. 14594-16147, in Ross County.

Application No. 1693-1303 of Daniel Clotts for 280 acres of land in survey Nos. 15834-15878, in Scioto County.

\* \* \* \* \*

The Board now recessed to visit the plant of the Delco Company and the aviation field.

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JULY 4, 1917.

The Board came together at the home of Judge McCann, same members present as at yesterday's meeting.

\* \* \* \* \*

The President reported on the purchase of the Hess tract of land as follows:

The option price on said tract is \$61,000.00; the appropriation by the State is \$55,000.00; the owners have agreed to reduce their option price to \$57,500.00; the abstract of title and deed are now in the hands of the Attorney General for approval.

Upon motion, the Secretary was directed to pay to the owners of said tract of land, the sum of \$57,500.00 in full payment therefor, provided the Attorney General approves the abstract and deed.

It was ordered that \$55,000.00 of this amount be paid from the State appropriation and \$2,500.00 from the endowment fund income.

\* \* \* \* \*

The President reported that the option price on the Kautz tract of land was \$25,500.00, instead of \$25,000.00 as reported at the April meeting; that the abstract of title and deed are now in the hands of the Attorney General for examination and approval.

Upon motion, the Secretary was directed to pay to the owners of the Kautz tract of land the sum of \$25,500.00 from the endowment fund income, in full payment therefor, provided the Attorney General approves the abstract and deed to said land.

In case the purchase is made, it was agreed to permit the present owners to occupy the buildings and land until January 1, 1918, and also to remove such crops as are now growing.

\* \* \* \* \*

The President announced a gift of \$300.00 from the American Association for International Conciliation, to pay for a series of lectures to be delivered to the Summer Session students by Professor F. J. Klingberg of the University of Southern California.

Upon motion, said gift was accepted, and the Secretary was directed to expend the money as specified.

\* \* \* \* \*

The President presented the following items for consideration and action.

1. Upon the recommendation of the President, the following resignations were accepted and the salary balances cancelled as indicated:

Miss Katharine H. Duncan, Executive Clerk, effective July 31, 1917.

Miss Ethel Schramm, Stenographer, Agricultural Extension Service, effective June 30, 1917.

Howard Goff, Herdsman, Department of Animal Husbandry, effective June 4, 1917. The balance of \$37.50 remaining in the appropriation for this salary was cancelled.

Carl Snyder, Laborer, Stores and Receiving Department, effective June 13, 1917. The balance of \$28.85 in this appropriation was cancelled.

J. S. Van Norman, Janitor, effective June 4, 1917. The balance of \$48.65 in this appropriation was cancelled.

Frank Richi, Laborer, Division of Operation and Maintenance, effective June 30, 1917.

H. W. Brewer, Storekeeper, Laboratory Supply Store, effective June 30, 1917.

Errett A. Davis, Second Assistant, Laboratory Supply Store, effective June 30, 1917.

2. Upon the recommendation of the President, the following appointments were made, and the amounts necessary to cover the salaries were appropriated:

Edward D. Davy and Charles E. Pake were appointed Pharmacists at the Park Street Dispensary, at a salary of \$20.00 per month each, for three months, effective June 11, 1917, and \$120.00 was appropriated to meet these salaries.

Miss Katherine E. Conard was appointed Stenographer, at a salary of \$60.00 per month, effective June 4, 1917, and \$55.38 was appropriated to cover the salary for the month of June.

Miss Isabel McClure was appointed Stenographer in the Agricultural Extension Service, at a salary of \$50.00 per month, effective June 2, 1917.

Miss Agnes R. Jordan was appointed Stenographer in the Agricultural Extension Service, at a salary of \$50.00 per month, effective June 11, 1917.

Miss Margaret M. Hohmann was appointed Stenographer in the Dairy Department, at a salary of \$50.00 per month, effective June 18, 1917, and \$23.08 was appropriated to cover the salary for the month of June.

Irvin Harrison was appointed Laborer, Division of Operation and Maintenance, at a salary of \$65.00 per month, effective June 1, 1917, and \$65.00 was appropriated to cover the salary for the month of June.

O. G. Long was appointed Laborer, Division of Operation and Maintenance, at a salary of \$57.50 per month, effective June 17, 1917, and \$26.80 was appropriated for this salary for the month of June.

Cecil Bayes was appointed Laborer, Department of Animal Husbandry, at a salary of \$60.00 per month, effective June 4, 1917, and \$54.00 was appropriated to cover this salary for the month of June.

3. In accordance with the recommendation of the Robinson Fellowship Committee, the President recommended that the Robinson Fellowship be awarded to Professor W. B. Stelzner, of Fayetteville, Arkansas, for the academic year 1917-1918, which recommendation was approved.

4. The President reported the following readjustment in the budget for the Summer Session of 1917, and the same was approved:

Owing to the resignation of Dr. A. R. Chandler, Department of Philosophy, his work in the Summer Session has been withdrawn.

H. E. Bice was appointed substitute in the Department of Economics and Sociology for the vacancy caused by the resignation of Dr. C. E. Persons, at a salary of \$150.00.

The appropriation of \$100.00 for an assistant in the Department of Journalism to be equally divided between Miss Frances J. Barker and M. V. Brown for their services.

5. Upon the recommendation of the President, an appropriation of \$250.00 was made to the College of Arts, Philosophy and Science for clerk hire for the months of July and August, the same as was done last year.

6. The President reported that upon his recommendation, the Purchasing Department had purchased a used 1917 Buick roadster for the sum of \$700.00 payable from the endowment fund income, and recommended that the above action be approved, and on motion this action was approved.

7. On August 13, 1915, the following rule was adopted by the Board of Trustees:

The tuition fees in the Colleges of Medicine and of Dentistry were fixed at \$50.00 per semester, or \$100.00 per annum, with a laboratory deposit of \$25.00 per semester, no part of which shall be returnable.

Under the action of the above rule there has accumulated in the stores an unused balance in deposits sufficient to carry the student supplies for the next fiscal year. As the deposit fund is supposed to be self-maintaining only, therefore it is recommended that the deposit fee in the College of Medicine and the College of Dentistry be abolished for the year ending June 30, 1918, and that the fees in the above named colleges be made \$150.00 per year for the same period.

On motion, the recommendation as outlined above was approved.

\* \* \* \* \*

The President presented the annual budget for the year ending June 30, 1918, as follows, and, on motion, the same was adopted as presented with the following amendment:

Judge McCann presented the following resolution which was unanimously adopted:

*"Whereas, Dr. William Oxley Thompson has served The Ohio State University as its President for the past seventeen years with rare tact and wisdom and with marked devotion and efficiency, and*

*"Whereas, during this period his salary has been much less than that received by presidents of other state universities of equal prominence,*

*"Therefore, it is Resolved that as a deserved recognition of efficient service rendered and to be rendered and a fitting reward for his loyalty and unselfish devotion to the welfare of the University in particular, and the cause of education in general, the salary of Dr. Thompson as President of The Ohio State University is hereby fixed for the ensuing year by this Board of Trustees at ten thousand dollars."*

## FINANCIAL BUDGET 1917-1918

### Departments

#### COLLEGE OF AGRICULTURE

Alfred Vivian	Dean of the College of Agriculture.....	\$ 4,000.00
V. C. Smith	Assistant to the Dean.....	1,800.00
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		\$ 5,800.00

#### AGRICULTURAL CHEMISTRY AND SOILS

Alfred Vivian	Professor and Head of the Department.....	\$
John F. Lyman	Professor of Agricultural Chemistry.....	2,750.00
Firman E. Bear	Professor of Soils .....	2,750.00
Thomas G. Phillips	Assistant Professor of Agricultural Chemistry..	1,500.00
	(On leave 1917-1918)	
George M. McClure	Instructor in Agricultural Chemistry.....	1,400.00
F. J. Salter	Instructor in Agricultural Chemistry.....	1,200.00
J. L. Hutchison	Instructor in Agricultural Chemistry.....	1,200.00
Guy A. Conrey	Instructor in Soils.....	1,000.00
Earl Barnes	Assistant in Agricultural Chemistry and Soils..	600.00
Charles Thrash	Assistant in Agricultural Chemistry and Soils..	600.00
J. J. Riggie	Graduate Assistant in Agricultural Chemistry and Soils.....	300.00
A. A. Olson	Graduate Assistant in Agricultural Chemistry and Soils.....	300.00
George Valley	Graduate Assistant in Agricultural Chemistry and Soils.....	300.00
Julia Smith	Graduate Assistant in Agricultural Chemistry....	300.00
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		\$ 14,200.00

### AGRICULTURAL EDUCATION

Alfred Vivian	Acting Head of the Department.....	\$	
W. F. Stewart	Assistant Professor of Agricultural Education..		2,250.00
		\$	2,250.00

### AGRICULTURAL ENGINEERING

H. C. Ramsower	Professor of Agricultural Engineering.....	\$	2,750.00
F. W. Ives	Asst. Professor of Agricultural Engineering....		2,000.00
G. W. McCuen	Instructor in Agricultural Engineering.....		1,500.00
P. B. Potter	Instructor in Agricultural Engineering.....		1,200.00
J. T. Miller	Mechanic (12 months).....		900.00
		\$	8,350.00

### ANIMAL HUSBANDRY

C. S. Plumb	Professor of Animal Husbandry.....	\$	3,500.00
D. J. Kays	Professor of Animal Husbandry.....		2,500.00
F. S. Jacoby	Asst. Professor of Poultry Husbandry.....		2,300.00
J. S. Coffey	Asst. Professor of Animal Husbandry.....		2,100.00
S. M. Salisbury	Asst. Professor of Animal Husbandry.....		1,800.00
Tom Stone	Instructor in Animal Husbandry.....		1,400.00
C. T. Conklin	Instructor in Animal Husbandry.....		1,200.00
R. H. Sturgeon	Student Assistant.....		250.00
D. M. Fyffe	Superintendent of Livestock (12 months).....		1,400.00
Ben S. Snode	Assistant Herdsman (12 months).....		1,080.00
Thomas Dickey	Poultryman (12 months).....		900.00
Robert Watson	Groom (12 months).....		780.00
George Taylor	Herdsman (12 months).....		780.00
William Franklin	Shepherd (12 months).....		780.00
Cecil Bayes	Swineherd (12 months).....		720.00
Dan Swisher	Teamster (12 months).....		660.00
L. H. Myer	General Laborer (12 months).....		660.00
V. G. Lindamood	Pavilion Groom (12 months).....		660.00
S. J. Green	Assistant Herdsman (12 months).....		660.00
Charles Carter	Assistant Herdsman (12 months).....		660.00
		\$	24,790.00

### BOTANY

J. H. Schaffner	Professor and Head of Department (on leave)..	\$	2,500.00
E. N. Transeau	Professor and Acting Head of Department....		2,750.00
Robert F. Griggs	Asst. Professor of Botany.....		2,000.00
W. G. Stover	Asst. Professor of Botany.....		1,800.00
Freda Detmers	Asst. Professor of Botany.....		1,500.00
Paul B. Sears	Instructor in Botany.....		1,400.00
John S. Crabb	Assistant .....		900.00
Jasper Sayre	Graduate Assistant.....		300.00
E. L. Stover	Graduate Assistant.....		300.00
	Graduate Assistant.....		300.00
	Student Assistant.....		150.00
	Student Assistant.....		150.00
	Student Assistant.....		150.00
		\$	14,200.00

### DAIRYING

Oscar Erf	Professor of Dairying.....	\$ 3,000.00
O. C. Cunningham	Asst. Professor of Dairying.....	2,000.00
R. B. Stoltz	Asst. Professor of Dairying.....	1,800.00
Floyd DeLashmutt	Instructor in Butter Making.....	1,100.00
	Assistant in Cheese Making.....	1,000.00
A. L. Bates	Driver .....	600.00
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		\$ 9,500.00

### FARM CROPS

Jay B. Park	Professor of Farm Crops.....	\$ 2,500.00
	Asst. Professor of Farm Crops.....	1,800.00
Lloyd E. Thatcher	Instructor in Farm Crops.....	1,200.00
	Instructor in Farm Crops.....	1,200.00
George L. Schuster	Assistant in Farm Crops.....	600.00
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		\$ 7,300.00

### FARM OPERATIONS

A. E. Smith	Farm Foreman.....	\$ 1,500.00
Leroy Wilson	Caretaker—Horse Barn.....	720.00
Charles Pugh	Head Teamster.....	720.00
John Rhone	Teamster .....	720.00
M. Peck	Teamster .....	720.00
J. S. Long	Teamster .....	720.00
William Jacobs	Teamster .....	720.00
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		\$ 5,820.00

### HOME ECONOMICS

Edna N. White	Professor of Home Economics.....	\$ 2,000.00
Anna R. Van Meter	Professor of Home Economics.....	2,500.00
Maude C. Hathaway	Asst. Professor of Home Economics.....	1,600.00
Maude G. Adams	Supervisor of Practice Teaching.....	1,600.00
Grace Linder	Instructor in Home Economics.....	1,500.00
Grace G. Walker	Instructor in Home Economics.....	1,400.00
Marian Tucker	Instructor in Home Economics.....	1,400.00
Lila Skinner	Instructor in Home Economics.....	1,400.00
	Instructor in Home Economics.....	1,800.00
	Instructor in Home Economics.....	1,200.00
	Assistant in Home Economics.....	800.00
	Assistant in Home Economics.....	800.00
	Assistant in Home Economics.....	750.00
	Assistant in Home Economics.....	750.00
	Short Course Instructor.....	300.00
Cora Elliott	Maid .....	540.00
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		\$ 20,340.00

### HORTICULTURE

W. Paddock	Professor of Horticulture.....	\$ 3,250.00
L. M. Montgomery	Professor of Horticulture.....	2,300.00
V. H. Davis	Professor of Horticulture.....	2,000.00

P. H. Elwood	Asst. Professor of Horticulture.....	2,000.00
A. C. Hottes	Asst. Professor of Horticulture.....	1,800.00
Norman W. Scherer	Asst. Professor of Forestry.....	1,800.00
W. H. Mosier	Instructor in Horticulture.....	1,200.00
Paul E. Embler	Assistant in Horticulture.....	960.00
B. D. Drain	Assistant in Horticulture.....	600.00
A. D. Taylor	Non-resident Professor of Landscape Architecture	500.00
	Graduate Assistant .....	300.00
	Graduate Assistant .....	300.00
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		\$ 17,010.00

#### LAKE LABORATORY

F. H. Kreckler	Acting Director.....	\$ 300.00
S. R. Williams	Inv. Zoology.....	200.00
Charles Otis	Ecology.....	200.00
M. E. Stickney	Syst. Botany.....	200.00
P. S. Welch	Entomology.....	200.00
	Additional Instructor or Lectures.....	50.00
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		\$ 1,150.00

#### RURAL ECONOMICS

John I. Falconer	Asst. Professor and Acting Head of Department	\$ 2,200.00
T. D. Phillips	Asst. Professor of Rural Economics.....	1,900.00
H. E. Erdman	Asst. Professor of Rural Economics.....	1,800.00
L. O. Lantis	Instructor in Rural Economics (half time)....	900.00
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		\$ 6,800.00

#### WINTER COURSE

Special Instruction.....	\$ 2,150.00
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	\$ 2,150.00

#### ZOOLOGY AND ENTOMOLOGY

Raymond C. Osburn	Professor and Head of Department.....	\$ 3,250.00
Herbert Osborn	Research Professor of Zoology and Entomology	3,500.00
James S. Hine	Assoc. Professor of Zoology and Entomology and Curator of Museum.....	1,800.00
W. M. Barrows	Asst. Professor of Zoology and Entomology...	2,000.00
C. L. Metcalf	Asst. Professor of Zoology and Entomology...	1,800.00
F. H. Kreckler	Asst. Professor of Zoology and Entomology...	1,800.00
W. J. Kostir	Instructor in Zoology and Entomology.....	1,500.00
	Instructor in Zoology and Entomology.....	1,200.00
D. M. DeLong	Instructor in Zoology and Entomology.....	1,200.00
C. A. Weigel	Graduate Assistant .....	300.00
R. K. Fletcher	Graduate Assistant .....	300.00
H. H. Stage	Graduate Assistant .....	300.00
Mabel Stehle	Graduate Assistant .....	300.00
Dorothy M. Evans	Graduate Assistant .....	300.00
John R. Eyer	Graduate Assistant .....	300.00
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		\$ 19,850.00



## SUMMARY BUDGET—COLLEGE OF AGRICULTURE

College of Agriculture—Administration.....	\$ 5,800.00
Agricultural Chemistry and Soils.....	14,200.00
Agricultural Education .....	2,250.00
Agricultural Engineering.....	8,350.00
Animal Husbandry.....	24,790.00
Botany .....	14,200.00
Dairying .....	9,500.00
Farm Crops.....	7,300.00
Farm Operation.....	5,820.00
Home Economics.....	20,340.00
Horticulture .....	17,010.00
Lake Laboratory.....	1,150.00
Rural Economics.....	6,800.00
Winter Course.....	2,150.00
Zoology and Entomology.....	19,850.00
<b>Total.....</b>	<b>\$159,510.00</b>

## COLLEGE OF ARTS, PHILOSOPHY AND SCIENCE

Joseph V. Denney	Dean of the College of Arts, Philosophy and Science .....	\$ 4,000.00
		<b>\$ 4,000.00</b>

### AMERICAN HISTORY

George W. Knight	Professor and Head of Department.....	\$ *
Homer C. Hockett	Professor of American History.....	2,500.00
A. M. Schlesinger	Asst. Professor of American History.....	2,250.00
George A. Wood	Instructor in American History.....	1,500.00
Carl Wittke	Instructor in American History.....	1,200.00
Bertha E. Jacobs	Graduate Assistant .....	300.00
Forest L. Riffey	Graduate Assistant .....	300.00
		<b>\$ 8,050.00</b>

### ENGLISH

J. V. Denney	Professor and Head of the Department.....	\$ †
J. R. Taylor	Professor of English.....	2,750.00
G. W. McKnight	Professor of English.....	2,750.00
W. L. Graves	Professor of English.....	2,500.00
V. A. Ketcham	Professor of English.....	2,500.00
L. A. Cooper	Asst. Professor of English.....	2,250.00
E. L. Beck	Asst. Professor of English.....	2,250.00
C. E. Andrews	Asst. Professor of English.....	2,000.00
Milton Percival	Asst. Professor of English.....	2,000.00
J. F. Craig	Instructor in English.....	1,200.00
C. G. Dishong	Instructor in English.....	1,200.00
E. W. Wiley	Instructor in English.....	1,200.00
C. F. Lindsley	Instructor in English.....	1,000.00
Louis Foley	Instructor in English.....	1,000.00

\*Receives salary as Dean of the College of Education.

†Salary paid as Dean of the College of Arts, Philosophy and Science.

Gertrude L. Robinson	Instructor in English.....	750.00
Marjorie McCutcheon	Assistant in English.....	750.00
O. W. Hankins	Assistant in English.....	500.00
Edith Sniffen	Assistant in English.....	500.00
Verona Dollinger	Assistant in English.....	500.00
Walter F. Sheets	Assistant in English.....	500.00
W. F. Gysan	Assistant in English.....	500.00
Mac Bethel	Assistant in English.....	500.00
Dorothea Knoblach	Assistant in English.....	300.00
Emma Scott	Assistant in English.....	300.00

\$ 29,700.00

#### EUROPEAN HISTORY

W. H. Siebert	Professor and Head of Department.....	\$ 3,500.00
Edgar H. McNeal	Professor of European History.....	2,500.00
Clarence Perkins	Professor of European History.....	2,000.00
Wilmer C. Harris	Asst. Professor of European History.....	1,800.00
John R. Knipfing	Instructor in European History.....	1,200.00
Louise Abbott	Graduate Assistant .....	300.00

\$ 11,300.00

#### GEOLOGY

J. A. Bownocker	Professor of Inorganic Geology and Head of the Department of Geology.....	\$ 2,750.00
J. E. Carman	Professor of Geology and Curator of Museum..	2,750.00
T. M. Hills	Asst. Professor of Geology.....	2,250.00
W. A. Verwiebe	Instructor in Geology.....	1,500.00
Arthur Bevan	Instructor in Geology.....	1,400.00
K. C. Cottingham	Instructor in Geology.....	1,000.00
S. E. Mix	Graduate Assistant .....	300.00
	Assistant in Museum .....	300.00

\$ 12,250.00

#### GERMAN

M. B. Evans	Professor and Head of Department.....	\$ 3,500.00
B. A. Eisenlohr	Professor of German.....	2,000.00
L. Lewisohn	Asst. Professor of German.....	2,250.00
H. C. Keidel	Asst. Professor of German.....	1,800.00
May Thomas	Asst. Professor of German.....	1,500.00
Sarah T. Barrows	Asst. Professor of German.....	1,500.00
R. O. Busey	Asst. Professor of German.....	1,500.00
T. F. Kotz	Instructor in German.....	1,300.00
H. W. Reese	Instructor in German.....	1,300.00
L. Z. Lerando	Assistant in German.....	500.00
M. R. Lugibihl	Graduate Assistant .....	300.00

\$ 17,450.00

#### GREEK

G. M. Bolling	Professor and Head of Department.....	\$ 3,500.00
Erwin A. Esper	Graduate Assistant .....	500.00

\$ 4,000.00

## LATIN

S. C. Derby	Professor and Head of Department.....	\$ 2,750.00
A. W. Hodgman	Professor of Latin.....	2,500.00
W. S. Elden	Professor of Latin.....	2,500.00
Carrie E. Wolfe	Assistant in Latin.....	850.00
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		\$ 8,600.00

## PHILOSOPHY

J. A. Leighton	Professor and Head of Department.....	\$ 3,500.00
A. E. Davies	Professor of Philosophy (on leave).....	2,250.00
A. R. Chandler	Assistant Professor of Philosophy (on leave)...	'
R. D. Williams	Instructor in Philosophy.....	1,200.00
	Instructor in Philosophy.....	1,200.00
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		\$ 8,150.00

## POLITICAL SCIENCE

H. R. Spencer	Professor and Head of Department.....	\$ 2,750.00
F. W. Coker	Professor of Political Science (on leave).....	
E. A. Cottrell	Professor of Political Science.....	2,500.00
Waldo Shoemaker	Graduate Assistant .....	300.00
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		\$ 5,550.00

## ROMANCE LANGUAGES

B. L. Bowen	Professor and Head of Department.....	\$ 3,500.00
C. A. Bruce	Professor of Romance Languages.....	2,500.00
E. S. Ingraham	Professor of Romance Languages.....	2,250.00
T. E. Hamilton	Asst. Professor of Romance Languages.....	1,800.00
G. S. Chapin	Asst. Professor of Romance Languages.....	1,800.00
S. C. Guigou	Instructor in Romance Languages.....	1,500.00
Leopold Cardon	Instructor in Romance Languages.....	1,400.00
E. P. Metour	Instructor in Romance Languages.....	1,200.00
R. C. Williams	Instructor in Romance Languages.....	1,200.00
	Instructor in Romance Languages.....	1,200.00
H. H. Druhot	Graduate Assistant .....	300.00
Mary M. Miller	Graduate Assistant .....	300.00
Emma C. Stubner	Graduate Assistant .....	300.00
F. G. Haskins	Graduate Assistant .....	300.00
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		\$ 19,550.00

## SUMMARY BUDGET—COLLEGE OF ARTS, PHILOSOPHY AND SCIENCE

College of Arts, Philosophy and Science—Administration.....	\$ 4,000.00
American History.....	8,050.00
English .....	29,700.00
European History.....	11,300.00
Geology .....	12,250.00
German .....	17,450.00
Greek .....	4,000.00
Latin .....	8,600.00
Philosophy .....	8,150.00
Political Science.....	5,550.00
Romance Languages.....	19,550.00
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Total.....	\$128,600.00

## COLLEGE OF COMMERCE AND JOURNALISM

J. E. Hagerty	Dean of the College of Commerce and Journalism .....	\$ 4,000.00
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		\$ 4,000.00

### ECONOMICS AND SOCIOLOGY

J. E. Hagerty	Professor and Head of Department.....	\$ 3,500.00
M. B. Hammond	Professor of Economics and Sociology.....	3,000.00
O. C. Lockhart	Professor of Economics and Sociology.....	3,000.00
Clyde O. Ruggles	Professor of Economics and Sociology.....	2,750.00
C. C. Huntington	Professor of Economics and Sociology.....	2,250.00
C. C. North	Asst. Professor of Economics and Sociology....	2,200.00
Carl E. Parry	Asst. Professor of Economics and Sociology....	2,150.00
	Professor of Business Organization.....	2,000.00
Henry F. Walradt	Asst. Professor of Economics and Sociology....	1,600.00
Mary Louise Mark	Instructor in Economics and Sociology.....	1,400.00
R. D. McKenzie	Instructor in Economics and Sociology.....	1,300.00
H. B. Drury	Instructor in Economics and Sociology.....	1,200.00
	Instructor in Economics and Sociology.....	1,200.00
	Instructor in Economics and Sociology.....	1,100.00
H. E. Bice	Instructor in Economics and Sociology.....	1,000.00
George Gephart	Instructor in Economics and Sociology.....	1,000.00
	Instructor in Economics and Sociology.....	700.00
Herman C. Miller	Assistant in Economics and Sociology.....	450.00
Harry E. Sheppard	Assistant in Economics and Sociology.....	225.00
S. J. Coon	Assistant in Economics and Sociology.....	450.00
Agnes Drury	Assistant in Economics and Sociology.....	
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		\$ 33,475.00

### JOURNALISM

Joseph S. Myers	Professor and Head of Department.....	\$ 4,000.00
	Asst. Professor of Journalism.....	1,800.00
C. M. Baker	Instructor in Agricultural Writing.....	1,200.00
Paul C. Carty	Instructor in Journalism (12 months).....	2,000.00
M. H. Hallett	Instructor in Journalism (12 months).....	1,560.00
Albert P. Taylor	Instructor in Journalism (12 months).....	1,202.00
	Editor of "The Lantern".....	500.00
	Business Manager of "The Lantern".....	500.00
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		\$ 12,762.00

### SUMMARY BUDGET—COLLEGE OF COMMERCE AND JOURNALISM

College of Commerce and Journalism—Administration.....	\$ 4,000.00
Economics and Sociology.....	33,475.00
Journalism .....	12,762.00
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Total.....	\$ 50,237.00

### COLLEGE OF DENTISTRY

H. M. Semans	Dean of the College of Dentistry and Professor of Operative Dentistry and Head of Department .....	\$ 4,000.00
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Harvey V. Cottrell	Professor of Prosthetic Dentistry.....	1,800.00
W. C. Graham	Asst. Professor of Dental Medicine.....	700.00
Roland B. Wiltberger	Asst. Professor of Crown, Bridge and Porcelain.	800.00
Clyde H. Hebble	Asst. Professor of Operative Dentistry.....	1,300.00
H. S. Shumway	Instructor in Prosthetic Laboratory.....	900.00
C. W. Strosnider	Asst. Superintendent of Clinics and Instructor in Dental Anatomy .....	1,000.00
Ollie O. Mobberly	Superintendent of Laboratories and Summer Clinic .....	1,800.00
Dick P. Snyder	Instructor in Exodontia.....	800.00
Edwin Martindale	Instructor in Anesthesia.....	400.00
Frank C. Starr	Instructor in Crown, Bridge and Metallurgy....	600.00
I. A. Bottenhorn	Instructor in Dental Pathology.....	600.00
Earl G. Jones	Assistant in Orthodontia.....	400.00
Louis E. Reif	Instructor in Operative Clinic.....	500.00
	Student Assistant in Prosthetic Laboratory....	100.00
Total.....		\$ 15,200.00

#### COLLEGE OF EDUCATION

G. W. Knight	Dean of the College of Education.....	\$ 4,000.00
		\$ 4,000.00

#### ART

Charles F. Kelley	Professor and Head of Department.....	\$ 2,750.00
Alice Robinson	Asst. Professor of Art.....	1,800.00
W. J. Norris	Instructor in Art.....	1,500.00
E. O. Christensen	Instructor in Art.....	1,300.00
Mildred V. Talbot	Instructor in Art.....	1,100.00
		\$ 8,450.00

#### HISTORY AND PHILOSOPHY OF EDUCATION

Lewis F. Anderson	Professor and Head of Department.....	\$ 3,250.00
Anthony Marino	Assistant in History and Philosophy of Educa- tion .....	800.00
		\$ 4,050.00

#### MANUAL TRAINING

Eldon L. Usry	Professor and Head of Department.....	\$ 2,500.00
Robert E. Smith	Instructor in Manual Training.....	1,100.00
		\$ 3,600.00

#### PRINCIPLES OF EDUCATION

J. L. Clifton	Professor and Acting Head of Department....	\$ 2,750.00
George R. Twiss	Professor of Principles of Education (2d sem.)..	1,500.00
W. M. Aikin	Asst. Professor of Principles of Education (2d sem.) (on leave).....	1,500.00
		\$ 5,750.00

### PSYCHOLOGY

George F. Arps	Professor and Head of Department.....	\$ 3,500.00
Rudolph Pintner	Professor of Psychology.....	2,500.00
A. P. Weiss	Asst. Professor of Psychology.....	2,200.00
J. W. Bridges	Asst. Professor of Psychology.....	1,900.00
John E. Evans	Instructor in Psychology.....	1,800.00
Harry W. Crane	Instructor in Psychology.....	1,700.00
Mabel E. Goudge	Instructor in Psychology.....	1,500.00
Elmer Culler	Instructor in Psychology.....	1,400.00
Genevieve L. Coy	Instructor in Psychology.....	1,400.00
Jeanette C. Reamer	Assistant in Psychology.....	750.00
Russell B. Wilson	Laboratory Assistant .....	500.00
C. N. Waterman	Laboratory Assistant .....	400.00
Jean Spaid	Graduate Assistant .....	300.00
Idella E. Gunn	Graduate Assistant .....	300.00
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		\$ 20,250.00

### SCHOOL ADMINISTRATION

Samuel W. Brown	Professor of School Administration.....	\$ 2,750.00
	Professor of School Administration.....	2,750.00
	Graduate Assistant .....	300.00
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		\$ 5,800.00

### SUMMARY BUDGET—COLLEGE OF EDUCATION

College of Education—Administration.....	\$ 4,000.00
Art .....	8,450.00
History and Philosophy of Education.....	4,050.00
Manual Training.....	3,600.00
Principles and Practice of Education.....	5,750.00
Psychology .....	20,250.00
School Administration.....	5,800.00
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Total.....	\$ 51,900.00

### COLLEGE OF ENGINEERING

E. F. Coddington	Acting Dean of College of Engineering.....	\$ 500.00
Lenora H. Glasgow	Assistant to the Dean.....	1,000.00
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		\$ 1,500.00

### ARCHITECTURE

Joseph N. Bradford	Professor and Head of the Department.....	\$ 1,200.00
C. St. J. Chubb	Professor of Architecture.....	2,500.00
F. H. Haskett	Instructor in Architecture.....	1,600.00
Wilbert C. Ronan	Instructor in Architecture.....	1,500.00
Clarence A. Mathias	Assistant in Architecture.....	600.00
	Instructor in Architecture.....	1,400.00
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		\$ 8,800.00

### ASTRONOMY

H. C. Lord	Professor and Head of Department.....	\$ 3,000.00
E. S. Manson, Jr.	Assoc. Professor of Astronomy.....	2,000.00
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		\$ 5,000.00

## CERAMIC ENGINEERING

Edward Orton, Jr.	Research Professor of Ceramic Engineering.....	\$ 1,500.00
Arthur S. Watts	Professor and Head of Department.....	3,000.00
Amos P. Potts	Asst. Professor of Ceramic Engineering.....	2,250.00
Carl B. Harrop	Asst. Professor of Ceramic Engineering.....	1,800.00
J. C. Lysatt	Technician .....	600.00
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		\$ 9,150.00

## CHEMISTRY

S. A. Norton	Emeritus Professor .....	\$ 1,250.00
William McPherson	Professor and Head of Department.....	*
W. L. Evans	Professor of Chemistry.....	3,500.00
W. E. Henderson	Professor of Inorganic and Physical Chemistry..	3,250.00
J. R. Withrow	Professor of Chemistry.....	3,000.00
C. W. Foulk	Professor of Analytical Chemistry.....	2,600.00
C. E. Boord	Asst. Professor of Chemistry.....	1,800.00
H. L. Ölin	Asst. Professor of Chemistry.....	1,600.00
O. R. Sweeney	Instructor in Chemistry.....	1,500.00
R. C. Hummell	Instructor in Chemistry.....	1,200.00
J. H. Young	Instructor in Chemistry.....	1,000.00
Marion Hollingsworth	Assistant in Chemistry.....	700.00
J. C. Bowman	Assistant in Chemistry.....	700.00
Parker K. Baird	Assistant in Chemistry.....	700.00
Frank C. Vilbrant	Assistant in Chemistry.....	700.00
J. A. Vander Werf	Assistant in Chemistry.....	700.00
Melvin G. Mellon	Assistant in Chemistry.....	700.00
Carl E. Frick	Assistant in Chemistry.....	700.00
Lorin B. Sebrell	Assistant in Chemistry.....	700.00
E. L. Mahaffey	Assistant in Chemistry.....	300.00
W. W. Bauer	Graduate Assistant .....	300.00
Edward M. Starr	Graduate Assistant .....	300.00
L. F. Henderson	Graduate Assistant .....	300.00
Aubrey Bradley	Graduate Assistant .....	300.00
Genevieve Spencer	Graduate Assistant .....	300.00
Harold Shattuck	Graduate Assistant .....	300.00
M. L. Dundon	Graduate Assistant .....	300.00
Wendell A. Moor	Graduate Assistant .....	300.00
Robert D. Wetnight	Graduate Assistant .....	300.00
Clyde S. Adams	Graduate Assistant .....	300.00
Paul Stegeman	Graduate Assistant .....	300.00
Merrill Yontz	Graduate Assistant .....	300.00
Spencer G. Webber	Graduate Assistant .....	300.00
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		\$ 30,800.00

## CIVIL ENGINEERING

C. E. Sherman	Professor and Head of Department (on leave)..	\$ 2,000.00
C. T. Morris	Professor of Structural Engineering.....	3,250.00
F. H. Eno	Professor of Municipal Engineering.....	2,750.00
G. F. Schlesinger	Asst. Professor of Civil Engineering.....	1,800.00
R. C. Sloane	Asst. Professor of Civil Engineering.....	1,800.00

\*Receives salary as Dean of the Graduate School.

Edward Kromer	Asst. Professor of Civil Engineering.....	1,600.00
Wilhelm Neilson	Instructor in Civil Engineering.....	1,400.00
Carl G. Faehnle	Instructor in Civil Engineering.....	1,200.00
	Instructor in Civil Engineering.....	1,000.00
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		\$ 16,800.00

#### ELECTRICAL ENGINEERING

F. C. Caldwell	Professor and Head of Department.....	\$ 3,000.00
Alan Flowers	Professor of Electrical Engineering.....	2,500.00
J. E. Shepardson	Instructor in Electrical Engineering.....	1,500.00
R. A. Brown	Instructor in Electrical Engineering.....	1,400.00
A. F. Puchstein	Assistant in Electrical Engineering.....	700.00
	Assistant in Electrical Engineering.....	700.00
W. R. Alexander	Machinist .....	1,140.00
Joseph Greenwald	Machinist's Helper .....	510.00
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		\$ 11,450.00

#### ENGINEERING DRAWING

T. E. French	Professor and Head of Department.....	\$ 3,500.00
Robert Meiklejohn	Asst. Professor of Engineering Drawing.....	2,100.00
O. E. Williams	Asst. Professor of Engineering Drawing.....	1,700.00
W. D. Turnbull	Asst. Professor of Engineering Drawing.....	1,700.00
E. J. Gilbert	Instructor in Engineering Drawing.....	1,500.00
C. L. Svensen	Asst. Professor of Engineering Drawing.....	1,500.00
	Instructor in Engineering Drawing.....	1,100.00
	Instructor in Engineering Drawing.....	1,100.00
S. S. Withrow	Assistant in Engineering Drawing.....	900.00
A. L. Whiteside	Student Assistant.....	300.00
Thomas A. Boyd	Student Assistant.....	300.00
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		\$ 15,700.00

#### INDUSTRIAL ARTS

F. E. Sanborn	Professor and Head of Department (11months). \$	2,420.00
W. A. Knight	Assoc. Prof. Machine Shop Practice (11 months)	2,200.00
C. M. Beem	Instructor in Pattern-making (11 months).....	1,705.00
A. A. Case	Instructor in Vise Work (11 months).....	1,430.00
J. A. Foust	Instructor in Forging (11 months).....	1,320.00
U. W. Denman	Instructor in Woodworking (11 months).....	1,210.00
J. J. Breckur	Instructor in Industrial Arts (11 months).....	1,100.00
P. L. Wright	Assistant in Forging (11 months).....	935.00
Carl M. Senn	Assistant in Woodworking.....	900.00
Harold Wright	Assistant in Industrial Arts (11 months).....	825.00
O. D. Rickly	Student Assistant.....	300.00
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		\$ 14,345.00

#### MATHEMATICS

R. D. Bohannon	Professor and Head of Department.....	\$ 3,500.00
K. D. Swartzel	Professor of Mathematics.....	2,500.00
H. W. Kuhn	Professor of Mathematics.....	2,500.00
S. E. Rasor	Professor of Mathematics.....	2,400.00
C. C. Morris	Professor of Mathematics.....	2,000.00
C. L. Arnold	Assoc. Professor of Mathematics.....	2,000.00



G. W. McCoard	Professor of Mathematics.....	1,800.00
C. J. West	Asst. Professor of Mathematics.....	1,700.00
J. B. Preston	Asst. Professor of Mathematics.....	1,500.00
Grace Bareis	Asst. Professor of Mathematics.....	1,300.00
H. Rickard	Instructor in Mathematics.....	1,300.00
	Assistant in Mathematics.....	300.00
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		\$ 22,800.00

#### MECHANICAL ENGINEERING

W. T. Magruder	Professor and Head of Department.....	\$ 3,500.00
F. W. Marquis	Professor of Steam Engineering.....	2,500.00
Horace Judd	Assoc. Professor of Experimental Engineering..	2,000.00
A. L. Brown	Instructor in Mechanical Engineering.....	1,500.00
H. H. Fikret	Assistant in Mechanical Engineering.....	900.00
Stanley W. Bowser	Assistant in Mechanical Engineering.....	750.00
R. H. Wasson	Assistant in Mechanical Engineering.....	750.00
J. J. Davis	Machinist .....	1,080.00
R. L. Pratt	Engineer and Fireman.....	840.00
	Helper and Laborer (12 months).....	500.00
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		\$ 14,320.00

#### MECHANICS

J. E. Boyd	Professor and Head of Department.....	\$ 3,000.00
E. F. Coddington	Professor of Mechanics.....	2,750.00
J. O. Draffin	Instructor in Mechanics.....	1,200.00
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		\$ 6,950.00

#### METALLURGY

D. J. Demorest	Professor and Head of Department.....	\$ 2,750.00
E. E. Somermeier	Professor of Metallurgy (half time).....	1,200.00
E. C. Smith	Instructor in Metallurgy.....	1,500.00
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		\$ 5,450.00

#### MINERALOGY

W. J. McCaughey	Professor of Mineralogy.....	\$ 2,500.00
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		\$ 2,500.00

#### MINE ENGINEERING

Frank A. Ray	Professor and Head of Department.....	\$ 2,000.00
H. E. Nold	Asst. Professor of Mine Engineering.....	1,800.00
R. K. Bowden	Student Assistant.....	300.00
	Student Assistant.....	300.00
	Student Assistant (first semester).....	150.00
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		\$ 4,550.00

#### PHYSICS

A. D. Cole	Professor of Physics and Head of Department..	\$ 3,500.00
S. J. Barnett	Professor of Physics.....	2,750.00
F. C. Blake	Professor of Physics.....	2,500.00
Charles Sheard	Professor of Physics and Applied Optics.....	2,500.00
Alpheus W. Smith	Professor of Physics.....	2,500.00

R. F. Earhart	Professor of Physics (on leave).....	1,800.00
H. G. Heil	Asst. Professor of Physics.....	1,800.00
D. A. Woodbury	Instructor in Physics.....	1,400.00
Alva W. Smith	Instructor in Physics.....	1,300.00
J. H. Service	Assistant in Physics.....	800.00
C. W. Jarvis	Assistant in Physics.....	800.00
C. Joliffe	Assistant in Physics.....	800.00
George Pierce	Assistant in Physics.....	750.00
J. S. Ward	Assistant in Physics.....	700.00
	Graduate Assistant.....	300.00
	Graduate Assistant.....	300.00
A. C. Freund	Mechanician (12 mos.).....	1,200.00

\$ 25,700.00

#### SUMMARY BUDGET—COLLEGE OF ENGINEERING

College of Engineering—Administration.....	\$ 1,500.00
Architecture .....	8,800.00
Astronomy .....	5,000.00
Ceramic Engineering.....	9,150.00
Chemistry .....	30,800.00
Civil Engineering .....	16,800.00
Electrical Engineering.....	11,450.00
Engineering Drawing.....	15,700.00
Industrial Arts.....	14,345.00
Mathematics .....	22,800.00
Mechanical Engineering.....	14,320.00
Mechanics .....	6,950.00
Metallurgy .....	5,450.00
Mine Engineering.....	4,550.00
Mineralogy .....	2,500.00
Physics .....	25,700.00

\$195,815.00

#### COLLEGE OF HOMEOPATHIC MEDICINE

Claude A. Burrett	Dean of the College and Professor of General and Clinical Surgery.....	\$ 3,250.00
J. A. Ferree	Professor of Otology, Ophthalmology, Rhinology and Laryngology.....	2,500.00
Fred B. Grosvenor	Professor of Clinical Diagnosis.....	2,500.00
A. E. Hinsdale	Professor of Materia Medica and Clinical Therapeutics .....	2,500.00
W. A. Humphrey	Professor of Diseases of Women, Surgical Gynecology and Obstetrics.....	2,500.00
Roy C. Wolcott	Professor of Internal Medicine.....	2,500.00
Floyd R. Towne	Graduate Assistant.....	300.00
John G. Keiser	Graduate Assistant.....	300.00
	Graduate Assistant.....	300.00
Harry M. Sage	Graduate Assistant.....	300.00
W. B. Carpenter	Lecturer .....	300.00
	Supervising Anaesthetist.....	300.00
E. H. Baxter	Student Assistant.....	300.00
Frank G. Pettibone	Student Assistant.....	250.00

\$ 18,100.00

# HOMEOPATHIC HOSPITAL

Lois Campbell	Principal of Nurses' Training School and Supervisor of Nurses.....	\$ 780.00
Gertrude Loessel	Teaching Surgery Nurse.....	720.00
Mary E. Ferguson	Teaching Pharmacy Nurse.....	600.00
Lucille Myers	Teaching Night Supervisor.....	600.00
	Teaching Maternity and Children.....	600.00
	House Physician.....	200.00
	Dietitian .....	600.00
	Teaching Laboratory Nurse (half year).....	300.00
Coral Ranous	Student Nurse.....	75.00
Louise Harrod	Student Nurse.....	75.00
Vera Benjamin	Student Nurse.....	75.00
Rena Daily	Student Nurse.....	75.00
Elinor Schlegelmilch	Student Nurse.....	75.00
Hazel Ault	Student Nurse.....	75.00
Olga Johnson	Student Nurse.....	75.00
Martha Bower	Student Nurse.....	75.00
Sara Fulton	Student Nurse.....	75.00
Mildred Johnson	Student Nurse.....	75.00
Helen Miller	Student Nurse.....	50.00
Ethel Schaffer	Student Nurse.....	50.00
Leota Fisher	Student Nurse.....	50.00
Amanda Schenck	Student Nurse.....	50.00
Olivia Hill	Student Nurse.....	50.00
Nora Turner	Student Nurse.....	50.00
Eva Clements	Student Nurse.....	50.00
Beatrice Jacobs	Student Nurse.....	50.00
Charlotte Bush	Student Nurse.....	50.00
Margaret Pressler	Student Nurse.....	50.00
Margaret Wall	Student Nurse.....	50.00
Emma Herbst	Student Nurse.....	50.00
	Student Nurses (seven).....	350.00
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		\$ 6,150.00

## SUMMARY BUDGET—COLLEGE OF HOMEOPATHIC MEDICINE AND HOSPITAL

College of Homeopathic Medicine.....	\$ 18,100.00
Homeopathic Hospital.....	6,150.00
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	\$ 24,250.00

## COLLEGE OF LAW

John J. Adams	Dean of the College of Law and Professor of Law	\$ 5,000.00
G. W. Rightmire	Professor of Law.....	4,000.00
A. H. Tuttle	Professor of Law.....	4,000.00
Clarence D. Laylin	Professor of Law.....	4,000.00
Homer C. Corry	Assistant Professor of Law.....	2,500.00
	Assistant Professor of Law.....	2,500.00
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		\$ 22,000.00

## COLLEGE OF MEDICINE

E. F. McCampbell	Dean of the College of Medicine.....	\$ 4,000.00
		<hr/> \$ 4,000.00

### ANATOMY

F. L. Landacre	Professor and Head of Department.....	\$ 3,250.00
E. C. Buck	Assistant Professor of Anatomy.....	2,500.00
J. H. Warren	Assistant Professor of Anatomy.....	2,000.00
R. A. Knouf	Instructor in Anatomy.....	1,000.00
R. C. Baker	Assistant in Anatomy.....	900.00
R. A. McDonald	Technician .....	900.00
William P. Smith	Student Assistant.....	750.00
W. L. Beach	Graduate Assistant.....	300.00
H. H. Yoakum	Student Assistant.....	300.00
A. R. Spindler	Student Assistant.....	150.00
W. Rohleder	Student Assistant.....	150.00
D. L. Welday	Student Assistant.....	150.00
	Student Assistants (7 at \$50.00 each).....	350.00
		<hr/> \$ 12,700.00

### BACTERIOLOGY

Chas. B. Morrey	Professor and Head of Department.....	\$ 2,850.00
W. A. Starin	Asst. Professor of Bacteriology.....	2,000.00
H. B. Froning	Instructor in Bacteriology.....	1,500.00
Vera M. McCoy	Instructor in Bacteriology.....	1,250.00
Oscar Metz	Diener .....	840.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00
		<hr/> \$ 9,640.00

### DISPENSARIES

Pharmacist—Park Street.....	\$ 200.00
Pharmacist—State Street.....	200.00
	<hr/> \$ 400.00

### HOSPITALS

R. H. Markwith	Interne .....	\$ 50.00
W. E. Duffee	Interne .....	\$ 50.00
W. W. Beck	Interne .....	\$ 50.00
G. K. Butt	Interne .....	\$ 50.00
J. R. Warren	Interne .....	\$ 50.00
D. A. Crist	Interne .....	\$ 50.00
Charles Roach	Interne .....	\$ 50.00
		<hr/> \$ 350.00

## MEDICINE

J. H. J. Upham	Professor of Clinical Medicine and Acting Head of Department.....	\$ 1,900.00
Thomas H. Haines	Professor of Medicine.....	
H. B. Blakey	Asst. Professor of Medicine.....	300.00
J. J. Coons	Asst. Professor of Medicine.....	200.00
C. J. Shepard	Asst. Professor of Medicine.....	200.00
E. G. Horton	Asst. Professor of Medicine.....	300.00
E. J. Gordon	Asst. Professor of Medicine and Resident Physician Protestant Hospital.....	1,200.00
S. A. Hatfield	Asst. Professor of Medicine and Resident Physician St. Francis Hospital.....	2,000.00
H. O. Bratton	Instructor in Medicine.....	200.00
R. A. Ramsey	Instructor in Medicine.....	300.00
J. W. Sheets	Instructor in Medicine.....	300.00
Samuel Hindman	Instructor in Medicine.....	200.00
Joseph Leist	Instructor in Medicine.....	200.00
R. L. Barnes	Assistant in Medicine.....	100.00
G. H. Shawaker	Assistant in Medicine.....	100.00
S. O. Edelman	Assistant in Medicine.....	100.00
F. C. Wagenhals	Assistant in Medicine.....	200.00
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		\$ 7,800.00

## OBSTETRICS

Andrews Rogers	Professor of Obstetrics.....	\$ 600.00
G. W. Brehm	Instructor in Obstetrics.....	300.00
C. W. Hadley	Instructor in Obstetrics.....	300.00
		<hr/>
		\$ 1,200.00

## OPHTHALMOLOGY AND OTO-LARYNGOLOGY

John Edwin Brown	Professor of Oto-Laryngology and Head of Department .....	\$
Andrew Timberman	Professor of Ophthalmology.....	
George C. Schaeffer	Instructor in Ophthalmology.....	200.00
Hugh G. Beatty	Instructor in Oto-Laryngology.....	200.00
Andrew W. Prout	Instructor in Oto-Laryngology.....	200.00
Ivor G. Clark	Instructor in Ophthalmology.....	200.00
John B. Alcorn	Assistant in Ophthalmology.....	200.00
W. H. Hodges	Assistant in Oto-Laryngology.....	200.00
T. R. Williams	Assistant in Ophthalmology.....	200.00
		<hr/>
		\$ 1,400.00

## PATHOLOGY

Ernest Scott	Professor of Pathology.....	\$ 3,250.00
Carl L. Spohr	Professor of Clinical Pathology.....	2,600.00
Jonathan Forman	Asst. Professor of Pathology.....	2,000.00
Carl C. Hugger	Assistant in Pathology.....	1,100.00
Hazel Cameron	Assistant in Pathology.....	900.00
	Assistant in Clinical Pathology.....	750.00
		<hr/>
		\$ 10,600.00

## PHYSIOLOGY, PHYSIOLOGICAL CHEMISTRY AND PHARMACOLOGY

Clyde Brooks	Professor and Head of Department.....	\$ 3,500.00
A. M. Biele	Professor of Physiology.....	3,000.00
Clayton McPeck	Asst. Professor of Physiology.....	2,500.00
R. J. Seymour	Asst. Professor of Physiology.....	2,000.00
E. P. Durrant	Instructor in Physiology.....	1,600.00
C. I. Reed	Instructor in Physiology.....	1,300.00
William Irving	Technical Assistant.....	1,500.00
	Technical and Research Assistant.....	500.00
	Student Assistant.....	250.00
	Student Assistant.....	125.00
		\$ 16,275.00

## PUBLIC HEALTH AND SANITATION

E. F. McCampbell	Professor of Preventive Medicine.....	\$ *
R. G. Paterson	Asst. Professor of Public Health and Director of Hospital and Dispensary Social Service.....	2,500.00
E. R. Hayhurst	Asst. Professor of Industrial Hygiene and Medical Director of Dispensaries.....	2,700.00
L. H. Van Buskirk	Instructor in Public Health Laboratory Methods	200.00
		\$ 5,400.00

## SURGERY AND GYNECOLOGY

V. A. Dodd	Assistant Professor of Surgery and Acting Head of Department. Chief-of-Staff of Protestant Hospital .....	\$ 2,250.00
I. B. Harris	Asst. Professor of Surgery. Chief-of-Staff St. Francis Hospital.....	300.00
Yeatman Wardlow	Asst. Professor of Clinical Gynecology.....	200.00
Fred Fletcher	Asst. Professor of Gynecology.....	200.00
L. L. Bigelow	Asst. Professor of Surgery, and Chief-of-Staff of Children's Hospital.....	200.00
E. A. Hamilton	Asst. Professor of Surgery.....	200.00
J. W. Means	Instructor in Surgery.....	400.00
L. V. Zartman	Instructor in Surgery.....	400.00
P. D. Wilson	Instructor in Surgery.....	200.00
A. M. Steinfeld	Asst. Professor of Orthopedic Surgery.....	100.00
H. A. Baldwin	Instructor in Genito-Urinary Surgery.....	100.00
J. M. Gallen	Instructor in Gynecology.....	200.00
H. J. Means	Instructor in Roentgenology and Radiographer for Protestant and St. Francis Hospitals.....	650.00
E. C. Ludwig	Instructor in Surgery.....	150.00
E. M. Freese	Assistant in Surgery.....	100.00
Philip J. Reel	Assistant in Surgery.....	300.00
Carl C. Hugger	Assistant in Roentgenology.....	†
P. E. Stiffey	Assistant in Anesthetics.....	100.00
W. N. Taylor	Assistant in Genito-Urinary Surgery.....	100.00
F. M. Stanton	Assistant in Gynecology.....	100.00
		\$ 6,250.00

\*Salary paid as Dean of the College of Medicine.

†Salary paid in Department of Pathology.

## SUMMARY BUDGET—COLLEGE OF MEDICINE

College of Medicine—Administration.....	\$ 4,000.00
Anatomy .....	12,700.00
Bacteriology .....	9,640.00
Dispensaries .....	400.00
Hospitals .....	350.00
Medicine .....	7,800.00
Obstetrics .....	1,200.00
Ophthalmology and Oto-Laryngology.....	1,400.00
Pathology .....	10,600.00
Physiology, Physiological Chemistry and Pharmacology.....	16,275.00
Public Health and Sanitation.....	5,400.00
Surgery and Gynecology.....	6,250.00
<b>Total.....</b>	<b>\$ 76,015.00</b>

## COLLEGE OF PHARMACY

C. A. Dye	Acting Dean of the College of Pharmacy and Professor of Pharmacy.....	\$ 2,750.00
Edward D. Davy	Instructor in Pharmacy.....	1,750.00
Charles E. Pake	Student Assistant.....	350.00
	Student Assistant.....	350.00
	Instructor in Pharmacy.....	1,000.00
<b>Total.....</b>		<b>\$ 6,200.00</b>

## COLLEGE OF VETERINARY MEDICINE

David S. White	Dean of the College of Veterinary Medicine and Professor of Veterinary Medicine.....	\$ 4,000.00
Septimus Sisson	Professor of Comparative Anatomy (on leave)...	
O. V. Brumley	Professor of Veterinary Surgery and Director of Clinics .....	3,500.00
A. G. G. Richardson	Professor of Veterinary Pathology.....	2,750.00
Fonsa A. Lambert	Asst. Professor of Comparative Anatomy.....	2,100.00
J. N. Shoemaker	Asst. Professor of Veterinary Medicine (12 mos.)	2,000.00
James H. Snook	Asst. Professor of Veterinary Surgery.....	1,900.00
Walter R. Hobbs	Instructor in Veterinary Medicine (12 mos.)...	1,600.00
R. L. Mundhenk	Instructor in Pathology.....	1,200.00
R. E. Rebrassier	Instructor in Pathology.....	1,000.00
John Torr	Hospital Clerk.....	600.00
<b>Total.....</b>		<b>\$ 20,650.00</b>

## GRADUATE SCHOOL

William McPherson	Dean of the Graduate School.....	\$ 4,000.00
Homer B. Adkins	Fellow .....	500.00
Herbert Coith	Fellow .....	500.00
Frederick A. Fenton	Fellow .....	500.00
Walter French	Fellow .....	500.00
W. S. Gamertsfelder	Fellow .....	500.00
Esther Gatewood	Fellow .....	500.00
Enoch F. George	Fellow .....	500.00
Adolph E. Waller	Fellow .....	500.00
Harry S. Will	Fellow .....	500.00

Myrla Lowe	Fellow .....	500.00
Donald B. Atwell	Scholar .....	250.00
(Mrs.) Elizabeth Beatty	Scholar .....	250.00
Nell C. Crates	Scholar .....	250.00
William J. Clark	Scholar .....	250.00
George L. Geisler	Scholar .....	250.00
Ralph L. Kemper	Scholar .....	250.00
H. F. Kohl	Scholar .....	250.00
Esther McClain	Scholar .....	250.00
Dorothy Osborn	Scholar .....	250.00
H. E. Rothrock	Scholar .....	250.00
Herbert A. Toops	Scholar .....	250.00
Andrew Townsend	Scholar .....	250.00
J. H. Vogel	Scholar .....	250.00
Ernest B. Wells	Scholar .....	250.00
Oscar Wesley	Scholar .....	250.00
Mary Young	Scholar .....	250.00
Miriam E. Simes	Scholar .....	250.00
Ralph G. Koontz	Scholar .....	250.00
John C. Overpeck	Scholar .....	250.00
	Scholar .....	250.00
Total.....		\$ 14,000.00

#### LIBRARY

Olive Jones	Librarian .....	\$ 2,000.00
Charles W. Reeder	Reference Librarian.....	2,000.00
Gertrude Kellicott	Accession Librarian.....	1,700.00
Maud D. Jeffrey	Reference Librarian.....	1,700.00
Donald Leidigh	Accession Assistant.....	960.00
Paul R. Byrne	Reference Assistant.....	1,300.00
Margaret Mitchell	Library Assistant.....	960.00
Alice L. Morris	Library Assistant.....	960.00
(Mrs.) Mae Walker	Library Assistant.....	780.00
Helen E. Sells	Library Assistant.....	720.00
	Library Assistant (Botany and Zoology).....	660.00
Bertha M. Schneider	Head Cataloguer .....	1,400.00
Alice D. McKee	Cataloguer .....	960.00
Harriett S. Dutcher	Cataloguer .....	960.00
Esther S. Chapin	Cataloguer .....	960.00
Alice D. Cruikshank	Cataloguer .....	960.00
Louise Schoeneweiss	Library Assistant.....	1,080.00
Harriett Townshend	Library Assistant.....	840.00
Lillian M. Nippert	Library Assistant.....	720.00
Mary E. Lewis	Library Assistant.....	720.00
Margaret Forwick	Library Assistant.....	660.00
Bliss Magly	Library Assistant.....	600.00
Evelyn Melsheimer	Library Assistant.....	600.00
Marie A. Hopkins	Library Assistant.....	500.00
Augusta Eckstine	Library Assistant.....	500.00
E. G. Schatzman	Night Assistant.....	360.00
E. A. Schwinn	Night Assistant.....	360.00
E. C. Hedrick	Check Room Attendant.....	900.00
	Library Assistant.....	600.00
Total.....		\$ 27,420.00



### MILITARY SCIENCE AND TACTICS

George L. Converse	Commandant of Cadets.....	\$ 1,700.00
	Assistant to Commandant.....	600.00
Gustav Bruder	Assistant to Commandant.....	600.00
	Sergeants U. S. Army—5 at \$125.00 each.....	625.00
	Band Leader.....	450.00
	Colonels—2 at \$75.00 each.....	150.00
	Majors—6 at \$50.00 each.....	300.00
	Captains—22 at \$40.00 each.....	880.00
	Lieutenants—44 at \$30.00 each.....	1,320.00
	Band Lieutenant.....	40.00
	Band Volunteers—5 at \$20.00 each.....	100.00
Total.....		\$ 6,765.00

### PHYSICAL EDUCATION

L. W. St. John	Professor and Head of Department.....	\$ 4,000.00
J. W. Wilce	Professor of Physical Education.....	
F. R. Castleman	Professor of Physical Education.....	
J. H. Nichols	Professor of Physical Education.....	2,750.00
Florence A. Meyer	Asst. Professor of Physical Education.....	1,800.00
H. C. Ohlson	Instructor in Physical Education.....	1,700.00
G. M. Trautman	Instructor in Physical Education.....	2,000.00
Margaret Hammett	Instructor in Physical Education.....	1,300.00
Mrs. Clark Hunter	Pianist .....	600.00
Selma Mesloh	Assistant in Physical Education.....	600.00
	Student Assistant (man).....	300.00
	Instructor in Physical Education.....	1,500.00
Lola Stout	Maid .....	480.00
Total.....		\$ 17,030.00

### SUMMARY BUDGET—EDUCATIONAL DIVISION

College of Agriculture .....	\$159,510.00
College of Arts, Philosophy and Science .....	128,600.00
College of Commerce and Journalism.....	50,237.00
College of Dentistry .....	15,200.00
College of Education .....	51,900.00
College of Engineering .....	195,815.00
College of Homeopathic Medicine .....	24,250.00
College of Law .....	22,000.00
College of Medicine .....	76,015.00
College of Pharmacy .....	6,200.00
College of Veterinary Medicine .....	20,650.00
Graduate School .....	14,000.00
President's Division .....	51,215.00
Total.....	\$815,592.00

## ADMINISTRATIVE DIVISION

### PRESIDENT'S OFFICE

W. O. Thompson	President .....	\$ 10,000.00
	Executive Clerk.....	1,200.00
	Stenographer .....	720.00
	File Clerk.....	660.00
Katharine H. Duncan	Executive Clerk (July).....	125.00
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		\$ 12,705.00

### REGISTRAR'S OFFICE

Edith D. Cockins	Registrar, University Editor and Secretary of the Faculty .....	\$ 2,500.00
Lucy M. Taylor	Assistant to Registrar.....	1,800.00
Clara Miller	Assistant to Registrar.....	960.00
Helen Clarke	Assistant to Registrar.....	960.00
Sara Jacobs	Assistant to Registrar.....	900.00
Winifred Warner	Assistant to Registrar.....	840.00
Ethyl Woodbury	Assistant to Registrar.....	780.00
Helen Patton	Assistant to Registrar.....	780.00
Helen Frame	Assistant to Registrar.....	780.00
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		\$ 9,800.00

### ENTRANCE BOARD

Lester E. Wolfe	Secretary .....	\$ 2,200.00
Frances Work	Stenographer .....	780.00
Wilda Ruth	Stenographer .....	780.00
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		\$ 3,760.00

### DEAN OF WOMEN

Caroline Breyfogle	Dean of Women (12 mos.).....	\$ 2,160.00
Arema O'Brien	Assistant to Dean (12 mos.).....	960.00
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		\$ 3,120.00

### COMMENCEMENT

Alfred R. Barrington	.....	\$ 750.00
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		\$ 750.00

### STENOGRAPHIC AND CLERICAL

Charles E. Findlay	Clerk .....	\$ 1,000.00
Hugh Hardy	Clerk .....	840.00
Annette M. Shugert	Stenographer .....	780.00
Mabel Moran	Stenographer .....	780.00
Lurene Wade	Clerk .....	780.00
Marie D. Haines	Sales Clerk.....	780.00
Clarissa Arndt	Stenographer .....	780.00
W. Aimee Obaugh	Stenographer .....	720.00
Naomi Haber	Clerk .....	720.00
Mary Lahmering	Stenographer .....	720.00
Mary Thomas	Clerk .....	720.00
W. F. Felch	Clerk .....	720.00

Eva Smith	Stenographer .....	720.00
Margaret W. Fisher	Stenographer .....	720.00
Ruth M. Ford	Stenographer .....	720.00
Agnes L. Ryan	Stenographer .....	720.00
M. Grace White	Stenographer .....	720.00
Helen Jones	Stenographer .....	720.00
Martha B. Smith	Stenographer .....	720.00
Oakley H. Graham	Stenographer .....	720.00
Harriet H. Wylie	Stenographer .....	720.00
Mary J. Hunter (Mrs.)	Stenographer .....	660.00
Florence M. Spencer	Stenographer .....	660.00
Edith Rathbun	Stenographer .....	660.00
Blanche L. Clarke (Mrs.)	Stenographer .....	660.00
Alberta Williams	Stenographer .....	660.00
M. Helen Pugh	Stenographer .....	660.00
Mary Farmer	Stenographer .....	660.00
Alice A. Moran	Stenographer .....	600.00
Orleta Ansel	Stenographer .....	600.00
	Stenographer (Lord Hall) .....	600.00
Margaret M. Hohmann	Stenographer (Dairying) .....	600.00
	Stenographer (University Hall) .....	600.00
Nora Peck	Clerk .....	900.00
Mary Fouch	Stenographer .....	660.00
Katherine Pugh	Stenographer .....	660.00
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		\$ 25,660.00

#### STUDENT HEALTH SERVICE

H. S. Wingert	Director .....	\$ 2,750.00
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		\$ 2,750.00

#### SUMMARY BUDGET—ADMINISTRATIVE DIVISION

President's Office.....	\$ 12,705.00
Registrar's Office.....	9,800.00
Entrance Board.....	3,760.00
Dean of Women.....	3,120.00
Commencement .....	750.00
Stenographic and Clerical.....	25,660.00
Student Health Service.....	2,750.00
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Total.....	\$ 58,545.00

#### PHYSICAL PLANT DIVISION

##### BUSINESS MANAGER'S OFFICE

Carl E. Steeb	Secretary and Business Manager.....	\$ 5,000.00
Jane S. Haskett	Chief Clerk.....	1,200.00

##### *Purchasing Department*

R. M. Royer	Purchasing Agent.....	2,500.00
Katherine Vogel	Clerk .....	960.00
Marguerite Lewis	Clerk .....	840.00
Mary McGaughey	Stenographer .....	600.00

*Cashier*

Bess C. Watters	Cashier .....	1,200.00
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*Auditing Department*

Mary Kraus	Auditor .....	1,300.00
Ethel Gilkey	Bill Clerk.....	900.00
Hazel Bratton	Voucher Clerk.....	780.00
Esther Morrow	Cost Clerk.....	600.00
Minnette Fritts	Student Clerk.....	300.00

*Accounting Department*

Edgar W. Dean	Comptroller .....	1,900.00
Iva M. Eddy	Bookkeeper .....	1,200.00
Harold F. Keenan	Clerk .....	840.00

*Budget and Inventory Department*

Charles A. Kuntz	Budget and Inventory Clerk.....	1,500.00
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**\$ 21,620.00**

**ENGINEER'S OFFICE**

Wm. C. McCracken	Chief Engineer and Superintendent of Buildings and Grounds.....	\$ 3,500.00
C. M. Dunbar	Clerk and Timekeeper.....	1,080.00
Edmund R. Millfelt	Stenographer .....	780.00

**\$ 5,360.00**

**SERVICE DEPARTMENT**

J. P. Covan	Master Mechanic.....	\$ 1,900.00
W. H. Case	Assistant Chief Engineer.....	1,320.00
Fred Brewer	Engineer .....	1,080.00
W. D. Hicks	Engineer .....	1,080.00
R. M. Ronk	Engineer .....	1,080.00
C. Ashenhurst	Fireman .....	960.00
S. Lowery	Fireman .....	960.00
James F. Walker	Fireman .....	960.00
I. C. Reasoner	Blacksmith .....	960.00
C. Woodford	Fireman .....	960.00
William Anderson	Craneman .....	1,020.00
J. Marchezo	Wiper .....	750.00
T. Garson	Ash Wheeler.....	750.00
O. G. Long	Ash Wheeler.....	750.00
Louis Mazzola	Ash Wheeler.....	750.00
G. E. Shepherd	Steam Fitter.....	1,300.00
B. A. LeBay	Steam Fitter.....	1,080.00
F. H. Beck	Electrician .....	1,300.00
G. W. Dillahunt	Assistant Electrician.....	1,080.00
Thomas Allen	Night Trouble Man.....	960.00
A. O. Kaiser	Helper to Engineer.....	960.00
C. T. Fippen	Helper .....	780.00
Elmer George	Laborer .....	740.00
Charles Reasoner	Helper to Blacksmith.....	690.00
John Kraner	Carpenter .....	1,300.00

Martin Caughlin	Carpenter .....	1,160.00
E. I. Martin	Carpenter .....	1,160.00
R. C. Kaiser	Plumber (House \$300) .....	1,200.00
E. Incho	Plumber's Helper.....	960.00
H. E. Truxall	Painter .....	1,120.00
V. G. McKinnon	Painter .....	960.00
J. Brain	Painter .....	900.00
H. R. Johnson	Tinner .....	1,120.00
T. McGarry	Foreman of Campus (House \$120) .....	1,080.00
Irvin Harrison	Laborer .....	780.00
Joseph Venis	Laborer .....	780.00
A. Armstrong	Laborer .....	780.00
	Laborer .....	780.00
L. Stewart	Laborer .....	720.00
J. Fredo	Laborer .....	720.00
William North	Day Policeman .....	900.00
W. F. Mahaffey	Night Watchman.....	750.00
John T. Daniels	Night Watchman.....	750.00
H. S. Brown	Policeman .....	840.00
J. W. DeWitt	Watchman .....	750.00
	Watchman .....	750.00
John O'Rourke	Supervisor .....	720.00
C. M. Hicks	Inspector .....	960.00
R. Brandon	Janitor .....	720.00
W. M. Penn	Janitor .....	720.00
Willis M. Stahl	Janitor .....	720.00
D. W. Williams	Janitor .....	720.00
William Daehler	Janitor .....	780.00
W. H. Spurgeon	Janitor .....	720.00
M. N. Cook	Janitor .....	720.00
Harry Chantler	Janitor .....	780.00
G. J. Hoesch	Janitor .....	780.00
O. E. Kiger	Janitor .....	780.00
J. J. Weate	Janitor .....	780.00
W. W. Whitmer	Janitor .....	780.00
J. A. Dannley	Student Janitor.....	300.00
S. A. Williams	Janitor .....	720.00
Mrs. Lou Cornett	Janitress .....	480.00
J. W. Brown	Janitor .....	720.00
E. Long	Janitor .....	780.00
G. C. Denny	Janitor .....	720.00
Ben Lewis	Janitor .....	720.00
R. M. Moore	Janitor .....	720.00
Oliver Smith	Janitor .....	720.00
Fred Fleischer	Janitor .....	690.00
	Janitor (Physics Building).....	720.00
L. F. Jordan	Janitor .....	780.00
B. F. Tallmadge	Janitor .....	780.00
W. H. Walker	Janitor .....	780.00
E. L. Clements	Janitor .....	840.00
E. B. Seaman	Janitor .....	300.00
G. Miller	Janitor .....	720.00
C. A. Hopkins	Janitor .....	780.00
W. Curry	Janitor .....	780.00
J. E. Halliday	Janitor .....	720.00
James Merrill	Janitor (2 rooms) .....	720.00

Huston Jones	Janitor .....	780.00
Thomas Evans	Janitor .....	780.00
W. E. Simpson	Janitor .....	780.00
Jack Gantz	Janitor .....	660.00
William Pohle	Janitor .....	780.00
E. R. Muse	Janitor .....	720.00
John Long	Janitor .....	780.00
L. W. Richardson	Janitor .....	780.00
E. J. Nutt	Janitor .....	720.00
V. E. Brevoort	Janitor .....	720.00
Mary Wagner	Janitress .....	480.00
	Janitor .....	720.00
A. A. Hathaway	Janitor .....	720.00
D. R. Kimball	Janitor .....	720.00
Robert Petrie	Janitor .....	720.00
Eliza Monnett	Janitress .....	480.00
Lillian Monnett	Janitress .....	480.00
John R. Butler	Janitor .....	720.00
Lydia Dawson	Janitress .....	480.00
M. S. Harvey	Elevator Man.....	420.00
Mary Powers	Matron—Rest Room.....	480.00
W. M. Mutchmore	Custodian .....	1,200.00
C. Bryan	Laundryman .....	720.00
Myrtle Faught	Laundress .....	660.00
Agnes McGrail	Laundress .....	480.00
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		\$ 86,640.00

#### UNIVERSITY ARCHITECT

Joseph N. Bradford	University Architect.....	\$ 2,800.00
H. F. Reichard	Chief Draftsman.....	1,600.00
Carl F. Mayer, Jr.	Draftsman .....	1,260.00
F. Leo Smith	Draftsman .....	1,000.00
Coletta Kelly	Clerk .....	840.00
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		\$ 7,500.00

#### UNIVERSITY CHEMIST

D. J. Demorest	University Chemist.....	\$ 500.00
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		\$ 500.00

#### SUMMARY BUDGET—PHYSICAL PLANT DIVISION

Business Manager's Office.....	\$ 21,620.00
Engineer's Office.....	5,360.00
Service Department.....	86,640.00
University Architect.....	7,500.00
University Chemist.....	500.00
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Total.....	\$121,620.00

## ROTARY BUDGET

### DENTAL CLINIC

Mrs. James Merrill	Janitress .....	\$ 360.00
Allie F. Harness	Assistant Clerk.....	780.00
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		\$ 1,140.00

### HOMEOPATHIC CLINIC

Jessie Harrod	Superintendent of Hospital.....	\$ 900.00
Alice Taylor	Hospital Clerk.....	600.00
Mabel J. Romick	Clinical Clerk.....	660.00
Lydia Hinderer	Cook .....	780.00
Anna Dixon	Cook's Assistant.....	260.00
Helen Moore	Waitress .....	260.00
	Waitress .....	260.00
	Day Orderly.....	300.00
	Night Orderly.....	300.00
Ruth Minnocks	Housekeeper .....	312.00
Maria Humphrey	Seamstress .....	240.00
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		\$ 4,872.00

### JOURNALISM-PRINTING

R. W. Hodgson	Compositor .....	\$ 1,378.00
A. Zierhut	Pressman .....	1,066.00
Sue K. Brown	Feeder and Binder.....	468.00
William Christ	Apprentice .....	754.00
Clara Baker	Bookkeeper .....	900.00
		<hr/>
		\$ 4,566.00

### OXLEY HALL

Josephine Matthews	House Superintendent.....	\$ 1,200.00
Isabel Colmery	Secretary .....	780.00
Mary Warner	Housekeeper .....	324.00
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		\$ 2,304.00

### STORES AND RECEIVING DEPARTMENT

F. E. Jones	Receiving Clerk.....	\$ 2,000.00
Chester McClintock	Storekeeper—Laboratory Supply Store.....	1,200.00
H. W. Miller	First Assistant Storekeeper.....	1,020.00
G. C. Hayman	Second Assistant Storekeeper.....	840.00
	Third Assistant Storekeeper.....	720.00
Elizabeth Palmer	Clerk and Stenographer.....	660.00
	Laborer .....	660.00
James Lawson	Checking Clerk.....	900.00
Earl Conway	Stock Clerk.....	900.00
J. R. Remy	Deliveryman .....	840.00
Blanche Sullivan	Clerk and Stenographer.....	900.00
Mabel Chum	Clerk and Typist.....	780.00
C. G. Huffman	Laborer .....	660.00
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		\$ 12,080.00

## SUMMARY BUDGET—ROTARY

Dental Clinic.....	\$ 1,140.00
Homeopathic Clinic.....	4,872.00
Journalism-Printing .....	4,566.00
Oxley Hall.....	2,304.00
Stores and Receiving Department.....	12,080.00
<b>Total.....</b>	<b>\$ 24,962.00</b>

## RECAPITULATION

Educational Division—Instructional .....	815,592.00
Educational Division—Administrative.....	58,545.00
Physical Plant Division.....	121,620.00
<b>Total.....</b>	<b>\$995,757.00</b>
<b>Rotary Budget .....</b>	<b>\$ 24,962.00</b>
<b>Grand Total.....</b>	<b>\$1,020,719.00</b>

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The Secretary was directed to notify Messrs. Keidel, Reese and Lewisohn, that the continuation of their services in the University has been referred to the President with full power to act.

\* \* \* \* \*

The President presented the following amendments to the budget for the year ending June 30, 1918, with the recommendation that they be approved and adopted, and, upon motion, the amendments were adopted as recommended:

1. In the budget for the Library strike out the position of Reference Assistant at \$1,500.00 per year and insert the position of Library Assistant at \$600.00 per year.
2. Omit position of clerk in the Department of Military Science and Tactics at \$720.00 per year.
3. Increase the salary of Albert Taylor from \$1152.00 to \$1202.00 per year.
4. Add Miss Nora Peck, Clerk at \$900.00 and Miss Mary Fouch, Stenographer, at \$660.00, assigned for advanced registry work in the Department of Dairying, to the budget for Stenographic and Clerical.
5. Insert the name of Miss Katherine Pugh in the budget for Stenographic and Clerical at \$660.00.
6. Transfer Mrs. Allie F. Harness from budget for Stenographic and Clerical to the Dental Clinic.
7. Transfer Mrs. Sue Merrill from budget for Janitors to the Dental Clinic.
8. The totals in the above departments to be changed in accordance with the foregoing amendments.



9. The following changes in titles for the persons named to be inserted in the budget:

Lloyd E. Thatcher, Instructor in Farm Crops.  
Anna R. Van Meter, Professor of Home Economics.  
D. M. DeLong, Instructor in Zoology and Entomology.  
Wilmer C. Harris, Assistant Professor of European History.  
J. E. Carman, Professor of Geology and Curator of Museum.  
Alice Robinson, Assistant Professor of Art.  
J. L. Clifton, Professor of Principles of Education and Acting  
Head of Department.  
Rudolph Pintner, Professor of Psychology.  
J. W. Bridges, Assistant Professor of Psychology.  
C. L. Svensen, Assistant Professor of Engineering Drawing.  
J. J. Breckur, Instructor in Industrial Arts.  
Hortense Rickard, Instructor in Mathematics.  
Alpheus W. Smith, Professor of Physics.  
H. G. Heil, Assistant Professor of Physics.  
D. J. Demorest, Professor of Metallurgy and Head of the De-  
partment.  
A. S. Watts, Professor of Ceramic Engineering and Head of the  
Department.  
J. H. Warren, Assistant Professor of Anatomy.  
R. A. Knouff, Instructor in Anatomy.  
R. C. Baker, Assistant in Anatomy.  
Hazel Cameron, Assistant in Pathology.  
E. J. Gordon, Assistant Professor of Medicine.  
S. A. Hatfield, Assistant Professor of Medicine.  
J. W. Sheetz, Instructor in Medicine.  
Samuel Hindman, Instructor in Medicine.  
Joseph Leist, Instructor in Medicine.  
A. M. Steinfeld, Assistant Professor of Surgery.  
E. C. Ludwig, Instructor in Surgery.  
Edward D. Davy, Instructor in Pharmacy.  
Harriet S. Dutcher, Cataloguer—Library.  
Marie A. Hopkins, Library Assistant.  
Augusta Eckstine, Library Assistant.  
Bliss Magly, Library Assistant.  
J. H. Nichols, Professor of Physical Education.  
R. B. Wiltberger, Assistant Professor of Crown, Bridge and Porce-  
lain (Dentistry).  
Clyde H. Hebble, Assistant Professor of Operative Dentistry.  
W. C. Graham, Assistant Professor of Dental Medicine.  
Robert E. Smith, Instructor in Manual Training.  
V. A. Ketcham, Professor of English.  
J. A. Bownocker, Professor of Geology and Head of Department.

\* \* \* \* \*

Upon the recommendation of the President, the Department of Forestry and the Department of Horticulture were combined into one department to be known as the Department of Horticulture and Forestry, with Professor Wendell Paddock as Head of the Department, effective July 1, 1917.

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Upon the recommendation of the President, the Department of Agricultural Education was established, with Professor Alfred Vivian as Acting Head of the Department, effective July 1, 1917.

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The President submitted the budget for the Agricultural Extension Department for the year 1917-1918, with the recommendation that it be adopted, and, upon motion, the budget was adopted as presented:

## AGRICULTURAL EXTENSION SERVICE BUDGET

1917-1918

### PROJECTS

#### PROJECT NO. 1—ADMINISTRATION

	Smith-Lever		State not Offsetting U.S.D.A.
	Federal	State	
<i>Personnel, etc.</i>			
Clark S. Wheeler, salary.....		\$3,600.00	
Expenses .....	\$ 400.00		\$ 400.00
George B. Crane, salary.....		2,000.00	
Elizabeth Hopkins, salary.....		840.00	
Margaret McMillan, salary.....	840.00		
Helen Davis, salary.....		720.00	
Edith Ray, salary.....		660.00	
Carrie Beach, salary.....	600.00		
Isabel McClure, salary.....	600.00		
J. A. Bond, salary.....	780.00		
E. N. Fergus, salary ½ time.....			720.00
J. E. McClintock, ½ salary.....	200.00		1,400.00
<i>Office Supplies</i>			
Small Printing.....		720.00	2,580.00
Central Office Stationery.....	1,300.00		300.00
Correspondence Course Supplies.....			2,000.00
Postage .....	580.00		920.00
Photographs .....	250.00		100.00
Express and Freight.....	700.00		
Communication .....		300.00	200.00
<i>Equipment</i>			
Education .....	800.00	600.00	500.00
Office .....	2,100.00	400.00	
<i>Materials</i>			
General Plant.....			100.00
<i>Printing and Distribution of Publications</i>			
Printing Bulletins.....		1,500.00	2,750.00
Labor .....			900.00
Cuts .....	300.00		200.00
Totals .....	\$ 9,450.00	\$11,340.00	\$13,020.00
Total for Project No. 1.....			\$38,810.00

# PROJECT NO. 2—COUNTY AGENTS

<i>Personnel, etc.</i>	Smith-Lever		State not Offsetting	U.S.D.A.
	Federal	State		
O. M. Johnson, salary.....		\$ 900.00		\$ 2,000.00
Expenses .....	\$ 800.00			
A. E. Anderson, salary.....		2,750.00		
Expenses .....	600.00			
Bertha Davis, salary.....	720.00			
M. H. Bartter, salary.....	1,400.00			600.00
Expenses .....		400.00		
E. A. Brennehan, salary.....	600.00		\$ 1,200.00	600.00
Expenses .....		400.00	300.00	
W. W. Brownfield, salary.....	1,400.00			600.00
Expenses .....	300.00	400.00		
R. F. Donnan, salary.....	900.00		800.00	300.00
Expenses .....		400.00	700.00	
G. R. Eastwood, salary.....	1,400.00			600.00
Expenses .....	300.00	400.00		
T. B. Foster, salary.....	1,400.00		300.00	300.00
Expenses .....	200.00	400.00		
Paul Gerlaugh, salary.....	900.00		1,200.00	300.00
Expenses .....	400.00		300.00	
A. W. Hayes, salary.....	1,100.00		1,000.00	300.00
Expenses .....		400.00		
J. C. Hedge, salary.....	900.00		800.00	300.00
Expenses .....		400.00	700.00	
E. G. Hibbs, salary.....	900.00		800.00	300.00
Expenses .....		400.00	700.00	
H. A. Lehman, salary.....	1,600.00			300.00
Expenses .....		400.00		
C. L. Long, salary.....	1,200.00		700.00	
Expenses .....	400.00		300.00	
R. D. Long, salary.....	900.00		1,000.00	300.00
Expenses .....		400.00	500.00	
W. E. McCoy, salary.....	900.00		1,200.00	300.00
Expenses .....		400.00	300.00	
C. A. Mahan, salary.....	1,100.00		1,000.00	300.00
Expenses .....		400.00		
_____, salary (200.00).....	1,200.00			600.00
E. C. Richey, salary.....	900.00		1,000.00	300.00
Expenses .....		400.00	500.00	
E. C. Sleeth, salary.....	1,200.00		600.00	
Expenses .....	400.00		900.00	
A. G. Smith, salary.....	900.00		800.00	300.00
Expenses .....		400.00	700.00	
S. B. Stowe, salary.....	1,700.00			300.00
Expenses .....	300.00	400.00		
A. J. Swift, salary.....	900.00		800.00	300.00
Expenses .....		400.00	200.00	
M. C. Thomas, salary.....	900.00		1,300.00	300.00
Expenses .....		400.00	200.00	
D. R. Van Atta, salary.....	600.00		1,200.00	600.00
Expenses .....		400.00	300.00	

	Smith-Lever		State not Offsetting	U.S.D.A.
	Federal	State		
W. R. Wheelock, salary.....	1,300.00			600.00
Expenses .....	300.00	400.00		
Additional County Agents to be appointed, salary.....	4,800.00			
Expenses .....	810.78			
Totals .....	\$36,430.78	\$11,650.00	\$22,800.00	\$10,700.00
Total for Project No. 2.....				\$81,080.78

#### PROJECT NO. 3-A

##### DEMONSTRATIONS BY MEANS OF SPECIALISTS IN FARM CROPS

W. E. Hanger, salary.....		\$ 2,200.00		
Expenses .....	\$ 560.00			
Demonstrator, salary 5 mos.....	750.00			
Expenses .....	200.00			
<i>Boys' Corn Clubs</i>				
Demonstrator, salary 4 mos.....	600.00			
Expenses .....	200.00			
Demonstrator, salary 4 mos.....	600.00			
Expenses .....	200.00			
Totals .....	\$ 3,110.00	\$ 2,200.00		
Total for Project 3-A.....				\$ 5,310.00

#### PROJECT NO. 3-B

##### DEMONSTRATIONS BY MEANS OF SPECIALISTS IN AGRICULTURAL ENGINEERING

Virgil Overholt, salary.....		\$ 1,800.00		
Expenses .....	\$ 550.00			
R. C. Miller, salary.....		1,400.00		
Expenses .....	300.00			
Totals .....	\$ 850.00	\$ 3,200.00		
Total for Project 3-B.....				\$ 4,050.00

#### PROJECT NO. 3-C

##### DEMONSTRATIONS BY MEANS OF SPECIALISTS IN VETERINARY MEDICINE

L. P. Beechy, salary.....		\$600.00		\$1,800.00
Expenses .....	\$700.00			
Totals .....	\$700.00	\$600.00		\$1,800.00
Total for Project No. 3-C.....				\$3,100.00

#### PROJECT NO. 3-D

##### DEMONSTRATIONS BY MEANS OF SPECIALISTS IN HORTICULTURE

R. B. Cruickshank, salary.....		\$2,400.00		
Expenses .....	\$ 590.00			
F. H. Beach, salary.....		1,700.00		
Expenses .....	590.00			

	Smith-Lever		State not Offsetting	U.S.D.A.
	Federal	State		
Demonstrator, salary 3 mos.....	450.00			
Expenses .....			\$180.00	
Demonstrator, salary 3 mos.....	450.00			
Expenses .....	180.00			
Totals .....	\$2,260.00	\$4,100.00	\$180.00	
Total for Project No. 3-D.....				\$6,540.00

#### PROJECT NO. 3-E

DEMONSTRATIONS BY MEANS OF SPECIALISTS IN ANIMAL HUSBANDRY				
John W. Wuichet, salary.....		\$2,000.00		
Expenses .....	\$580.00			
Specialist, salary.....		1,800.00		
Expenses .....	570.00			
6 Demonstrators, salary 3 mos.....	1,160.00	240.00		
Expenses .....	800.00		100.00	
Totals .....	\$3,110.00	\$4,040.00	\$100.00	
Total for Project No. 3-E.....				\$7,250.00

#### PROJECT NO. 3-F

DEMONSTRATIONS BY MEANS OF SPECIALISTS IN POULTRY HUSBANDRY				
Specialist, salary.....		\$1,700.00		
Expenses .....	\$ 600.00			
Specialist, salary.....	1,800.00			
Expenses .....	550.00			
Totals .....	\$2,950.00	\$1,700.00		
Total for Project No. 3-F.....				\$4,650.00

#### PROJECT NO. 3-G

##### DEMONSTRATIONS BY MEANS OF SPECIALISTS IN VEGETABLE GARDENING

Specialist, salary.....	\$2,400.00			
Expenses .....	600.00			
Totals .....	\$3,000.00			
Total for Project No. 3-G.....				\$8,000.00

#### PROJECT NO. 3-H

##### DEMONSTRATIONS BY MEANS OF SPECIALISTS IN SOILS

M. A. Bachtell, salary.....		\$2,400.00		
Expenses .....	\$ 560.00			
J. F. Barker, salary.....		2,750.00		
Expenses .....	560.00			
Demonstrator, salary 2 mos.....	200.00	200.00		
Expenses .....			\$100.00	
Instructor, salary 4 mos.....		800.00		
Expenses, 4 mos.....	160.00			
Totals .....	\$1,480.00	\$6,150.00	\$100.00	
Total for Project No. 3-H.....				\$7,730.00

#### PROJECT NO. 4—BOYS' AND GIRLS' CLUB WORK

	Smith-Lever		State not Offsetting	U.S.D.A.
	Federal	State		
W. H. Palmer, salary.....		\$ 950.00		\$1,650.00
Expenses .....	\$ 700.00			
Ray Fife, salary.....		1,000.00		1,000.00
Expenses .....	700.00			
Huldah Horst, salary.....		200.00		1,060.00
Expenses .....	700.00			
Local Leader, Clarke County.....			600.00	
Three District Leaders, 3 mos.....		450.00		600.00
Expenses .....	500.00			
Field Agent, salary.....		1,000.00		
Expenses .....	600.00			
Blanche Wilson.....		840.00		
Lucile Hastings.....		600.00		
H. E. Eswine, salary.....			1,600.00	
Expenses .....			500.00	
Trips to Washington, Transportation.....			5,000.00	
Totals .....	\$3,200.00	\$5,040.00	\$7,700.00	\$4,310.00
Total for Project No. 4.....				\$20,250.00

#### PROJECT NO. 5—MOVABLE SCHOOLS

H. M. Call, salary 6 mos.....	\$960.00			
Expenses .....			\$300.00	
Farmers' Week Speakers, salary.....			500.00	
Expenses .....			500.00	
Totals .....	\$960.00		\$1,300.00	
Total for Project No. 5.....				\$2,260.00

#### PROJECT NO. 6—HOME ECONOMICS

Edna N. White, salary.....		\$1,000.00		
Expenses .....	\$ 200.00			
Rhoda E. Dick, salary.....		1,700.00		
Expenses .....	300.00			
Florence Willison, salary.....		990.00		
Expenses .....	300.00			
Nan Sharples, salary.....		1,320.00		
Expenses .....	400.00			
Mary Graber, salary.....		1,260.00		
Expenses .....	400.00			
Jessie Whitacre, salary.....		1,260.00		
Expenses .....	400.00			
Charlotte Johnson, salary.....		1,140.00		
Expenses .....	400.00			
Lena Bumpas, salary.....		800.00		
Expenses .....	400.00			
Demonstrator, Child Welfare, salary.....			600.00	
Expenses .....			200.00	
Marie Mather, salary.....	660.00			
Totals .....	\$4,060.00	\$9,470.00	\$900.00	
Total for Project No. 6.....				\$14,830.00

# PROJECT NO. 6-A—SCHOOL LUNCHES

	Smith-Lever		State not Offsetting U.S.D.A.
	Federal	State	
Treva Kauffman, salary.....		\$1,500.00	
Expenses .....	\$400.00		
Totals .....	\$400.00	\$1,500.00	
Total for Project No. 6-A.....			\$1,900.00

# PROJECT NO. 7—EXTENSION WORK IN DAIRYING

Oscar Erf, salary.....		\$500.00	
Expenses .....	\$ 200.00		
Ivan McKellip, salary.....		700.00	\$1,500.00
Expenses .....	1,000.00		
Asst. Field Agent, ½ time, salary.....		450.00	
Expenses .....		200.00	
Instructor, salary 4 mos.....		800.00	
Expenses .....		160.00	
Totals .....	\$2,810.00	\$1,200.00	\$1,500.00
Total for Project No. 7.....			\$5,510.00

# PROJECT NO. 8—DEMONSTRATIONS IN FARM MANAGEMENT

G. N. Dagger, salary.....		\$ 800.00	\$1,200.00
Expenses .....		400.00	
D. D. Hughes, salary.....		400.00	900.00
Expenses .....		200.78	199.22
J. I. Falconer, salary 2 mos.....	\$ 400.00		
Expenses .....			120.00
Stenographer, salary.....	720.00		
Totals .....	\$1,120.00	\$1,800.78	\$319.22
Total for Project No. 8.....			\$5,840.00

# PROJECT NO. 9—PUBLICATIONS AND CORRESPONDENCE COURSES

## *Publications*

Frank Dean, salary.....		\$2,000.00	
Blair Adams, salary ½ time.....	\$ 420.00		
Photographer and Chart Maker, salary.....	840.00		
Lucile Taylor.....		660.00	
Gertrude Klein.....	600.00		
Totals .....	\$1,860.00	\$2,660.00	

## *Correspondence Courses*

J. E. McClintock, ½ salary.....		\$1,600.00	
Expenses .....		100.00	
Martha Beach, salary.....		720.00	
Grading Correspondence Courses.....		700.00	
Labor, Mailing C. C. Lessons.....		300.00	
Total for Correspondence Courses....		\$3,420.00	
Total for Publications.....		\$4,520.00	
Total for Project No. 9.....			\$7,940.00

# PROJECT NO. 10—FARMERS' INSTITUTES

	Smith-Lever		State not Offsetting	U.S.D.A.
	Federal	State		
F. L. Allen, salary.....			\$ 2,500.00	
Hannah Jones, salary.....			1,200.00	
County Institute Speakers, Per Diem, 37 speakers, 430 two-day meetings.....			12,000.00	
Florence Willison, salary 3 mos..... (Dec., Jan., Feb.)			330.00	
Supplementary Institute Speakers.....			1,200.00	
<i>Transportation</i>				
F. L. Allen.....			500.00	
County Institute Speakers.....			6,400.00	
Supplementary Institute Speakers.....			600.00	
Educational Meeting at Experiment Station			350.00	
Totals .....			\$25,080.00	
Total for Project No. 10.....				\$25,080.00

# PROJECT NO. 11—HOME DEMONSTRATION AGENTS

Maud Okey, salary.....		\$1,500.00		
Expenses .....	\$400.00			
Totals .....	\$400.00	\$1,500.00		
Total for Project No. 11.....				\$1,900.00
Grand Totals.....	\$78,150.78	\$68,150.78	\$74,319.22	\$20,410.00
All Funds used for Extension Work.....				\$241,030.78

# SALARY ROLL

1917-1918

	Total	Smith-Lever		State not Offsetting	U.S.D.A.
		Federal	State		
Clark S. Wheeler.....	\$3,600.00		\$3,600.00		
J. E. McClintock.....	3,200.00	\$ 200.00		\$3,000.00	
O. M. Johnson.....	2,900.00		900.00		2,000.00
F. L. Allen.....	2,500.00			2,500.00	
W. H. Palmer.....	2,600.00		950.00		1,650.00
G. N. Dagger.....	2,000.00		800.00		1,200.00
Edna N. White (\$2,000).....	1,000.00		1,000.00		
Oscar Erf (\$3,000).....	500.00		500.00		
Ivan McKellip.....	2,200.00		700.00		1,500.00
George B. Crane.....	2,000.00		2,000.00		
Frank Dean.....	2,000.00		2,000.00		
A. E. Anderson.....	2,750.00		2,750.00		
Ray Fife.....	2,000.00		1,000.00		1,000.00
L. P. Beechey.....	2,400.00		600.00		1,800.00
M. A. Bachtell .....	2,400.00		2,400.00		
J. F. Barker.....	2,750.00		2,750.00		
R. B. Cruickshank.....	2,400.00		2,400.00		
W. E. Hanger.....	2,200.00		2,200.00		



	Total	Smith-Lever		State not Offsetting	U.S.D.A.
		Federal	State		
H. E. Eswine.....	1,600.00			1,600.00	
Virgil Overholt.....	1,800.00		1,800.00		
R. C. Miller.....	1,400.00		1,400.00		
F. H. Beach.....	1,700.00		1,700.00		
Specialist Poultry Husbandry....	1,700.00		1,700.00		
Specialist Poultry Husbandry....	1,800.00	1,800.00			
Specialist Vegetable Gardening..	2,400.00	2,400.00			
John W. Wuichet.....	2,000.00		2,000.00		
Specialist Animal Husbandry....	1,800.00		1,800.00		
D. D. Hughes.....	1,300.00		400.00		900.00
Howard Call, 6 mos.....	960.00	960.00			
J. I. Falconer, 2 mos.....	400.00	400.00			
District and County Leaders					
Boys' and Girls' Clubs.....	1,050.00		450.00		600.00
Field Agent, Boys' and Girls' Clubs	1,000.00		1,000.00		
Local Leader Clarke County.....	600.00			600.00	
Rhoda E. Dick.....	1,700.00		1,700.00		
Treva Kauffman.....	1,500.00		1,500.00		
Maud Okey.....	1,500.00		1,500.00		
Florence Willison.....	1,320.00		990.00	330.00	
Nan Sharples.....	1,320.00		1,320.00		
Hulda Horst.....	1,260.00		200.00		1,060.00
Mary Graber.....	1,260.00		1,260.00		
Jessie Whitacre.....	1,260.00		1,260.00		
Charlotte Johnson.....	1,140.00		1,140.00		
Lena Bumpas.....	1,400.00	600.00	800.00		
Demonstrator, Child Welfare....	600.00			600.00	
M. H. Bartter.....	2,000.00	1,400.00			600.00
E. A. Brenneman.....	2,400.00	600.00		1,200.00 c	600.00
W. W. Brownfield.....	2,000.00	1,400.00			600.00
R. F. Donnan.....	2,000.00	900.00		800.00 c	300.00
G. R. Eastwood.....	2,000.00	1,400.00			600.00
T. B. Foster.....	2,000.00	1,400.00		300.00 c	300.00
Paul Gerlaugh.....	2,400.00	900.00		1,200.00 c	300.00
A. W. Hayes.....	2,400.00	1,100.00		1,000.00 c	300.00
J. C. Hedge.....	2,000.00	900.00		800.00 c	300.00
E. G. Hibbs.....	2,000.00	900.00		800.00 c	300.00
H. A. Lehman.....	1,900.00	1,600.00			300.00
C. L. Long.....	1,900.00	1,200.00		700.00 c	
R. D. Long.....	2,200.00	900.00		1,000.00 c	300.00
W. E. McCoy.....	2,400.00	900.00		1,200.00 c	300.00
C. A. Mahan.....	2,400.00	1,100.00		1,000.00 c	300.00
(\$200.00).....	1,800.00	1,200.00			600.00
E. C. Richey.....	2,200.00	900.00		1,000.00 c	300.00
E. C. Sleeth.....	1,800.00	1,200.00		600.00 c	
A. G. Smith.....	2,000.00	900.00		800.00 c	300.00
S. B. Stowe.....	2,000.00	1,700.00			300.00
A. J. Swift.....	2,000.00	900.00		800.00 c	300.00
M. C. Thomas.....	2,500.00	900.00		1,300.00 c	300.00
D. R. Van Atta.....	2,400.00	600.00		1,200.00 c	600.00
W. R. Wheelock.....	1,900.00	1,300.00			600.00
Additional County Agents to be					
appointed .....	4,800.00	4,800.00			
Dem. in Soils, 2 mos.....	400.00	200.00	200.00		

	Total	Smith-Lever		State not Offsetting U.S.D.A.
		Federal	State	
Instr. in Soils, 4 mos.....	800.00		800.00	
Dem. Farm Crops, 5 mos.....	750.00	750.00		
2 Dem. Farm Crops, 4 mos.....	1,200.00	1,200.00		
2 Dem. Horticulture, 3 mos.....	900.00	900.00		
6 Dem. An. Husbandry, 3 mos....	1,400.00	1,160.00	240.00	
J. A. Bond.....	780.00	780.00		
E. N. Fergus, ½ time.....	720.00			720.00
Instr., Dairying, 4 mos.....	800.00	800.00		
Asst. Field Agent, Dairy, ½ time	450.00	450.00		
Photographer and Chart Maker..	840.00	840.00		
Blair Adams, part time.....	420.00	420.00		
Hannah Jones.....	1,200.00			1,200.00
Elizabeth Hopkins.....	840.00		840.00	
Helen Davis.....	720.00		720.00	
Margaret McMillan.....	840.00	840.00		
Martha Beach.....	720.00			720.00
Blanche Wilson.....	840.00		840.00	
Marie Mather.....	660.00	660.00		
Bertha Davis.....	720.00	720.00		
Lucile Taylor.....	660.00		660.00	
Edith Ray.....	660.00		660.00	
Gertrude Klein.....	600.00	600.00		
Carrie Beach.....	600.00	600.00		
Lucile Hastings.....	600.00		600.00	
Isabel McClure.....	600.00	600.00		
Stenographer .....	720.00	720.00		
County Institute Speakers.....	12,000.00			12,000.00
Supplementary Inst. Speakers....	1,200.00			1,200.00
Farmers' Week Speakers.....	500.00			500.00
Totals .....	\$166,710.00	\$49,600.00	\$56,030.00	\$40,870.00 \$20,410.00

#### MAINTENANCE

PROJECT No. 1	Smith-Lever		State not Offsetting	U.S.D.A.
	Federal	State		
<i>Office Supplies</i>				
Small Printing.....		\$ 720.00	\$2,530.00	
Central Office Stationery.....	\$1,300.00		800.00	
Correspondence Course Supplies.....			2,000.00	
Postage .....	580.00		920.00	
Photographs .....	250.00		100.00	
Express and Freight.....	700.00			
Communication .....		800.00	200.00	
<i>Equipment</i>				
Educational .....	800.00	600.00	500.00	
Office .....	2,100.00	400.00		
<i>Materials</i>				
General Plant.....			100.00	

	Smith-Lever		State not Offsetting	U.S.D.A.
	Federal	State		
<i>Printing and Distribution of Publications</i>				
Bulletins .....		1,500.00	2,750.00	
Labor .....			900.00	
Cuts .....	300.00		200.00	
PROJECT No. 2				
Local Expense, County Agents.....	3,310.78	8,000.00	6,600.00	
PROJECT No. 9				
Labor Correspondence Course Lessons.....			300.00	
Grading Lessons.....			700.00	
TRANSPORTATION				
Project No. 1 .....	400.00		400.00	
Project No. 2 .....	1,400.00			
Project No. 3-A.....	1,160.00			
Project No. 3-B.....	850.00			
Project No. 3-C.....	700.00			
Project No. 3-D.....	1,360.00		180.00	
Project No. 3-E.....	1,950.00		100.00	
Project No. 3-F.....	1,150.00			
Project No. 3-G.....	600.00			
Project No. 3-H.....	1,280.00		100.00	
Project No. 4 .....	3,200.00		5,500.00	
Project No. 5 .....			800.00	
Project No. 6 .....	2,800.00		200.00	
Project No. 6-A.....	400.00			
Project No. 7 .....	1,560.00			
Project No. 8 .....		600.78	319.22	
Project No. 9 .....			100.00	
Project No. 10 .....			7,850.00	
Project No. 11 .....	400.00			
Total Maintenance .....	\$28,550.78	\$12,120.78	\$33,649.22	
Total Personal Service.....	49,600.00	56,030.00	40,670.00	20,410.00
Total Appropriation.....	\$78,150.78	\$68,150.78	\$74,319.22	\$20,410.00

## PERSONNEL

NAME	TITLE	RANK
Clark S. Wheeler	Director	Professor
J. E. McClintock	Supervisor Publications and Correspondence Courses	Professor
Oscar Erf	Supervisor Extension Work in Dairying	Professor
Edna N. White	Supervisor Extension Work in Home Economics	Professor
O. M. Johnson	County Agent Leader	Professor
F. L. Allen	Supervisor Farmers' Institutes and Extension Schools	Professor
W. H. Palmer	State Leader Boys' and Girls' Club Work	Professor
J. F. Barker	Professor of Soils	Professor

NAME	TITLE	RANK
A. E. Anderson	Asst. County Agent Leader	Assistant Professor
M. A. Bachtell	Asst Professor of Soils	Assistant Professor
L. P. Beechey	Asst. Professor of Veterinary Medicine	Assistant Professor
George B. Crane	Secretary	Assistant Professor
R. B. Cruickshank	Asst. Professor of Horticulture	Assistant Professor
G. N. Dagger	Farm Management Demonstrator	Assistant Professor
Frank C. Dean	Asst. Supervisor Publications	Assistant Professor
W. E. Hanger	Asst. Professor of Farm Crops	Assistant Professor
Ivan McKellip	Dairy Field Agent	Assistant Professor
Virgil Overholt	Asst. Professor of Agricultural Engineering	Assistant Professor
John W. Wuichet	Asst. Professor of Animal Husbandry	Assistant Professor
F. H. Beach	Instructor in Horticulture	Instructor
H. E. Eswine	Agricultural Education	Instructor
D. D. Hughes	Asst. Farm Management Demonstrator	Instructor
Ray Fife	Asst. State Leader Boys' and Girls' Club Work	Instructor
R. C. Miller	Instructor in Agricultural Engineering	Instructor
Rhoda E. Dick	Asst. Supervisor Home Economics Extension	Instructor
Maude Okey	State Home Demonstration Agent	Instructor
Treva Kauffman	Instructor in Home Economics	Instructor
Florence Willison	Instructor in Home Economics	Instructor
Nan Sharples	Instructor in Home Economics	Instructor
Hulda Horst	Instructor in Home Economics	Instructor
Mary Graber	Instructor in Home Economics	Instructor
Jessie Whitacre	Instructor in Home Economics	Instructor
Charlotte Johnson	Instructor in Home Economics	Instructor
Lena Bumpas	Instructor in Home Economics	Instructor
E. N. Fergus	Chemist	Assistant
M. H. Bartter	County Agent, Geauga County	
E. A. Brenneman	County Agent, Montgomery County	
W. W. Brownfield	County Agent, Washington County	
R. F. Donnan	County Agent, Lucas County	
G. R. Eastwood	County Agent, Miami County	
T. B. Foster	County Agent, Highland County	
Paul Gerlaugh	County Agent, Wood County	
A. W. Hayes	County Agent, Lorain County	
J. C. Hedge	County Agent, Summit County	
E. G. Hibbs	County Agent, Columbiana County	
H. A. Lehman	County Agent, Mahoning County	
C. L. Long	County Agent, Lake County	
R. D. Long	County Agent, Cuyahoga County	
W. E. McCoy	County Agent, Clark County	
C. A. Mahan	County Agent, Sandusky County	
E. C. Richey	County Agent, Franklin County	
E. C. Sleeth	County Agent, Ashtabula County	
A. G. Smith	County Agent, Stark County	
S. B. Stowe	County Agent, Clermont County	
A. J. Swift	County Agent, Preble County	
	County Agent, Portage County	
M. C. Thomas	County Agent, Marion County	
D. R. Van Atta	County Agent, Hamilton County	
W. R. Wheelock	County Agent, Trumbull County	
Blair Adams	Assistant	
J. A. Bond	Janitor	

NAME	TITLE	RANK
Hannah Jones	Secretary Farmers' Institutes	
Elizabeth Hopkins	Stenographer	
Helen Davis	Stenographer	
Margaret McMillan	Stenographer	
Martha Beach	Stenographer	
Blanche Wilson	Stenographer	
Marie Mather	Stenographer	
Bertha Davis	Stenographer	
Lucile Taylor	Stenographer	
Edith Ray	Stenographer	
Gertrude Klein	Stenographer	
Carrie Beach	Stenographer	
Lucile Hastings	Stenographer	
Isabel McClure	Stenographer	

## SOURCE AND DISPOSITION OF FUNDS

1917-1918

### SOURCE

State—H. B. No. 584 (\$113,270.00).....	\$98,769.31
Smith-Lever Maximum Amount.....	78,150.78
U. S. D. A. States Relations Service.....	17,110.00
U. S. D. A. Bureau of Animal Industry.....	3,300.00
Dairy Division.....	\$ 1,500.00
Veterinary Division.....	1,800.00
County Agent Funds from Counties.....	22,300.00
Ashtabula .....	1,500.00
Clark .....	1,500.00
Columbiana .....	1,500.00
Cuyahoga .....	1,500.00
Franklin .....	1,500.00
Hamilton .....	1,500.00
Highland .....	300.00
Lake .....	1,000.00
Lorain .....	1,000.00
Lucas .....	1,500.00
Marion .....	1,500.00
Montgomery .....	1,500.00
Preble .....	1,000.00
Sandusky .....	1,000.00
Stark .....	1,500.00
Summit .....	1,500.00
Wood .....	1,500.00
Institute Funds from Counties.....	21,400.69
1917-18 .....	\$15,400.00
1916-17 .....	5,600.73
1915-16 .....	399.96
Grand Total.....	\$241,030.78

## DISPOSITION OF FUNDS

### PERSONAL SERVICE

#### A-1—Salaries

Director .....	\$ 3,600.00
C. S. Wheeler .....	
Supervisor of Publications.....	3,000.00
J. E. McClintock (part) .....	
5 Stenographers .....	3,600.00
Elizabeth Hopkins.....	\$ 840.00
Helen Davis.....	720.00
Martha Beach.....	720.00
Ada Taylor.....	660.00
Edith Ray.....	660.00
Stenographer, Junior Contest Work.....	840.00
Blanche Wilson .....	
Instructors, Assistants, County Agents and Field Workers.....	46,730.00
George B. Crane.....	\$2,000.00
E. N. Fergus.....	720.00
O. M. Johnson (part).....	900.00
A. E. Anderson.....	2,750.00
W. E. Hanger.....	2,200.00
Virgil Overholt.....	1,800.00
R. C. Miller.....	1,400.00
L. P. Beechey (part).....	600.00
R. B. Cruickshank.....	2,400.00
F. H. Beach.....	1,700.00
John W. Wuichet.....	2,000.00
Specialist in Animal Husbandry.....	1,800.00
Specialist in Poultry Husbandry.....	1,700.00
M. A. Bachtell.....	2,400.00
J. F. Barker.....	2,750.00
H. E. Eswine (part).....	800.00
Teacher of Agriculture.....	600.00
6 Demonstrators, 3 mos. (part).....	240.00
Farmers' Week Speakers.....	500.00
Edna N. White.....	1,000.00
Rhoda E. Dick.....	1,700.00
Treva Kauffman.....	1,500.00
Maud Okey.....	1,500.00
Florence Willison.....	990.00
Nan Sharples.....	1,320.00
Mary Graber.....	1,260.00
Demonstrator, Child Welfare.....	600.00
Jessie Whitacre.....	1,260.00
Charlotte Johnson.....	1,140.00
Lena Bumpas (part).....	800.00
Oscar Erf.....	500.00
Ivan McKellip (part).....	700.00
G. N. Dagger (part).....	800.00
D. D. Hughes (part).....	400.00
Frank C. Dean.....	2,000.00

*A-2—Wages*

Farmers' Institutes.....	4,030.00
Appropriation .....	\$/ 1,000.00
To be lapsed.....	7,970.00
F. L. Allen.....	\$ 2,500.00
Hannah Jones.....	1,200.00
Florence Willison.....	330.00
Supplementary Institutes.....	1,200.00
Appropriation .....	\$2,400.00
To be lapsed.....	1,200.00
Demonstrators of Soils, etc.....	1,000.00
1 Demonstrator, 4 mos.....	\$ 800.00
1 Demonstrator, 1 mo.....	200.00
Other Wages.....	50.00
Labor Project No. 1	

*A-3—Unclassified*

Boys' Junior Contest Work.....	5,000.00
W. H. Palmer (part).....	\$ 950.00
Ray Fife.....	1,000.00
Field Agent.....	1,000.00
Huldah Horst (part).....	200.00
H. E. Eswine (part).....	800.00
Lucile Hastings.....	600.00
3 District Leaders (part) 3 months.....	450.00
Total Personal Service.....	\$69,050.00
Amount to be lapsed.....	9,170.00
Appropriation .....	\$78,220.00

**MAINTENANCE**

*C—Supplies*

C-4 Office .....	\$ 2,100.00
Correspondence Course.....	\$2,000.00
Photos .....	100.00

*D—Materials*

D-3 General Plant.....	100.00
Project No. 1	

*E—Equipment*

E-1 Office .....	400.00
Project No. 1	
E-8 Educational .....	1,000.00
Project No. 1	

*F—Contract and Open Order Service*

F-6 Transportation	
County Agents.....	8,000.00
M. H. Bartter.....	\$ 400.00
E. A. Brenneman.....	400.00
W. W. Brownfield.....	400.00

R. F. Donnan.....	400.00	
G. R. Eastwood.....	400.00	
T. B. Foster.....	400.00	
A. W. Hayes.....	400.00	
J. C. Hedge.....	400.00	
E. G. Hibbs.....	400.00	
H. A. Lehman.....	400.00	
R. D. Long.....	400.00	
W. E. McCoy.....	400.00	
C. A. Mahan.....	400.00	
E. C. Richey.....	400.00	
A. G. Smith.....	400.00	
S. B. Stowe.....	400.00	
A. J. Swift.....	400.00	
M. C. Thomas.....	400.00	
D. R. Van Atta.....	400.00	
W. R. Wheelock.....	400.00	
Boys' Junior Contest.....		1,000.00
Trips to Washington.....		
Farmers' Institutes.....		1,069.31
Appropriation.....	\$6,400.00	
To be lapsed.....	5,330.69	
F. L. Allen.....	\$ 500.00	
County Institutes.....	219.31	
Educational Meeting at Wooster.....	350.00	
Supplementary Institutes.....		600.00
Project No. 10.....		
Other Transportation.....		7,300.00
Trips to Washington.....	\$ 4,000.00	
C. S. Wheeler.....	400.00	
Demonstrator, Child Welfare.....	200.00	
Demonstrator in Horticulture, Exp. 3 mos.....	180.00	
6 Demonstrators in Animal Husbandry, Exp.		
3 mos. (part).....	100.00	
Demonstrator in Soils, Expenses 1 mo.....	100.00	
H. E. Eswine.....	500.00	
H. M. Call.....	300.00	
Farmers' Week Speakers.....	500.00	
G. N. Dagger.....	400.00	
D. D. Hughes.....	400.00	
J. I. Falconer.....	120.00	
J. E. McClintock.....	100.00	
F-7 Communication.....		300.00
Project No. 1.....		
F-9 General Plant.....		7,850.00
Small Printing.....	\$ 2,350.00	
Printing Bulletins.....	3,950.00	
Labor No. 9.....	300.00	
Grading Lessons No. 9.....	700.00	
Labor No. 1.....	550.00	
Total Maintenance.....		\$29,719.31
Amount to be lapsed.....		5,330.69
Appropriation.....		\$35,050.00



## DISPOSITION OF FUNDS

### SMITH-LEVER

#### PERSONAL SERVICE

##### *Project No. 1*

Margaret McMillan.....	\$ 840.00
Carrie Beach.....	600.00
Isabel McClure.....	600.00
J. A. Bond.....	780.00
J. E. McClintock.....	200.00

##### *Project No. 2*

Bertha Davis.....	720.00
M. H. Bartter.....	1,400.00
E. A. Brenneman.....	600.00
W. W. Brownfield.....	1,400.00
R. F. Donnan.....	900.00
G. R. Eastwood.....	1,400.00
T. B. Foster.....	1,400.00
Paul Gerlaugh.....	900.00
A. W. Hayes.....	1,100.00
J. C. Hedge.....	900.00
E. G. Hibbs.....	900.00
H. A. Lehman.....	1,600.00
C. L. Long.....	1,200.00
R. D. Long.....	900.00
W. E. McCoy.....	900.00
C. A. Mahan.....	1,100.00
	1,200.00
E. C. Richey.....	900.00
E. C. Sleeth.....	1,200.00
A. G. Smith.....	900.00
S. B. Stowe.....	1,700.00
A. J. Swift.....	900.00
M. C. Thomas.....	900.00
D. R. VanAtta.....	600.00
W. R. Wheelock.....	1,300.00
Additional Agents.....	4,800.00

##### *Project No. 3-A*

Demonstrator in Farm	
Crops, 5 mos.....	750.00
Demonstrator, 4 mos.....	600.00
Demonstrator, 4 mos.....	600.00

##### *Project No. 3-D*

Demonstrator in Horticulture, 3 mos.....	450.00
Demonstrator, 3 mos.....	450.00

##### *Project No. 3-E*

6 Demonstrators in Animal Husbandry 3 mos. (part)	1,160.00
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##### *Project No. 3-F*

Specialist in Poultry Husbandry .....	1,800.00
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##### *Project No. 3-G*

Specialist in Vegetable Gardening .....	2,400.00
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##### *Project No. 3-H*

Demonstrator in Soils, 2 mos. ....	200.00
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##### *Project No. 5*

H. M. Call.....	960.00
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##### *Project No. 6*

Lena Bumpas, part sal...	600.00
Marie Mather.....	660.00

##### *Project No. 7*

Asst. Field Agent.....	450.00
Instructor in Dairying....	800.00

##### *Project No. 8*

Stenographer .....	720.00
J. I. Falconer.....	400.00

##### *Project No. 9*

Gertrude Klein.....	600.00
Blair Adams.....	420.00
Photographer and Chart Maker .....	840.00

Total Personal Service.. \$49,600.00

#### EXPENSES

##### *Project No. 1*

C. S. Wheeler.....	\$ 400.00
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##### *Project No. 2*

O. M. Johnson.....	800.00
A. E. Anderson.....	600.00
W. W. Brownfield.....	300.00
G. R. Eastwood.....	200.00
T. B. Foster.....	200.00
Paul Gerlaugh.....	400.00
S. B. Stowe.....	800.00
C. L. Long.....	400.00
E. C. Sleeth.....	400.00
W. R. Wheelock.....	300.00
Agents to be appointed...	810.78

##### *Project No. 3-A*

W. E. Hanger.....	560.00
Demonstrator Farm Crops 4 mos.....	200.00
Demonstrator, 4 mos.....	200.00
Demonstrator, 5 mos.....	200.00

*Project No. 3-B*

Virgil Overholt.....	550.00
R. C. Miller.....	300.00

*Project No. 3-C*

L. P. Beechey.....	700.00
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*Project No. 3-D*

R. B. Cruickshank.....	590.00
F. H. Beach.....	590.00
Demonstrator, 3 mos.....	180.00

*Project No. 3-E*

J. W. Wuichet.....	580.00
Specialist in Animal Husbandry .....	570.00
6 Demonstrators, 3 mos. (part) .....	800.00

*Project No. 3-F*

Specialist in Poultry Husbandry .....	600.00
Specialist in Poultry Husbandry .....	550.00

*Project No. 3-G*

Specialist in Vegetable Gardening .....	600.00
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*Project No. 3-H*

M. A. Bachtell.....	560.00
J. F. Barker.....	560.00
Instructor .....	160.00

*Project No. 4*

W. H. Palmer.....	700.00
Ray Fife.....	700.00
Hulda Horst.....	700.00
3 District Leaders.....	500.00
Field Agent.....	600.00

*Project No. 6*

Edna N. White.....	200.00
Rhoda Dick.....	300.00
Florence Willison.....	300.00
Nan Sharples.....	400.00
Mary Graber.....	400.00
Jessie Whitacre.....	400.00
Charlotte Johnson.....	400.00
Lena Bumpas.....	400.00

*Project No. 6-A*

Treva Kauffman.....	400.00
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*Project No. 7*

Oscar Erf.....	200.00
Ivan McKellip.....	1,000.00
Asst. Field Agent.....	200.00
Instructor, Dairying.....	160.00

*Project No. 11*

Maud Okey.....	400.00
Total Expense.....	\$22,520.78
Total Personal Service..	49,600.00
Printing Supplies, etc...	6,030.00
Total Smith-Lever	
Appropriation .....	\$78,150.78

## U. S. D. A. FUNDS

*Project No. 2*

O. M. Johnson.....	\$ 2,000.00
M. H. Bartter.....	600.00
E. A. Brenneman.....	600.00
W. W. Brownfield.....	600.00
R. F. Donnan.....	300.00
G. R. Eastwood.....	600.00
T. B. Foster.....	300.00
Paul Gerlaugh.....	300.00
A. W. Hayes.....	300.00
J. C. Hedge.....	300.00
E. G. Hibbs.....	300.00
H. A. Lehman.....	300.00
R. D. Long.....	300.00
W. E. McCoy.....	300.00
C. A. Mahan.....	300.00
E. C. Richey.....	300.00
A. G. Smith.....	300.00
S. B. Stowe.....	300.00
A. J. Swift.....	300.00
M. C. Thomas.....	300.00
D. R. VanAtta.....	600.00
W. R. Wheelock.....	600.00

*Project No. 3-C*

L. P. Beechey, B.A.I.....	1,800.00
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*Project No. 4*

W. H. Palmer.....	1,650.00
Ray Fife.....	1,000.00
Hulda Horst.....	1,060.00
3 District Leaders.....	600.00

*Project No. 7*

Ivan McKellip, B.A.I.....	1,500.00
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*Project No. 8*

G. N. Dagger.....	1,200.00
D. D. Hughes.....	900.00
Total .....	\$20,410.00

# COUNTY AGENT FUNDS FROM COUNTIES

## *Project No. 2*

Ashtabula County.....	\$ 1,500.00	
E. C. Sleeth		
Salary .....	\$ 600.00	
Expenses .....	900.00	
Clark County.....		1,500.00
W. E. McCoy		
Salary .....	1,200.00	
Expenses .....	300.00	
Columbiana County.....		1,500.00
E. G. Hibbs		
Salary .....	800.00	
Expenses .....	700.00	
Cuyahoga County.....		1,500.00
R. D. Long		
Salary .....	1,000.00	
Expenses .....	500.00	
Franklin County.....		1,500.00
E. C. Richey		
Salary .....	1,000.00	
Expenses .....	500.00	
Hamilton County.....		1,500.00
D. R. Van Atta		
Salary .....	1,200.00	
Expenses .....	300.00	
Highland County.....		300.00
T. B. Foster		
Salary .....	300.00	
Lake County.....		1,000.00
C. L. Long		
Salary .....	700.00	
Expenses .....	300.00	
Lorain County.....		1,000.00
A. W. Hayes		
Salary .....	1,000.00	
Lucas County.....		1,500.00
R. F. Donnan		
Salary .....	800.00	
Expenses .....	700.00	
Marion County.....		1,500.00
M. C. Thomas		
Salary .....	1,300.00	
Expenses .....	200.00	

Montgomery County.....		1,500.00
E. A. Brenneman		
Salary .....	1,200.00	
Expenses .....	300.00	
Preble County.....		1,000.00
A. J. Swift		
Salary .....	800.00	
Expenses .....	200.00	
Sandusky County.....		1,000.00
C. A. Mahan		
Salary .....	1,000.00	
Stark County.....		1,500.00
A. G. Smith		
Salary .....	800.00	
Expenses .....	700.00	
Summit County.....		1,500.00
J. C. Hedge		
Salary .....	800.00	
Expenses .....	700.00	
Wood County.....		1,500.00
Paul Gerlaugh		
Salary .....	1,200.00	
Expenses .....	300.00	
Total .....		\$22,300.00

# INSTITUTE FUNDS FROM COUNTIES

## *Project No. 1*

Small Printing.....	\$ 900.00
Educational Equipment....	100.00
Stationery .....	300.00
Postage .....	920.00
Communication .....	200.00
Printing and Distribution of Publications .....	300.00
Labor .....	300.00
Cuts .....	200.00

## *Project No. 10*

County Institute Speakers...	12,000.00
Transportation—County Institute Speakers.....	6,180.69
Total .....	\$21,400.69

It was ordered that the expenses of the President be paid for trips to Washington in connection with the present war emergency.

\* \* \* \* \*

Upon motion, the thanks of the Board were extended to Judge and Mrs. McCann and to Mr. and Mrs. Kettering for their generous hospitality shown to the Trustees at this meeting.

\* \* \* \* \*

The President reported that the plans for the Power House, the Woman's Building and the Chemistry Building addition will be ready for the approval of the Board July 24th.

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Thereupon the Board adjourned to meet July 24, 1917, at the University.

Attest: CARL E. STEEB,  
*Secretary.*

BENJ. F. MCCANN,  
*Chairman.*

#### OFFICE OF THE BOARD OF TRUSTEES

#### THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, JULY 24, 1917.

The Board of Trustees met at the University, pursuant to the call of the Chairman.

Present: Benj. F. McCann, Chairman; John Kaiser, C. F. Kettering and John F. Cunningham.

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Professor Bradford presented completed plans, specifications and estimate of cost for the new Power House. He explained to the Board that, due to the rapidly increasing cost of building materials, it would be impossible to construct and equip the building, as originally proposed, within the amount appropriated by the legislature. The Architect recommended the omission of the engine room from the present plans, explaining that the present engine room will serve for the time being, the present need for relief being for additional boiler facilities which will be provided for in the proposed plans. The Architect's estimate of cost for the building and equipment as amended is \$199,961.00.

On motion, said plans, specifications and estimate were approved, and the Secretary was directed to present the same to the State Building Commission for its approval, and if approved by it, the Secretary was directed to give notice, as required by law, of the time and place, when and where sealed proposals will be received for furnishing materials and performing the labor necessary for the erection and completion of said building.

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The Secretary reported that the State Board of Control had decided that it was necessary to advertise for bids for the proposed asphaltic macadam roadway from Townshend Hall to Woodruff Avenue, which plans were approved by the Board of Trustees at the meeting of June 4th.

Therefore, it was ordered that the Secretary give notice, as required by law, of the time and place, when and where sealed proposals will be received for the construction of said roadway.

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The President reported the necessity of securing at once adequate quarters to house the thirty student nurses, seven graduate nurses and the housekeeper connected with the College of Homeopathic Medicine. He reported further that, at the present time, the University is renting two houses containing eighteen rooms, at a monthly rental of \$72.50, which accommodate twenty-nine persons, but not in a satisfactory manner.

Upon motion of Mr. Kettering, the Architect was directed to prepare plans and estimate of cost for the remodeling or enlargement of the house now occupied by Professor Denney so as to provide for the above, and the Secretary was directed to request Professor Denney to vacate said house not later than September 1, 1917.

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The President presented the following items for consideration and Action.

1. Upon the recommendation of the President, the following resignations were accepted, and the balances remaining in the appropriations were cancelled:

Miss Harriet Wylie, Stenographer, College of Medicine, effective May 31, 1917. The balance of \$60.00 remaining in this appropriation was cancelled.

R. G. Wiggans, Assistant Professor in the Department of Farm Crops, effective July 1, 1917.

Miss Lurene Wade, Stenographer, College of Arts, Philosophy and Science, effective June 30, 1917.

2. Upon the recommendation of the President, Miss Hannah Jones was given leave of absence, without salary, for the month of September, 1917.

3. Upon the recommendation of the President, the following appointments were made, together with the necessary appropriations to meet the salaries named:

Miss Estelle I. Byrne was appointed Stenographer in the Agricultural Extension Service, at a salary of \$900.00 per annum, \$300.00

to be paid from the County Agent Fund, and \$600.00 to be paid by Montgomery County Improvement Association, effective July 1, 1917.

Miss Agnes Jordan's name was added to the Agricultural Extension budget for the year 1917-1918, as a Stenographer at a salary of \$600.00 per year, to be paid from Smith-Lever funds, Project No. 8.

C. R. Shumway was appointed County Agricultural Agent, vice H. P. Miller, at a salary of \$2,000.00 per annum, effective July 1, 1917, to be paid as follows: \$600.00 from U. S. D. A. funds; \$700.00 from Smith-Lever funds in Project No. 2; and \$700.00 from the Portage County Improvement Association. The usual allowance of \$400.00 per annum for automobile maintenance to be paid from Smith-Lever funds in Project No. 2.

Miss Lelia McGuire was appointed Dietitian in the Homeopathic Hospital, at a salary of \$600.00 per annum as provided in the budget, effective July 18, 1917. The amount of \$26.67, covering unused salary from July 1st to July 18th, was cancelled.

Edward Moran was appointed Refrigeration Stationary Engineer in the Department of Mechanical Engineering, at a salary of \$100.00 per month, effective July 18, 1917, and \$1146.15 was appropriated to cover this salary.

Dr. Albert E. Avey was appointed Acting Assistant Professor in the Department of Philosophy, vice Professor Davies, on leave, at a salary of \$1,500.00 per annum, effective September 1, 1917, and \$1,500.00 was appropriated to meet this salary. The \$1,200.00 appropriated for the salary of an instructor in this Department was cancelled.

Santiago Gutierrez was appointed Instructor in Romance Languages, at a salary of \$1,200.00 per annum, as provided in the budget, effective September 1, 1917.

Dean O. Critz was appointed Graduate Assistant in the Department of Chemistry, at a salary of \$300.00 provided in the budget, effective September 1, 1917.

C. G. Williams was appointed Non-resident Professor of Farm Crops, located at the Ohio Agricultural Experiment Station, without salary.

Dr. E. R. Allen was appointed Non-resident Professor of Soils, located at the Ohio Agricultural Experiment Station, without salary.

4. Upon the recommendation of the President, the following provisional appointments were made:

Miss Gladys E. Weyant was appointed Stenographer in the office of the Entrance Board, for a period of four months, at a salary of \$50.00 per month, effective July 1, 1917, and \$200.00 was appropriated to meet this salary.

Miss Helen Irene Johnson was appointed Stenographer in Agricultural Extension Service, at a salary of \$40.00 per month, from July 17 to October 1, 1917.

Miss Marian Tinsley was appointed Stenographer in the office of the Entrance Board, for a period of ninety days, at a salary of

\$50.00 per month, effective July 5, 1917, and \$150.00 was appropriated to meet this salary.

5. Upon the recommendation of the President, the salary of Miss Bertha Davis, Stenographer in the Agricultural Extension Service, was increased from \$720.00 to \$780.00 per annum.

6. Upon the recommendation of the President, John O'Rourke, Supervisor of Watchmen, Division of Operation and Maintenance, was given leave of absence, effective July 31, 1917, as he has been called to the service of the United States Army. The balance of \$660.00 remaining in the appropriation for his salary was cancelled.

7. The President reported that the following named persons had declined appointment for the year 1917-1918:

Andrew J. Townsend, Graduate Scholar. The \$250.00 appropriated for this salary was cancelled.

Gail K. Butt, Interne, St. Francis Hospital. The \$50.00 appropriated for this salary was cancelled.

B. D. Drain, Assistant in the Department of Horticulture. The \$600.00 appropriated for this salary was cancelled.

O. R. Sweeney, Instructor in the Department of Chemistry. The \$1,500.00 appropriated for this salary was cancelled.

Floyd DeLashmutt, Instructor in the Department of Dairying. The \$1,100.00 appropriated for this salary was cancelled.

C. H. Otis, appointed for instructional work at Lake Laboratory. The \$200.00 appropriated for this salary was cancelled.

8. Upon the recommendation of the President, Assistant Professor J. I. Falconer was made Acting Head of the Department of Rural Economics.

9. Owing to the protest of Miss Freda Detmers, Assistant Professor of Botany, against her re-election in view of the minimum salary, upon the recommendation of the President, her title was changed to Instructor in Botany.

10. Upon the recommendation of the President, \$200.00 was appropriated as an addition to the salary of Floyd R. Towne, Graduate Assistant, College of Homeopathic Medicine.

11. Upon the recommendation of the President, R. L. Mundhenk, Instructor in Veterinary Pathology, was granted leave of absence for the period of the war, without salary. The \$1,200.00 appropriated for his salary was cancelled.

12. The President reported that the following persons had completed their probation period in the Training School for Nurses of the College of Homeopathic Medicine at the dates indicated, and recommended that the necessary appropriations be made to meet the salaries for the periods named:

Miss Beatrice Jacobs, March 24, 1917, to June 30, 1917, \$13.61.

Miss Margaret Pressler, April 2, 1917, to June 30, 1917, \$12.50.

Miss Margaret Wall, April 2, 1917, to June 30, 1917, \$12.50.  
Miss Emma Herbst, April 9, 1917, to June 30, 1917, \$11.39.  
Miss Charlotte Bush, April 30, 1917, to June 30, 1917, \$8.47.

\* \* \* \* \*

13. Upon the recommendation of the President, it was ordered that \$10,000.00 be set aside from the Endowment Fund income for the purpose of making the following additions to the Ohio Union:

Increasing the capacity of the dining room,  
Enlarging the refrigeration and food storage rooms, and the  
Purchase of refrigeration apparatus.

The President and Secretary were directed to request from the Governor of Ohio authority to proceed at once with the improvements in the Ohio Union on the basis of a war emergency measure and thus eliminate the delay occasioned by the usual thirty days advertising.

\* \* \* \* \*

The Secretary reported that on July 20, 1917, the Attorney General approved the abstract of title and deed to the Hess tract of land, and, as directed by the Board at its meeting July 4, 1917, he had made payment to the owners in the amount of \$57,500.00—\$55,000.00 from appropriation made by the State and \$2,500.00 from the Endowment Fund income.

The Secretary further reported that, acting under the instruction of the Attorney General, he had retained \$300.00 of the purchase price to pay the taxes which will be due in December, 1917.

The description of the above named land is as follows:

“(Description from surveys of same made in 1859 and 1891) Situated in Section three, Township one, Range eighteen, United States Military Lands and being part of Lots four (4) and five (5) as shown and designated on the plat in the partition suit of the Hess estate of record in complete record No. 32, pages 479 to 491, Court of Common Pleas, Franklin County, Ohio, and being more particularly described as follows, viz:

Beginning at the southwest corner of lot five (5), named above, thence N. 0° 45' E. along the center of a road on the west line of said lot five (5) ninety and one half (90.5) poles to the northwest corner of said lot five (5) to a stone, thence S. 88° 15' E. on the north line of said lot five (5) one hundred three and seventy-four hundredths (103.74) poles to a stone, an original corner in the center of the Delaware and Sandusky road; thence S. 7° 50' W. with the center of said road three (3) poles to a limestone set for a corner, with a broken sewer pipe around it, from which a maple tree four inches in diameter bears N. 54° W. twenty-three feet and eight inches, another maple eighteen inches in diameter, bears N. 75° 45' E. thirty-seven feet six inches to a blaze on tree 2 feet six inches above the root, and a maple 15 inches in diameter bears S. 80° E. thirty-four feet six inches to a blaze and thirty-three feet and six inches to a chop in root, thence



S. 81° 15' E. nineteen and eighty-eight one hundredths (19.88) poles to a niggerhead stone, three feet long, planted for a corner, October 1891, thence N. 8° 00' E. passing a limestone which is a corner to lot four (4) at twenty-five feet two inches and continuing same course four poles farther to a limestone corner between said lot four (4) and said lot five (5) of the Hess partition, thence S. 88° 15' E. along the line between said lots 4 and 5 forty-eight and twenty-five one hundredths (48.25) poles to a stone from which a sycamore 20" in diameter bears S. 36° W. 17 links distant, thence down the Olentangy River and with the meanders thereof S. 60° 15' W. forty-eight (48) poles, thence S. 33° 15' W. 32 poles, thence S. 8° 20' W. forty-three (43) poles to a stone and buckeye N. E. corner to said E. M. Lisle land, thence N. 88° 15' W. on the south line of said lot five (5) and along the center of Lane Avenue Free Turnpike one hundred eight and twenty-five one hundredths (108.25) poles to the place of beginning, containing sixty-nine acres more or less of land and water."

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Thereupon the Board adjourned to meet at the call of the Chairman.

Attest: CARL E. STEEB,  
Secretary.

BENJ. F. MCCANN,  
Chairman.

# OFFICE OF THE BOARD OF TRUSTEES

## THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, SEPTEMBER 4, 1917.

The Board of Trustees met at the University pursuant to the rules.

Present: Benj. F. McCann, Chairman; John F. Cunningham, O. E. Bradfute, Guy W. Mallon, John Kaiser and C. F. Kettering.

\* \* \* \* \*

The President presented the following options on the land lying between King Avenue and the south line of the University property, formerly rented from William Neil King and C. M. Ludman, with the right of purchase as per prices named:

Elizabeth King Farrington and			
Thayer B. Farrington.....	for	32.093 acres at	\$26,000.00
Mary Horton King, Executrix.....	for	8.631 acres at	8,631.00
C. M. Ludman.....	for	6.684 acres at	6,684.00
			<hr/>
			\$41,315.00

On motion, the Secretary was directed to advise the persons who signed the options that the University would exercise the right of

purchase. The Secretary was further directed to secure abstracts of title and warranty deeds for the above property, to present the same to the Attorney General for approval, and if approved by him, to present proper vouchers to the Auditor of State for the option price as stated, said moneys to be paid from the income of the University endowment fund.

On motion, it was ordered that after the above purchases are made, and after the Governor appoints the "Commission to house State Officers and Departments," (See Ohio Laws No. 107, pages 564-566) the President shall make request from the above commission for a refund of the purchase price paid for this land, in accordance with the authority contained in Section 5 of the act above mentioned, and, if this refund is granted, the same shall be deposited in the State Treasury to the credit of the income of the University endowment fund.

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Upon the recommendation of the President, leaves of absence were granted for the current year to the following named persons who have entered the service of the government:

G. W. Trautman	Instructor, Department of Physical Education
Paul B. Sears	Instructor, Department of Botany
Edward Orton, Jr.	Research Professor, Department of Ceramic Engineering
V. A. Dodd	Assistant Professor, Department of Surgery
J. W. Means	Instructor, Department of Surgery
P. D. Wilson	Instructor, Department of Surgery
E. C. Ludwig	Instructor, Department of Surgery
P. J. Reel	Assistant, Department of Surgery
W. N. Taylor	Assistant, Department of Surgery
J. H. Warren	Assistant Professor, Department of Anatomy
E. J. Gordon	Assistant Professor, Department of Medicine
J. W. Sheetz	Instructor, Department of Medicine
Samuel Hindman	Instructor, Department of Medicine
S. O. Edleman	Assistant, Department of Medicine
G. W. Brehm	Instructor, Department of Obstetrics
G. C. Schaeffer	Instructor, Department of Ophthalmology
A. M. Hauer	Instructor, Department of Oto-Laryngology
Jonathan Forman	Assistant Professor, Department of Pathology
C. G. Hugger	Assistant, Department of Pathology
C. I. Reed	Instructor, Department of Physiology
William McPherson	Professor, Department of Chemistry and Dean of the Graduate School
Edmund S. Manson	Associate Professor, Department of Astronomy.
Theodore F. Kotz	Instructor, Department of German
P. H. Elwood, Jr.	Assistant Professor, Department of Horticulture
Frank C. Starr	Instructor, Department of Dentistry

On motion, it was ordered that there be paid to all men now on the University payroll, who are drafted into service, a compensation equal

to the difference between the amount paid by the government and the amount now contained in the University budget.

The President was directed to present to the Trustees at a future meeting a recommendation covering those persons now on the University payroll who volunteer their services to the government.

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Upon the recommendation of the President, leaves of absence for the current year were granted also to Ludwig Lewisohn, Assistant Professor in the Department of German, and to W. M. Aiken, Assistant Professor in the Department of the Principles and Practice of Education, with the usual allowance of \$1,500.00 each per annum. The balance of \$750.00 remaining in the appropriation for the salary of Mr. Lewisohn was cancelled.

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The President presented the following contract with the Protestant Hospital Association for hospital service for the College of Medicine for the year 1917-1918, with the recommendation that it be approved and adopted:

(a) The Protestant Hospital agrees to furnish the Medical College of the University with fifty-two charity beds and agrees to provide the necessary care and maintenance of these beds and agrees to provide further for the necessary food supplies and nursing service for the patients confined in the above mentioned fifty-two beds.

(b) The Protestant Hospital agrees to give the Medical College of the University absolute and complete control for a period of nine months, beginning September 1st, of all of the fifty-two beds above referred to and the patients confined therein.

(c) The Protestant Hospital Trustees agree to the nominations for staff and the chief-of-staff as made by the University, it being understood that this staff is responsible for the care of the patients confined in the beds in the hospital over which the University has control.

In consideration of the above service the following recommendations are made:

(a) That the University pay the Protestant Hospital the sum of \$1,000.00 per month, beginning September 1st, making a total of \$9,000.00.

(b) It is recommended that the Medical College of the University provide the necessary medical supplies for the care and treatment of the patients confined in the beds over which the University has absolute control during the period of nine months above referred to. (It is proposed to keep a careful check on these supplies and to have them issued only on requisitions).

(c) It is recommended that the sum of \$30.00 per month for a period of nine months, making a total of \$270.00, be appropriated for an orderly to take charge of especially the wards over which the University has control. The Protestant Hospital agrees to maintain the orderly, providing room, board, laundry, etc. This amount of money

to be added to the amount paid the Protestant Hospital Association, and the orderly to be responsible to the Hospital Superintendent and the Chief-of-Staff.

(d) It is recommended that the sum of \$150.00 be appropriated to pay the Protestant Hospital for the heating of the two wards in the Medical College Building.

On motion, the President's recommendation was agreed to, and the Secretary was authorized to sign the above contract.

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Upon the recommendation of the President, the following resignations were accepted:

Miss Lucile Myers, Night Supervisor, Homeopathic Hospital, effective July 1, 1917. The appropriation of \$600.00 provided for this salary was cancelled.

E. F. George, Graduate Fellow, effective July 1, 1917. The appropriation of \$500.00 for this position was cancelled.

C. B. Joliffe, Assistant in the Department of Physics, effective July 1, 1917. The appropriation of \$800.00 provided for this position was cancelled.

Bliss Magley, Library Assistant, effective September 15, 1917. The balance of \$475.00 remaining in this appropriation was cancelled.

Paul R. Byrne, Reference Assistant in Library, effective August 31, 1917. The balance of \$1,083.34 remaining in this appropriation was cancelled.

R. C. Hummell, Instructor in Chemistry, effective July 1, 1917. The appropriation of \$1,200.00 provided for this salary was cancelled.

Edward Kromer, Assistant Professor of Civil Engineering, effective July 1, 1917. The appropriation of \$1,600.00 provided for this salary was cancelled.

Donald B. Atwell, Graduate Scholar, effective July 1, 1917. The appropriation of \$250.00 provided for this position was cancelled.

Miss Florence Spencer, Stenographer, Judging Pavilion, effective August 1, 1917. The balance of \$605.00 remaining in the appropriation was cancelled.

W. W. Beck, Interne at Protestant Hospital, effective July 19, 1917. The balance of \$47.36 remaining in this appropriation was cancelled.

D. A. Crist, Interne at St. Francis Hospital, effective July 19, 1917. The balance of \$47.36 remaining in this appropriation was cancelled.

A. L. Whiteside, Student Assistant in the Department of Engineering Drawing, effective July 1, 1917. The appropriation of \$300.00 for this salary was cancelled.

Miss Hazel Ault, Nurse, Homeopathic Hospital, effective July 31, 1917. The balance of \$68.75 remaining in the appropriation for this salary was cancelled.

Miss Charlotte Bush, Nurse, Homeopathic Hospital, effective July 31, 1917. The balance of \$45.84 remaining in the appropriation for this salary was cancelled.

V. E. Brevoort, Janitor, effective July 31, 1917. The balance of \$660.00 remaining in the appropriation for this salary was cancelled.

W. H. Spurgeon, Janitor, effective July 21, 1917. The balance of \$671.54 remaining in the appropriation for this salary was cancelled.

O. G. Long, Ash Wheeler, Division of Operation and Maintenance, effective August 8, 1917. The balance of \$679.17 remaining in the appropriation for this salary was cancelled.

Howard E. Rothrock, Graduate Scholar, effective September 1, 1917. The appropriation of \$250.00 provided for this position was cancelled.

The President reported that the following named persons have declined appointment:

Mac S. Bethel, Assistant in the Department of English. The appropriation of \$500.00 provided for this position was cancelled.

Miss Agnes Drury, Assistant in the Department of Economics and Sociology. The appropriation of \$450.00 provided for this salary was cancelled.

Herman C. Miller, Assistant, Department of Economics and Sociology. The appropriation of \$700.00 provided for this salary was cancelled.

J. H. Service, Assistant in Department of Physics. The appropriation of \$800.00 provided for this salary was cancelled.

Miss Mary Young, Graduate Scholar. The appropriation of \$250.00 provided for this position was cancelled.

Lloyd F. Henderson, Graduate Assistant, Department of Chemistry. The appropriation of \$300.00 provided for this salary was cancelled.

Upon the recommendation of the President, the following appointments were made:

Miss Martha Monica Miller was appointed Student Assistant in the Department of Astronomy, at a salary of \$20.00 per month, effective September 1, 1917, and \$200.00 was appropriated to meet this salary.

Homer C. Sampson was appointed Instructor in Botany, at a salary of \$1,500.00 per year, effective September 1, 1917, and \$1,500.00 was appropriated to meet this salary.

Harold K. Baumgardner was appointed Graduate Assistant in Chemistry, at a salary of \$300.00 per year, effective September 1, 1917, and \$300.00 was appropriated to cover this salary.

Miss Margaret M. Ryan was appointed Library Assistant (Botany Building) at a salary of \$50.00 per month, effective from August 13 to October 1, 1917. The balance of \$578.34 remaining in the appropriation for this salary was cancelled.

Miss Ethel Melsheimer was appointed Library Assistant (Botany Building) at a salary of \$65.00 per month, effective October 1, 1917, and \$585.00 was appropriated to cover this salary.

Miss Mozelle C. Whipps was appointed Graduate Assistant in Bacteriology, at a salary of \$300.00, provided in the budget, effective September 1, 1917.

Edward E. H. Boyer, was appointed Graduate Assistant in Bacteriology, at a salary of \$300.00, provided in the Budget, effective September 1, 1917.

Glenn D. Sheets was appointed Student Assistant in Bacteriology, at a salary of \$300.00, provided in the budget, effective September 1, 1917.

Elmer L. Roshon was appointed Student Assistant in Bacteriology, at a salary of \$300.00, provided in the budget, effective September 1, 1917.

Bryon M. Warder was appointed Assistant in the Department of Engineering Drawing, effective September 1, 1917, at a salary of \$800.00 per year, and \$800.00 was appropriated to meet this salary. The appropriation of \$1,100.00 provided for the position of Instructor in this Department was cancelled.

Miss Frances M. Lorscheter was appointed Graduate Scholar, effective September 1, 1917, and \$250.00 was appropriated for this salary.

Jessie Erwin Day was appointed Instructor in the Department of Chemistry, effective September 1, 1917, at a salary of \$1,600.00 per year, and \$1,600.00 was appropriated for this salary.

Miss Susan Marksbury was appointed Library Assistant, effective October 1, 1917, at a salary of \$50.00 per month, provided in the budget. The balance of \$150.00 remaining in the appropriation for this salary was cancelled.

W. M. Tucker was appointed Assistant Professor of Geology, effective September 1, 1917, at a salary of \$2,250.00 per annum, and \$2,250.00 was appropriated for this salary.

Miss Helen Morningstar was appointed Instructor in Geology, effective September 1, 1917, at a salary of \$1,000.00 per annum, and \$1,000.00 was appropriated for this salary.

Miss Charlotte Morningstar was appointed Assistant in Mathematics, effective September 1, 1917, at a salary of \$300.00, provided in the budget.

Charles C. McCracken was appointed Professor of School Administration, effective September 1, 1917, at a salary of \$2,750.00, provided in the budget.

Joseph W. Madden was appointed Assistant Professor of Law, effective September 1, 1917, at a salary of \$2,500.00 per annum, provided in the budget.

Floyd DeLashmutt was appointed County Agricultural Agent for Athens County, effective July 1, 1917, at a salary of \$1,800.00 per annum, assigned to Project No. 2, \$1,200.00 to be paid from Smith-

Lever funds, \$600.00 from County Agent funds from Athens County. He was also allowed \$400.00 per annum for automobile upkeep, payable from Smith-Lever funds Project No. 2.

Miss Henrietta Hyman was appointed Night Supervisor, Homeopathic Hospital, effective July 13, 1917, at a salary of \$50.00 per month, and \$581.67 was appropriated to meet this salary.

Russell K. Annis was appointed Student Assistant in the Department of Engineering Drawing, effective September 1, 1917, at a salary of \$300.00 per annum, and \$300.00 was appropriated for this salary.

Grover Cleveland Seegar was appointed Instructor in Civil Engineering, effective September 1, 1917, at a salary of \$1,000.00 per annum, provided in the budget.

W. M. Weldishofer was appointed Assistant in Veterinary Medicine for one year, effective September 1, 1917, at a salary of \$1,200.00 per annum, and \$1,200.00 was appropriated for this salary.

J. E. Jones was appointed Ash Wheeler, Division of Operation and Maintenance, vice O. G. Long, resigned, effective August 11, 1917, at a salary of \$62.50 per month, and \$668.75 was appropriated for this salary.

Alphonso Case was appointed Night Watchman, effective August 7, 1917, at a salary of \$65.00 per month, and \$704.17 was appropriated for this salary.

J. Hobert was appointed Campus Laborer, effective August 1, 1917, at a salary of \$65.00 per month, and \$715.00 was appropriated for this salary.

W. Buechler was appointed Janitor, Homeopathic Hospital, effective August 1, 1917, at a salary of \$60.00 per month, and \$660.00 was appropriated for this salary.

C. M. Shelton was appointed Janitor, Gymnasium, at a salary of \$60.00 per month, effective August 1, 1917. The balance of \$60.00 remaining in the appropriation for this salary was cancelled.

Thomas Oram was appointed Inspector of Watchmen, at a salary of \$60.00 per month, effective August 1, 1917, and \$660.00 was appropriated for this salary.

Harrison B. Case was appointed Night Watchman, at a salary of \$65.00 per month, effective August 1, 1917. The balance of \$35.00 remaining in the appropriation for this salary was cancelled.

C. E. Harrold was appointed Janitor, at a salary of \$60.00 per month, effective August 1, 1917, and \$660.00 was appropriated for this salary.

M. Linville was appointed Janitor, at a salary of \$60.00 per month, effective August 1, 1917, and \$660.00 was appropriated for this salary.

Stacy C. Noe was appointed Janitor, vice W. H. Spurgeon, resigned, at a salary of \$60.00 per month, effective August 6, 1917, and \$652.00 was appropriated for this salary.

J. Anton DeHaas was appointed Professor of Economics and Sociology, at a salary of \$2,500.00 per annum, effective September 1,

1917, and \$350.00 was appropriated for this salary in addition to the amount appropriated in the budget for this position.

Donald R. Taft was appointed Instructor in Economics and Sociology, at a salary of \$2,000.00 per annum, effective September 1, 1917, and \$800.00 was appropriated for this salary in addition to the amount appropriated in the budget for this position.

George W. Eckelberry was appointed Instructor in Economics and Sociology, at a salary of \$1,200.00 per annum, provided in the budget, effective September 1, 1917.

G. M. Morris was appointed Acting Professor of the Principles and Practice of Education, for the first semester, to serve as High School Inspector under the direction of the Superintendent of Public Instruction, as provided by law.

Upon the recommendation of the President, the following appropriations were made:

\$ 900.00 for services of nurse at the State Street Dispensary, twelve months, at \$75.00 per month.

2400.00 for the Alumni Association. (From Endowment Fund.)

200.00 for the salary of R. E. Rebrassier, Department of Veterinary Medicine, for the months of July and August, putting him on a twelve months base.

200.00 for the salary of O. C. Cunningham for services during the months of July and August in the Dairy Department.

78.00 to correct an error in the salary of Miss Sue K. Brown, Press-feeder, and to provide for an increase of \$1.00 per week, beginning January 1, 1918.

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Upon the recommendation of the President, a Home Service Institute was authorized and approved, said institute to be under the joint auspices of the National Red Cross, the local Chapter of the Red Cross and the Ohio State University.

\* \* \* \* \*

Upon the recommendation of the President the following changes in titles and salaries were made:

The title of Dr. Yeatman Wardlow was changed from Assistant Professor of Clinical Gynecology to Professor of Clinical Gynecology and Acting Chief-of-Staff of Protestant Hospital.

The title of Dr. L. L. Bigelow was changed from Assistant Professor of Surgery to Assistant Professor of Surgery and Acting Head of the Department of Surgery.

The salary of F. W. Marquis, Professor of Steam Engineering, was increased from \$2,500.00 to \$2,750.00 per annum, and \$250.00 was appropriated to cover this increase.



The salary of H. H. Fikret, Assistant in the Department of Mechanical Engineering, was increased from \$900.00 to \$1,300.00 per annum, and \$400.00 was appropriated to meet this increase.

The salary of R. L. Pratt, Engineer and Fireman in the Department of Mechanical Engineering, was increased from \$840.00 to \$1,080.00 per annum, and \$240.00 was appropriated to meet this increase.

The salary of Harold Wright, Assistant in the Department of Industrial Arts, was increased from \$825.00 to \$935.00, effective July 1, 1917, and \$110.00 was appropriated to meet this increase.

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Upon the recommendation of the President, the Homeopathic Dispensary on West Goodale Street was discontinued.

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Upon the recommendation of the President, \$130.00 was assigned for the compensation of Miss Katharine Conard for services as stenographer from July 1 to September 1, 1917, from the appropriation of \$720.00 for a stenographer in the President's office.

The President directed the attention of the Board to the contract signed with the Bureau of Mines, establishing an experiment station in ceramics at the Ohio State University, and recommended that as a matter of record the action be formally approved.

On motion, the above action was approved.

The President reported the transfer of Leroy Wilson from the Division of Farm Operations to the Division of Operation and Maintenance, effective August 1, 1917, at a salary of \$65.00 per month. The balance of \$65.00 remaining in the appropriation for this position in the Division of Operation and Maintenance was cancelled; also the balance of \$660.00 remaining in the appropriation in the Division of Farm Operations.

Edward G. Schatzman was promoted from the position of Night Assistant in the Library to the position of Library Assistant, at a salary of \$50.00 per month, effective September 15, 1917, and \$475.00 was appropriated for this salary. The balance of \$285.00 remaining in the appropriation for the position of Night Assistant was cancelled.

The President reported that the following names were omitted from the budget, and recommended that the same be inserted at the salaries named, which recommendation was agreed to:

Elmer J. Helbig, Assistant in Dairying, effective July 1, 1917, at a salary of \$1,000.00 per annum, provided in the budget.

Arthur M. Hauer, Instructor in Oto-Laryngology, effective July 1, 1917, at a salary of \$200.00, and \$200.00 was appropriated for this salary.

George B. Faulder, Assistant in Gynecology and Obstetrics, in place of the position of Supervising Anaesthetist, College of Homeopathic Medicine, effective July 1, 1917, at a salary of \$300.00, provided in the budget.

The President reported that through error the names of Mrs. Cora Ranous and Miss Vera Benjamin appeared on the budget of the Homeopathic Hospital for the year 1917-1918, and recommended that proper correction be made, as the above named nurses completed the training course June 30, 1917. The \$150.00 appropriated for the above salaries was cancelled.

The President also reported that the name of H. S. Coith should be substituted in the Summer Session budget for that of E. H. J. Balz, as Assistant in Chemistry, effective at the beginning of the Summer Session.

\* \* \* \* \*

Captain Cope presented the following applications for deeds, and, on motion, the Chairman of the Board was directed to execute the same:

Application No. 1694-1304 of Isaac and Sylvester Lute for 54 acres of land in Survey No. 15466, in Pike County.

Application No. 1695-1305 of Josiah Adams for 74 acres of land in Survey No. 14905, in Pike County.

Application No. 1696-1306 of James Dillard for 40% acres of land—12 acres in Survey No. 15582 and 28% acres in Survey No. 15465, in Pike County.

Application No. 1697-1307 of Isaac Lute for 50 acres of land in Survey No. 15466, in Pike County.

Application No. 1698-1308 of Charles A. Stubbs for 61.20 acres of land in Survey No. 15439, in Pike County.

Application No. 1699-1309 of John Jones, Jr., for 48% acres of land in Survey No. 12343, in Hardin County.

Application No. 1700-1310 of Albert L. Jones for 26.37 acres of land in Survey No. 6656, in Hardin County.

Application No. 1701-1311 of Phebe M. Romine for 31½ acres of land in Survey No. 13592, in Union County.

Application No. 1702-1312 of Albert Haudenschield for 90 acres of land in Survey No. 6656, in Hardin County.

Application No. 1703-1313 of Frank W. Miller for 73.75 acres of land in Survey No. 3776, in Clermont County.

Application No. 1704-1314 of William B. Davis for 99 acres of land in Survey No. 13592, in Union County.

Application No. 1705-1315 of James A. Pray for 88.15 acres of land—53 acres in Survey No. 3775 and 35.15 acres in Survey No. 3776, in Clermont County.

Application No. 1706-1316 of William and Anna Bellaw for 80.50 acres of land in Survey No. 1097, in Pike County.

Application No. 1707-1317 of Cyrus Huling for 150 acres of land in Survey No. 3689, in Union County.

Application No. 1708-1318 of Harry Brown for 78 acres of land in Survey No. 15465, in Pike County.

Application No. 1709-1319 of Earl E. Guthery et al for 25 acres of land in Survey No. 13592, in Union County.

Application No. 1710-1320 of T. E. Thompson for 100 acres of land in Survey No. 15988, in Scioto County.

Application No. 1711-1321 of Charles W. Fox for 40 acres of land in Survey No. 3689, in Union County.

Application No. 1712-1322 of Martha Albert for 43 acres of land in Survey No. 10037, in Hardin County.

Application No. 1713-1323 of Jean D. McKell for 436 acres of land in Survey No. 13694, in Hardin and Logan Counties.

Application No. 1714-1324 of W. H. Phibbs and Dallas Pepple for 34 acres of land in Survey No. 13556, in Highland County.

Application No. 1715-1325 of O. P. Williams for 104 acres of land in Survey No. 3372, in Brown County.

Application No. 1716-1326 of D. L. Tice for 117.18 acres of land in Survey No. 1233, in Highland County.

Application No. 1717-1327 of Wilbur Whiting for 28.67 acres of land in Survey No. 1233, in Highland County.

Application No. 1718-1328 of Mary E. Letherwood for 120 acres of land in Survey No. 15356, in Ross County.

\* \* \* \* \*

In accordance with advertisement, bids were received, opened and publicly read, as required by law, for the new Power House and equipment, and for the Neil Avenue Driveway, from the Oval to Woodruff Avenue, and found to be as follows:

#### POWER HOUSE

D. W. McGrath	Items 1 to 16 inclusive, and 20, 21, 23.....	\$108,344.00
D. W. McGrath	Without chimney (item 23).....	97,844.00
R. H. Evans & Company	Items 1 to 16 inclusive, and 20, 21.....	96,043.00
John Hina	Items 1 to 5 inclusive, 7 to 14 inclusive and 20, 21.....	111,804.00
E. H. Latham	Items 1 to 16 inclusive, and 20, 21.....	85,159.00
Cullen & Vaughn Company	Items 1 to 16 inclusive, and 20, 21.....	105,323.00

#### RADIAL BRICK CHIMNEY

H. R. Heinicke, Inc.....	\$ 9,730.00
The Rust Engineering Company.....	10,637.00
Alphons Custodis Chimney Construction Company.....	9,900.00

#### TUNNEL

D. W. McGrath.....	\$ 14,885.00
R. H. Evans & Company.....	15,944.00
H. C. McCall.....	12,652.00
M. P. Streett.....	11,518.00

# **BOILER**

Babcock & Wilcox Company (Bid No. 1).....	\$ 21,241.00
Babcock & Wilcox Company (Bid No. 2).....	18,871.00

# **TURBINE FEEDER**

Alberger Pump and Condenser Company 1-3 Stage Turbine Feeder.....	\$ 2,050.00
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# **COAL BUNKER**

The Brown Hoisting Machinery Company.....	\$ 11,025.00
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# **STOKERS**

The Underfeed Stoker Company of America.....	\$ 12,066.00
American Engineering Company.....	10,790.00
Combustion Engineering Corporation.....	8,961.00
Sanford-Riley Stoker Company.....	10,940.00

# **WATER HEATER AND METER**

Harrison Safety Boiler Works.....	\$ 4,500.00
John E. Angell Steam Specialty Company, Inc.....	4,166.25

# **COAL HANDLING MACHINERY**

The Webster Manufacturing Company (Bid No. 1).....	\$ 21,203.00
The Webster Manufacturing Company (Bid No. 2).....	18,369.00
Robins Conveying Belt Company.....	15,500.00

# **NEIL AVENUE DRIVEWAY**

Andrews Asphalt Paving Company—Excavation, 85c per cu. yd.; asphaltic roadway, Trinidad Pitch Lake, \$2.12 per sq. yd.; Standard Mexican, \$2.08 per sq. yd.; brick paving, O. S. U. to furnish brick, \$1.59 per sq. yd.; straight curb including tile drain, O. S. U. to furnish sawed curb, 35c per lineal foot; curved curb including tile drain, O. S. U. to furnish rough curb, 59c per lineal foot; sewer inlet, \$35.00; sewer drain, 8" \$1.15, 10" \$1.20, 12" \$1.40 per lineal foot; railway crossing complete (total of 31 lineal feet) \$135.00.

Cleveland Trinidad Paving Company—Excavation, 90c per cu. yd.; asphaltic roadway, Trinidad, \$2.16 per sq. yd.; Standard Mexican, \$2.11 per sq. yd.; brick paving for gutters, \$1.52 per sq. yd.; straight curb including tile drain, 34c per lineal foot; curved curb including tile drain, 60c per lineal foot; sewer inlet, \$40.00; sewer drain, 8" \$1.20, 10" \$1.30, 12" \$1.50; railway crossing complete, \$140.00.

The above bids were referred to the University Architect and the Engineer for examination and report.

\* \* \* \* \*

The Board recessed to meet at 2 P. M. with the State Emergency Board, at which time the Trustees will make request for an allowance sufficient to construct the necessary buildings required for carrying on the work of the School of Military Aeronautics.

\* \* \* \* \*

5 o'CLOCK P. M.

The Trustees came together after the meeting with the Emergency Board, and as no decision was reached by the Emergency Board, it was agreed to recess to meet Friday, September 7, 1917, at 12 o'clock noon at the office of Judge McCann in Dayton, Ohio, to take such action as may be necessary.

Attest: CARL E. STEEB,  
*Secretary.*

BENJ. F. MCCANN,  
*Chairman.*

DAYTON, OHIO

SEPTEMBER 7, 1917.

12 o'CLOCK NOON.

The Board of Trustees met at the office of Judge McCann, as per adjournment.

Present: Benj. F. McCann, Chairman; C. F. Kettering, Guy W. Mallon and O. E. Bradfute.

\* \* \* \* \*

The President reported that the Emergency Board had deferred action on the request for an allowance for buildings for the School of Military Aeronautics, until Monday, September 10, 1917.

On motion, the Secretary was directed to appear before the Emergency Board at its next meeting, and to present the following revised request and to urge its allowance:

One Laboratory Building.....	\$55,000.00
One Machine Gun Range.....	1,400.00
Frame Barracks, similar to those constructed on the Wright Field.....	23,600.00
Total .....	<u>\$80,000.00</u>

\* \* \* \* \*

Upon the recommendation of the President, it was ordered that the lands from the sewer to King Avenue, and from the river to the high lands on the east, be set aside for military and aviation purposes. It was ordered that as soon as the present corn crop is removed, the field be seeded and placed in proper condition for immediate use.

\* \* \* \* \*

The President presented the following report on the examination of bids received for the new Power House and its equipment.

"Columbus, Ohio, September 6, 1917.

"President W. O. Thompson,

"Campus.

"Dear Sir:

"From an examination of the bids received and opened by the Board of Trustees September 4, 1917, for the new Power House and Equipment, authorized by the specific appropriation styled 'Power House completely equipped \$200,000.00,' we find the following bids complying with the law and the specifications, to be the lowest and best bids received, and we recommend their acceptance:

E. H. Latham, for building complete, except plumbing, heating, electrical work and radial brick chimney.....	\$ 85,159.00
H. R. Heinicke, Inc., for radial brick chimney.....	9,780.00
Babcock & Wilcox Co., one 600 H. P. Boiler.....	21,241.00
Sanford-Riley Stoker Co., 1-7 Retort Stoker.....	5,470.00
Alberger Pump Company, 1-3 Stage Turbine Feeder.....	2,050.00
Ohio Board of Administration, Brick.....	6,800.00
Harrison Safety Boiler Works, Water Heater and Meter.....	4,500.00
Brown Hoisting Machinery Company, 1 Coal Bunker.....	11,025.00
M. P. Streett, Tunnel.....	11,518.00
	<hr/>
	\$157,488.00

#### TOTAL AMOUNT OF BIDS RECOMMENDED

Items contained in Architect's estimate reserved to be done by University

Electrical Work.....	\$ 1,220.00
Heating .....	1,980.00
Plumbing .....	2,334.00
Sewer .....	1,295.00
	<hr/>
	\$ 6,829.00

Items contained in Architect's estimate for which no bids were received and which will be readvertised

Breeching for Boilers.....	\$ 6,000.00
Blast Pipe for Boilers.....	1,500.00
Piping for Valves.....	3,400.00
	<hr/>
	\$ 10,900.00
Architect's and Engineer's Fees.....	5,600.00
	<hr/>
Total required.....	\$180,817.00
Architect's estimate on above.....	199,961.00
Balance remaining for coal handling equipment, plans for which are not completed.....	<hr/>
	\$ 19,144.00

"The following bids which are lower than those recommended for acceptance, were not considered because of irregularities:

FOR STOKERS

Combustion Engineering Corporation—Stoker bid upon does not conform to specifications, in that it is not the equal of the Sanford-Riley stoker specified as a standard.

American Engineering Company—Bid irregular, not in accordance with specifications, and bid not signed.

FOR FEED WATER HEATER AND METER

John E. Angell Steam Specialty Company, Inc.—Bid irregular, no bond attached.

"Very truly yours,

"CARL E. STEEB,  
Business Manager.

"JOS. N. BRADFORD,  
University Architect.

"W. C. McCracken,  
Superintendent Buildings and Grounds."

On motion, the recommendations contained in the above report were approved, and the Secretary was directed to prepare proper contracts for the contractors above named at the prices stipulated.

\* \* \* \* \*

The President presented the following report on the bids received for paving the Neil Avenue Driveway, from the Oval to Woodruff Avenue:

"Columbus, Ohio, September 4, 1917.

"Mr. C. E. Steeb, Secretary.

"Board of Trustees,

"Ohio State University.

"Dear Sir:

"From an examination of the bids opened and read this day for the paving of the Neil Avenue Driveway, from the Oval to Woodruff Avenue, with asphaltic concrete, we find that the bids exceed the estimate by \$1,571.10.

"We are of the opinion that the bids opened are excessive, and recommend that all bids be rejected.

"We recommend further that the old roadway be repaired by the University in the following manner: fill holes

and level, and cover the entire surface with hot tar and sand, this repair to be paid from the appropriation from endowment fund for new road.

"Respectfully submitted,

"JOS. N. BRADFORD,  
University Architect.

"W. C. McCracken,  
Superintendent of Buildings and Grounds."

On motion, the recommendations in the above report were approved; all bids were rejected, and it was ordered that the driveway be repaired as suggested above, the same to be paid from the appropriation made for new driveway from the income of the University endowment fund.

\* \* \* \* \*

The President presented a letter from Mr. King Thompson, asking for confirmation of authority to purchase the land north of the University and south of Lane Avenue.

On motion, the principle in said letter was agreed to, and the matter of a contract with Mr. Thompson was referred to the President and Secretary with power to act.

\* \* \* \* \*

The President presented schedule and recommendation from Dean Vivian, under date of September 4, 1917, concerning Farmers' Institutes to be held during the coming year, and on motion the institutes were granted as recommended, with the understanding that assignments may be altered in a limited degree as the good of the work may indicate.

\* \* \* \* \*

The President reported that by act of Congress, August 10, 1917, the "Food Production Bill," or "The First Food Bill," allows the sum of \$197,300.00 to be expended for the enlargement of extension work in Ohio.

In order to properly use these funds the Director of Agricultural Extension and the Dean of the College of Agriculture have recommended a readjustment of the present budget for Agricultural Extension.

Therefore, upon the recommendation of the President, it was ordered that the budget as approved for Agricultural Extension for the fiscal year ending June 30, 1918, covering the work under Project No. 2, County Agents; Project No. 4, Boys' and Girls' Club Work, and



Project No. 11, Home Demonstration Agents, be annulled, effective September 1, 1917, and the following budgets be adopted in place of those annulled, the same to be effective September 1, 1917:

PROJECT NO. 2—COUNTY AGENTS

	Smith-Lever		State not Offsetting	U. S. D. A.	
	Federal	State		Regular	Emergency
O. M. Johnson, salary.....		\$ 900.00		\$ 2,000.00	
Expenses .....	\$ 800.00				
Bertha Davis, salary.....	780.00				
W. W. Brownfield, salary.....	800.00			1,200.00	
Expenses .....	300.00	400.00			
R. F. Donnan, salary.....	250.00		800.00	950.00	
Expenses .....		400.00	700.00		
Paul Gerlaugh, salary.....	250.00		1,200.00	950.00	
Expenses .....	400.00		300.00		
J. C. Hedge, salary.....	250.00		800.00	950.00	
Expenses .....		400.00	700.00		
E. G. Hibbs, salary.....	250.00		800.00	950.00	
Expenses .....		400.00	700.00		
R. D. Long, salary.....	250.00		1,000.00	950.00	
Expenses .....		400.00	500.00		
W. B. McCoy, salary.....	250.00		1,200.00	950.00	
Expenses .....		400.00	300.00		
A. J. Swift, salary.....	250.00	150.00	800.00	800.00	
Expenses .....		400.00	200.00		
A. E. Anderson, salary.....		1,550.00			1,200.00
Expenses .....	600.00				
M. H. Bartter, salary.....	800.00				1,100.00
Expenses .....		400.00			
E. A. Brennehan, salary.....	200.00		1,200.00	900.00	
Expenses .....		400.00	300.00		
G. R. Eastwood, salary.....	800.00			1,100.00	
Expenses .....	200.00	400.00			
T. B. Foster, salary.....	500.00		300.00	1,150.00	
Expenses .....	200.00	400.00			
A. W. Hayes, salary.....	250.00		1,000.00	1,100.00	
Expenses .....		400.00			
H. A. Lehman, salary.....	700.00			1,150.00	
Expenses .....		400.00			
C. L. Long, salary.....	300.00		700.00	900.00	
Expenses .....	400.00		300.00		
G. A. Mahan, salary.....	250.00		1,000.00	1,100.00	
Expenses .....		400.00			
Portage County Agent, salary...	600.00			1,000.00	
E. C. Richey, salary.....	250.00		1,000.00	900.00	
Expenses .....		400.00	500.00		
E. C. Sleeth, salary.....	300.00		600.00	900.00	
Expenses .....	400.00		900.00		
A. G. Smith, salary.....	250.00		800.00	900.00	
Expenses .....		400.00	700.00		
S. B. Stowe, salary.....	800.00			1,150.00	
Expenses .....	300.00	400.00			

	Smith-Lever		State not	U. S. D. A.	
	Federal	State	Offsetting	Regular	Emergency
M. C. Thomas, salary.....	250.00		1,300.00		900.00
Expenses .....		400.00	200.00		
D. R. VanAtta, salary.....	200.00		1,200.00		900.00
Expenses .....		400.00	300.00		
W. R. Wheelock, salary.....	700.00				1,100.00
Expenses .....	300.00	400.00			
Floyd DeLashmutt, salary.....	300.00				900.00
Expenses .....	270.00				
M. E. Laird, salary.....	400.00				1,400.00
Expenses .....	270.00				
Licking County Agent, salary....	100.00				1,700.00
Expenses .....	270.78				
Supervisors, District Leaders, County Agents and Assistants..	10.00	1,050.00			101,550.00
Disbursed July 1-Sept. 1.....				1,000.00	
Totals.....	\$16,000.78	\$11,650.00	\$22,300.00	\$10,700.00	\$123,000.00

#### PROJECT NO. 4—BOYS' AND GIRLS' CLUB WORK

##### PERSONNEL, ETC.

W. H. Palmer, State Leader					
Salary .....	\$	950.00		\$ 1,650.00	
Expenses .....	\$	700.00			
Ray Fife, Assistant State Leader					
Salary .....		1,000.00		1,000.00	
Expenses .....		700.00			
Hulda Horst, Asst. in Club Work					
Salary .....		200.00		1,060.00	
Expenses .....		700.00			
Field Agent, salary.....		1,000.00			
Expenses .....		600.00			
3 District Leaders, Sal. (3 mos.)		450.00		600.00	
Expenses .....		500.00			
Local Leader, Clark County.....			\$ 600.00		
H. E. Eswine, salary.....			1,600.00		
Expenses .....			500.00		
Blanche Wilson, salary.....		840.00			
Stenographer					
Lucile Hastings, salary.....		660.00			
Stenographer					
Transportation, trips to Washington			5,000.00		
Assistant State Leader.....					\$ 1,600.00
Expenses .....					600.00
Township or Local Leaders					
Salaries .....		400.00			2,400.00
Expenses .....					1,000.00
6 County Leaders, Sal. (4 mos.)..		600.00			2,400.00
Expenses .....					
Totals.....	\$4,200.00	\$5,040.00	\$7,100.00	\$4,810.00	\$8,000.00

# PROJECT NO. 11—HOME DEMONSTRATION AGENTS

	Smith-Lever		State not Offsetting	U. S. D. A.	
	Federal	State		Regular	Emergency
Maud Okey, Supervisor, salary...		\$ 350.00			\$ 1,150.00
Expenses .....	\$ 400.00				
Asst. Supervisor Rural Work....	100.00				1,400.00
Expenses .....					700.00
30 Home Demonstration Agents					
Rural Work.....	2,350.00				34,650.00
Expenses .....	4,000.00				10,400.00
Asst. Supervisor City Work.....		100.00			1,400.00
Expenses .....					700.00
9 Home Demonstration Agents,					
City Work.....		1,050.00			15,900.00
Expenses to be paid from local sources					
Totals.....	\$6,850.00	\$1,500.00			\$66,300.00
Total for Project Regular Funds.....					\$ 8,350.00
Emergency Funds.....					66,300.00
					\$74,650.00

\* \* \* \* \*

The President presented sketches for the construction of a garage attached to the President's residence, at an estimated cost of \$650.00.

On motion, the plans were approved and the work ordered to be done, and \$650.00 was appropriated for the above work.

\* \* \* \* \*

On motion, it was ordered that if the Emergency Board grants the \$80,000.00 allowance for aviation buildings, the Secretary shall make request to the Governor for authority to award the contracts at once for this work on the basis of a war measure, and thus eliminate the delay of five weeks required by advertising.

It was ordered further that, in case the above money is granted by the Emergency Board and permission to award contracts without advertising is granted by the Governor, the President and Secretary shall enter into contract at once for the construction of the laboratory building, the machine gun range and the barracks as designed by Professor Bradford and agreed upon at the meeting of this date.

It was agreed and ordered that the barracks be located between Robinson Laboratory and the woods, south of the present tennis courts; the machine gun range and laboratory building were located west of Robinson Laboratory and east of the railroad track.

\* \* \* \* \*

The President presented the following items for consideration and action:

1. Upon the recommendation of the President, the following resignations were accepted:

E. L. Stover, Graduate Assistant in the Department of Botany, effective September 1, 1917. The appropriation of \$300.00 for this salary was cancelled.

H. H. Druhot, Graduate Assistant in the Department of Romance Languages, effective September 1, 1917. The appropriation of \$300.00 for this salary was cancelled.

F. J. Salter, Instructor in the Department of Agricultural Chemistry and Soils, effective September 1, 1917. The appropriation of \$1200.00 for this salary was cancelled.

2. Upon the recommendation of the President, Miss Margaret Fisher was transferred from the College of Homeopathic Medicine to the College of Medicine, at a salary of \$60.00 per month, effective September 1, 1917. The balance of \$600.00 remaining in appropriation for the salary of stenographer, College of Homeopathic Medicine, was cancelled, and \$600.00 was appropriated for the salary of Miss Fisher as stenographer at the College of Medicine.

3. Upon the recommendation of the President, it was ordered that the names of Sergeant A. J. Merrill and Sergeant J. F. Madden be added to the budget of the Department of Military Science and Tactics, effective July 1, 1917, for twelve months, at a salary of \$12.50 per month, and \$50.00 additional was appropriated to cover the months of July and August.

4. Upon the recommendation of the President, the following appointments were made:

Henry W. Schuer was appointed Instructor in Farm Crops, effective August 1, 1917, at a salary of \$100.00 per month. The balance of \$100.00 remaining in the appropriation for this salary was cancelled.

Charles J. Willard was appointed Assistant Professor of Farm Crops, effective September 1, 1917, at a salary of \$1,800.00 per annum, provided in the budget.

Milo B. Jimison was appointed Instructor in Dairying, effective August 1, 1917, at a salary of \$100.00 per month, and \$1100.00 was appropriated to meet this salary.

H. E. Jacob was appointed Assistant in Horticulture, effective September 1, 1917, at a salary of \$600.00 per annum, and \$600.00 was appropriated for this salary.

Miss Ellen Miller was appointed Assistant in Home Economics, effective September 1, 1917, at a salary of \$800.00, provided in the budget.

Miss Olga Elifritz was appointed Assistant in Home Economics, effective September 1, 1917, at a salary of \$750.00 per annum, provided in the budget.

Miss Glenna Hesse was appointed Instructor in Home Economics, effective September 1, 1917, at a salary of \$1,200.00 per annum, provided in the budget.

Miss Marie Freeman was appointed Instructor in Home Economics, effective September 1, 1917, at a salary of \$1,400.00 per annum. The balance of \$400.00 remaining in the appropriation for this salary was cancelled.

Miss Doris MacConathy was appointed Assistant in Home Economics, effective September 1, 1917, at a salary of \$750.00 per annum. The balance of \$50.00 remaining in the appropriation for this salary was cancelled.

Miss Laura Heston was appointed Assistant in Home Economics, effective September 1, 1917, at a salary of \$750.00, provided in the budget.

Mrs. Eva L. Schilling was appointed Stenographer in the President's office, effective September 1, 1917, at a salary of \$70.00 per month, and \$110.00 was appropriated to cover this salary in addition to the amount already on the budget.

Troi O. Farmer was appointed Assistant in Electrical Engineering, effective September 1, 1917, at a salary of \$1,000.00 per annum, and \$300.00 was appropriated to meet this salary.

Ellis Moore Black was appointed Student Assistant in Physiology, effective September 1, 1917, at a salary of \$250.00, provided in the budget.

Miss Lulu Billman was appointed Home Demonstration Agent, Department of Agricultural Extension, effective September 8, 1917, at a salary of \$140.00 per month, on a monthly basis to be paid as follows: from Smith-Lever funds, \$5.00; from U. S. D. A. War Emergency Funds, \$135.00. Miss Billman was also allowed \$33.33 per month for automobile maintenance, to be paid from Smith-Lever Federal Funds in Project No. 11.

Miss Helen Mougey was appointed Home Demonstration Agent, Department of Agricultural Extension, effective September 8, 1917, at a salary of \$1,200.00, to be paid on the monthly basis, as follows: from Smith-Lever Federal Funds, \$5.00; from U. S. D. A. War Emergency Funds, \$75.00 per month; from Youngstown Chapter National League for Women's Service, \$20.00. The \$5.00 per month to be charged to Project No. 11.

Burrell B. Spohn was appointed Assistant State Leader Boys' and Girls' Club Work, Department of Agricultural Extension, effective September 7, 1917, at a salary of \$1,700.00, to be paid on the monthly basis as follows: from Smith-Lever Federal Funds, \$6.66; from U. S. D. A. War Emergency Funds, \$135.00. The \$6.66 per month Smith-Lever Funds to be paid from Project No. 4.

John J. Greeley was appointed Laborer in the Department of Mechanical Engineering, at a salary of \$60.00 per month, effective September 1, 1917. Mr. Greeley was employed on the hourly basis during July and August and his compensation was paid from the appropriation.

tion of \$500.00 for Helper and Laborer in the above department. An appropriation of \$219.25 was made to cover the additional salary.

\* \* \* \* \*

Thereupon the Board adjourned.

Attest: CARL E. STEEB,  
*Secretary.*

BENJ. F. McCANN,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, OCTOBER 2, 1917.

9:30 A. M.

The Board of Trustees met at the University pursuant to the rule.

Present: O. E. Bradfute, F. E. Pomerene, C. F. Kettering and John Kaiser.

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Upon the suggestion of the President, record was made of the fact that Mr. Kettering had come to the meeting in an airplane of the Wright Dayton biplane type, landing in the alfalfa field west of Townshend Hall, and that the trip from Dayton had been made in sixty-one minutes.

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In the absence of the Chairman and Vice-Chairman, Mr. Bradfute was made Acting Chairman.

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Captain Cope presented the following applications for deeds, and, on motion, the Chairman of the Board was directed to execute the same:

Application No. 1719-1329 of Mabel L. Romine et al for 50 acres of land in Survey No. 13592, in Union County.

Application No. 1720-1330 of Albert L. Ferguson, Executor, for 155.33 acres of land in Survey No. 435, in Greene County.

Application No. 1721-1331 of George Freewald for 39 acres of land in Survey No. 5005, in Union County.

Application No. 1722-1332 of D. H. Hodson for 72 acres of land in Survey No. 1233, in Highland County.

Application No. 1723-1333 of John Jacob Greenbaum for 108.64 acres of land in Survey No. 5005, in Union County.

Application No. 1724-1334 of Cora M. Bowlus for 200 acres of land in Survey No. 16174, in Pike County.

Application No. 1725-1335 of Jasper N. Barrett and Leoennie F. Barrett for 25.66 acres of land in Survey No. 15465, in Pike County.

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Upon the request of Captain Cope the deed executed September 4, 1917, to O. P. Williams for 104 acres of land was cancelled, and a new deed executed for 152½ acres of land, an error having been made in the number of acres conveyed in the deed of September 4, 1917.

Captain Copè also requested that a new deed be executed to Amanda Rizor to take the place of the one executed July 3, 1917, to Amanda Hurley, the grantee having remarried after the original application was filed and before the deed was delivered.

On motion, it was ordered that a new deed be executed and the record be corrected accordingly.

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Captain Cope presented a request for the sale of Lot No. 103, Scioto County, containing approximately 300 acres of land.

On motion, it was decided to refer the matter of the sale of this lot to a special committee, consisting of Mr. Pomerene, Mr. Kaiser and Mr. Bradfute, to examine and report back to the Board at a future meeting.

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Mr. McCann having arrived from Dayton, assumed the chair.

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The minutes of the Cabinet, including the meeting of September 26, 1917, were read and approved.

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The Secretary reported that, in accordance with instructions received from the Board of Trustees July 4, 1917, the purchase of the Kautz tract of land, containing 21.90 acres of land, had been completed and the deed for the same received and recorded. The description of the land is as follows:

"Being Lots or Parcels Nos. Six (6), Seven (7) and Eight (8) of a subdivision of lands belonging to Jeremiah O. Lisle, which subdivision was made by order of the Court of Common Pleas, Franklin County, Ohio, in Case No. 33550, as the same are numbered and de-

lined upon the recorded plat of said subdivision, of record in Plat Book No. 5, page 341, Recorder's office, Franklin County, Ohio."

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On motion, the contract with Captain Cope, as Agent for the Virginia Military Lands, was continued for another year, upon the same terms as heretofore.

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The President presented the following items for consideration and action.

1. Upon the recommendation of the President, the following leaves of absence were granted:

Dr. E. F. McCampbell, Dean of the College of Medicine, was granted indefinite leave for war service, effective September 1, 1917.

Dr. David S. White, Dean of the College of Veterinary Medicine, was granted indefinite leave for war service, effective October 1, 1917.

C. C. North, Assistant Professor in the Department of Economics and Sociology, was granted leave for the current year, without salary. The appropriation of \$2,250.00 for this salary was cancelled.

George Gephart, Instructor in the Department of Economics and Sociology, was granted leave of absence for the first semester, without salary. One-half of the appropriation (\$500.00) for this salary was cancelled.

Miss Selma Mesloh, Assistant in the Department of Physical Education, was granted leave of absence for the first semester, with full salary.

Dr. Thomas H. Haines, Professor in the Department of Medicine, was granted leave of absence for the current year.

E. C. Smith, Instructor in the Department of Metallurgy, was granted leave of absence for the current year, without salary. The appropriation of \$1,500.00 for this salary was cancelled.

Dr. L. E. Reif, Instructor in the College of Dentistry, was granted leave for the current year.

Rudolph Pintner, Professor in the Department of Psychology, was granted temporary leave of absence.

J. W. Bridges, Assistant Professor in the Department of Psychology, was granted temporary leave of absence.

C. E. Andrews, Assistant Professor in the Department of English, was granted leave of absence for the current year.

F. M. Stanton, Assistant in the Department of Surgery and Gynecology, was granted leave for the first semester. One-half of the appropriation (\$50.00) for this salary was cancelled; the balance of \$50.00 to be paid in monthly installments upon his return the second semester.



2. Upon the recommendation of the President, the following cancellations were made, covering part salaries of men who are serving part or full time in the School of Military Aeronautics and are paid from that budget:

William T. Magruder	Professor of Mechanical Engineering	\$2,000.00
T. McD. Hills	Assistant Professor of Geology.....	2,000.00
K. C. Cottingham	Instructor in Geology.....	1,000.00
W. A. Knight	Assoc. Prof. of Mach. Shop Practice	1,750.00
H. C. Lord	Professor of Astronomy.....	2,000.00
R. A. Brown	Instructor in Electrical Engineering	900.00
W. C. Ronan	Instructor in Architecture.....	1,500.00

3. Upon the recommendation of the President, the following appointments were made and appropriations were authorized to meet the salaries, in accordance with the general rule:

Miss Emma Schneider was appointed Graduate Assistant in the Department of Psychology, at a salary of \$300.00 per year, effective October 1, 1917, and \$270.00 was appropriated to meet this salary.

Miss Alida C. Bowler was appointed Instructor in the Department of Psychology, at a salary of \$1,500.00 per year, effective October 1, 1917, and \$1,350 was appropriated for this salary.

Carl A. Norman was appointed Professor of Machine Design, Department of Mechanical Engineering, at a salary of \$2,500.00 per year, effective October 1, 1917, and \$2,250.00 was appropriated for this salary.

John T. L. May was appointed Instructor in the Department of Mechanical Engineering, vice A. I. Brown, resigned, at a salary of \$1,500.00 per year, effective September 1, 1917, and \$1,500.00 was appropriated for this salary.

Lloyd Eagle was appointed Instructor in the Department of Engineering Drawing, at a salary of \$1,200.00 per year, effective September 1, 1917, and \$100.00 additional was appropriated for this salary.

Mrs. Alice L. Cardon was appointed Assistant in the Department of Romance Languages, vice H. H. Druhot, resigned, at a salary of \$300.00 per year, effective September 1, 1917, and \$300.00 was appropriated for this salary.

Miss Elizabeth Jane Britan was appointed Assistant in the Department of English, at a salary of \$300.00 per year, effective September 1, 1917, and \$300.00 was appropriated for this salary.

Miss Audra R. Bickel was appointed Assistant in the Department of Romance Languages, at a salary of \$300.00 per year, effective September 1, 1917, and \$300.00 was appropriated for this salary.

Mrs. Angelica Gutierrez was appointed Assistant in the Department of Romance Languages, at a salary of \$300.00 per year, effective September 1, 1917, and \$300.00 was appropriated for this salary.

Miss Agnes Jessie Atkinson was appointed Graduate Scholar, at a salary of 250.00 per year, provided in the budget, effective September 1, 1917.

Miss May Phaler was appointed Graduate Scholar, at a salary of \$250.00 per year, effective September 1, 1917, and \$250.00 was appropriated for this salary.

Russell A. Grimm was appointed Graduate Scholar, at a salary of \$250.00 per year, effective September 1, 1917, and \$250.00 was appropriated for this salary.

Bert C. Chambers was appointed Editor of "The Lantern," at a salary of \$500.00 per year, provided in the budget, effective September 1, 1917.

W. Vaeth Brown was appointed Business Manager of "The Lantern," at a salary of \$500.00 per year, effective September 1, 1917, provided in the budget.

A. Dwight Curfman was appointed Business Manager of "The Lantern," at a salary of \$500.00 per year, effective October 1, 1917, and \$450.00 was appropriated for this salary.

Mrs. Della R. Maddox was appointed Assistant in the Department of Romance Languages, at a salary of \$500.00 per year, effective September 1, 1917, and \$500.00 was appropriated for this salary.

F. E. Allen was appointed Assistant Professor of Horticulture, at a salary of \$1,600.00 per year, effective October 1, 1917, and \$1,440.00 was appropriated for this salary.

Thomas C. Coleman was appointed Assistant in Machine Work in the Department of Industrial Arts, at a salary of \$85.00 per month, effective October 1, 1917, and \$765.00 was appropriated for this salary.

Miss Marianna Alff was appointed Research Assistant in the Department of Physiology, at a salary of \$50.00 per month, effective October 1, 1917, and \$450.00 was appropriated for this salary. The appropriation of \$500.00 for Technical and Research Assistant was cancelled.

Walter Weidler was appointed Instructor in the Department of Economics and Sociology, at a salary of \$1,600.00 per year, effective September 1, 1917, and \$600.00 additional was appropriated for this salary.

Frederick Thrasher was appointed Instructor in the Department of Economics and Sociology, at a salary of \$1,100.00 per year, effective September 1, 1917, and \$100.00 additional was appropriated for this salary.

Stanley B. Tracy was appointed Assistant in the Department of Economics and Sociology, at a salary of \$450.00 per year, effective September 1, 1917, and \$450.00 was appropriated for this salary.

George B. Faulder was appointed Supervisor of Anaesthetics in the College of Homeopathic Medicine, at a salary of \$300.00 per year, effective September 1, 1917, and \$300.00 was appropriated for this salary. The appropriation of \$300.00 for a graduate assistant was cancelled.

Herbert S. Coith was appointed Instructor in the Department of Chemistry, at a salary of \$1,000.00 per year, effective September 1, 1917, and \$1,000.00 was appropriated for this salary.

S. Lantz Shenfield was appointed Student Assistant in the Department of Chemistry, at a salary of \$30.00 per month, effective September 24, 1917, and \$277.00 was appropriated for this salary.

R. C. Ditto was appointed Instructor in the Department of Physics at a salary of \$1,400.00 per year, effective September 1, 1917, and \$1,400.00 was appropriated for this salary.

Miss Julia E. Whitten was appointed Assistant in the Department of Chemistry, at a salary of \$600.00 per year, effective October 1, 1917, and \$540.00 was appropriated for this salary.

Homer B. Adkins was appointed Instructor in the Department of Chemistry, at a salary of \$1,000.00 per year, effective September 1, 1917, and \$1,000.00 was appropriated for this salary.

Robert E. Miller, was appointed Graduate Assistant in the Department of Chemistry, vice Merrill Yontz, resigned, at a salary of \$300.00 per year, effective September 24, 1917, and \$277.00 was appropriated for this salary.

James La Salvia was appointed Student Assistant in the Department of Mechanical Engineering, vice R. H. Wasson, who declined appointment, at a salary of \$750.00 per year, effective September 1, 1917, and \$750.00 was appropriated for this salary.

Ray L. Clapper was appointed Student Assistant in the Department of Engineering Drawing, at a salary of \$300.00 per year, effective September 1, 1917, and \$300.00 was appropriated for this salary.

Floyd M. Green was appointed Student Assistant in X-Ray Work, College of Homeopathic Medicine, at a salary of \$200.00 per year, effective September 19, 1917, and \$188.00 was appropriated for this salary.

Miss Laura M. Key was appointed to the position of Teaching Maternity and Children's Nurse, at a salary of \$600.00 per year, effective September 18, 1917. The balance of \$128.33 remaining in this appropriation was cancelled.

Miss Gladys Locke was appointed Teaching Laboratory Nurse in the Homeopathic Hospital, at a salary of \$300.00 per year, (10 mos.) effective September 18, 1917. The balance of \$17.00 remaining in this appropriation was cancelled.

Ray W. Arms was appointed Assistant in the Department of Metallurgy, at a salary of \$50.00 per month for one semester, effective September 1, 1917, and \$250.00 was appropriated for this salary.

Harry E. Lockett was appointed Student Assistant in the Department of Electrical Engineering, at a salary of \$250.00 per year, effective September 1, 1917, and \$250.00 was appropriated for this salary.

C. I. Britt was appointed Student Assistant in the Department of Anatomy, at a salary of \$50.00 per year, effective September 1, 1917, provided in the budget.

W. H. Buker was appointed Student Assistant in the Department of Anatomy, at a salary of \$50.00 per year, provided in the budget, effective September 1, 1917.

M. Goldburg was appointed Student Assistant in the Department of Anatomy, at a salary of \$50.00 per year, provided in the budget, effective September 1, 1917.

E. F. Maag was appointed Student Assistant in the Department of Anatomy, at a salary of \$50.00 per year, provided in the budget, effective September 1, 1917.

K. D. Sneary was appointed Student Assistant in the Department of Anatomy, at a salary of \$50.00 per year, provided in the budget, effective September 1, 1917.

Miss Ann P. Warfield was appointed Student Assistant in the Department of Anatomy, at a salary of \$50.00 per year, provided in the budget, effective September 1, 1917.

R. G. Lewis, was appointed Student Assistant in the Department of Anatomy, at a salary of \$50.00 per year, provided in the budget, effective September 1, 1917.

Arthur M. Elam was appointed Student Assistant in the College of Dentistry, at a salary of \$300.00 per year, effective September 1, 1917, and \$300.00 was appropriated for this salary.

This appointment is conditioned upon the absence of Doctors Starr and Reif and will be cancelled automatically upon the return of one or both.

Richard M. Titus was appointed Student Assistant in the College of Dentistry, at a salary of \$100.00 per year, provided in the budget, effective September 1, 1917.

David Young was appointed Student Assistant in Materia Medica, College of Homeopathic Medicine, at a salary of \$500.00 per year, effective September 1, 1917, and \$500.00 was appropriated for this salary.

Azor Thurston was appointed Lecturer on Pharmaceutical Research in the College of Pharmacy, at a salary of \$1,000.00 per year, effective September 1, 1917, and \$1,000.00 was appropriated for this salary. The appropriation of \$1,000.00 for the salary of an instructor was cancelled.

John C. Hamlin was appointed Graduate Assistant in the Department of Zoology and Entomology, vice H. H. Stage, resigned, at a salary of \$300.00 per year, effective September 1, 1917, and \$300.00 was appropriated for this salary.

H. A. Reinhard was appointed Graduate Assistant in the Department of Botany, at a salary of \$300.00 per year, provided in the budget, effective September 1, 1917.

C. N. McIntyre was appointed Graduate Assistant in the Department of Botany, at a salary of \$200.00, effective September 1, 1917, and \$200.00 was appropriated for this salary. The appropriation of \$150.00 for the salary of a student assistant was cancelled.

S. S. Humphrey was appointed Student Assistant in the Department of Botany, at a salary of \$150.00 per year, provided in the budget, effective September 1, 1917.

H. W. Lutz was appointed Student Assistant in the Department of Botany, at a salary of \$150.00 per year, provided in the budget, effective September 1, 1917.

Hewitt Wilson was appointed Assistant Professor in the Department of Ceramic Engineering, at a salary of \$2,000.00 per year,

effective September 1, 1917, and \$2,000.00 was appropriated for this salary.

J. M. Griffith was appointed Student Assistant in the Department of Anatomy, at a salary of \$50.00 per year, effective September 1, 1917, and \$50.00 was appropriated for this salary.

James H. Weaver was appointed Instructor in the Department of Mathematics, at a salary of \$1,000.00 per year, effective September 1, 1917, and \$1,000.00 was appropriated for this salary.

J. R. Shank was appointed Instructor in the Department of Civil Engineering, at a salary of \$1,600.00 per year, effective September 1, 1917, and \$1,600.00 was appropriated for this salary.

J. R. Allgyer was appointed Local Leader Clark County Boys' and Girls' Club Work in the Agricultural Extension Department, at a salary of \$600.00 per year, effective September 1, 1917, salary to be paid from Not-Offsetting Funds in Extension budget, Project No. 4. (Mr. Allgyer's total salary is \$1,350.00 per annum, \$750.00 being paid by the Harmony Township Board of Education, South Vienna, Ohio.)

Miss Mary Worch was appointed Technician in X-Ray work in the Department of Surgery and Gynecology, at a salary of \$25.00 per month, effective October 1, 1917, and \$225.00 was appropriated for this salary.

Miss Zeta Donahue was appointed Technical Assistant in the Department of Pathology, at a salary of \$60.00 per month, effective September 15, 1917, and \$572.00 was appropriated for this salary.

Frank A. Watson was appointed Student Assistant in the Department of Physiology, at a salary of \$125.00 per year, provided in the budget, effective September 1, 1917.

R. A. Hendershott was appointed Assistant in the Department of Veterinary Medicine, at a salary of \$1,100.00 per year, effective September 1, 1917, and \$1,100.00 was appropriated for this salary.

Miss Mary E. Pennoyer was appointed Clerk in the office of the Dean of the College of Homeopathic Medicine, at a salary of \$60.00 per month, effective September 11, 1917, and \$579.23 was appropriated for this salary.

Dr. F. L. Landacre was appointed Acting Dean of the College of Medicine in the absence of Dr. E. F. McCampbell.

Dr. O. V. Brumley was appointed Acting Dean of the College of Veterinary Medicine in the absence of Dr. D. S. White.

Professor Henry R. Spencer was appointed Acting Dean of the Graduate School in the absence of Professor William McPherson.

R. Ray Steele was appointed Assistant in the Department of English, at a salary of \$500.00 per year, effective September 1, 1917, and \$500.00 was appropriated for this salary.

O. L. Hoover, was appointed Graduate Assistant in the Department of Chemistry, at a salary of \$300.00 per year, effective October 1, 1917, and \$270.00 was appropriated for this salary.

Lester Johnson was appointed Janitor, University Hall, vice M. Linville, resigned, at a salary of \$60.00 per month, effective September 6, 1917, and \$588.46 was appropriated for this salary.

W. C. Harbin was appointed Janitor, Chemistry Building, vice G. Miller, resigned, at a salary of \$60.00 per month, effective September 1, 1917, and \$600.00 was appropriated for this salary.

Frank E. Roberts was appointed Helper in the Laboratory Supply Store, at a salary of \$60.00 per month, effective September 19, 1917, and \$563.08 was appropriated for this salary. The appropriation of \$660.00 for the position of laborer was cancelled.

Walter F. Gahm was appointed Assistant County Agricultural Agent in the Department of Agricultural Extension, at a salary of \$1,600.00 per year, effective September 10, 1917. Salary to be paid as follows: from Special War Emergency appropriation U. S. D. A. funds, \$135.00 per month; from State Funds Offsetting, Project No. 2, \$6.66 per month. Mr. Gahm is also to receive \$33.33 per month for the maintenance of an automobile, from U. S. D. A. funds.

Miss Ruth E. Bryant was appointed Instructor in Home Economics in the Department of Agricultural Extension, at a salary of \$130.00 per month, effective September 1, 1917. Salary to be paid as follows: from U. S. D. A. War Emergency Funds, \$125.00 per month; from State Offsetting Funds, \$5.00 per month, Project No. 11.

H. L. Andrews was appointed Assistant County Agricultural Agent, Department of Agricultural Extension, at a salary of \$1,800.00 per year, effective September 3, 1917. Salary to be paid as follows: from U. S. D. A. War Emergency Funds, \$145.00 per month; from State Offsetting Funds, \$5.00 per month, Project No. 2.

W. D. Axtell, Jr., was appointed Dairy Field Man, Department of Agricultural Extension, at a salary of \$1,400.00 per year, effective September 15, 1917, to be paid from Smith-Lever funds in Project No. 7.

Mrs. Ethel M. Cadley was appointed Assistant in Agricultural Extension, at a salary of \$1,200.00 per year, effective October 1, 1917, to be paid from Smith-Lever funds in Project No. 1.

Charles Carter was appointed Laborer in the Division of Farm Operations, effective September 1, 1917, at a salary of \$60.00 per month, and \$600.00 was appropriated for this salary.

Miss Josephine Richardson was appointed Assistant in the Department of Agricultural Chemistry and Soils, at a salary of \$600.00 per year, effective September 1, 1917, and \$600.00 was appropriated for this salary.

The President reported for record that Mrs. Jessie McK. Schlegel had served as Stenographer in the College of Arts from July 1, to September 1, 1917, taking the place of Miss Lurene Wade who resigned June 30, 1917, and \$101.92 was appropriated for this salary. The appropriation of \$780.00 for a clerk in the College of Arts was cancelled.

4. The President reported that the following named persons had declined appointment for the year 1917-1918:

R. H. Wasson, Assistant in the Department of Mechanical Engineering. The appropriation of \$750.00 for this position was cancelled.

A. P. Potts, Assistant Professor in the Department of Ceramic Engineering. The appropriation of \$2,250.00 provided in the budget for this salary was cancelled.

5. Upon the recommendation of the President, the following changes in titles and increases in salaries were authorized:

S. J. Coon, Assistant in the Department of Economics and Sociology, salary increased from \$225.00 to \$450.00 per year, effective September 1, 1917, and \$225.00 was appropriated for this increase.

Harry E. Sheppard, Assistant in the Department of Economics and Sociology, title changed to Instructor and salary increased from \$450.00 to \$1,100.00 per year, effective September 1, 1917, and \$650.00 was appropriated to cover this increase.

James H. Young, Instructor in the Department of Chemistry, salary increased from \$1,000.00 to \$1,200.00 per year, effective September 1, 1917, and \$200.00 was appropriated to meet this increase.

Cecil E. Boord, Assistant Professor in the Department of Chemistry, salary increased from \$1,800.00 to \$2,000.00, effective September 1, 1917, and \$200.00 was appropriated to meet this increase.

J. W. Leist, Instructor in the Department of Medicine, salary increased from \$200.00 to \$400.00 per year, effective September 1, 1917, and \$200.00 was appropriated to meet this increase.

Miss Hazel Cameron, Assistant in Pathology, salary increased from \$900.00 to \$1,000.00 per year, effective September 1, 1917, and \$100.00 was appropriated to meet this increase.

Dr. Leslie L. Bigelow, Assistant Professor of Surgery and Acting Head of the Department of Surgery, salary increased from \$200.00 to \$2,000.00 per year, effective September 1, 1917, and \$1,800.00 was appropriated to meet this salary.

Miss Alice Moran, Stenographer, Chemistry Building, salary increased from \$50.00 per month to \$60.00 per month, effective September 1, 1917, and \$100.00 was appropriated to meet this increase.

Robert Watson, Groom, Department of Animal Husbandry, salary increased from \$65.00 per month to \$75.00 per month, effective October 1, 1917, and \$90.00 was appropriated to meet this increase.

Miss Verona Mae Dollinger, Assistant in the Department of English, title changed to Instructor and salary increased to \$750.00 per year, effective September 1, 1917, and \$250.00 was appropriated to cover this increase.

Clyde S. Adams, Graduate Assistant in the Department of Chemistry, title changed to Assistant and salary increased from \$300.00 to \$700.00 per year, effective September 1, 1917, and \$400.00 was appropriated to meet this increase.

George Valley, Graduate Assistant in the Department of Agricultural Chemistry and Soils, title changed to Assistant and salary increased from \$300.00 to \$900.00 per year, effective September 1, 1917, and \$600.00 was appropriated for this increase.

Charles A. Weigel, Graduate Assistant in the Department of Zoology and Entomology, title changed to Assistant and salary increased to \$600.00 per year, effective September 1, 1917, and \$300.00 was appropriated to meet this salary.

The salaries of the following named persons in the College of Dentistry were increased, conditioned upon the absence of Doctors Starr and Reif, which increases will be cancelled automatically upon the return of one or both of the above named instructors:

R. B. Wiltberger, Assistant Professor, College of Dentistry, increased by \$200.00, effective September 1, 1917, and \$200.00 was appropriated for this increase.

Edwin Martindale, Instructor, College of Dentistry, increased by \$200.00, effective September 1, 1917, and \$200.00 was appropriated to meet this increase.

William C. Graham, Assistant Professor, College of Dentistry, increased by \$200.00, effective September 1, 1917, and \$200.00 was appropriated for this increase.

6. Upon the recommendation of the President, the following resignations were accepted, and the salary balances were cancelled in accordance with the rule:

Floyd R. Towne, Graduate Assistant, College of Homeopathic Medicine, effective September 1, 1917. The appropriation of \$500.00 for this salary was cancelled.

Herbert S. Coith, Graduate Fellow, effective September 1, 1917. The appropriation of \$500.00 for this salary was cancelled.

Homer B. Atkins, Graduate Fellow, effective September 1, 1917. The appropriation of \$500.00 for this salary was cancelled.

John A. Vander Werf, Assistant in the Department of Chemistry, effective October 1, 1917. The balance of \$630.00 remaining in the appropriation for this salary was cancelled.

Harold K. Baumgardner, Graduate Assistant in the Department of Chemistry, effective October 1, 1917. The balance of \$270.00 in the appropriation for this salary was cancelled.

Merrill Yontz, Graduate Assistant in the Department of Chemistry, effective September 1, 1917. The appropriation of \$300.00 for this salary was cancelled.

Robert D. Wetnight, Graduate Assistant in the Department of Chemistry, effective September 1, 1917. The appropriation of \$300.00 for this salary was cancelled.

Merle L. Dundon, Graduate Assistant in the Department of Chemistry, effective October 1, 1917. The balance of \$270.00 in the appropriation for this salary was cancelled.

Russell B. Wilson, Laboratory Assistant in the Department of Psychology, effective September 1, 1917. The appropriation of \$600.00 for this salary was cancelled.

R. J. Koontz, Graduate Scholar, effective September 1, 1917. The appropriation of \$250.00 for this salary was cancelled.



W. J. Clarke, Graduate Scholar, effective September 1, 1917. The appropriation of \$250.00 for this salary was cancelled.

G. L. Geisler, Graduate Scholar, effective September 1, 1917. The appropriation of \$250.00 for this salary was cancelled.

F. G. Haskins, Graduate Assistant in the Department of Romance Languages, effective September 1, 1917. The appropriation of \$300.00 for this salary was cancelled.

H. H. Stage, Graduate Assistant in the Department of Zoology and Entomology, effective September 1, 1917. The appropriation of \$300.00 for this salary was cancelled.

W. Vaeth Brown, Business Manager of "The Lantern," effective October 1, 1917. The balance of \$450.00 in the appropriation for this salary was cancelled.

O. W. Hankins, Assistant in the Department of English, effective September 1, 1917. The appropriation of \$500.00 for this salary was cancelled.

J. E. Halliday, Janitor, Homeopathic Hospital, effective July 31, 1917. The balance of \$660.00 in the appropriation for this salary was cancelled.

Irvin Harrison, Laborer, Division of Operation and Maintenance, effective July 30, 1917. The balance of \$715.00 remaining in the appropriation for this salary was cancelled.

Miss Edith A. Ray, Stenographer, Department of Agricultural Extension, effective September 1, 1917.

Miss Agnes L. Ryan, Stenographer, College of Agriculture, effective September 15, 1917. The balance of \$574.62 in this appropriation was cancelled.

Miss Helen Jones, Stenographer, College of Medicine, effective September 15, 1917. The balance of \$570.00 in this appropriation was cancelled.

M. Linville, Janitor, University Hall, effective August 31, 1917. The balance of \$600.00 in this appropriation was cancelled.

George Miller, Janitor, Chemistry Building, effective August 31, 1917. The balance of \$600.00 in this appropriation was cancelled.

Charles Carter, Assistant Herdsman in the Department of Animal Husbandry, effective July 7, 1917. The balance of \$648.33 in this appropriation was cancelled.

A. I. Brown, Instructor in the Department of Mechanical Engineering, effective July 1, 1917. The appropriation of \$1,500.00 for this salary was cancelled.

7. Upon the recommendation of the President, it was agreed to pay to the Friends' Rescue Home the sum of ten dollars (\$10.00) for each obstetrical case furnished the University, not to exceed fifty cases for the year, payment to be made from rotary funds on bills approved by Dr. Rogers.

8. Upon the recommendation of the President, the sum of \$60.00 was appropriated to pay for the services of Jesse Martin as Assistant

in the Department of Pathology during the months of July and August, 1917.

9. Upon the recommendation of the President, an appropriation of \$500.00 was made to cover expenses in connection with the exhibit at the National Dairy Show to be held in Columbus, October 18-27, 1917.

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The President presented a communication from the Board of Trustees of the Protestant Hospital, stating that said Board could not accept the terms of the proposed contract for the use of certain wards in the Protestant Hospital by the College of Medicine.

The Chairman appointed the President and Mr. Pomerene a committee to confer with a like committee from the Protestant Hospital on the matter of the terms of the proposed agreement.

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The President made a preliminary report to the Trustees on the matter of compensation to be paid to those persons on the University payroll who have volunteered their services to the Government, and stated that he would have a definite report to present at the next meeting of the Board.

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The President presented the following report from the Cabinet concerning the buildings for the School of Military Aeronautics:

"October 2, 1917.

"To the Board of Trustees:

In response to the request made by the Trustees at their meeting held September 7, 1917 the State Emergency Board granted an allowance for buildings for the School of Military Aeronautics, as follows:

2 Barracks for 400 men.....	\$23,600.00
1 Machine Gun Range.....	1,400.00
1 Laboratory Building.....	55,000.00
Total.....	<u>\$80,000.00</u>

The Governor, in response to the request of the Trustees, declared the construction of the proposed buildings a war measure and authorized the awarding of contracts for the same, without formal advertising.

Acting under authority granted by the Trustees, the President and Secretary took immediate steps to have the Architect complete the plans and specifications for the above named buildings, in accordance with the preliminary plans heretofore approved by the Trustees.

The plans and specifications were prepared, approved by the Cabinet, and bidders were invited to submit proposals for the construction work.

On September 24, 1917, bids were received as follows:

# FOR BARRACKS BUILDINGS

## General Contract

D. W. McGrath.....	\$33,350.00
R. H. Evans & Company.....	31,000.00
Charles W. Schneider & Son.....	32,184.82
H. C. McCall.....	28,405.00
E. H. Latham.....	27,906.00
E. K. Hibbs.....	31,234.00
Federal Construction Company.....	37,000.00

## Electrical Contract

O. L. Bowers.....	752.85
Avery & Loeb Company.....	575.00 (incomplete)
The Sackett Mine Supply Company.....	880.00

## Heating Contract

The W. H. Conklin Company.....	8,039.00
The Huffman-Conklin Company.....	6,933.00

## Plumbing Contract

The W. H. Conklin Company.....	7,358.00
The Huffman-Conklin Company.....	7,214.00

## Heating and Plumbing Combined

Fitzpatrick & Hoepfner.....	18,118.00
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## Painting Contract

Renner & Company.....	5,225.00
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# FOR MACHINE GUN RANGE

D. W. McGrath.....	\$2,685.00
R. H. Evans & Company.....	2,425.00
H. C. McCall.....	1,959.00
Federal Construction Company.....	3,300.00
E. H. Latham.....	1,656.00
Charles W. Schneider & Son.....	2,378.70

On October 1, 1917, the following bids were received for the

# LABORATORY BUILDING

## General Contract

	Partial	To complete Alternate D	Total
D. W. McGrath.....	\$18,536.00	\$ 9,500.00	\$28,036.00
E. K. Hibbs.....	27,552.00	12,000.00	39,552.00
Charles W. Schneider & Son.....	24,231.23	8,684.82	32,916.05
E. H. Latham.....	18,135.00	7,845.00	25,980.00
H. C. McCall.....	18,460.00	7,293.00	25,753.00
R. H. Evans & Company.....	20,581.00	10,500.00	31,081.00

## Heating and Plumbing Contract

The W. H. Conklin Company.....	9,474.00	2,742.00	12,216.00
The Huffman-Conklin Company.....	8,886.00	2,200.00	11,086.00

*Electrical Contract*

O. L. Bowers.....	834.00
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A summary of the above bids shows the lowest and best bids received to be as follows:

**FOR BARRACKS BUILDINGS**

E. H. Latham	General contract.....	\$27,906.00
The Huffman-Conklin Company	Heating contract.....	6,983.00
The Huffman-Conklin Company	Plumbing contract.....	7,214.00
O. L. Bowers	Electrical contract.....	752.85
Total for Barracks Buildings.....		\$42,805.85

**FOR MACHINE GUN RANGE**

E. H. Latham	Complete .....	1,656.00
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**FOR LABORATORY BUILDING**

E. H. Latham	General contract.....	25,980.00
The Huffman-Conklin Company	Heating and Plumbing.....	11,086.00
O. L. Bowers	Electrical contract.....	834.00
Total for Laboratory Building.....		37,900.00
Grand Total for the Buildings.....		\$82,861.85

"After an examination of the bids and plans for the Machine Gun Range, it was decided to eliminate the roof from all except twenty feet (20') of the range immediately over the gun stands, to eliminate the windows from the enclosed portion south, and to construct three 10-foot doors to close the opening. After making these changes in the plans, the contractor offered a bid of \$596.00 which makes the total cost of the buildings as per plans prepared by the Architect, ..... \$81,301.85 to which must be added to complete buildings for use and connect with service lines, the following:

**FOR BARRACKS BUILDINGS**

Linoleum for floors.....	\$2,500.00	
400 Lamps @ 27c.....	108.00	
400 Lamp shades @ \$1.00.....	400.00	
Transformer .....	160.00	
Pressure Regulator.....	150.00	
Trap .....	100.00	
249 Window shades.....	300.00	
400 Chairs @ \$1.25.....	500.00	
Tunnel 170' @ 8.00.....	1,360.00	
Architect's fees.....	1,070.00	
		6,648.00

#### FOR LABORATORY BUILDING

Tunnel 160' @ \$6.00.....	960.00	
Lamps and shades.....	50.00	
Transformer .....	100.00	
Regulator .....	150.00	
Trap .....	100.00	
Architect's fees.....	950.00	
		<hr/>
		2,310.00
Linoleum for Study Rooms.....		1,500.00

#### FOR MACHINE GUN RANGE

Architect's fees.....	20.00	
		<hr/>
Total Complete Cost.....		\$91,779.85

"In addition to the \$80,000.00 allowed by the Emergency Board, it will be necessary for the Trustees to appropriate \$13,000.00 from the Endowment Fund Income account.

"It is also necessary to request the State Emergency Board to readjust the detail of its allowance, by transferring

From Laboratory Building.....	\$15,740.00	
Machine Gun Range.....	804.00	
		<hr/>
		\$16,544.00
To Two Barracks for 400 men.....		\$16,544.00

"The following recommendations are made to the Board of Trustees:

1. The approval of the completed plans, specifications and estimates for the buildings.
2. The request to the State Emergency Board to readjust detailed allowance.
3. The appropriation of \$13,000.00 from the Endowment Fund Income account.
4. The cancellation of \$13,000.00 appropriated for the Neil Avenue Roadway.
5. The award of the following contracts:

#### FOR BARRACKS BUILDINGS

To E. H. Latham	General contract.....	\$27,906.00
To The Huffman-Conklin Company	Heating and Plumbing Contract .....	14,147.00
To O. L. Bowers	Electrical contract....	752.85

#### FOR MACHINE GUN RANGE

To E. H. Latham	Revised plan.....	596.00
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# FOR LABORATORY BUILDING

To E. H. Latham	General contract.....	25,980.00
To The Huffman-Conklin Company	Heating and Plumbing contract .....	11,086.00
To O. L. Bowers	Electrical contract....	834.00

6. The authorization to the Cabinet to further complete and equip the buildings as detailed above.

Respectfully submitted,

W. O. Thompson,  
President.

Carl E. Steeb,  
Secretary."

On motion, the recommendations contained in the above report were approved and the Secretary was directed to prepare the necessary contracts, and to present the plans and specifications for said buildings to the State Building Commission for approval.

\* \* \* \* \*

The Secretary reported that the Sanford-Riley Stoker Company had declined to accept the contract awarded to them at the last meeting of the Board of Trustees, for the stoker for the new Power House, for the reason that their bid was on two stokers and not on one.

On motion, the action whereby the contract was awarded to the Sanford-Riley Stoker Company, was rescinded.

The Secretary presented specifications and estimates for Breeching for Boilers, Coal Handling Machinery, and for one 6-Retort Stoker for 600 H. P. Boiler, as part of the equipment for the new Power House.

On motion, said specifications and estimates were approved, and the Secretary was directed to present the same to the State Building Commission for its approval, and if approved by it, the Secretary was directed to give notice, as required by law, of the time and place, when and where sealed proposals will be received for the above named equipment.

\* \* \* \* \*

Upon the recommendation of the President, the following budget was adopted for the School of Military Aeronautics:

# **DEPARTMENT OF ENGINES**

		Monthly Salary	Paid by the University	Paid by School Aeronautics
William T. Magruder	Professor .....	\$350.00	\$150.00	\$200.00
Theo. T. Theiss	Instructor .....	100.00		100.00
W. A. Warrick	Instructor .....	100.00		100.00
R. H. Wasson	Instructor .....	85.00		85.00
A. I. Brown	Instructor .....	150.00		150.00
H. H. Fikret	Instructor .....	125.00		125.00
K. W. Stinson	Instructor .....	125.00		125.00
J. W. Prinkey	Instructor .....	100.00		100.00
D. E. Batesole	Instructor .....	100.00		100.00

# **DEPARTMENT OF AERIAL OBSERVATION**

T. McD. Hills	Asst. Professor.....	225.00	25.00	200.00
Kenneth Cottingham	Instructor .....	125.00		125.00
Harold Cottingham	Telegrapher (¾ time).....	75.00		75.00
W. C. Ronan	Instructor .....	150.00		150.00
H. L. Dieter	Telegrapher .....	100.00		100.00

# **DEPARTMENT OF THEORY OF FLIGHT AND GUNNERY**

W. A. Knight	Assoc. Professor.....	225.00	25.00	200.00
L. G. Schlegel	Instructor .....	100.00		100.00
R. A. Tobin	Instructor .....	100.00		100.00
Lewis L. Matson	Instructor .....	100.00		100.00
Wayne M. Holmes	Instructor .....	100.00		100.00
N. S. Atwell	Instructor .....	100.00		100.00
Leland W. Birch	Instructor .....	100.00		100.00

# **DEPARTMENT OF CROSS COUNTRY AND GENERAL FLYING**

H. C. Lord	Professor .....	300.00	100.00	200.00
J. H. Service	Instructor .....	125.00		125.00

# **DEPARTMENT OF TELEGRAPHY**

R. A. Brown	Instructor .....	200.00	50.00	150.00
C. P. Eich	Instructor .....	100.00		100.00
H. D. Eisenhauer	Instructor .....	100.00		100.00

# **DEPARTMENT OF MILITARY**

Warner Pomerene	Assistant to Commandant...	150.00		150.00
C. A. Campbell	Lecturer .....	150.00		150.00
W. P. Bancroft	Drill Instructor.....	100.00		100.00
V. C. Walton	Assistant to President of Academic Board.....	100.00		100.00
J. C. Ludden	Stenographer .....	75.00		75.00
J. C. Rohr	Stenographer .....	75.00		75.00
P. C. Billett	Stenographer .....	75.00		75.00
Chas. C. Daniel	Clerk .....	100.00		100.00
Charles Cone	Clerk .....	100.00		100.00
Q. A. Campbell	Lecturer .....	100.00		100.00
G. E. Leland	Drill Instructor.....	150.00		150.00

The President reported the following details relating to changes affecting the above budget:

#### CHANGES IN SALARY AND TITLE

The title of C. A. Campbell was changed from Lecturer to Assistant to Commandant, effective September 1, 1917. At the time of Mr. Campbell's appointment he received a salary of \$95.00 per month, which was increased to \$150.00 per month August 1, 1917. (After September 10th his salary will be paid by the U. S. Government).

The salary of Kenneth Cottingham, Instructor in Aerial Observation, was increased from \$125.00 to \$150.00 per month, effective September 1, 1917.

L. G. Schlegel, Instructor in Theory of Flight and Gunnery, received a salary of \$85.00 per month at time of appointment, which was increased to \$100.00 per month August 1, 1917.

Warner Pomerene, Assistant to the Commandant, received a salary of \$95.00 per month at time of appointment, which was increased to \$150.00 per month July 1, 1917.

#### RESIGNATIONS

A. I. Brown, Instructor, Department of Engines, effective September 1, 1917.

Warner Pomerene, Assistant to the Commandant, effective August 31, 1917.

W. P. Bancroft, Drill Instructor, effective August 25, 1917.

L. G. Schlegel, Instructor, Theory of Flight and Gunnery, effective September 8, 1917.

H. H. Fikret, Instructor, Department of Engines, effective September 1, 1917.

C. P. Eich, Instructor, Department of Telegraphy, effective September 1, 1917.

\* \* \* \* \*

The President presented the following salary roll for the School of Military Aeronautics for the month of June, in the case of men already on the payroll, and the same was approved:

W. T. Magruder.....	\$350.00
H. C. Lord.....	300.00
W. A. Knight.....	200.00
R. A. Brown.....	200.00
T. M. Hills.....	225.00
K. W. Stinson.....	100.00
A. I. Brown.....	150.00
H. H. Fikret.....	120.00
Kenneth Cottingham.....	125.00

Total..... \$1,770.00

\* \* \* \* \*

Thereupon the Board adjourned.

Attest: CARL E. STEEB,  
Secretary.

BENJ. F. MCCANN,  
Chairman.



OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, NOVEMBER 7, 1917.

9:30 A. M.

The Board of Trustees met at the University pursuant to the call of the Chairman.

Present: Benj. F. McCann, Chairman; O. E. Bradfute, Guy W. Mallon, F. E. Pomerene and John Kaiser.

\* \* \* \* \*

Captain Cope presented the following applications for deeds, and, on motion, the Chairman of the Board was directed to execute the same:

Application No. 1726-1336 of Leonard F. Middleton for 38 acres of land in Survey No. 14912, in Union County.

Application No. 1727-1337 of Fred E. Guthery for 50.67 acres of land in Survey No. 10192, in Marion County.

Application No. 1728-1338 of David Trihaft for 180¾ acres of land in Survey No. 10192, in Marion County.

Application No. 1729-1339 of W. E. Denman for 102.87 acres of land in Survey No. 10192, in Marion County.

Application No. 1730-1340 of Mary A. Trihaft and David Trihaft for 116.31 acres of land in Survey No. 10192, in Marion County.

Application No. 1731-1341 of William Grumme for 37 acres of land—21 acres in Survey No. 14362 and 16 acres in Survey No. 14646, in Scioto County.

Application No. 1732-1342 of M. O. Watkins for 90 acres of land in Survey No. 10192, in Marion County.

Application No. 1733-1343 of Max H. Coddling for 68.66 acres of land in Survey No. 10192, in Marion County.

Application No. 1734-1344 of Elmer Harris for 50.62 acres of land in Survey No. 10192, in Marion County.

Application No. 1735-1345 of Melvina Lute for 40 acres of land in Survey No. 15466, in Pike County.

Application No. 1736-1346 of William H. Little for 52.92 acres of land in Survey No. 10192, in Marion County.

Application No. 1737-1347 of Wright Stoddard for 50.63 acres of land in Survey No. 10192, in Marion County.

Application No. 1738-1348 of Charles Melvin et al for 105.75 acres of land in Survey No. 10192, in Marion County.

\* \* \* \* \*

Mr. Pomerene reported for the committee to which was referred the matter of the sale of Lot No. 103, Scioto County, recommending that the Trustees do not sell said lot at this time.

On motion, the recommendation of the committee was approved, and the Secretary was directed to notify Captain Cope to this effect.

The President presented a preliminary estimate of the Summer Session budget for the year 1918, and, upon his recommendation, \$1,740.00 was reserved from next year's appropriation for Personal Service A-1 to meet the proposed budget.

The President presented the report of Professor George W. Rightmire of the College of Law, covering work done by him during his leave of absence in the year 1916-1917.

Upon the recommendation of the President and of the Faculty of the College of Homeopathic Medicine, certificates were granted to the following named candidates who have completed the three years' course of training for nurses in the University Homeopathic Hospital, said certificates to be presented at the exercises to be held November 8, 1917:

Vera Mabelle Benjamin  
Louise Jane Harrod

Rena Edwards Daily  
Coral Louise Ranous

Judge McCann presented the following resolution concerning the erection of a contagion hospital on the campus of the University, and, on motion, the same was unanimously adopted:

*"Resolved, That the Board of Trustees of the Ohio State University hereby respectfully declines to accept the proposition from the City of Columbus for the erection of a Contagious Disease Hospital on the Campus of the University as outlined in an agreement this day presented for the consideration of the Trustees, for the reason, that they deem it unwise and contrary to the future welfare of the University to permit of joint control of any such buildings to be erected on the University grounds."*

The financial report of the "Ohio State Lantern" for the year 1916-1917 was read and ordered to be filed.

The financial statement of the Athletic Association for the year 1916-1917 was read, and the Secretary was directed to request a statement of the outstanding liabilities at the close of the fiscal year.

The Secretary reported that the following appropriations had lapsed, under the law, from Appropriation Bill No. 701:

Personal Service—H. B. 701, Sec. 3.	
A-1 Salaries .....	\$ 1.53
A-2 Wages .....	.50
A-3 Unclassified .....	202.31
Maintenance—H. B. 701, Sec. 3.	
F-3 Water .....	111.64
G-2 Shops Building.....	3.50
Maintenance—H. B. 701, Sec. 2.	
E-1 Office Equipment.....	29.61
F-1 Repairs .....	.06
	<hr/>
	\$ 349.15

#### AGRICULTURAL EXTENSION

H. B. 701, Sec. 2.	
Personal Service.....	3,927.90
Maintenance .....	1,695.03
H. B. 701, Sec. 3.	
Personal Service.....	328.55
Maintenance .....	1,311.37
	<hr/>
	7,262.85
Emergency Appropriation	
Construction of Hog Barn.....	30.00
	<hr/>
	30.00
	<hr/>
	\$7,642.00

\* \* \* \* \*

The President presented an outline of a proposed scientific nursing course. The Board expressed itself as favorable to such a course, provided it meets with the approval and the recommendation of the University Faculty.

\* \* \* \* \*

The President reported that in accordance with instructions and authority granted by the Board of Trustees at its meeting held July 24, 1917, the following bids were received for an addition to the dining room and the enlargement of the refrigeration and food storage rooms of the Ohio Union:

D. W. McGrath.....	\$11,435.00
Moor Brothers.....	16,019.00
E. H. Latham.....	10,384.00
E. K. Hibbs.....	16,900.00
Charles Schneider & Son.....	13,952.00
Robert H. Evans & Company.....	16,328.00
L. S. Steward.....	12,980.00

The President reported further that authority had been given by the Governor to enter into contract for the above work without the

preliminary thirty days' advertising; that the contract had been awarded to E. H. Latham at \$11,084.00, covering his bid of \$10,384.00 and an alternate of \$700.00 for increasing the storage room 7 feet in length, which exceeds the amount set aside from the endowment fund by \$1,084.00, and upon the President's recommendation an additional allowance of \$1,750.00 was made to care for the above contract and other incidental expenses in connection with the work.

\* \* \* \* \*

The President reported that in accordance with the authority granted by the Board of Trustees, the tract known as the William Neil King lands, had been purchased and paid for, and that the deeds covering said land are recorded and filed with the Auditor of State:

From Elizabeth King Farrington and Thayer B. Farrington, the following described property:

"Being Tract 'D' set off in partition to Elizabeth King in the case of Elizabeth King, an infant, etc., versus William N. King, Case No. 44686 in the Court of Common Pleas of Franklin County, Ohio, and being of record in Complete Record 244 page 390, said Court. Beginning at a point in the North line of King Avenue distanced 371.18 feet westwardly from the southwest corner of Elizabeth J. McMillen's Homestead Addition; thence westwardly with the north line of King Avenue 772.86 feet to the East Bank of the Olentangy River; thence south 37 degrees 29' west 36.80 feet to a point in the center line of King Avenue; thence north 86 degrees 45' west with the center line of King Avenue 221 feet to the center of the Olentangy River as described in the deed of William Neil and wife to Elizabeth J. McMillen, dated March 23, 1853, and recorded in the Franklin County Recorder's office; thence North 31 degrees 15' east with the center line of said river as designated in said deed 165 feet to a point; thence North 86 degrees 45' west 82½ feet to a point on the west bank of said river as described in said deed; thence northerly with the west bank of said river as described in said deed following the meanderings thereof to the north line of said McMillen land; thence south 86 degrees 31' east with said last mentioned line 149 feet to three sycamores on the east bank of said Olentangy river; thence south 86 degrees 31' east with the said north line of said McMillen's land being also the south line of the lands of the Ohio State University 871.20 feet to a point distant 621.18 feet westwardly from an iron pipe in the west line of Perry Street extended northwardly; thence south 3 degrees 14' west parallel with the west line of said Perry Street as extended north and with the west line of said Street 1401.25 feet to the place of the beginning, containing 25.193 acres more or less of dry land on the east side of said river, and 6.9 acres more or less of land between the banks of said river."

From Mary Horton King, the following described property:

"Being part of Tract 'C' set off in partition to William N. King in the case of Elizabeth King, an infant, etc., versus William N. King, Case No. 44686 in the Court of Common Pleas of Franklin County, Ohio, and being of record in complete record 244 page 390, said Court. Beginning at a point in the north line of King Avenue distanced 102.76 feet west from the southwest corner of Elizabeth J. McMillen's

Homestead Addition to the City of Columbus; being the southwest corner of Lot No. 129 in said addition; thence North 3 degrees 14' east on a line parallel with the west line of Perry Street and the west line of Perry Street produced northwardly 1400.15 feet to a point in the north line of said McMillen land, being the south line of the lands of the Ohio State University, which said point is distanced 352.76 feet westwardly from an iron pipe in said north line of said McMillen land, which said pipe is placed in said line of the west line of Perry Street produced northwardly; thence westwardly from said point 268.42 feet to a point in said line, being the northwest corner of said Tract 'C' as designated on the plat and report of the commissioners in said partition proceedings; thence southerly parallel with the west line of Perry Street produced northwardly as aforesaid and the west line of Perry Street, south 3 degrees 14' west 1401.25 feet to a point in the north line of King Avenue distanced 268.42 feet westwardly from the place of beginning, thence eastwardly with said north line of King Avenue 268.42 to the place of the beginning, being a strip or parcel of ground 268.42 feet in width off of the west side of said Tract 'C' in said partition, as designated and delineated on the plat filed with said commissioners' report, containing 8.631 acres."

From Charles M. Ludman and Anna B. Ludman, the following described property:

"Beginning at a point in the north line of King Avenue at the southwest corner of Elizabeth J. McMillen's Homestead Addition; being the southwest corner of Lot 129 in said Addition; thence Northwardly with the west line of said Addition 158 feet to a point in the north line of an alley in the rear of said Lot 129, and being the southwest corner of a tract marked 'Reserve' on the plat of said Homestead Addition; thence eastwardly with the north line of said alley and the south line of said Reserve 92 feet to the southwest corner of said Reserve, and the west line of the first alley west of Perry Street; thence northwardly with the east line of said Reserve and the west line of said alley 483.65 feet to a point 140 feet south of the north line of said addition; thence west 20 feet to a point; thence north 140 feet to point in the north line of said addition being 20 feet west of the northeast corner of said Reserve; thence eastwardly along the north line of an alley on the north line of said addition to a point 100 feet west of an iron pin in the west line of Perry Street; thence with a line parallel with the west line of Perry Street produced northwardly north 3 degrees 14' east and 100 feet distant from the west line of Perry Street 617 feet to a point in the north line of said McMillen's land, and being the south line of lands of the Ohio State University; thence westwardly along the south line of lands of The Ohio State University 252.76 feet; thence southwardly and parallel with the west line of Perry Street produced northwardly and with the west line of Perry Street 1400 15-100 feet to a north line of King Avenue distant 102.76 feet westwardly from the beginning; thence eastwardly with the north line of King Avenue 102.76 feet more or less to the beginning; being a parcel off of the east side of Tract 'C' set off in partition to Wm. N. King in case of Elizabeth King vs. Wm. N. King, Court of Common Pleas of Franklin County, Ohio, containing 6.689 acres."

The President reported that in making actual computations on the land purchased from C. M. Ludman, said tract was found to con-

tain 6.689 acres instead of 6.684 acres, which calls for an additional allowance of \$5.00 from the Endowment Fund income.

On motion, the amount of \$5.00 additional was authorized.

\* \* \* \* \*

The President reported that after bids had been received for the construction of the Barracks Group and the Laboratory Building for the School of Military Aeronautics, it was found necessary to ask the Emergency Board for a readjustment of the allowance made by said Board on September 11, 1917. This adjustment was allowed by the Emergency Board October 11, 1917, as follows:

2 Barracks for 400 men.....	\$40,144.00
1 Machine Gun Range.....	596.00
1 Laboratory Building.....	39,260.00

\* \* \* \* \*

The President presented the following items for consideration and action.

1. Upon the recommendation of the President, the following appointments were made, and the necessary amounts were appropriated to meet the salaries named, in accordance with the general rule:

Nelson E. Wistner was appointed Dispenser at the State Street Dispensary, effective September 17, 1917, at a salary of \$20.00 per month, and \$189.33 was appropriated to cover this salary. The appropriation of \$200.00 for a pharmacist was cancelled.

Brooks D. Drain was appointed Instructor in the Department of Horticulture, effective October 25, 1917, at a salary of \$1,400.00 per year, vice W. H. Mosier, (salary on a twelve months' basis) and \$756.67 was appropriated for this salary.

Ellis L. Noble was appointed Student Assistant in the Department of Psychology, vice Emma Schneider, at a salary of \$30.00 per month, effective October 1, 1917, and 270.00 was appropriated for this salary.

E. K. Emslie was appointed Photographer in the Agricultural Extension Service, effective October 16, 1917, at a salary of \$1,600.00 per year, to be paid from Smith-Lever funds in Project No. 1.

Miss Amy Parker was appointed Home Demonstration Agent in the Agricultural Extension Service, effective October 15, 1917, at a salary of \$125.00 per month, to be paid at follows: from U. S. D. A. War Emergency Funds, \$120.00 per month; from State Offsetting Funds, \$5.00 per month, Project No. 11.

Robert Pfeifer was appointed Assistant in the Department of Economics and Sociology, at a salary of \$400.00 per year, effective October 19, 1917, and \$347.33 was appropriated for this salary.

Lloyd Wise was appointed Student Assistant in the Department of Horticulture and Forestry, at a salary of \$300.00 per year, effective

October 15, 1917, and \$255.00 was appropriated for this salary. The appropriation of \$300.00 for a graduate assistant was cancelled.

R. S. Weiser was appointed Student Assistant in the Department of Chemistry, effective October 1, 1917, at a salary of \$15.00 per month, and \$135.00 was appropriated for this salary.

H. B. Wyman was appointed Student Assistant in the Department of Chemistry, effective October 1, 1917, at a salary of \$30.00 per month, and \$230.00 was appropriated for this salary.

Ernest Haber was appointed Student Assistant in the Department of Botany, effective September 1, 1917, at a salary of \$150.00 per year, and \$150.00 was appropriated for this salary.

Miss Lois Lampe was appointed Student Assistant in the Department of Botany, effective September 1, 1917, at a salary of \$100.00 per year, and \$100.00 was appropriated for this salary.

Louis M. Eich was appointed Instructor in Public Speaking in the Department of English, vice C. F. Lindsley, resigned, effective October 1, 1917, at a salary of \$120.00 per month, and \$1,080.00 was appropriated for this salary.

Miss Clara May Hall was appointed Home Demonstration Agent in the Agricultural Extension Service, effective October 5, 1917, at a salary of \$120.00 per month to be paid as follows: from U. S. D. A. War Emergency Funds, \$115.00 per month; from Smith-Lever Funds, Project No. 11, \$5.00 per month. Also an allowance of \$33.33 per month for the maintenance of an automobile, to be paid from Smith-Lever Funds in Project No. 11.

Miss Virginia Given was appointed Stenographer in the Agricultural Extension Service and the Department of Farm Crops, effective October 5, 1917, at a salary of \$600.00 per year, \$300.00 to be paid from Agricultural Extension funds and \$300.00 from budget for Stenographic and Clerical Service. Miss Given served from October 5th to October 23rd and resigned. An appropriation of \$15.00 was made to cover her salary in Stenographic and Clerical Service, the amount due from Extension Department to be paid from State Offsetting funds in Project No. 1.

Miss Ruth Miller was appointed Laboratory Assistant in the Department of Psychology, vice C. N. Waterman, deceased, at a salary of \$40.00 per month, effective October 1, 1917, and \$360.00 was appropriated for this salary. The balance of \$360.00 remaining in the appropriation for the salary of Mr. Waterman was cancelled.

Duncan Cameron was appointed Stenographer in the Department of Military Science and Tactics, at a salary of \$65.00 per month, effective October 15, 1917, vice Oakley H. Graham, resigned, and \$552.50 was appropriated for this salary.

Willard F. Tressel was appointed Student Assistant in the Department of Chemistry, at a salary of \$30.00 per month, effective October 1, 1917, and \$270.00 was appropriated for this salary.

Charles H. Fee was appointed Student Assistant in the College of Homeopathic Medicine, at a salary of \$200.00 per year, effective September 18, 1917, vice Frank G. Pettibone, resigned, and \$200.00 was appropriated for this salary.

Miss Marie Hoffman was appointed Stenographer in the Agricultural Extension Service and in the College of Agriculture, at a salary of \$600.00 per year, effective September 19, 1917, \$300.00 to be paid from Extension Funds, State Offsetting Funds, Project No. 1, and \$300.00 from appropriation for Stenographic and Clerical Service, and \$234.62 was appropriated for this salary in Stenographic and Clerical Division.

Samuel J. Schilling was appointed Instructor in the College of Veterinary Medicine, at a salary of \$135.00 per month, effective October 1, 1917, and \$1,215.00 was appropriated for this salary.

W. S. Erskine was appointed Assistant in the Department of Military Science and Tactics, at a salary of \$1,000.00 per year, effective September 1, 1917, and \$1,000.00 was appropriated for this salary.

Ray B. Roberts was appointed Student Assistant in the Department of Mine Engineering, at a salary of \$300.00 per year, provided in the budget, effective September 1, 1917.

Leopoldo Faustino was appointed Student Assistant in the Department of Mine Engineering for the first semester, at a salary of \$150.00, provided in the budget, effective September 1, 1917.

E. R. Davis was appointed Stenographer in the office of the Chief Engineer, vice Edmund Millfelt, resigned, at a salary of \$65.00 per month, effective October 1, 1917, and \$585.00 was appropriated for this salary.

Miss Helen Lenox was appointed Clerk in the Homeopathic Hospital, at a salary of \$50.00 per month, effective September 11, 1917, and \$482.69 was appropriated for this salary.

Miss Lucile Atcherson was appointed Stenographer in the office of the Graduate School and Summer Session, at a salary of \$50.00 per month, effective September 17, 1917, and \$473.08 was appropriated for this salary.

Miss Josephine Williams was appointed Stenographer in the Judging Pavilion, at a salary of \$50.00 per month, effective September 6, 1917, and \$482.69 was appropriated for this salary.

Miss Florence B. Marsh was appointed Stenographer in the College of Arts, at a salary of \$60.00 per month, effective September 17, 1917, and \$567.69 was appropriated for this salary.

Miss Catherine M. Doody was appointed Stenographer in the College of Engineering, at a salary of \$50.00 per month, effective August 15, 1917, provided in the budget. The balance of \$71.15 remaining in the appropriation was cancelled.

Miss Margaret M. Ryan was appointed Stenographer in the College of Agriculture, at a salary of \$50.00 per month, effective October 1, 1917, and \$450.00 was appropriated for this salary.

Miss Corinne Clingan was appointed Stenographer in the Judging Pavilion, vice Miss Josephine Williams, resigned, at a salary of \$50.00 per month, effective October 1, 1917, and \$450.00 was appropriated for this salary.



Robert L. Farrell was appointed Laborer, Division of Operation and Maintenance, effective September 16, 1917, at a salary of \$65.00 per month, and \$617.50 was appropriated for this salary.

William Richie was appointed Clerk in the Veterinary Clinic, at a salary of \$60.00 per month, effective October 16, 1917, and \$512.31 was appropriated for this salary.

Miss Anne C. Darby was appointed Stenographer in the College of Agriculture, at a salary of \$60.00 per month, effective October 8, 1917, and \$468.46 was appropriated for this salary.

Mrs. Lillian Moor was appointed Stenographer in the College of Medicine, at a salary of \$60.00 per month, effective November 1, 1917, and \$480.00 was appropriated for this salary.

Miss Gail E. Miller was appointed Stenographer in the College of Medicine, effective October 1, 1917, and \$540.00 was appropriated for this salary.

Per Lee McCague was appointed Laborer in the Department of Animal Husbandry, at a salary of \$55.00 per month, effective October 1, 1917, and \$495.00 was appropriated for this salary.

Walter F. Shaw was appointed Assistant Professor in the Department of Principles and Practice of Education, effective February 1, 1918, said appointment to be at an annual salary of \$2,500.00, \$1,500.00 to be paid by the University for the service in the second semester and \$1,000.00 to be paid by the State for services as High School Inspector. An appropriation of \$1,500.00 was made for this salary.

Willard H. Yeager was appointed Night Assistant in the Library, at a salary of \$40.00 per month, effective November 1, 1917, and \$320.00 was appropriated for this salary.

Miss Edith B. Cooperrider was appointed Library Assistant for half time service in the Orton Memorial Library, at a salary of \$30.00 per month, effective November 1, 1917, and \$240.00 was appropriated for this salary.

Miss Julia Smith was appointed Instructor in Home Economics in the Agricultural Extension Service, vice Miss Nan Sharples, resigned, at a salary of \$1,200.00 per year, effective October 22, 1917, said salary to be paid from State Offsetting Funds in Project No. 9.

Miss Martha Walker was appointed Laundress, at a salary of \$40.00 per month, effective November 1, 1917, and \$320.00 was appropriated for this salary.

2. Upon the recommendation of the President, the following resignations were accepted, and in accordance with the general rule the balance remaining in the appropriations was cancelled:

Stanley B. Tracy, Assistant in the Department of Economics and Sociology, effective October 25, 1917, and the balance of \$382.50 in the appropriation for this salary was cancelled.

E. J. Gilbert, Instructor in the Department of Engineering Drawing, effective September 1, 1917, and the \$1,500.00 appropriated for this salary was cancelled.

Miss Lucile F. Hastings, Stenographer in the Agricultural Extension Service, effective October 31, 1917.

Miss Emma Schneider, Graduate Assistant in the Department of Psychology, effective October 1, 1917, and the appropriation of \$270.00 for this salary was cancelled.

C. J. Roach, Interne at Protestant Hospital, effective October 13, 1917, and the balance of \$35.69 remaining in this appropriation was cancelled.

E. L. Mahaffey, Assistant in the Department of Chemistry, effective September 1, 1917. The \$300.00 appropriated for this salary was cancelled.

J. C. Bowman, Assistant in the Department of Chemistry, effective October 1, 1917. The balance of \$630.00 in this appropriation was cancelled.

Paul Stegeman, Graduate Assistant in the Department of Chemistry, effective October 13, 1917. The balance of \$257.00 remaining in the appropriation was cancelled.

Frank G. Pettibone, Student Assistant in the College of Homeopathic Medicine, effective September 1, 1917. The appropriation of \$250.00 for this salary was cancelled.

W. H. Mosier, Instructor in the Department of Horticulture, effective October 5, 1917. The balance of \$1,060.00 in this appropriation was cancelled.

V. H. Davis, Professor of Horticulture, effective October 13, 1917. The balance of \$1,713.33 in this appropriation was cancelled.

Mrs. Eva L. Schilling, Stenographer in the President's office, effective November 1, 1917. The balance of \$560.00 in this appropriation was cancelled.

Oakley H. Graham, Clerk-Stenographer in the Department of Military Science and Tactics, effective October 15, 1917. The balance of \$510.00 in this appropriation was cancelled.

C. F. Lindsley, Instructor in the Department of English, effective October 6, 1917. The balance of \$880.00 remaining in this appropriation was cancelled.

Miss Julia Smith, Graduate Assistant in the Department of Agricultural Chemistry and Soils, effective November 1, 1917. The balance of \$240.00 in this appropriation was cancelled.

Miss Henrietta Hyman, Night Supervisor of Nurses at the Homeopathic Hospital effective November 1, 1917. The balance of \$400.00 remaining in the appropriation for this salary was cancelled.

Ray W. Arms, Assistant in the Department of Metallurgy, effective November 1, 1917. The balance of \$150.00 remaining in the appropriation for this salary was cancelled.

Miss Josephine Williams, Stenographer at the Judging Pavilion, effective September 25, 1917. The balance of \$450.00 remaining in the appropriation for this salary was cancelled.

Edmund R. Millfelt, Stenographer in the Office of the Chief Engineer, effective October 1, 1917. The balance of \$585.00 remaining in the appropriation for this salary was cancelled.

Charles T. Bryan, Laundryman, effective October 13, 1917. The balance of \$512.31 remaining in the appropriation for this salary was cancelled.

Huston Jones, Diener, effective October 1, 1917. The balance of \$585.00 remaining in this appropriation was cancelled.

Edward F. Moran, Refrigeration Engineer, Department of Mechanical Engineering, effective October 18, 1917. The balance of \$838.46 remaining in the appropriation for this salary was cancelled.

Miss Naomi Haber, Clerk, College of Agriculture, effective October 27, 1917. The balance of \$484.62 in this appropriation was cancelled.

John Torr, Jr., Clerk, Veterinary Hospital, effective October 1, 1917. The balance of \$450.00 remaining in the appropriation for this salary was cancelled.

S. J. Green, Laborer, Department of Animal Husbandry, effective October 1, 1917. The balance of \$495.00 remaining in this appropriation was cancelled.

Miss Gladys E. Weyant, Stenographer, effective October 1, 1917. The balance of \$50.00 remaining in the appropriation for this salary was cancelled.

Miss Mabel Romick, Clerk, Homeopathic Hospital, effective September 19, 1917. The balance of \$516.15 in this appropriation was cancelled.

Elmer George, Craneman's Helper, effective November 5, 1917. The balance of \$483.87 remaining in the appropriation for this salary was cancelled.

3. Upon the recommendation of the President, the following increases in salary were made and the necessary appropriations were authorized to meet such increases:

The salary of E. R. Muse, Janitor, was increased from \$60.00 to \$65.00 per month, and he was transferred from the Park Street Building to the Small Animal Building, effective October 1, 1917, and \$45.00 was appropriated to meet this increase.

The salary of Mrs. Mary J. Hunter, Stenographer in the Department of Mechanical Engineering, was increased from \$55.00 to \$60.00 per month, effective November 1, 1917, and \$40.00 was appropriated to meet this increase.

Miss Lucile Atcherson was transferred from the position of Stenographer in the office of the Graduate School and Summer Session to the position of Stenographer in the President's office, effective November 1, 1917, and \$480.00 was appropriated for this salary. The balance of \$400.00 remaining in the appropriation for her salary in the office of the Graduate School was cancelled.

Miss Katherine Vogel was transferred from the position of Clerk in the office of the Business Manager to the position of Executive Clerk in the office of the President, at a salary of \$100.00 per month, effective November 1, 1917, and \$800.00 was assigned for this salary

from the appropriation for the position of Executive Clerk with an additional appropriation of \$25.00 to cover the above salary.

The balance of \$640.00 remaining in the appropriation for the salary as Clerk in the Purchasing Department was cancelled.

The following increases in salaries were made in the Division of Operation and Maintenance, owing to the change from nine to twelve hour shifts:

Thomas Oram, Inspector of Watchmen, increased from \$60.00 to \$70.00 per month, effective September 1, 1917, and \$150.00 was appropriated to meet this increase.

J. T. Daniels, Night Watchman, increased from \$62.50 to \$75.00 per month, effective September 1, 1917 and \$125.00 was appropriated to meet this increase.

William Mahaffey, Night Watchman, increased from \$62.50 to \$75.00 per month, effective September 1, 1917, and \$125.00 was appropriated to meet this increase.

Harrison B. Case, Night Watchman, increased from \$65.00 to \$75.00 per month, effective September 1, 1917, and \$100.00 was appropriated to meet this increase.

Alphonso Case, Night Watchman, increased from \$65.00 to \$75.00 per month, effective September 1, 1917, and \$100.00 was appropriated to meet this increase.

The salary of W. A. Starin, Assistant Professor of Bacteriology, was increased from \$2,000.00 to \$2,500.00 per year, effective November 1, 1917, and \$400.00 was appropriated to meet this increase.

The salary of E. W. Martindale, Instructor in the College of Dentistry, was increased an additional \$200.00, making his salary \$800.00, effective September 1, 1917, with the additional title of temporary Instructor in Oral Surgery, to take the place of John W. Means, on leave of absence. An appropriation of \$200.00 was made to cover this increase.

The salary of William W. Bauer was increased from \$300.00 to \$700.00 per year and his title was changed from Graduate Assistant to Assistant in Chemistry, effective October 1, 1917, and \$360.00 was appropriated to meet this increase.

The salary of I. A. Bottenhorn, Instructor in the College of Dentistry, was increased by \$200.00 effective September 1, 1917, conditioned upon the absence of Drs. Starr and Reif, which increase will be cancelled automatically upon the return of one or both of the above named instructors. An appropriation of \$200.00 was made to cover the above increase.

The salary of E. A. Schwinn, Night Assistant in the Library, was increased from \$30.00 to \$40.00 per month, effective November 1, 1917, and \$80.00 was appropriated to meet this increase.

The salary of Charles Thrash, Assistant in the Department of Agricultural Chemistry and Soils, was increased from \$60.00 to \$90.00 per month, effective November 1, 1917, and \$240.00 was appropriated to cover this salary. Mr. Thrash will give three-fourths time service in place of half time, assuming the work of Miss Julia Smith, resigned.

Mrs. Mrytle Faught, Laundress, salary increased to \$70.00 per month, effective November 1, 1917, and \$120.00 was appropriated for this salary. Mrs. Faught will assume the duties of C. Bryan, resigned.

4. Upon the recommendation of the President, it was ordered that W. C. Ronan, Instructor in the Department of Architecture, be paid \$20.00 per month for part time service, effective September 1, 1917, and \$200.00 was appropriated for this salary. Mr. Ronan receives \$1,800.00 per year in the School of Military Aeronautics.

5. Upon the recommendation of the President, the title of C. A. Mathias was changed from Assistant in Architecture to part time Assistant in the Department of Architecture.

6. Upon the recommendation of the President, the agreement covering the payment for obstetrical cases was amended as follows: It was agreed to pay the Friends' Rescue Home and the Elizabeth Home the sum of \$10.00 for each obstetrical case furnished the University, not to exceed fifty cases for the year, payment to be made from Rotary Funds on bills approved by Dr. Rogers.

7. Upon the recommendation of the President the list of Emergency Assistant State Leaders in County Agent Work was approved. The President stated that inasmuch as these men will serve for varying terms as needed, no formal appointment is necessary further than authority to pay the salaries at the rate suggested in a communication presented herewith.

8. The following named persons were granted the degrees indicated, as of the Class of 1917, in accordance with the recommendation of the University Faculty, at its meeting held October 4, 1917:

#### MASTER OF ARTS

Harriet Louise Abbott, B.A. (Antioch College)  
Harold Koppes Baumgardner, B.Sc. (Wooster College)  
Albert Sidney Beckham, B.A.  
Lawrence Wilford Bridge, B.A. (Butler College)  
William Archie Hammond, B.A. (Miami University)  
Walter B. Kimpton, B.Ph. (Hiram College)  
George Washington Lee, B.Ph. (Heidelberg University)  
Pearl Alphonso McCarty, B.A.  
George Morton Strong, B.Ph. (Marietta College)  
Herbert Anderson Toops, B.A.

#### MASTER OF SCIENCE

Russell Sage Banks, B.A. (Defiance College)

#### BACHELOR OF SCIENCE IN AGRICULTURE

Lee Vaughn Bone

#### BACHELOR OF SCIENCE IN HORTICULTURE

Delbert Fleshman Dunlap

#### BACHELOR OF SCIENCE IN HOME ECONOMICS

Hazel Bell Cook

#### BACHELOR OF ARTS

Harry Ernst Caldwell  
Thomas Elliott Davey, Jr.  
Rachel Edgar  
Erwin Allen Esper  
Harold Taylor Gates  
Alva Lawrence Hindall  
Cyrus John William Luttrell  
William Collins McCoy  
Isaac Harris Peterman  
Albert Henry Rummel  
Rebekah Ruth Shover, B. Sc. in Education

#### BACHELOR OF SCIENCE IN EDUCATION

Irene Ann Fletcher  
Margaret Estelle Hamilton, B.A.  
Edgar Oscar McCowen, B.Sc. (Ohio Northern University)  
Mabel M. Moore

#### BACHELOR OF SCIENCE IN PHARMACY

Harry Louis Cohan

9. Upon the recommendation of the President, the plan submitted for the payment of partial salary to members of the Faculty on leave of absence on account of the war was approved, and the President was authorized to certify to the Secretary of the Board of Trustees the amount to be paid in each case, in accordance with the general principles presented and in agreement with the resolution hitherto adopted by the Board of Trustees; provided that the Secretary of the Board shall also prepare suitable blanks to be signed and filed with the budget as a part of the record in the case.

10. Upon the recommendation of the President, the following persons were granted leave of absence, without salary:

Miss Laura Heston, Assistant in the Department of Home Economics, was given leave of absence for the remainder of the year, effective October 1, 1917, without pay. The balance of \$675.00 remaining in the appropriation for this salary was cancelled.

Miss Mary Fouch, Stenographer in the Dairy Department, was given leave of absence for three months, November 1 to February 1, 1918, without pay. The salary for three months in the amount of \$165.00 was cancelled.

Miss Martha B. Smith, Stenographer, was given leave of absence, without salary, for the remainder of the year, effective September 12, 1917. The balance of \$576.92 in the appropriation for this salary was cancelled.

11. Upon the recommendation of the President, William L. Evans, Professor of Chemistry, was given leave of absence, effective November 1, 1917, on account of service to the U. S. Government.

12. Upon the recommendation of the President, a duplicate diploma was authorized for John Potter Stewart, Mechanical Engineer, Class of 1912, the original having been destroyed.

13. Upon the recommendation of the President, a duplicate diploma was authorized for Samuel James Schilling, Doctor of Veterinary Medicine, Class of 1917, the original having been damaged and returned to the University.

14. Upon the recommendation of the President, the balance of \$342.89 remaining in the appropriation for the remodeling of Hayes Hall was cancelled.

15. Upon the recommendation of the President, the salaries of H. C. Keidel and H. W. Reese, of the Department of German, \$1,800.00 and \$1300.00 respectively, were cancelled, the above instructors having been debarred from the University campus by Federal action.

16. Upon the recommendation of the President, Miss Margaret Fisher was transferred from the position of Stenographer in the College of Medicine to the position of Technical Assistant in the Department of Pathology, at a salary of \$750.00 per year, provided in the budget, effective October 15, 1917, on a twelve months basis. The balance of \$510.00 in the appropriation for stenographer was cancelled; also the balance of \$218.75 in the appropriation for Technical Assistant in Pathology.

17. Upon the recommendation of the President, it was ordered that beginning October 1, 1917, Miss Orleta Ansel, Stenographer, be paid \$300.00 per year from the budget from Agricultural Extension Service, from State Funds Offsetting, Project No. 1; the other \$300.00 per year to be paid from the University budget. The balance of \$225.00 remaining in the appropriation for this salary was cancelled.

18. Upon the recommendation of the President, the salary of Miss Helen Mougey, Home Demonstration Agent in the Agricultural Extension Service, was adjusted to read \$120.00 per month, effective September 8, 1917, the additional \$20.00 per month to be drawn from Federal Smith-Lever Funds, Project No. 11.

19. Upon the recommendation of the President, Miss Marian Tinsley was transferred from the Stenographic and Clerical Division to the office of the Entrance Board, at a salary of \$60.00 per month, effective November 1, 1917, and \$480.00 was appropriated for this salary.

As Miss Tinsley's original appointment called for ninety days only, an appropriation of \$49.23 was made to cover her salary in the Stenographic and Clerical Division from October 5 to November 1, 1917.

20. The President recommended that in reply to the request for additional support from the Protestant Hospital Trustees, the matter lie in abeyance until January, 1918; meantime, that the matter of collecting money from those of the patients able to pay in part for their maintenance be left to the Hospital Trustees, and that the whole matter be reviewed without prejudice at the January meeting in the light of the experience of November and December with regard to collecting from the patients.

Upon motion, the recommendation of the President was agreed to.

21. Upon the recommendation of the President, the following named persons were authorized to attend the convention of the Asso-

ciation of American Agricultural Colleges and Experiment Stations, to be held in Washington D. C., November 14, 15, and 16, 1917, the delegates from the Agricultural Extension Service to be paid from Extension funds, the others from University funds:

Alfred Vivian, Dean of the College of Agriculture.  
E. F. Coddington, Acting Dean of the College of Engineering.  
W. O. Thompson, President.  
C. S. Wheeler, Director of Agricultural Extension.  
Edna N. White, Supervisor of Home Economics in the Agricultural Extension Service.  
Maude Okey, Agricultural Extension Service.

22. Upon the recommendation of the President, the expenses of Professor Charles Sheard were authorized in connection with a trip to Rochester, N. Y., during the Thanksgiving recess, for the purpose of selecting and making arrangements for the shipment of optical apparatus to be presented to the University by the Bausch & Lomb Optical Company.

25. Upon the recommendation of the President, Professor Henry Osborn, President of the Society for the Promotion of Agricultural Education, was authorized to attend the meeting of that organization to be held in Washington, D. C., in the month of November, his expenses to be paid by the University.

24. Upon the recommendation of the President, Professor E. L. Usry was authorized to attend the Conference on Industrial Education and Manual Arts to be held at the University of Missouri, December 13-15, 1917, his expenses to be paid by the University.

25. Upon the recommendation of the President, Professor Henry R. Spencer was authorized to attend the meeting of the Association of American Universities, to be held at Iowa City, Iowa, November 8-10, 1917, his expenses to be paid by the University.

All of the above trips are authorized subject to the approval of the Governor of Ohio, in accordance with the Laws of Ohio.

26. Upon the recommendation of the President, it was agreed to ask the Board of Control to approve the payment of the following expenses:

An expense bill of \$32.50 of Professor C. A. Dye in connection with his attendance at a meeting of the American Conference of Pharmaceutical Faculties held in Indianapolis, Indiana, August 27 to September 1, 1917.

An expense bill of Dr. C. A. Burrett in connection with his attendance at the Clinical Congress of Surgeons of North America held in Chicago, Illinois, October 22-27, 1917.

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Thereupon the Board adjourned to meet Saturday, November 17, 1917.

Attest: CARL E. STEEB,  
*Secretary.*

BENJ. F. MCCANN,  
*Chairman.*



OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, NOVEMBER 17, 1917.

9:30 A. M.

The Board of Trustees met at the University pursuant to the call of the Chairman.

Present: John F. Cunningham, Vice-Chairman; F. E. Pomerene, O. E. Bradfute and John Kaiser.

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The president made an extended report to the Trustees on his conference in Washington concerning the School of Military Aeronautics.

The President was directed to carry out the wishes of the War Department, in so far as the University has authority.

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The President also reported on the recent meeting of the Association of American Agricultural Colleges and Experiment Stations.

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The President submitted a report of the Dean of Women on the housing conditions for women students.

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The Secretary announced that the financial report submitted by the Athletic Association at the last meeting of the Board of Trustees was correct, as there were no outstanding obligations at the date covered by the report. The report as submitted was ordered to be filed.

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Upon the recommendation of the President, an unencumbered balance of \$405.00 remaining in the summer session salaries account was cancelled.

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The President reported that the enlarged storage room and refrigeration plant at the Ohio Union is now completed, and stated that the increased facilities at the Ohio Union will permit of the centralizing of the purchase and storage of all food supplies used on the campus, especially at the Ohio Union, Oxley Hall, Homeopathic Hospital and the Women's Building. The President and Secretary were directed to prepare a plan in accordance with the above statement and present it to the Trustees for consideration.

\* \* \* \* \*

The Secretary reported that in accordance with the action of the Board of Trustees at its meeting of October 2, 1917, bids will be received on December 3, 1917, for Breeching for Boiler, Coal Handling Machinery and for One 6-Retort Stoker for 600 H. P. Boiler for the new Power House.

On motion, the President and Secretary were authorized and directed to open the bids and to award the contracts to the lowest and best bidders.

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Thereupon the Board adjourned.

Attest: CARL E. STEEB,  
*Secretary.*

JOHN F. CUNNINGHAM,  
*Vice-chairman.*

OFFICE OF THE BOARD OF TRUSTEES

THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, JANUARY 8, 1918.

9:30 A. M.

The Board of Trustees met at the University pursuant to the call of the Chairman.

Present: Benj. F. McCann, Chairman; Guy W. Mallon, O. E. Bradfute, John Kaiser and John F. Cunningham.

\* \* \* \* \*

Captain Cope presented the following applications for deeds, and, on motion, the Chairman of the Board was directed to execute the same:

Application No. 1739-1349 of Libbie Lane for 75 acres of land in Survey No. 3689, in Union County.

Application No. 1740-1350 of William Erwin and Josie Erwin for 231 acres of land—200 acres in Survey No. 15830-15836 and 31 acres in Survey No. 15496, in Scioto County.

Application No. 1741-1351 of Adam Frick for 258 acres of said land in Survey No. 883, in Scioto County.

Application No. 1742-1352 of John F. and James W. Daulton for 82.27 acres of land in Survey No. 883, in Scioto County.

Application No. 1743-1353 of Elizabeth Nelp for 86.56 acres of land in Survey No. 15830-15836, in Scioto County.

Application No. 1744-1354 of Alice J. Redman for 98.38 acres in Survey No. 15885-15898, in Scioto County.

Application No. 1745-1355 of Edward Kremin for 46½ acres of land—26½ acres in Survey No. 15561 and 20 acres in Survey No. 15830-15836, in Scioto County.

Application No. 1746-1356 of W. C. and Eliza A. Brouse for 42 acres of land in Survey No. 883, in Scioto County.

Application No. 1747-1357 of Eliza A. Brouse for 23 acres of land in Survey No. 883, in Scioto County.

Application No. 1748-1358 of Howard L. Smith for 88.34 acres of land in Survey No. 883, in Scioto County.

Application No. 1749-1359 of Fred Becker and Adah Brouse Becker for 21 acres of land in Survey No. 883, in Scioto County.

Application No. 1750-1360 of B. F. Newlan for 50 acres of land in Survey No. 14961, in Ross County.

Application No. 1751-1361 of A. J. Mershon for 35 acres of land in Survey No. 15830-15836, in Scioto County.

Application No. 1752-1362 of F. C. Fite for 44½ acres of land in Survey No. 15495, in Scioto County.

Application No. 1753-1363 of James H. Hayes' heirs, etc., for 29½ acres of land—23¼ acres in Survey No. 15055 and 6¼ acres in No. 15629, in Scioto County.

Application No. 1754-1364 of Sarah F. Stephens for 30 acres of land in Survey No. 16143, in Scioto County.

Application No. 1755-1365 of William Kraft for 50 acres of land in Survey No. 15937, in Scioto County.

Application No. 1756-1366 of George G. Roehm for 100.87 acres of land in Survey No. 388, in Clermont County.

Application No. 1757-1367 of Ella M. Evans for 91.22 acres of land in Survey No. 453, in Scioto County.

Application No. 1758-1368 of James R. Hogan for 87 acres of land in Survey No. 388, in Clermont County.

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The President presented the following items for consideration and action:

1. Upon the recommendation of the President, the following resignations were accepted and cancellations were made in accordance with the general rule:

Edward E. H. Boyer, Graduate Assistant in the Department of Bacteriology, effective November 1, 1917. The balance of \$240.00 remaining in the appropriation for this salary was cancelled.

Miss Elizabeth W. Hopkins, Stenographer in the Agricultural Extension Service, effective December 1, 1917.

Miss Nan R. Sharples, Instructor in Home Economics in the Agricultural Extension Service, effective November 1, 1917.

Miss Mary M. M. Miller, Assistant in the Department of Astronomy, effective November 17, 1917. The balance of \$148.67 remaining in the appropriation for this salary was cancelled.

Miss Mozelle C. Whipps, Graduate Assistant in the Department of Bacteriology, effective November 30, 1917. The balance of \$210.00 remaining in the appropriation for this salary was cancelled.

Miss Charlotte H. Johnson, Instructor in Home Economics in the Agricultural Extension Service, effective November 30, 1917.

Eugene P. Metour, Instructor in the Department of Romance Languages, effective December 1, 1917. The balance of \$840.00 remaining in the appropriation for this salary was cancelled.

Miss Laura M. Key, Teaching Maternity Nurse, Homeopathic Hospital effective December 17, 1917. The balance of \$450.00 remaining in the appropriation for this salary was cancelled.

Miss Anne C. Darby, Stenographer in the College of Agriculture, effective December 12, 1917. The balance of \$336.92 remaining in the appropriation for this salary was cancelled.

W. F. Shaw, Assistant Professor in the Department of Principles and Practice of Education, effective December 22, 1917. The \$1,500.00 appropriated for this salary was cancelled.

Arthur A. Olsen, Graduate Assistant in the Department of Agricultural Chemistry and Soils, effective December 1, 1917. The balance of \$210.00 remaining in the appropriation for this salary was cancelled.

Henry A. Reinhard, Graduate Assistant in the Department of Botany, effective January 1, 1918. The balance of \$180.00 remaining in the appropriation for this salary was cancelled.

R. K. Bowden, Student Assistant in the Department of Mine Engineering, effective December 15, 1917. The balance of \$195.00 remaining in the appropriation for this salary was cancelled.

Ray B. Roberts, Student Assistant in the Department of Mine Engineering, effective December 15, 1917. The balance of \$195.00 remaining in the appropriation for this salary was cancelled.

Leopoldo Faustino, Student Assistant in the Department of Mine Engineering, effective December 15, 1917. The balance of \$45.00 remaining in the appropriation for this salary was cancelled.

Parker K. Baird, Assistant in the Department of Chemistry, effective January 1, 1918. The balance of \$420.00 remaining in the appropriation for this salary was cancelled.

Ralph C. Williams, Instructor in the Department of Romance Languages, effective September 1, 1917. The appropriation of \$1,200.00 for this salary was cancelled.

J. Marchezo, Wiper, Division of Operation and Maintenance, effective November 15, 1917. The balance of \$468.75 remaining in the appropriation for this salary was cancelled.

Bert C. Chambers, Editor-in-Chief of "The Lantern," effective December 1, 1917. The balance of \$350.00 remaining in the appropriation for this salary was cancelled.

A. R. Spindler, Student Assistant in the Department of Anatomy, effective September 1, 1917. The appropriation of \$150.00 for this salary was cancelled.

Miss Mary E. Pennoyer, Clerk in the office of the Dean of the College of Homeopathic Medicine, effective January 1, 1918. The balance of \$360.00 remaining in the appropriation for this salary was cancelled.

2. Upon the recommendation of the President, the following appointments were made and the necessary amounts were appropriated to meet the salaries named, in accordance with the general rule:

Edgar Walton Bolton was appointed Student Assistant in the Department of Bacteriology, effective November 1, 1917 at a salary of \$30.00 per month, vice E. E. H. Boyer, resigned, and \$240.00 was appropriated for this salary.

Wooster Bard Field was appointed Instructor in the Department of Engineering Drawing, effective November 10, 1917, at a salary of \$1,400.00 per year, vice E. J. Gilbert, resigned, and \$1,078.00 was appropriated for this salary.

Charles N. Ward was appointed Student Assistant in the Department of Engineering Drawing, effective November 20, 1917, at a salary of \$300.00 per year, and \$221.00 was appropriated for this salary.

John O'Rourke, U. S. Army, was appointed Ordnance Sergeant in the Department of Military Science and Tactics, effective November 9, 1917, at a salary of \$12.50 per month, provided in the budget. The balance of \$28.34 remaining in the appropriation for this position was cancelled.

John B. Riley was appointed Instructor in the Department of Romance Languages, effective September 1, 1917, at a salary of \$1,200.00 per year, vice R. C. Williams, resigned, and \$1,200.00 was appropriated for this salary.

Marian Edward Fledderjohann was appointed Student Nurse in the Training School of the Homeopathic Hospital, effective August 1, 1917, at a salary of \$50.00 per year, provided in the budget. The balance of \$4.21 remaining in the appropriation was cancelled.

Juanita Phyllis Hauer was appointed Student Nurse in the Training School of the Homeopathic Hospital, effective August 1, 1917, at a salary of \$50.00 per year, provided in the budget. The balance of \$4.21 remaining in the appropriation for this salary was cancelled.

Ernest S. Berthemy was appointed Instructor in the Department of Romance Languages, effective December 1, 1917, at a salary of \$120.00 per month, vice E. P. Metour, resigned, and \$840.00 was appropriated for this salary.

Miss Olga Elifritz was appointed Instructor in Home Economics in the Agricultural Extension Service, effective December 1, 1917, at a salary of \$1,200.00 per year, vice Charlotte Johnson, resigned.

Miss Anna Junkerman was appointed Assistant in the Department of Home Economics, effective December 1, 1917, at a salary of \$750.00 per year, vice Miss Elifritz, resigned, and \$525.00 was appropriated for this salary.

Fred Speer was appointed Student Assistant in the Department of Bacteriology, effective December 1, 1917, at a salary of \$30.00 per month, vice Miss Mozelle C. Whipps, resigned, and \$210.00 was appropriated for this salary.

Miss Rena Daily was appointed Night Supervisor at the Homeopathic Hospital effective December 3, 1917, at a salary of \$50.00 per month, and \$346.67 was appropriated for this salary.

Allen P. McManigal was appointed Student Assistant in the Department of Mine Engineering, effective December 15, 1917, and continuing throughout the present semester, at a salary of \$30.00 per month, and \$45.00 was appropriated for this salary.

Ossian Clinton Bird was appointed Instructor in the Department of Physical Education, effective January 1, 1918, at a salary of \$1,500.00 per year, provided in the budget. The balance of \$600.00 remaining in the appropriation for this salary was cancelled.

Miss Ann B. Crowley was appointed Stenographer in the Department of Dairying, effective November 12, 1917, at a salary of \$50.00 per month. Miss Crowley served until November 30, 1917, and resigned. \$32.69 was appropriated to cover the salary for the above period.

Miss Ethel Huber was appointed Stenographer in the Agricultural Extension Service and the Department of Farm Crops, vice Miss Virginia Given, resigned, effective November 1, 1917, at a salary of \$600.00 per year, \$300.00 to be paid from budget of Agricultural Extension Service, State Offsetting Funds in Project No. 1, and \$300.00 from budget of Stenographic and Clerical Service. An appropriation of \$200.00 was made for this salary.

A. R. Basinger was appointed Student Assistant in the Department of Anatomy, effective February 1, 1918, at a salary of \$300.00 per year, vice A. R. Spindler, resigned, and \$150.00 was appropriated for this salary.

Miss Emma L. Courtright was appointed Student Assistant in the Department of Anatomy, effective February 1, 1918, at a salary of \$300.00 per year, vice D. L. Welday, deceased, and \$150.00 was appropriated for this salary. The salary of \$150.00 appropriated for Mr. Welday was cancelled.

C. H. McCamish was appointed Student Assistant in the Department of Anatomy, effective February 1, 1918, at a salary of \$300.00 per year, and \$150.00 was appropriated for this salary.

John Law was appointed Teamster in the Division of Operation and Maintenance, effective December 18, 1917, at a salary of \$65.00 per month, vice Leroy Wilson, resigned, and \$420.00 was appropriated for this salary.

Laotin Bradley was appointed Janitor at the Small Animal Building, effective December 1, 1917, at a salary of \$65.00 per month, and \$455.00 was appropriated for this salary. Mr. Bradley takes the place of E. R. Muse who has been transferred to his former position as Janitor at the Park Street Building. The balance of \$35.00 remaining in the appropriation made to meet the increase in the salary of Mr. Muse in the position at the Small Animal Building, was cancelled.

Guy H. Williams was appointed Instructor in Medicine (Nervous Diseases), effective February 1, 1918, at a salary of \$200.00 per year, and \$100.00 appropriated for this salary.

Osman C. Hooper was elected Professor of Journalism, effective February 1, 1918, at a salary of \$3,000.00 per year, and \$1,500.00 was appropriated for this salary. The appropriation of \$1,800.00 provided in the budget for an assistant professor was cancelled.

Howard Dwight Smith was elected Professor of Architecture, effective February 1, 1918, at a salary of \$2,750.00 per year, and \$1,375.00 was appropriated for this salary. The assignment of work between teaching and service in the office of the University Architect was referred to the Head of the Department of Architecture. The appropriation of \$1,400.00 provided in the budget for an instructor was cancelled.

Miss Ruth Ann Beach was appointed Home Demonstration Agent in the Agricultural Extension Service, effective November 7, 1917, at a salary of \$120.00 per month, to be paid as follows: \$110.00 per month from U. S. D. A. War Emergency Funds and \$10.00 per month from Smith-Lever Funds in Project No. 11. Miss Beach was also allowed \$33.33 per month for the maintenance of an automobile, from Smith-Lever funds in Project No. 11.

3. Upon the recommendation of the President, the following increases in salary were authorized and the necessary appropriations to cover said increases:

#### DEPARTMENT OF ANIMAL HUSBANDRY

George Taylor, Herdsman, increased from \$65.00 to \$75.00 per month, effective December 1, 1917.

Wm. Franklin, Shepherd, increased from \$65.00 to \$75.00 per month, effective December 1, 1917.

Cecil Bayes, Swineherd, increased from \$60.00 to \$75.00 per month, effective December 1, 1917.

Dan Swisher, Teamster, increased from \$55.00 to \$60.00 per month, effective December 1, 1917.

L. H. Myers, Laborer, increased from \$55.00 to \$60.00 per month, effective December 1, 1917.

V. G. Lindamood, Groom, increased from \$55.00 to \$60.00 per month, effective December 1, 1917.

An appropriation of \$350.00 was made to cover the above increases in the Department of Animal Husbandry.

#### DEPARTMENT OF FARM OPERATIONS

Charles H. Pugh, Teamster, increased from \$60.00 to \$70.00 per month, effective December 1, 1917.

John Rhone, Teamster, increased from \$60.00 to \$70.00 per month, effective December 1, 1917.

John S. Long, Teamster, increased from \$60.00 to \$70.00 per month, effective December 1, 1917.

M. Peck, Teamster, increased from \$60.00 to \$70.00 per month, effective December 1, 1917.

William Jacobs, Teamster, increased from \$60.00 to \$70.00 per month, effective December 1, 1917.

Charles Carter, Laborer, increased from \$60.00 to \$70.00 per month, effective December 1, 1917.

An appropriation of \$420.00 was made to cover the above increases in the Department of Farm Operations.

The salary of Charles E. Findlay, Secretary to the Dean of the College of Medicine, was increased from \$1,000.00 per year to \$1,200.00 per year, effective February 1, 1918, and \$83.33 was appropriated to meet this increase.

The salary of C. St. J. Chubb, Professor in the Department of Architecture, was increased from \$2,500.00 to \$2,750.00 per year, effective February 1, 1918, and \$125.00 was appropriated to meet this increase.

The salary of Miss Josephine Richardson, Assistant in the Department of Agricultural Chemistry and Soils, was increased from \$600.00 to \$900.00 per year, effective December 1, 1917, and \$210.00 was appropriated to meet this increase. This increase is made on account of service being increased to three-fourths time.

4. The President reported for approval that Professor F. C. Blake of the Department of Physics had been transferred to the School of Military Aeronautics as President of the Academic Board, and that Professor R. F. Earhart, on leave of absence, had been requested for the time to carry the work of Professor Blake and had been restored to the payroll at a salary of \$250.00 per month, effective November 26, 1917. The balance of \$1,750.00 in the appropriation for the salary of Professor Blake was cancelled.

The above action was approved.

5. In accordance with the recommendation of the University Faculty at its meetings held October 4 and December 19, 1917, the following named persons were granted the degrees indicated, as of the Class of 1917:

BACHELOR OF ARTS

Harold Finefrock Schory

BACHELOR OF ENGINEERING

Leopoldo Faustino

BACHELOR OF SCIENCE IN HOME ECONOMICS

Alexandria Rickard

BACHELOR OF SCIENCE IN EDUCATION

Henrietta Deona Dupuy

DOCTOR OF MEDICINE (HOMEOPATHIC)

North Withers Shetter

6. Upon the recommendation of the President, Professor George R. Twiss was authorized to attend the meeting of the North Central Association to be held in Chicago, Illinois, during the month of March, his expenses to be paid by the University, subject to the approval of the Governor of Ohio, in accordance with the laws of Ohio.



7. The President reported for approval that Ellsworth Ogden had completed the research work under the direction of Professor Edward Orton and that he had been paid in full from the salary appropriation for Professor Orton, in accordance with an approved arrangement.

The above action was approved.

8. Upon the recommendation of the President, Arthur Bevan, Instructor in the Department of Geology, was transferred to the School of Military Aeronautics, effective January 1, 1918.

9. Upon the recommendation of the President, Professor E. F. Coddington, Acting Dean of the College of Engineering, was authorized to attend the joint meeting of the Federal Board for Vocational Education with representatives of the Association of American Agricultural Colleges and Experiment Stations, to be held in Washington, D. C., January 11-12, 1918, with the usual allowance for expenses, subject to the approval of the Governor of Ohio, in accordance with the Laws of Ohio.

10. Upon the recommendation of the President, Dr. Claude A. Burrett, Dean of the College of Homeopathic Medicine, was authorized to attend the meetings of the College Alliance of American Institutes of Homeopathy, Association of American Medical Colleges and the meeting of the Federation of Medical Examining Boards of the United States, to be held in Chicago, the week of February 3, 1918, his expenses to be paid by the University, subject to the approval of the Governor of Ohio, in accordance with the Laws of Ohio.

11. Upon the recommendation of the President, the following leaves of absence were granted:

George B. Faulder, Assistant in the Department of Homeopathic Medicine, effective January 1, 1918.

D. J. Demorest, Professor of Metallurgy, effective January 1, 1918.

H. R. Spencer, Professor of Political Science, effective December 1, 1917.

James H. Warren, Assistant Professor in the Department of Anatomy, effective January 1, 1918. Dr. Warren was granted leave of absence at the meeting of the Board of Trustees held September 4, 1917, which did not become effective until the above date.

\* \* \* \* \*

Upon the recommendation of the President, an appropriation of \$1,400.00 was made to the Alumni Association, to be used for war purposes in carrying on the work of registration records of the faculty, alumni and students, the estimated expenditures being

Salary for clerical purposes.....	\$ 357.50
Extra help.....	150.00
Postage .....	550.00
Supplies .....	342.50
	<hr/>
	\$1,400.00

\* \* \* \* \*

The President presented the following resolution, and, on motion, the same was adopted:

*"Resolved, That on account of war conditions and the consequent heavy drafts upon the State Treasury and on account of the exhaustion of all appropriated funds for coal, due to unusual prices, The Board of Trustees authorizes the President in presenting a request for supplementary appropriations for coal, to propose to the Emergency Board a transfer of such an amount of funds now to the credit of equipment as in his judgment may be made with safety."*

\* \* \* \* \*

The President reported the gift to the University by Professor Robert F. Griggs, of an extensive zoological collection secured in Alaska last Summer, comprising

8,000-10,000 insects—by far the best collection of insects ever made in Alaska.

About 100 bird skins, representative of the avifauna of the region.

A few skins of the smaller mammals.

The gift was accepted and the President was directed to express to Professor Griggs the appreciation of the Board of Trustees for this gift.

\* \* \* \* \*

The President presented a communication concerning a non-resident Professor of Entomology and Associate Entomologist in connection with the Ohio Agricultural Experiment Station and The Ohio State University, together with the following agreement to be signed by officers of each of the institutions.

Upon the recommendation of the President, the agreement was approved and ordered to be signed on behalf of the Board of Trustees by the President of the University and the Secretary of the Board of Trustees.

"Wooster, Ohio, October 29, 1917.

"Dean Alfred Vivian,

"College of Agriculture, O. S. U.,

"Columbus, Ohio.

"Dear Sir:

"Respectively representing the Departments of Entomology of the Ohio State University and the Ohio Agricultural Experiment Station, we, the undersigned, respectfully submit for your consideration the following proposals:

"1. That Doctor Herbert Osborn, Research Professor of Entomology at the Ohio State University, be elected Associate Entomologist of the Ohio Agricultural Experiment Station, his salary to be paid wholly by the Ohio State University.

"2. That Professor H. A. Gossard be elected non-resident Professor of Entomology in the Ohio State University,

his salary to be paid wholly by the Ohio Agricultural Experiment Station.

"3. The duties of Associate Entomologist Doctor Herbert Osborn shall be to investigate such entomological problems as may be agreed upon by himself and the Entomologist of the Ohio Agricultural Experiment Station, such problems being listed and treated as Station projects or as joint projects with the University or Biological Survey. It is required that such projects shall take the usual course both at the Station and the University, all matters relating thereto, expenditures and proposed expenditures being approved by the officials at each institution whose duty it is to pass on and approve such matters. He may also be called in consultation with reference to entomological projects in progress or proposed in the Experiment Station.

"4. The duties of Non-Resident Professor of Entomology H. A. Gossard shall be to assist, so far as possible and when convenient, in arranging the courses of instruction in Entomology at the Ohio State University, and, when opportunity offers, to attend staff meetings of the University Faculty for this purpose, to participate when convenient in Entomological Seminars held at the University, and to deliver occasional lectures on entomological topics to the classes in entomology at the Ohio State University; and, likewise, at his discretion to designate Associate and Assistant members of his staff stationed at Wooster to give similar lectures when they are specially qualified to do so.

"5. It is understood that neither the authorities of the Ohio State University nor the Ohio Agricultural Experiment Station can make general demands on the time of these proposed officers, but specific agreements may be made from time to time for expressly stipulated service to be rendered in exchange for other expressly stipulated service, or for service to be rendered in consideration of funds advanced for the attainment of specified purposes. All such specific agreements before being entered upon must be approved in the usual way by the executive and proper departmental authorities of the two institutions.

"6. The provisions outlined herein shall become effective when adopted and ratified by the Board of Trustees of the Ohio State University and the Board of Control of the Ohio Agricultural Experiment Station."

(Signed) HERBERT OSBORN,  
Research Professor of  
Entomology, O. S. U.

H. A. GOSSARD,  
Entomologist, O. A. E. S.

Approved and Recommended

RAYMOND C. OSBURN, Chief Department Zoology and  
Entomology, O. S. U.

ALFRED VIVIAN, Dean of Agricultural College, O. S. U.

CHARLES E. THORNE, Director, O. A. E. S."

\* \* \* \* \*

The President reported that it was necessary to appoint a committee to confer with the Trustees of the Protestant Hospital Association in regard to the use of the hospital wards by the College of Medicine for the period from January 1, 1918, to June 1, 1918.

On motion, Judge McCann and President Thompson were appointed such a committee. This committee was also directed to take up with the Board of Trustees the matter of a nursery for the use of the College of Medicine.

\* \* \* \* \*

The request of M. P. Streett, contractor for the tunnel to the new Power House, for an extension of twenty-five days time on his contract was allowed.

\* \* \* \* \*

The Secretary reported that in accordance with advertisement, bids were received and opened on December 3, 1917, for Coal Handling Machinery, Breeching for Boilers and one 6-Retort Stoker, for the new Power House, and found to be as follows:

#### COAL HANDLING MACHINERY

The Jeffrey Manufacturing Company..... \$18,100.00

#### BREECHING FOR BOILERS

The Graves & Marshall Company..... 3,389.00  
Scioto Boiler Works..... 8,361.00

#### STOKER

Sanford-Riley Stoker Company (standard stoker)..... 5,645.00  
Sanford-Riley Stoker Company (extra long stoker)..... 5,945.00  
American Engineering Company (Taylor stoker)..... 5,480.00

The bid of the Underfeed Stoker Company of America was received too late for consideration.

The above bids were referred to the Engineer for examination and report.

The contract for the Breeching for Boilers was awarded to The Graves & Marshall Company of Dayton, Ohio, at its bid of \$3,389.00 as recommended by Mr. McCracken, Engineer.

No contracts were awarded for the Stoker and Coal Handling Machinery, in accordance with the recommendation of the Engineer.

On motion, the above action concerning the awarding of the contracts was approved.

\* \* \* \* \*

Thereupon the Board adjourned to meet January 29, 1918, at 10 o'clock A. M., at the University.

Attest: CARL E. STEEB,  
*Secretary.*

BENJ. F. MCCANN,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES

THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, JANUARY 29, 1918.

9:30 A. M.

The Board of Trustees met at the University pursuant to adjournment.

Present: Benj. F. McCann, Chairman; John F. Cunningham, O. E. Bradfute and John Kaiser.

\* \* \* \* \*

The President presented the following items for consideration and action.

1. Upon the recommendation of the President, the following resignations were accepted and the salary balances cancelled, in accordance with the general rule:

Miss Olga Elifritz, Assistant in the Department of Home Economics, effective December 1, 1917. The balance of \$525.00 remaining in the appropriation for this salary was cancelled.

Mrs. Frances Work Pond, Clerk in the office of the Entrance Board, effective January 14, 1918. The balance of \$397.50 remaining in this appropriation was cancelled.

James John La Salvia, Assistant in the Department of Mechanical Engineering, effective January 15, 1918. The balance of \$412.50 remaining in this appropriation was cancelled.

Miss Margaret M. Hohmann, Stenographer in the Department of Dairying, effective November 10, 1917. The balance of \$382.69 remaining in the appropriation for this salary was cancelled.

Thomas O. Dickey, Poultryman, effective November 13, 1917. The balance of \$568.27 remaining in the appropriation for this salary was cancelled.

T. Garson, Laborer, Division of Operation and Maintenance, effective December 1, 1917. The balance of \$437.50, remaining in the appropriation for this salary was cancelled.

Leroy Wilson, Laborer, Division of Operation and Maintenance, effective December 14, 1917. The balance of \$426.25 remaining in the appropriation for this salary was cancelled.

Miss Mary McGaughey, Stenographer in the Purchasing Department, effective January 15, 1918. The balance of \$275.00 remaining in the appropriation for this salary was cancelled.

Stanley W. Bowser, Assistant in the Department of Mechanical Engineering, effective September 1, 1917. The appropriation of \$750.00 for this salary was cancelled.

Miss Corinne Clingan, Stenographer, Judging Pavilion, effective November 10, 1917. The balance of \$382.69 remaining in the appropriation for this salary was cancelled.

Harold F. Keenan, Clerk, Business Manager's office, effective December 31, 1917. The balance of \$420.00 remaining in the appropriation for this salary was cancelled.

John R. Eyer, Graduate Assistant, Department of Zoology and Entomology, effective September 1, 1917. The \$300.00 appropriated for this salary was cancelled.

Miss Olivia Hill, Nurse, Homeopathic Hospital, effective November 15, 1917. The balance of \$41.68 remaining in the appropriation for this salary was cancelled.

Miss Lois Campbell, Principal of Nurses' Training School and Supervisor of Nurses, effective January 16, 1918. The balance of \$353.17 remaining in the appropriation for this salary was cancelled.

Charles A. Weigel, Assistant, Department of Zoology and Entomology, effective February 1, 1918. The balance of \$300.00 remaining in the appropriation for this salary was cancelled.

Miss Louise J. Harrod, Nurse, Homeopathic Hospital, effective November 15, 1917. The balance of \$46.87 in the appropriation for this salary was cancelled. Miss Harrod completed her course in the Training School.

Miss Rena Daily, Nurse, Homeopathic Hospital, effective December 2, 1917. The balance of \$43.33 in the appropriation for this salary was cancelled. Miss Daily completed her course in the Training School and has been appointed to the position of Night Supervisor at the Hospital, succeeding Miss Hyman.

2. Upon the recommendation of the President, the following appointments were made and the necessary amounts were appropriated to meet the salaries named, in accordance with the general rule:

Miss Hazel Eichhorn was appointed Assistant in the Department of Home Economics, effective February 1, 1918, at a salary of \$750.00 per year, vice Miss Ellen Miller, who is serving in the office of the Department. An appropriation of \$375.00 was made for this salary.

Robert Carl Schott was appointed Assistant (half time) in the Department of Electrical Engineering, effective February 1, 1918, at a salary of \$50.00 per month, and \$250.00 was appropriated to meet this salary.

Joseph Scott Gregorius was appointed Assistant in the Department of Metallurgy, effective February 1, 1918, at a salary of \$60.00 per month, and \$300.00 was appropriated to meet this salary.

The following appointments are subject to the probationary period of ninety days as provided in the State Civil Service Law:

Miss Frances Smith was appointed Stenographer in the Agricultural Extension Service, effective November 26, 1917, at a salary of \$600.00 per annum, vice Miss Lucile Hastings, resigned, said salary to be paid from State Offsetting Funds in Project No. 4.

Miss Mary E. McMillin was appointed Stenographer, Judging Pavilion, effective November 12, 1917, at a salary of \$50.00 per month, vice Miss Corinne Clingan, resigned, and \$382.69 was appropriated for this salary.

Miss Helen Marie Dunlap was appointed Stenographer in the Department of Dairying, effective November 7, 1917, at a salary of \$50.00 per month, and \$390.38 was appropriated for this salary.

Miss Bernice Blue was appointed Stenographer in the College of Agriculture, effective December 15, 1917, at a salary of \$65.00 per month, and \$425.00 was appropriated for this salary.

John Conger was appointed Laborer in the Division of Operation and Maintenance, effective November 21, 1917, at a salary of \$62.50 per month, and \$458.33 was appropriated for this salary.

Bryon E. Stahl was appointed Laborer in the Division of Operation and Maintenance, effective from December 1 to December 13, 1917, at a salary of \$62.50 per month, and \$24.75 was appropriated to cover his salary for the above period.

Frank Corrao was appointed Laborer in the Division of Operation and Maintenance, effective January 1, 1918, at a salary of \$62.50 per month, and \$375.00 was appropriated for this salary.

George H. Young was appointed Laborer in the Department of Animal Husbandry, effective November 23, 1917, at a salary of \$75.00 per month, and \$545.19 was appropriated for this salary.

Morris Gans was appointed Orderly at the Homeopathic Hospital, effective November 23, 1917, at a salary of \$25.00 per month, and \$175.00 was appropriated for this salary. ✓

The following appointments were made in the Agricultural Extension Service:

Miss Mary Elliott was appointed Home Demonstration Agent in the Agricultural Extension Service, effective December 29, 1917, at a salary of \$1,920.00 per annum, said salary to be paid as follows: from U. S. D. A. funds, \$150.00 per month; from State Offsetting funds, \$10.00 per month, assigned to Project No. 11.

Miss Martha Jones was appointed Home Demonstration Agent in the Agricultural Extension Service, effective November 12, 1917, at a salary of \$1,600.00 per year, to be paid as follows: from U. S. D. A. funds, \$126.67 per month; from State Offsetting funds, \$6.66 per month, assigned to Project No. 11. Miss Jones was also allowed \$33.33 per month for the maintenance of an automobile, payable from U. S. D. A. funds.

R. F. Taber was appointed Farm Management Demonstrator in Agricultural Extension Service, effective January 4, 1918, at a salary of \$2,000.00 per year, to be paid as follows: from U. S. D. A. funds, \$100.00 per month; from State Offsetting funds, \$66.66 per month, assigned to Project No. 8.

Miss Mary L. Holmes was appointed Home Demonstration Agent in the Agricultural Extension Service, effective November 26, 1917, at a salary of \$1,440.00 per year, to be paid as follows: from U. S. D. A. funds, \$110.00 per month; from Smith-Lever funds, \$10.00 per month, assigned to Project No. 11. Miss Holmes was also allowed \$33.33 per month for the maintenance of an automobile, to be paid from Smith-Lever funds.

Arthur A. Olsen was appointed Assistant County Agricultural Agent in the Agricultural Extension Service, effective December 1,

1917, at a salary of \$1,400.00 per year, to be paid as follows: from U. S. D. A. funds, \$111.66 per month; from State Offsetting funds, \$5.00 per month, assigned to Project No. 2. Mr. Olsen was also allowed \$33.33 per month for the maintenance of an automobile, to be paid from U. S. D. A. funds.

Raymond E. Shook was appointed Assistant County Agricultural Agent in Agricultural Extension Service, effective December 17, 1917, at a salary of \$1,500.00 per year, to be paid as follows: from U. S. D. A. funds, \$116.67 per month; from State Offsetting funds, \$8.33 per month, assigned to Project No. 2. Mr. Shook was also allowed \$33.33 per month for the maintenance of an automobile, to be paid from U. S. D. A. funds.

L. L. Mowls was appointed County Agricultural Agent in the Agricultural Extension Service, effective January 1, 1918, at a salary of \$2,000.00 per year, to be paid as follows: from U. S. D. A. funds, \$91.67 per month; from Smith-Lever funds, \$8.33 per month, from County Agent funds, (Licking County), \$66.66 per month. The funds paid by the University to be assigned to Project No. 2. Mr. Mowls was also allowed \$33.33 per month for the maintenance of an automobile, to be paid from Smith-Lever funds.

Miss Elsa Pearl Page was appointed Home Demonstration Agent in the Agricultural Extension Service, effective December 17, 1917, at a salary of \$1,500.00 per year, to be paid as follows: from U. S. D. A. funds, \$120.00 per month, from Smith-Lever funds, \$5.00 per month, assigned to Project No. 11. Miss Page was also allowed \$33.33 per month for the maintenance of an automobile, to be paid from Smith-Lever funds.

Norwood Glines was appointed Assistant County Agricultural Agent in the Agricultural Extension Service, effective January 1, 1918, at a salary of \$1,500.00 per year, to be paid as follows: from U. S. D. A. funds, \$116.67 per month, from State Offsetting funds, \$8.33 per month, assigned to Project No. 2. Mr. Glines was also allowed \$33.33 per month for the maintenance of an automobile, to be paid from U. S. D. A. funds.

Miss Florence Nesbitt was appointed Home Demonstration Agent in the Agricultural Extension Service, effective January 7, 1918, at a salary of \$2,500.00 per year, to be paid as follows: from U. S. D. A. funds, \$120.00 per month; from State Offsetting funds, \$5.00 per month; by the Cleveland Women's Committee Council of National Defense, \$83.33 per month. The \$5.00 per month from State Offsetting funds to be assigned to Project No. 11.

Milligan C. Kilpatrick was appointed Instructor in Poultry Husbandry in the Agricultural Extension Service, effective January 1, 1918, at a salary of \$1,700.00 per year, to be paid from State Offsetting funds in Project No. 3-F.

3. Upon the recommendation of the President, the following changes in titles and salaries were made, and the necessary appropriations were authorized to cover the increases:

The salary of Robert E. Pfeiffer, Assistant in the Department of Economics and Sociology, was increased from \$400.00 to \$500.00 per year, effective October 19, 1917, and \$74.33 was appropriated to cover this increase.



The salary of Robert K. Fletcher was increased from \$300.00 to \$600.00 per year, effective February 1, 1918, and his title changed from Graduate Assistant to Assistant in the Department of Zoology and Entomology, and \$150.00 was appropriated to cover the above increase.

The salary of Harry W. Lutz was increased from \$15.00 to \$30.00 per month and his title changed from Student Assistant to Graduate Assistant in the Department of Botany, effective January 1, 1918, and \$90.00 was appropriated for this increase.

Miss Ruth Ford was transferred from the office of the Department of Home Economics to the position of Stenographer in the President's office, at a salary of \$65.00 per month, effective January 16, 1918, and \$357.50 was appropriated for this salary. The balance of \$330.00 remaining in the appropriation for her salary in the Stenographic and Clerical Division was cancelled.

Mrs. Blanche L. Clark was transferred from the position of Stenographer in the Department of Electrical Engineering to the office of the Dean of the College of Homeopathic Medicine, effective January 14, 1918, at a salary of \$60.00 per month, and \$20.66 was appropriated to cover the increased salary.

Miss Gertrude Loessel, Teacher of Surgical Nursing in the Homeopathic Hospital, was transferred to the position of Acting Principal of Training School and Supervisor of Nurses, effective January 18, 1918, vice Miss Lois Campbell, resigned, at a salary of \$65.00 per month, and \$351.33 was appropriated for this salary. The balance of \$324.00 remaining in the appropriation for the salary of Miss Loessel as Teacher of Surgical Nursing was cancelled.

Miss Mary Elizabeth Ferguson, Teaching Pharmacy Nurse in the Homeopathic Hospital, was transferred to the position of Teacher of Surgical Nursing, vice Miss Loessel, effective January 18, 1918, at a salary of \$55.00 per month, and \$297.33 was appropriated for this salary. The balance of \$270.00 remaining in the appropriation for the position of Teaching Pharmacy Nurse was cancelled.

Upon the recommendation of the President, the title of Dr. Emery R. Hayhurst was changed from Assistant Professor of Industrial Hygiene to Assistant Professor of Hygiene, Department of Public Health and Sanitation, effective February 1, 1918.

Upon the recommendation of the President, the title of H. H. Fikret was changed from Assistant to Instructor in the Department of Mechanical Engineering, effective February 1, 1918.

4. Upon the recommendation of the President, the following named persons were appointed as Instructors in the Winter Course in Agriculture, beginning January 6th and ending March 1st:

Archie J. Bishop.....	\$300.00 for two months
Oscar D. Allstetter.....	250.00 for two months
Ray Donley.....	250.00 for two months
John Longacher.....	300.00 for two months

5. Upon the recommendation of the President, J. H. Nichols, Professor in the Department of Physical Education, was granted leave of absence, effective February 1, 1918.

6. Upon the recommendation of the President, Miss Selma Mesloh, Assistant in the Department of Physical Education, was granted leave of absence, with pay, for the second semester 1917-1918.

7. In accordance with the recommendation of the University Faculty at its meetings held December 19, 1917 and January 17, 1918, the following named persons were granted the degrees indicated, as of the Class of 1917:

Victor Clare Ketner, Bachelor of Science in Education.

Parker Karns Baird, B.A. (Lawrence College) Master of Arts.

Carl Emmet Frick, B.Sc. (University of Akron), Master of Arts.

Lorin Beryl Sebrell, B.Sc. (Mt. Union College), Master of Science.

8. Upon the recommendation of the President, Miss Lucile Atcherson, Stenographer in the President's office, was granted leave of absence, without salary, effective December 1, 1917. The balance of \$420.00 remaining in the appropriation for this salary was cancelled.

9. The President reported that Miss Hazel Ault, Nurse in the Homeopathic Hospital, who left the service July 31, 1917, returned to service December 1, 1917, at a salary of \$75.00 per year, and \$43.75 was appropriated for this salary.

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The President reported that it was necessary to construct a mezzanine floor in the Armory and Gymnasium, in order to accommodate the increased number in the School of Military Aeronautics, and also to erect a temporary kitchen in connection with the Ohio Union, at an approximate cost of \$3,000.00 for the two improvements, payable from the tuition fund of the School of Military Aeronautics.

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The Secretary reported that advertisement was being published for bids for One 6-Retort Stoker for 600 H. P. Boiler for the new Power House, said bids to be received until twelve o'clock noon, Tuesday, February 19, 1918.

On motion, said action was approved, and the President and Secretary were authorized and directed to open said bids and award the contract to the lowest and best bidder.

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Thereupon the Board adjourned.

Attest: CARL E. STEEB,  
*Secretary.*

BENJ. F. MCCANN,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, MARCH 5, 1918.

The Board of Trustees met at the University in accordance with the rules.

Present: Benj. F. McCann, Chairman; O. E. Bradfute, Guy W. Mallon, John Kaiser and C. F. Kettering.

\* \* \* \* \*

Captain Cope presented the following applications for deeds, and, on motion, the Chairman of the Board was directed to execute the same:

Application No. 1759-1369 of K. B. Herdman for 60 acres of land in Survey No. 15269, in Pike County.

Application No. 1760-1370 of Mary E. Tischer et al for 100.39 acres of land in Survey No. 388, in Clermont County.

Application No. 1761-1371 of M. W. Swearingen for 42.25 acres of land in Survey No. 453, in Scioto County.

Application No. 1762-1372 of Freddie and Ollie Prindle for 52.98 acres of land in Survey No. 5684, in Pickaway County.

Application No. 1763-1373 of Fred and Minnie Hudson for 28½ acres of land in Survey No. 5684, in Pickaway County.

Application No. 1764-1374 of Harry Vaughters for 199 acres of land in Survey No. 453, in Scioto County.

Application No. 1765-1375 of Peter S. Ford for 112 acres of land in Survey Nos. 14800-14391, in Pike County.

Application No. 1766-1376 of George Wardell for 46.65 acres of land in Survey No. 8956, in Pickaway County.

Application No. 1767-1377 of Henry Beagle for 96.98 acres of land in Survey No. 388, in Clermont County.

Application No. 1768-1378 of Ira Kneisley for 25 acres of land in Survey No. 15793, in Pike County.

Application No. 1769-1379 of Timothy Hankins for 120 acres of land in Survey No. 15793, in Pike County.

Application No. 1770-1380 of David M. Prindle for 32 1-3 acres of land in Survey No. 5684, in Pickaway County.

Application No. 1771-1381 of Sarah Birkhead for 28 1-3 acres of land in Survey No. 5684, in Pickaway County.

Application No. 1772-1382 of Elizabeth Hudson et al for 28 1-3 acres of land in Survey No. 5684, in Pickaway County.

Application No. 1773-1383 of Viola Kneisley for 32 acres of land in Survey No. 15793, in Pike County.

Application No. 1774-1384 of Morton Wollman for 214 acres of land in Survey Nos. 12053-12974, in Pike County.

Application No. 1775-1385 of John Mauger et al for 62 acres of land in Survey 15796, in Pike County.

Application No. 1776-1386 of George Bennett for 20 acres of land in Survey No. 15793, in Pike County.

Application No. 1777-1387 of Edward Cunningham for 85½ acres of land in Survey No. 15732, in Scioto County.

Application No. 1778-1388 of Phana E. Depugh for 25 acres of land in Survey No. 12777, in Ross County.

Application No. 1779-1389 of Wood Depugh for 20 acres of land in Survey No. 12777, in Ross County.

Application No. 1780-1390 of Charles A. Love for 290.99 acres of land—198.49 acres in Survey No. 659 and 92.50 acres in Survey No. 388, in Clermont County.

Application No. 1781-1391 of Frank Jeauguenot for 30 acres of land in Survey No. 15732, in Scioto County.

Application No. 1782-1392 of Anna and Langdon Turner for 85 acres of land in Survey No. 15793, in Pike County.

Application No. 1783-1393 of William B. Newton et al for 264 acres of land in Survey No. 388, in Clermont County.

Application No. 1784-1394 of George Simmerman for 48.55 acres of land in Survey No. 388, in Clermont County.

Application No. 1785-1395 of Reese W. Curp for 83 acres of land in Survey No. 15900, in Pike County.

Application No. 1786-1396 of Elizabeth Wile for 58½ acres of land in Survey No. 388, in Clermont County.

Application No. 1787-1397 of James D. Bryan et al for 301.86 acres of land in Survey No. 453, in Scioto County.

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The President presented the following budget for the Summer Session, 1918, and upon his recommendation, the same was approved and adopted:

AMERICAN HISTORY		
Homer C. Hockett	Professor .....	\$ 350.00
George A. Wood	Instructor .....	300.00
ANATOMY		
F. L. Landacre	Professor .....	600.00
Rollo C. Baker	Assistant .....	150.00
ART		
Charles F. Kelley	Professor .....	350.00
BACTERIOLOGY		
Henry B. Froning	Instructor .....	300.00
William A. Starin	Assistant Professor.....	500.00

# CHEMISTRY

William E. Henderson	Professor .....	600.00
Charles W. Foulk	Professor .....	520.00
Jesse E. Day	Instructor .....	320.00
	Instructor .....	200.00
	Assistant .....	140.00
	Assistant .....	140.00

# ECONOMICS AND SOCIOLOGY

Clyde O. Ruggles	Professor .....	450.00
Henry F. Waldrad	Assistant Professor.....	300.00
Donald R. Taft	Instructor .....	300.00
Hubert E. Bice	Instructor .....	165.00
Harry E. Sheppard	Instructor .....	165.00

# ENGINEERING DRAWING

Thomas E. French	Professor .....	400.00
Carl L. Svensen	Assistant Professor.....	300.00

# ENGLISH

J. V. Denney	Professor .....	600.00
J. R. Taylor	Professor .....	550.00
G. H. McKnight	Professor .....	275.00
Milton Percival	Assistant Professor.....	400.00
J. Forest Craig	Instructor .....	240.00
Earl W. Wiley	Instructor .....	240.00
V. A. Ketcham	Professor .....	375.00

# EUROPEAN HISTORY

W. H. Siebert	Professor .....	600.00
Clarence Perkins	Professor .....	300.00

# GERMAN

M. B. Evans	Professor .....	.....
R. O. Busey	Assistant Professor.....	300.00

# HISTORY AND PHILOSOPHY OF EDUCATION

J. H. Coursalt	Professor .....	600.00
Anthony Marino	Assistant .....	250.00

# JOURNALISM

Joseph S. Myers	Professor .....	400.00
	.....	100.00

# LATIN

S. C. Derby	Professor .....	125.00
J. E. Dunlap	Instructor .....	250.00

# MANUAL TRAINING

Robert E. Smith	Instructor .....	220.00
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# MATHEMATICS

R. D. Bohannon	Professor .....	600.00
William D. Cairns	Associate Professor.....	400.00

# PHILOSOPHY

Albert E. Avey	Assistant Professor.....	300.00
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PHYSICAL EDUCATION		
L. W. St. John	Professor .....	450.00
Frank C. Castleman	Professor .....	350.00
Edith S. Moodie	Director .....	250.00
	Assistant .....	75.00
Dr. E. A. Peterson	Special Lecturer.....	50.00
PHYSICS		
Alpheus W. Smith	Assistant Professor.....	450.00
Alva W. Smith	Instructor .....	260.00
PHYSIOLOGY		
Clyde Brooks	Professor .....	600.00
POLITICAL SCIENCE		
Edwin A. Cottrell	Professor .....	350.00
PRINCIPLES OF EDUCATION		
John L. Clifton	Assistant Professor.....	550.00
PSYCHOLOGY		
Rudolf Pintner	Professor .....	500.00
John E. Evans	Instructor .....	360.00
Carl W. Bock	Assistant .....	325.00
Carl M. Dallenbach	Instructor .....	350.00
	Assistant .....	75.00
ROMANCE LANGUAGES		
B. L. Bowen	Professor .....	600.00
E. S. Ingraham	Professor .....	450.00
Stephen C. Guigou	Instructor .....	300.00
Santiago Guitierrez	Instructor .....	240.00
SCHOOL ADMINISTRATION		
Charles C. McCracken	Professor .....	550.00
J. Leslie Purdom	Professor .....	500.00
John H. Francis	Supt. Columbus Schools.....	300.00
J. L. Manahan	Professor .....	500.00
ZOOLOGY		
Raymond C. Osburn	Professor .....	600.00
Mary K. Strange	Assistant .....	100.00
MUSIC		
W. W. Campbell	Director .....	500.00
ADMINISTRATION		
M. B. Evans	Director .....	750.00
Total Salaries.....		\$24,060.00
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The President presented the following items for consideration and action.

1. Upon the recommendation of the President, the following appointments were made and the necessary amounts were appropriated to meet the salaries, in accordance with the general rule:

Henri Tailliant was appointed Instructor in the Department of Romance Languages, at a salary of \$120.00 per month, effective February 1, 1918, and continuing throughout the semester, to take the place of Professor C. A. Bruce, on leave. An appropriation of \$600.00 was made to cover the above salary.

Miss Ruth Megathy was appointed Assistant (half time) in the Department of Home Economics, at a salary of \$40.00 per month, effective February 1, 1918, and \$200.00 was appropriated for this salary.

Miss Ida Marshall was appointed Assistant (half time) in the Department of Home Economics, at a salary of \$40.00 per month, effective February 1, 1918, and \$200.00 was appropriated for this salary.

Aubrey Hess was appointed Assistant in the Department of Chemistry, at a salary of \$70.00 per month, effective February 1, 1918, and \$350.00 was appropriated for this salary.

Miss Florence Williams was appointed Nurse in the Training School for Nurses of the Homeopathic Hospital, at a salary of \$50.00 per annum, provided in the budget, effective October 1, 1917. The balance of \$12.50 remaining in the appropriation was cancelled.

Miss Inez Terry was appointed Nurse in the Training School for Nurses of the Homeopathic Hospital, at a salary of \$50.00 per annum, provided in the budget, effective October 1, 1917. The balance of \$12.50 remaining in the appropriation was cancelled.

Miss Leona Hurst was appointed Nurse in the Training School for Nurses of the Homeopathic Hospital, at a salary of \$50.00 per annum, provided in the budget, effective October 1, 1918. The balance of \$12.50 remaining in the appropriation was cancelled.

Miss Mary Elizabeth Jones was appointed Teacher of Maternity and Children's Nursing in the Homeopathic Hospital, at a salary of \$50.00 per month, effective February 14, 1918, vice Miss Laura M. Key, resigned, and \$225.00 was appropriated for this salary.

Miss Eunice Osea Root was appointed Student Assistant in the Department of Botany, at a salary of \$10.00 per month, effective February 1, 1918, vice Ernest Haber, resigned, and \$50.00 was appropriated for this salary.

William John Walker was appointed Student Assistant in the Department of Industrial Arts, at a salary of \$30.00 per month, effective February 1, 1918, and \$150.00 was appropriated for this salary.

Curtis R. Henry was appointed Student Assistant in the Department of Mine Engineering, at a salary of \$30.00 per month, effective February 1, 1918, and \$150.00 was appropriated for this salary.

Miss Pansy Rauhauser was appointed Graduate Scholar, at a salary of \$250.00 per annum, effective February 1, 1918, and \$125.00 was appropriated for this salary.

I. Garnett Barber was appointed Assistant in the Department of Physics, at a salary of \$90.00 per month, effective February 1, 1918, and \$450.00 was appropriated for this salary.

James W. Wheeler was appointed Assistant in the Department of Economics and Sociology, at a salary of \$200.00 for the semester, effective February 1, 1918, and \$200.00 was appropriated for this salary.

W. F. Bloor was appointed Assistant in the Department of Economics and Sociology, at a salary of \$250.00 for the semester, effective February 1, 1918, and \$250.00 was appropriated for this salary.

James G. Ralston was appointed Student Assistant in the Department of Chemistry, at a salary of \$22.50 per month, effective February 1, 1918, and \$112.50 was appropriated for this salary.

Marion G. Smith was appointed Student Assistant in the Department of Chemistry, at a salary of \$25.00 per month, effective February 1, 1918, and \$125.00 was appropriated for this salary.

Floyd Marion Martin was appointed Assistant in the Department of Engineering Drawing, at a salary of \$900.00 per annum, effective February 15, 1918, vice Lloyd K. Eagle, resigned, and \$405.00 was appropriated for this salary.

Victor Lysander Darnell was appointed Student Assistant in the Department of Mechanical Engineering, at a salary of \$65.00 per month, effective March 1, 1918, vice James J. La Salvia, resigned, and \$260.00 was appropriated for this salary.

Arthur N. Thomas was appointed Library Assistant, at a salary of \$140.00 per month, effective February 15, 1918, and continuing for a period of three months, and \$420.00 was appropriated for this salary.

Miss Kathryn L. Murtha was appointed Stenographer in the Department of Dairying, at a salary of \$50.00 per month, effective February 1, 1918, and \$250.00 was appropriated for this salary.

Miss Clytie H. Davies was appointed Stenographer in the Department of Electrical Engineering, at a salary of \$50.00 per month, effective February 1, 1918, and \$250.00 was appropriated for this salary.

Miss Harriet Sturm was appointed Stenographer in the Purchasing Department, at a salary of \$55.00 per month, effective February 1, 1918, and \$275.00 was appropriated for this salary.

Miss Gladys Laughlin was appointed Stenographer in the Department of Botany, at a salary of \$50.00 per month, effective February 1, 1918, and \$250.00 was appropriated for this salary.

James L. Stainbrook was appointed Laborer in the Division of Operation and Maintenance, at a salary of \$65.00 per month, effective March 1, 1918, and \$260.00 was appropriated for this salary.

Carleton E. Curran was appointed Assistant in the Department of Chemistry, at a salary of \$70.00 per month, effective March 1, 1918, vice Lorin B. Sebrell, resigned, and \$280.00 was appropriated for this salary.

Miss Muriel J. Schabacker was appointed Cataloguer in the Library, at a salary of \$75.00 per month, effective April 1, 1918, vice Miss Dutcher, resigned, and \$225.00 was appropriated for this salary.



Edward F. Johnson was appointed Assistant Professor in the Department of Agricultural Education, at a salary of \$175.00 per month, effective March 1, 1918, said salary to be paid on a twelve month basis from the Smith-Hughes fund. The University is to advance the salary in monthly installments, the amount advanced to be refunded to the University by the State Board of Education. An appropriation of \$700.00 was made for this salary.

Miss Gertrude F. North was appointed Library Assistant, at a salary of \$50.00 per month, effective March 1, 1918, and \$200.00 was appropriated for this salary.

Ralph W. Munger was appointed County Agricultural Agent in the Agricultural Extension Service, effective March 1, 1918, at a salary of \$1,900.00 per annum, to be paid as follows: from U. S. D. A. War Emergency funds \$125.00 per month; from State Offsetting funds \$8.33 per month; from Shelby County funds \$25.00 per month. Mr. Munger was also allowed \$33.33 per month for the maintenance of an automobile, payable from Shelby County funds.

The above funds to be charged to Project No. 2 in the Extension budget.

D. G. Swanger was appointed County Agricultural Agent in the Agricultural Extension Service, effective February 25, 1918, at a salary of \$1,600.00 per annum, to be paid as follows: from U. S. D. A. War Emergency funds, \$125.00 per month; from State Offsetting funds, \$8.33 per month, to be charged to Project No. 2 in the Extension budget. Mr. Swanger was also allowed \$33.33 per month for the maintenance of an automobile, payable from Tuscarawas County funds, Project No. 2.

Frank Copper, Jr., was appointed County Agricultural Agent at Large in the Agricultural Extension Service, effective January 15, 1918, at a salary of \$1,800.00 per annum, to be paid as follows: from U. S. D. A. War Emergency funds \$140.00 per month; from State Offsetting funds \$10.00 per month, to be charged to Project No. 2 in the Extension budget. Mr. Copper was also allowed \$60.00 per month traveling expenses, payable from U. S. D. A. War Emergency funds.

Miss Alice Swisher was appointed Home Demonstration Agent in the Agricultural Extension Service, effective February 12, 1918, at a salary of \$1,680.00 per annum, to be paid as follows: from U.S.D.A. War Emergency funds \$120.00 per month; from Smith-Lever funds \$20.00 per month, to be charged to Project No. 11 in the Extension budget. Miss Swisher was also allowed \$33.33 per month for the maintenance of an automobile, payable from Smith-Lever funds in Project No. 11.

Herbert Eichhorn was appointed Assistant County Agricultural Agent in the Agricultural Extension Service, effective January 10, 1918, at a salary of \$1,400.00 per annum, to be paid as follows: from U. S. D. A. War Emergency funds \$106.66 per month; from State Offsetting funds \$10.00 per month, to be charged to Project No. 2 in the Extension budget. Mr. Eichhorn was also allowed \$33.33 per month for automobile maintenance, payable from U. S. D. A. War Emergency funds.

Mrs. Blanche Bowers was appointed Home Demonstration Agent in the Agricultural Extension Service, effective January 21, 1918, at a salary of \$1,440.00 per year, to be paid as follows: from U.S.D.A.

War Emergency funds \$110.00 per month, from Smith-Lever funds \$10.00 per month; the Smith-Lever funds to be charged to Project No. 11. Mrs. Bowers was also allowed \$33.33 per month for the maintenance of an automobile, payable from Smith-Lever funds in Project No. 11.

Miss Mary I. Brown was appointed Home Demonstration Agent in the Agricultural Extension Service, effective February 16, 1918, at a salary of \$1,440.00 per annum, to be paid as follows: from U.S.D.A. War Emergency funds \$110.00 per month; from Smith-Lever funds \$10.00 per month, to be charged to Project No. 11 in the Extension budget. Miss Brown was also allowed \$33.33 per month for the maintenance of an automobile, payable from Smith-Lever funds.

Sherman L. Anderson was appointed County Agricultural Agent in the Agricultural Extension Service, effective February 16, 1918, at a salary of \$1,800.00 per annum, to be paid as follows: from U. S. D. A. War Emergency funds \$125.00 per month; from State Offsetting funds \$5.00 per month; from Knox County funds \$20.00 per month, to be charged to Project No. 2 in the Extension budget. Mr. Anderson was also allowed \$33.33 per month for the maintenance of an automobile, payable from Knox County funds, Project No. 2.

Milo B. Jimison was appointed County Agricultural Agent in the Agricultural Extension Service, effective March 1, 1918, at a salary of \$1,800.00 per annum, to be paid as follows: from U. S. D. A. War Emergency funds \$125.00 per month; from State Offsetting funds \$8.33 per month; from Erie County funds \$16.67 per month, to be charged to Project No. 2 in the Extension budget. Mr. Jimison was also allowed \$33.33 per month for the maintenance of an automobile, payable from Erie County funds, Project No. 2.

Ray A. Cave was appointed County Agricultural Agent in the Agricultural Extension Service, effective March 1, 1918, at a salary of \$2,000.00 per annum, to be paid as follows: from U. S. D. A. War Emergency funds \$125.00 per month; from State Offsetting funds \$8.33 per month; from Fulton County funds \$33.33 per month, to be charged to Project No. 2 in the Extension budget. Mr. Cave was also allowed \$33.33 per month for the maintenance of an automobile, payable from Fulton County funds, Project No. 2.

O. D. Smith was appointed County Agricultural Agent in the Agricultural Extension Service, effective January 1, 1918, at a salary of \$1,600.00 per annum, to be paid as follows: from U. S. D. A. War Emergency funds \$116.67 per month; from State Offsetting funds \$16.66 per month, to be charged to Project 2 in the Extension budget. Mr. Smith was also allowed \$33.33 per month for the maintenance of an automobile, payable from U. S. D. A. War Emergency funds.

H. J. Ridge was appointed County Agricultural Agent in the Agricultural Extension Service, effective February 22, 1918, at a salary of \$1,800.00 per annum, to be paid as follows: from U. S. D. A. War Emergency funds \$125.00 per month, from State Offsetting funds \$8.33 per month; from Auglaize County funds \$16.67 per month, to be charged to Project No. 2 in the Extension budget. Mr. Ridge was also allowed \$33.33 per month for the maintenance of an automobile, payable from Auglaize County funds in Project No. 2.

Myron D. Miller was appointed County Agricultural Agent in the Agricultural Extension Service, effective February 1, 1918, at a salary of \$2,000.00 per year, to be paid as follows: from U. S. D. A. War Emergency funds \$125.00 per month; from State Offsetting funds, \$8.33 per month; from Defiance County funds, \$33.33 per month, to be charged to Project No. 2 in the Extension budget. Mr. Miller was also allowed \$33.33 per month for the maintenance of an automobile, payable from Defiance County funds in Project No. 2.

B. E. Stahl was appointed Assistant in the Department of Farm Crops, at a salary of \$70.00 per month, effective March 1, 1918, and \$280.00 was appropriated for this salary.

William Montgomery was appointed Instructor in the Department of Agricultural Education, effective February 1, 1918, at a salary of \$140.00 per month, to be paid on the twelve months' basis from the Smith-Hughes fund. The University is to advance the salary in monthly installments, the amount advanced to be refunded to the University by the State Board of Education. An appropriation of \$700.00 was made to cover the above salary.

James O. Mason was appointed Groom in the Department of Veterinary Medicine, effective March 1, 1918, at a salary of \$65.00 per month, and \$260.00 was appropriated for this salary.

2. Upon the recommendation of the President, the following resignations were accepted, and cancellations were made of the balances remaining in the salary appropriations, in accordance with the general rule:

R. S. Weiser, Student Assistant in the Department of Chemistry, effective February 1, 1918, and the balance of \$75.00 remaining in the appropriation was cancelled.

Miss Margaret McMillan, Stenographer in the Agricultural Extension Service, effective February 15, 1918.

Glen D. Sheets, Student Assistant in the Department of Bacteriology, effective February 1, 1918, and the balance of \$150.00 in the appropriation was cancelled.

Ernest S. Haber, Student Assistant in the Department of Botany, effective February 1, 1918, and the balance of \$75.00 remaining in the appropriation was cancelled.

Myron R. Lugibihl, Graduate Assistant in the Department of German, effective February 1, 1918, and the balance of \$150.00 remaining in the appropriation was cancelled.

Miss Harriet S. Dutcher, Cataloguer in the Library, effective February 28, 1918, and the balance of \$320.00 remaining in the appropriation was cancelled.

H. S. Will, University Fellow, effective February 1, 1918, and the balance of \$250.00 remaining in the appropriation was cancelled.

John C. Hamlin, Graduate Assistant in the Department of Zoology and Entomology, effective February 1, 1918, and the balance of \$150.00 in the appropriation was cancelled.

Lloyd Wise, Student Assistant in the Department of Horticulture, effective January 1, 1918, and the balance of \$180.00 remaining in the appropriation was cancelled.

Miss Wilda B. Ruth, Clerk in the office of the Entrance Board, effective March 9, 1918, and the balance of \$240.00 remaining in the appropriation was cancelled.

Lorin B. Sebrell, Assistant in the Department of Chemistry, effective March 1, 1918, and the balance of \$280.00 remaining in the appropriation was cancelled.

Lloyd K. Eagle, Instructor in the Department of Engineering Drawing, effective February 5, 1918. The balance of \$580.00 remaining in the appropriation was cancelled.

G. W. Pierce, Assistant in the Department of Physics, effective February 9, 1918, and the balance of \$352.50 remaining in the appropriation was cancelled.

Miss Mary Fouch, Stenographer in the Department of Dairying, effective February 1, 1918, and the balance of \$275.00 remaining in the appropriation was cancelled.

Andrew Armstrong, Laborer in the Division of Operation and Maintenance, effective February 28, 1918, and the balance of \$260.00 remaining in the appropriation for this salary was cancelled.

Mrs. Marjorie M. Sears, Instructor in the Department of English, effective March 1, 1918, and the balance of \$300.00 remaining in the appropriation was cancelled.

Walter F. Sheets, Instructor in the Department of English, effective March 1, 1918, and the balance of \$200.00 remaining in the appropriation was cancelled.

3. Upon the recommendation of the President, the following leaves of absence were granted:

Robert G. Paterson, Assistant Professor in the Department of Public Health and Sanitation, was granted leave of absence, without pay, effective February 1, 1918 and continuing through the second semester. The balance of \$1,250.00 remaining in the appropriation for this salary was cancelled. Dr. Paterson will direct the work of the Division of Public Health Education and Tuberculosis in the State Department of Health.

H. F. Reichard, Chief Draftsman in the office of the University Architect, effective January 1, 1918, during the period of the war. Mr. Reichard is a corporal in the United States Army.

George F. Arps, Professor in the Department of Psychology, was granted leave of absence, effective March 1, 1918.

H. B. Drury, Instructor in the Department of Economics and Sociology, was granted leave of absence, effective February 1, 1918.

R. D. McKenzie, Instructor in the Department of Economics and Sociology, was granted leave of absence, effective February 1, 1918.

George W. Eckelberry, Instructor in the Department of Economics and Sociology, was granted leave of absence, effective February 1, 1918.

George W. Knight, Dean of the College of Education, was granted leave of absence for a period of thirty days, effective March 15, 1918.

4. Upon the recommendation of the President, the following increases in salary and changes in title were authorized, with the necessary appropriations to cover said increases:

Edgar Walter Bolton, Student Assistant in the Department of Bacteriology, salary increased from \$30.00 to \$40.00 per month, effective February 1, 1918, and \$50.00 was appropriated to meet this increase.

Fred Speer, Student Assistant in the Department of Bacteriology, salary increased from \$30.00 to \$40.00 per month, effective February 1, 1918, and \$50.00 was appropriated to meet this increase.

Elmer L. Roshon, Student Assistant in the Department of Bacteriology, salary increased from \$30.00 to \$40.00 per month, effective February 1, 1918, and \$50.00 was appropriated to meet this increase.

Miss Helen M. Davis, Stenographer in the Agricultural Extension Service, salary increased from \$720.00 to \$840.00 per annum, effective January 1, 1918.

S. J. Coon, Assistant in the Department of Economics and Sociology, title changed to Instructor and salary increased from \$450.00 to \$1,600.00 per annum, effective February 1, 1918, and \$575.00 was appropriated for this salary.

Charles Niman McIntyre, Graduate Assistant in the Department of Botany, salary increased from \$20.00 to \$30.00 per month, effective February 1, 1918, and \$50.00 was appropriated to meet this increase.

Miss Edith B. Cooperrider, Library Assistant, salary increased from \$30.00 to \$65.00 per month and service increased from half to full time, effective February 1, 1918, and \$175.00 was appropriated for this salary.

Jasper Dean Sayre, Graduate Assistant in the Department of Botany, title changed to Assistant and salary increased from \$30.00 to \$60.00 per month, effective March 1, 1918, and \$120.00 was appropriated for this salary.

Miss Helen Sells, Library Assistant, salary increased from \$60.00 to \$65.00 per month, effective February 1, 1918, and \$25.00 was appropriated to meet this increase.

Miss Marguerite Lewis, Clerk in the Purchasing Department, salary increased from \$70.00 to \$75.00 per month, effective November 1, 1917, and \$40.00 was appropriated to meet this increase.

Miss Hazel Bratton, Clerk in the Business Manager's Office, salary increased from \$65.00 to \$70.00 per month, effective November 1, 1917, and \$40.00 was appropriated to meet this increase.

Miss Esther Morrow, Clerk in the Business Manager's Office, salary increased from \$50.00 to \$55.00 per month, effective November 1, 1918, and \$40.00 was appropriated to meet this increase.

Chester McClintock, Storekeeper, Laboratory Supply Store, salary increased from \$100.00 to \$110.00 per month, effective January 1, 1918, and \$60.00 was appropriated to meet this increase.

G. C. Hayman, Second Assistant to Storekeeper, Laboratory Supply Store, salary increased from \$70.00 to \$75.00 per month, effective January 1, 1918, and \$30.00 was appropriated to meet this increase.

W. H. Gysan, Assistant in the Department of English, title changed to Instructor and salary increased from \$50.00 to \$100.00 per month, effective March 1, 1918, and \$200.00 was appropriated to meet this increase.

Miss Elizabeth J. Britain, Graduate Assistant in the Department of English, title changed to Assistant and salary increased from \$30.00 to \$50.00 per month, effective March 1, 1918, and \$80.00 was appropriated to meet this increase.

Miss Marie Hopkins, Library Assistant, salary increased from \$500.00 to \$600.00 per annum, effective March 1, 1918, and \$33.33 was appropriated to meet this increase.

Miss Augusta Eckstine, Library Assistant, salary increased from \$500.00 to \$600.00 per annum, effective March 1, 1918, and \$33.33 was appropriated to meet this increase.

Mrs. Marie D. Haines, Sales Clerk in the Dairy Department, was transferred to the position of Clerk in the Business Manager's office, at a salary of \$70.00 per month, effective February 1, 1918 and \$350.00 was appropriated for this salary. The balance of \$325.00 remaining in the appropriation for her salary as Sales Clerk was cancelled.

Mrs. Mary J. Hunter, Stenographer in the Department of Mechanical Engineering, was transferred to the position of Sales Clerk in the Dairy Department, and her salary increased from \$60.00 to \$65.00 per month, effective February 1, 1918, and \$25.00 was appropriated to meet this increase.

5. Upon the recommendation of the President, the following changes were made in salary and title in the Agricultural Extension Service.

Walter F. Gahm, promoted from Assistant County Agent, Washington County, to County Agricultural Agent, Scioto County, effective February 18, 1918, the new salary arrangement, on a monthly basis, to be as follows: from U. S. D. A. War Emergency funds, \$125.00 per month; from State Offsetting funds, \$8.33 per month; from Scioto County funds, \$16.67 per month. Mr. Gahm was also allowed \$33.33 per month for automobile maintenance, payable from Scioto County funds.

Arthur A. Olsen, promoted from Assistant County Agent, Sandusky County, to County Agricultural Agent, Crawford County, effective January 15, 1918, the new salary arrangement, on a monthly basis, to be as follows: from U. S. D. A. War Emergency funds, \$125.00 per month; from State Offsetting funds, \$5.00 per month; from Crawford County funds, \$20.00 per month. Mr. Olsen was also allowed \$33.33 per month for automobile maintenance, payable from Crawford County funds.

M. E. Laird, promoted from Assistant County Agent, Cuyahoga County, to County Agricultural Agent, Huron County, effective February 15, 1918, the new salary arrangement, on a monthly basis, to be as follows: from U. S. D. A. War Emergency funds, \$125.00 per

month; from State Offsetting funds, \$10.00 per month; from Huron County funds, \$31.66 per month. Mr. Laird was also allowed \$33.33 per month for automobile maintenance, payable from Huron County funds.

6. In accordance with the recommendation of the University Faculty at meetings held October 4th and November 8th, 1917, and February 28th, 1918, the following named persons were granted the degrees indicated, as of the Class of 1917:

Deborah May MacNeilan, B. A., Bachelor of Science in Education.  
Florence Clara Oswald, Bachelor of Science in Education.  
Arthur Peter Staudt, B. A., Bachelor of Science in Education.  
Joshua Holmes Vogel, B. Arch., Master of Architecture.  
Martha Nelle Ward, B. S., (Rio Grande College) Master of Arts.  
Hideo Yamada, Bachelor of Electrical Engineering.

7. The President reported the absence of the following named persons during the second semester:

C. A. Bruce, Professor in the Department of Romance Languages, who is in military service at Camp Sherman.

James E. Hagerty, Professor in the Department of Economics and Sociology, who is serving the Food Administration.

C. E. Parry, Assistant Professor in the Department of Economics and Sociology, who is serving the Council of National Defense.

8. Upon the recommendation of the President, Robert F. Earhart, Professor in the Department of Physics, was appointed to serve half time during the second semester, at a salary of \$125 per month, effective February 1, 1918. The balance of \$633.33 remaining in the appropriation for the salary of Mr. Earhart was cancelled.

9. The President reported that C. W. Reeder, Reference Librarian, has been assigned to the School of Military Aeronautics, the School of Military Aeronautics to pay him \$140.00 per month and the University to pay the difference between that amount and his present salary on the Library budget, effective February 11, 1918. The balance of \$650.00 in the appropriation for the above salary was cancelled.

10. Upon the recommendation of the President, Miss Mary McGaughey, formerly Clerk in the Purchasing Department, was appointed to the position of Secretary of the War Records Committee, at a salary of \$65.00 per month, effective January 16, 1918. An appropriation of \$357.50 was made to meet this salary.

11. The President reported for record that through a typographical error C. H. McCamish was appointed Student Assistant in the Department of Anatomy in place of E. W. Meredith, and that Mr McCamish has withdrawn his name voluntarily in favor of Mr. Meredith. The appropriation of \$150.00 for the salary of Mr. McCamish was cancelled and \$150.00 was appropriated for the salary of Mr. Meredith.

12. The President reported that under date of February 13, 1918, the Emergency Board appropriated to the University the sum of \$20,000 for Maintenance, C-3 Fuel.

The President reported that Professor Osburn of the Department of Zoology and Entomology, has completed arrangements with the State Department of Agriculture whereby the University is permitted to use the building of the State Fish Hatchery at Put-in-Bay during the coming Summer for Lake Laboratory purposes. Inasmuch as the facilities at Put-in-Bay are so far superior to those at Cedar Point, Professor Osburn, together with the President, recommended that the Trustees authorize the work in the Lake Laboratory to be done at Put-in-Bay instead of Cedar Point.

Upon motion, this recommendation was agreed to.

\* \* \* \* \*

The Secretary reported that on February 19, 1918, in accordance with advertisement, the bid received for One 6-Retort Stoker for the new Power House from the Underfeed Stoker Company of America, (the only bid received) was opened, the amount of said bid being \$6,468.00, with an educational discount of \$600.00 to be deducted by the University from the last payment due on the contract, making the net cost to the University \$5,868.00.

The Secretary reported further that in accordance with the power granted by the Trustees at the meeting of January 29, 1918, the Underfeed Stoker Company of America had been notified that they would be given the contract for this equipment.

On motion, the above action was approved and the contract awarded to the Underfeed Stoker Company of America, Chicago, Illinois, at their bid of \$6,468.00, less the \$600.00 educational discount.

\* \* \* \* \*

The President explained to the Trustees that in the case of those persons appointed in the Department of Agricultural Education whose salaries must be advanced by the University and then refunded to the University through the terms of the Smith-Hughes law by the State Board of Education, that arrangements have been made through the State Auditor's office for this advance payment to be made from the Interest on the Endowment fund.

\* \* \* \* \*

The President presented an option on sixty-two acres of land owned by Mrs. Charlotta C. Pheneger immediately adjoining the University Farm on the west, for the sum of \$30,000.00, and recommended the acceptance of the option and the purchase of the property, the same to be paid from the Interest on the Endowment fund.

On motion, the recommendation of the President was agreed to, and the Secretary was directed to proceed with the consummation of the transfer as soon as the abstract of title and deed receive the ap-



proval of the Attorney General, and to pay from the interest on the Endowment \$30,000.00 for the above named property.

\* \* \* \* \*

The President reported the desirability of erecting a small hospital near the present barracks, at an approximate cost of \$5,000.00, the same to be paid from the tuition funds of the School of Military Aeronautics.

On motion, it was ordered that such a hospital be erected.

\* \* \* \* \*

The University Architect presented completed plans and specifications and estimate of cost for an addition to the West end of Lord Hall, for the purpose of housing the United States Bureau of Mines.

On motion, the above plans were approved and the Secretary was directed to present the same to the State Building Commission for approval, and if approved by it, the Secretary was directed to give notice, as required by law, of the time and place, when and where, sealed proposals will be received for the erection and completion of said addition to Lord Hall.

On motion, the sum of \$20,000.00 was appropriated from the Interest on the Endowment fund to meet the cost of the above improvement.

\* \* \* \* \*

The President called the attention of the Board to the necessity of determining the exact location of the proposed landing field for the School of Military Aeronautics.

Upon the recommendation of the President, the matter of the exact location of said field was referred to a committee consisting of Judge McCann, C. F. Kettering, Acting President Adams and the Secretary.

To this same committee was also referred a request from the Department of Physical Education and the Athletic Board for an appropriation of \$5,500.00 to construct a locker house on the site of the proposed new athletic field west of Neil Avenue.

\* \* \* \* \*

The President presented the following report concerning the commercial departments of the College of Agriculture:

"The Trustees will recall that years ago the College of Agriculture had what was known as a "Produce Fund." At that time the money received from sales of various sorts was a part of the funds available for the operation and maintenance of the College.

"Later this method of procedure was changed and all receipts were directed to the State Treasury and the legislature has appropriated for the operation and maintenance of these departments.

"During these years the University in its growth has developed a dormitory, a hospital and the Ohio Union, and is now preparing to erect a building for the young women to contain the essential features of the Ohio Union. This has brought to the campus a body of consumers and has made the University through its several agencies a considerable commercial factor in the purchase, sale and consumption of food and feed products. This commercial activity has required a considerable quantity of personal service.

"In the changes and development of the past few years it has been the policy of the State, while ordering all cash receipts to the Treasury of the State, to permit the consumption by the University of all feed products arising from the operations of the departments. No account is therefore made of corn consumed as feed—nor of alfalfa or other feed products.

"From an educational point of view most, if not all, of these products serve their purpose when produced. That is to say the Horticultural Department has no educational interest in the produce of the garden or orchard when the fruit has been grown. The interest from that point on is chiefly, if not purely, commercial. An animal used by the Department of Animal Husbandry serves its educational purpose in much the same way. The Dairy Department is both educational and commercial.

"In the study of these activities the conclusion has been reached that the chief educational interest of the University is in the process and the character of the result. The market or commercial phase of these activities is incidental and subordinate. The State on the other hand has a direct interest, under the present system, in the commercial problem because of the receipts.

"The question is now raised whether good policy would not now warrant the consumption by the University of all its feed and food products without introducing the annoying methods of the old produce fund in the transfer of book accounts from department to department. For example, in the course of meat cutting and meat curing, certain animals produced on the farm will be slaughtered and the carcasses cut up in modern fashion. This meat is then ready for consumption. The department has no further use for it or interest in it. If that product were consigned to Ohio Union, Oxley Hall or other agency the department would be relieved of all its commercial activity. That would be transferred to the consignee and account made to the University. All the normal products of the farm and garden would thus be consumed. The details of this plan have not been considered in all their bearings, but after conference with the Dean of the College of Agriculture and the heads of the producing

departments this report is submitted as a basis of the following resolution:

*"Resolved, That it is the judgment of the Trustees that the best interests of the University require that the commercial activities of the producing departments of the College of Agriculture be reduced to a minimum with a view of their complete abolition at the earliest practicable date.*

*"The Trustees, therefore, authorize and direct the President of the University to organize and install a method by which the activities in farm operations shall be guided by educational rather than commercial reasons, and to this end all production shall be chiefly for educational purposes and the consumption of products shall be by the University agencies, and the President is hereby directed to present to the Trustees for approval the above suggested plan in all necessary detail."*

The above resolution was unanimously adopted.

\* \* \* \* \*

The President presented a report on the operation of the School of Military Aeronautics and the same was ordered to be filed.

\* \* \* \* \*

President Thompson was given leave of absence for a speaking tour through the northwestern states to represent the United States Department of Agriculture and Food Administration in a campaign for greater food production, conservation and interpretation of the war.

On motion, Dean Adams of the College of Law was made Acting President of the University during the absence of President Thompson.

\* \* \* \* \*

The University Architect presented the preliminary plans and estimates for the Woman's Building at the University, said building to contain a women's gymnasium and a women's union, with the necessary accommodations for each function.

The Architect reported that in order to accommodate the needs of the gymnasium and the union, at least 860,000 cubic feet will be required, which, at an estimated cost of 25c per cubic foot, makes the total estimated cost \$215,000.00, exclusive of equipment. This estimated cost is \$65,000.00 in excess of the appropriation for the building, namely, \$150,000.00.

The Architect stated that if the building must be erected within the appropriation of \$150,000.00 it will be necessary to shrink the structure or eliminate parts of the building, or build either the union or the gymnasium. He suggested that inasmuch as the University has an appropriation of \$85,000.00 for an Addition to the Chemistry Building which provides for only part of the added space contem-

plated for the Department of Chemistry, (in other words, which will permit of the erection of a basement story and part of the first story) and in view of the industrial service chemistry is rendering the nation at the present time, there may be altered opinions and desires for the extension of the Chemistry Building after the war is over and conditions become normal.

The Architect recommended, therefore, that if possible permission be secured from the State authorities to transfer the appropriation for the Addition to the Chemistry Building to the Woman's Building, erecting and completing the latter, with the result that the University will have one building adequate and satisfactory, instead of two structures, neither of which will be satisfactory.

On motion, it was ordered that this matter be placed before the proper State authorities, and, if possible, to secure the transfer of the above appropriation.

\* \* \* \* \*

Thereupon the Board adjourned.

Attest: CARL E. STEEB,  
*Secretary.*

BENJ. F. McCANN,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, APRIL 9, 1918.  
9:30 A. M.

The Board of Trustees met at the University pursuant to the call of the Chairman.

Present: Benj. F. McCann, Chairman; O. E. Bradfute, John F. Cunningham and John Kaiser.

\* \* \* \* \*

Captain Cope presented the following applications for deeds, and, on motion, the Chairman of the Board was directed to execute the same:

Application No. 1788-1398 of Lydia Hildreth for 90 acres of land in Survey No. 14800-14391, in Pike County.

Application No. 1789-1399 of Daniel Yost for 200 acres of land in Survey No. 455, in Scioto County.

Application No. 1790-1400 of Edwin B. Southerland for 100 acres of land in Survey No. 455, in Scioto County.

Application No. 1791-1401 of J. W. & G. E. Spaulding for 69.29 acres of land in Survey No. 388, in Clermont County.

Application No. 1792-1402 of Charles M. Beatty et al for 106.85 acres of land in Survey No. 5684, in Pickaway County.

Application No. 1793-1403 of William Yeager for 97.71 acres of land in Survey No. 455, in Scioto County.

Application No. 1794-1404 of Jesse D. Bolender for 30 acres of land in Survey No. 388, in Clermont County.

Application No. 1795-1405 of Nettie M. Simon for 46.58 acres of land in Survey No. 388, in Clermont County.

Application No. 1796-1406 of John C. Simon for 37.83 acres of land in Survey No. 388, in Clermont County.

Application No. 1797-1407 of Henry F. Tieman for 149.40 acres of land in Survey No. 455, in Scioto County.

Application No. 1798-1408 of Lewis Kennedy for 100 acres of land in Survey No. 455, in Scioto County.

Application No. 1799-1409 of Joshua W. Green et al for 120 acres of land in Survey No. 16200, in Pike County.

Application No. 1800-1410 of N. W. Bacon for 186.25 acres of land in Survey No. 659, in Clermont County.

Application No. 1801-1411 of Frank K. Jarman et al for 182.75 acres of land in Survey No. 659, in Clermont County.

Application No. 1802-1412 of Frederick Pierce et al for 100.80 acres of land in Survey No. 659, in Clermont County.

Application No. 1803-1413 of Clay H. Slack for 201.78 acres of land in Survey No. 659, in Clermont County.

\* \* \* \* \*

The President reported that in accordance with instructions received from the Board of Trustees, authorizing a hospital for the barracks, to be paid from the tuition fund of the School of Military Aeronautics, the University Architect made a preliminary plan and estimate of cost, which showed it to be impossible to build a hospital within the amount of \$5,000.00 agreed to by the Trustees.

The President reported further that, inasmuch as the Auditor of State ruled that the construction of the hospital from the tuition fund was not a State matter and did not fall under the State Building laws, it was not necessary to advertise or go through the preliminary routine for the construction of State buildings. Therefore, upon his recommendation, working with the Cabinet, the Architect finally produced a set of plans which provided for a hospital complete in all its details and which would meet the required specifications of the Surgeon General of the Army as represented by the Post Surgeon at the barracks.

Upon these plans the following bids were received:

#### GENERAL CONTRACT

H. C. McCall	Items 2 to 9 inclusive.....	\$17,000.00
D. W. McGrath	Items 2 to 9 inclusive.....	12,600.00
Adam Pitts	Items 2 to 9 inclusive.....	16,088.50
Moor Brothers	Items 2 to 9 inclusive and screens...	17,440.00
M. P. Streett	Items 2 to 9 inclusive.....	15,819.00
Robert H. Evans & Co.	Items 2 to 9 inclusive and screens....	17,500.00
Dana D. Livingston	Items 2 to 9 inclusive.....	18,685.00
E. H. Latham	Items 2 to 9 inclusive.....	18,803.00

#### PLUMBING, SEWER AND HEATING

The Wm. H. Conklin Co.	Items 10, 11 and 13.....	\$ 8,712.00
The Huffman-Conklin Co.	Items 10, 11 and 13.....	9,858.00
The Huffman-Conklin Co.	Items 10, 11 and 13 based upon installing a fan ventilating system, etc....	9,681.00
The Fitzpatrick & Hoepfner Co.	Items 10 and 13.....	11,794.00

#### ELECTRICAL WORK

McMaster Electric Co.	Item 12.....	690.00
Odus L. Bowers	Item 12.....	972.00

The President presented the following report from the University Architect:

"April 8, 1918.

To the Cabinet,  
Ohio State University.  
Gentlemen:

From an examination of the bids received for the Hospital for the School of Military Aeronautics, I report as follows:

(1) Of the eight bids received for the construction work, items 2, 3, 4, 5, 6, 7, 8, 9 of the specifications, the bid of D. W. McGrath is the lowest ..... \$12,600.00

(2) Of the three bids received for Plumbing, Sewer and Heating, items 10, 11, 13, the bid of Wm. H. Conklin Co. is the lowest.....\$8,712.00  
Changing the heating system from the one specified to a Moline system—deduct 490.00 8,222.00

(3) Of the two bids received for the Electrical work, item 12 of the specifications, the bid of the McMaster Electrical Company is the lowest 690.00

Total..... \$21,512.00

All bids comply with the law and it is recommended that contracts be awarded to the firms mentioned above.

Respectfully submitted,  
Jos. N. Bradford,  
University Architect."

The President recommended that the plans be approved and that the contracts be awarded to D. W. McGrath, at his bid of \$12,600.00, covering the general contract; to The Wm. H. Conklin Company, at its bid of \$8,712.00, less allowance of \$490.00 on account of changing the heating system from the one specified to a Moline system, making the net bid \$8,222.00 for plumbing, sewer and heating; to the McMaster Electric Company, at its bid of \$690.00, covering the electrical work.

Upon motion, the recommendation of the President was unanimously agreed to, and the contracts were awarded in accordance with his recommendation, the total amount of said contracts to be paid from the tuition fund of the School of Military Aeronautics.

\* \* \* \* \*

The President reported that the State Building Commission had authorized the securing of bids for the Addition to Lord Hall, without the usual thirty days advertising, and that the following competitive bids had been received for the construction of said Addition to Lord Hall, in accordance with the plans approved by the Trustees at the last meeting:

#### GENERAL CONTRACT

Robert H. Evans & Co.	Items 1 to 12 inclusive and 16, 17....	\$25,500.00
William Watson	Items 1 to 17 inclusive.....	26,515.00
Edgar H. Latham	Items 1 to 12 inclusive and 16, 17....	18,602.00
D. W. McGrath	Items 1 to 12 inclusive and 16, 17....	18,382.00
H. C. McCall	Items 1 to 12 inclusive and 16, 17....	20,607.00

#### PLUMBING AND HEATING

The Wm. H. Conklin Co.	Items 14 and 15.....	3,418.00
The Huffman-Conklin Co.	Items 14 and 15.....	4,819.00
The Fitzpatrick & Hoepfner Co.	Items 14 and 15.....	5,503.00

#### ELECTRICAL WORK

McMaster Electric Co.	Item 13.....	887.00
Odus L. Bowers	Item 13.....	991.00

The President presented the following report from the University Architect:

April 8, 1918.

To the Cabinet,  
Ohio State University.  
Gentlemen:

From an examination of the bids received for the Addition to Lord Hall and Kiln House, I report as follows:

(1) Of the five bids received for the construction work, items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 16 and 17, of the specifications, the bid of D. W. McGrath is the lowest..... \$18,382.00

(2) Of the three bids received for Plumbing and Heating, items 14 and 15 of the specifications, the bid of The Wm. H. Conklin Co. is the lowest... 3,418.00

(3) Of the two bids received for the electrical work, item 13 of the specifications, the bid of the McMaster Electric Co. is the lowest..... 837.00

Total..... \$22,637.00

(4) Architect's estimated cost..... \$24,524.03

All bids comply with the law and it is recommended that contracts be awarded to the firms mentioned above.

Respectfully submitted,

Jos. N. Bradford,  
University Architect."

Upon the recommendation of the President, the contracts were awarded to D. W. McGrath, at his bid of \$18,382.00; to The Wm. H. Conklin Company, at its bid of \$3,418.00; to the McMaster Electric Company, at its bid of \$837.00, and \$5,000.00 additional was appropriated from the endowment fund income to meet the cost of the above addition.

\* \* \* \* \*

The Secretary was authorized to have one hundred copies of the proceedings of the Board of Trustees for the year ending June 30, 1917, printed in the usual form.

\* \* \* \* \*

Upon the recommendation of the President, it was ordered that the rule for the remission of diploma fees, as passed by the Board of Trustees last year, continue in force and operate as of this year.

\* \* \* \* \*

The President presented the following items for consideration and action.

1. Upon the recommendation of the President, the following appointments were made and the necessary appropriations were authorized to meet the salaries, in accordance with the general rule:

C. Benjamin Irwin was appointed Assistant in the Department of Dairying, at a salary of \$1,200.00 per annum (12 months basis), effective April 1, 1918, vice E. J. Helbig, resigned, and \$300.00 was appropriated for this salary.

Miss Mary E. Clark was appointed Stenographer in the Agricultural Extension Service, at a salary of \$50.00 per month, effective February 20, 1918, said salary to be paid from State Offsetting funds in Project No. 1.

Miss Catherine Ready was appointed Clerk-Stenographer in the Agricultural Extension Service, at a salary of \$70.00 per month, effective March 18, 1918, vice Miss Frances Smith, resigned, said salary to be paid from State Offsetting funds in Project No. 4.



Miss Mary Baker was appointed Stenographer in the Agricultural Extension Service, at a salary of \$50.00 per month, effective March 11, 1918, said salary to be paid from Smith-Lever funds in Project No. 1.

Carl G. Fieldner was appointed County Agricultural Agent in the Agricultural Extension Service, at a salary of \$2,100.00 per annum, effective March 18, 1918, the salary to be paid as follows: from U. S. D. A. funds \$125.00 per month; from State Offsetting funds \$8.33 per month; from Williams County funds \$41.67 per month. The above funds to be charged to Project No. 2.

Mr. Fieldner was also allowed \$33.33 per month for the maintenance of an automobile, payable from Williams County funds.

W. J. Hendrix was appointed County Agricultural Agent in the Agricultural Extension Service, at a salary of \$2,200.00 per annum, effective March 18, 1918, the salary to be paid as follows: from U. S. D. A. funds \$100.00 per month; from State Offsetting funds \$33.33 per month; from Darke County funds \$50.00 per month. The above funds to be charged to Project No. 2.

Mr. Hendrix was also allowed \$33.33 per month for the maintenance of an automobile, payable from Darke County funds.

Miss Kathleen Kent was appointed Home Demonstration Agent in the Agricultural Extension Service, at a salary of \$1,320.00 per annum, effective March 11, 1918, the salary to be paid as follows: from U. S. D. A. funds \$100.00 month; from State Offsetting funds \$10.00 per month. The above funds to be charged to Project No. 11. The Woman's Committee, Council of National Defense of Canton, will pay \$25.00 per month and the same organization of Alliance will pay \$8.33 per month toward the expenses of Miss Kent.

Schuyler M. Salisbury was appointed County Agricultural Agent in the Agricultural Extension Service, at a salary of \$2,400.00 per annum, effective March 16, 1918, the salary to be paid as follows: from U. S. D. A. funds \$125.00 per month; from State Offsetting funds \$8.33 per month; from Medina County funds \$66.67 per month. The above funds to be charged to Project No. 2.

Mr. Salisbury was also allowed \$33.33 per month for the maintenance of an automobile, payable from Medina County funds.

Leon A. Friedman was appointed Editor of "The Lantern," at a salary of \$50.00 per month, effective for the months of March, April and May, and \$150.00 was appropriated for this salary.

Andrew Armstrong was reappointed Campus Laborer, at a salary of \$65.00 per month, effective March 1, 1918, and \$260.00 was appropriated for this salary.

J. Marchezo was appointed Wiper in the Division of Operation and Maintenance, at a salary of \$62.50 per month, effective April 1, 1918, and \$187.50 was appropriated for this salary.

Paul Haag was appointed Laborer in the Department of Animal Husbandry, at a salary of \$70.00 per month, effective April 1, 1918, and \$210.00 was appropriated for this salary.

Miss Mary Yeager was appointed Stenographer in the Agricultural Extension Service, at a salary of \$30.00 per month, effective February 19, 1918.

Miss Jessie Haible was appointed Stenographer in the Agricultural Extension Service, at a salary of \$65.00 per month, effective March 18, 1918, said salary to be paid from Smith-Lever funds in Project No. 1.

Miss Florence Naile was appointed Bookkeeper in the Business Manager's office, at a salary of \$100.00 per month, effective April 1, 1918, and \$300.00 was appropriated for this salary.

Eli E. Sherwood was appointed Painter in the Division of Operation and Maintenance, at a salary of \$80.00 per month, effective April 1, 1918, and \$240.00 was appropriated for this salary.

Mrs. Marie G. Combs was appointed Stenographer in the Department of Psychology, at a salary of \$55.00 per month, effective April 1, 1918, and \$165.00 was appropriated for this salary.

Miss Ednah Pugh was appointed Stenographer in the Entrance Board office, at a salary of \$60.00 per month, effective April 1, 1918, and \$180.00 was appropriated for this salary.

Wayne Wright was appointed Student Assistant in the Department of Physical Education, at a salary of \$50.00 per month for two months, beginning April 1, 1918, and \$100.00 was appropriated for this salary.

The following appointments were made for the Summer Session:

L. R. Geissler was appointed Professor in the Department of Psychology, at a salary of \$350.00 vice Karl M. Dallenbach, resigned, and \$350.00 was appropriated for this salary.

L. Z. Lerando was appointed Accompanist in the Department of Music, at a salary of \$100.00, and \$100.00 was appropriated for this salary.

2. Upon the recommendation of the President, the following resignations were accepted, and the balances remaining in the appropriations were cancelled:

O. C. Cunningham, Assistant Professor in the Department of Dairying, effective April 1, 1918. The balance of \$600.00 remaining in the appropriation for this salary was cancelled.

M. B. Jimison, Instructor in the Department of Dairying, effective February 28, 1918. The balance of \$400.00 remaining in the appropriation for this salary was cancelled.

Curtis R. Henry, Student Assistant in the Department of Mine Engineering, effective March 31, 1918. The balance of \$90.00 remaining in the appropriation for this salary was cancelled.

Earl E. Barnes, Assistant in the Department of Agricultural Chemistry and Soils, effective April 1, 1918. The balance of \$180.00 remaining in the appropriation for this salary was cancelled.

Miss Helen Lennox, Clerk in the University Hospital, effective March 31, 1918. The balance of \$150.00 remaining in the appropriation for this salary was cancelled.

J. C. Overpeck, University Scholar, effective January 1, 1918. The balance of \$125.00 remaining in the appropriation for this salary was cancelled.

Miss Marianne Alff, Research Assistant in the Department of Physiology, Physiological Chemistry and Pharmacology, effective April 1, 1918. The balance of \$150.00 remaining in the appropriation for this salary was cancelled.

Wendell A. Moor, Graduate Assistant in the Department of Chemistry, effective April 1, 1918. The balance of \$90.00 remaining in the appropriation for this salary was cancelled.

Carl E. Frick, Assistant in the Department of Chemistry, effective February 10, 1918. The balance of \$326.67 remaining in the appropriation for this salary was cancelled.

Per Lee McCague, Laborer in the Department of Animal Husbandry, effective March 31, 1918. The balance of \$165.00 remaining in the appropriation for this salary was cancelled.

S. M. Salisbury, Assistant Professor in the Department of Animal Husbandry, effective March 15, 1918. The balance of \$630.00 remaining in the appropriation for this salary was cancelled.

S. L. Shenefield, Student Assistant in the Department of Chemistry, effective April 1, 1918. The balance of \$90.00 remaining in the appropriation for this salary was cancelled.

V. G. McKinnon, Painter in the Division of Operation and Maintenance, effective March 11, 1918. The balance of \$292.31 remaining in the appropriation for this salary was cancelled.

Miss Frances Smith, Stenographer in the Agricultural Extension Service, effective March 1, 1918.

Miss Glayds Laughlin, Stenographer in the Department of Botany, effective March 31, 1918. The balance of \$150.00 remaining in the appropriation for this salary was cancelled.

J. H. Francis, Superintendent of Columbus Schools, appointed for service in the Department of School Administration, Summer Session, 1918. The appropriation of \$300.00 for this salary was cancelled.

Karl M. Dallenbach, Instructor in the Department of Psychology, Summer Session, 1918. The appropriation of \$350.00 for this salary was cancelled.

J. L. Manahan, Professor in the Department of School Administration, Summer Session, 1918. The appropriation of \$500.00 for this salary was cancelled.

3. Upon the recommendation of the President, the following leaves of absence were granted:

F. A. Lambert, Assistant Professor in the Department of Veterinary Medicine, effective April 1, 1918. Professor Lambert has been

assigned to duty in the Veterinary Reserve Corps of the National Army.

Thomas D. Phillips, Assistant Professor in the Department of Rural Economics, effective March 15, 1918. Mr. Phillips is serving the Food Administration of Ohio.

Alan E. Flowers, Professor in the Department of Electrical Engineering, effective April 1, 1918. Professor Flowers has been assigned to duty in the Signal Corps Division of the United States Army.

Miss Iva M. Eddy, Bookkeeper in the Business Manager's office, effective March 31, 1918. The balance of \$300.00 remaining in the appropriation for this salary was cancelled.

4. In accordance with the recommendation of the University Faculty at meetings held October 4, 1917 and February 14 and March 14, 1918, the following named persons were granted the degrees indicated:

BACHELOR OF SCIENCE IN HOME ECONOMICS  
(As of the Class of 1917)

Ida Mae Patterson.

BACHELOR OF LAWS  
(As of the Class of 1917)

Kenneth Drought Carter

BACHELOR OF ARTS  
(As of the Class of 1918)

Louis August Elsesser

BACHELOR OF ARCHITECTURE  
(As of the Class of 1917)

Arthur Sherer Brewer

BACHELOR OF SCIENCE IN EDUCATION  
(As of the Class of 1917)

Martha Mabel Harris, B.A. (Monmouth College)

Martha Law

Vitus Modustus Mulvey

Helen Louise Murphy

John Ivan Kiseberth

DOCTOR OF VETERINARY MEDICINE  
(As of the Class of 1918)

Orris Irvén Catlin

Raymond Elmer Lubbehusen

Henry Powell Roberts

Harry A. Stolpestad

5. Upon the recommendation of the President and of the Faculty of the College of Homeopathic Medicine, the following named candi-

dates who have completed the three years' course of training for nurses in the University Homeopathic Hospital, were granted certificates:

Frances Eleanore Schlegelmilch, as of March 27, 1918.

Olga Josephine Johnson, as of April 19, 1918.

6. Upon the recommendation of the President, H. L. Andrew, Assistant County Agricultural Agent, was promoted to the position of County Agricultural Agent, at a salary of \$1,800.00 per annum, effective March 18, 1918, to be paid as follows: from U. S. D. A. funds \$125.00 per month; from the Smith-Lever funds \$8.33 per month; from Van Wert County funds \$16.67 per month, assigned to Project No. 2.

Mr. Andrew was also allowed \$33.33 per month for the maintenance of an automobile, payable from Van Wert County funds.

7. Upon the recommendation of the President, John Conger, Wiper in the Division of Operation and Maintenance, was transferred to the position of Janitor, assigned to Hayes Hall and the Gymnasium, and his salary was increased from \$62.50 to \$65.00 per month, effective March 18, 1918, and \$8.65 was appropriated to cover the increase for the remainder of the year.

8. Upon the recommendation of the President, an appropriation of \$250.00 was made for fencing on the Hess tract of land, the work to be done under contract with proper guarantee and supervision.

9. The President reported for record that O. D. Rickley who was appointed Student Assistant in the Department of Industrial Arts for the year 1917-1918, declined the appointment, effective September 1, 1917. The appropriation of \$300.00 for this salary was cancelled.

10. Upon the recommendation of the President, the administration of the Lake Laboratory was transferred to the Dean of the College of Agriculture.

11. The President reported the death of Professor Charles A. Bruce of the department of Romance Languages, which occurred Wednesday, April 3, 1918, following a ten days' illness with pneumonia, and recommended that his salary be continued for the remainder of the year. This recommendation was agreed to.

12. Upon the recommendation of the President, it was ordered that Captain Edson I. Small of the Department of Military Science be paid \$40.00 per month, effective February 1, 1918. An appropriation of \$200.00 was made for this salary.

13. The President reported the purchase of 61.81 acres of land, more or less, from Darius F. Hiatt, being the tract referred to in the minutes of March 5, 1918, as the Charlotte C. Pheneger land, for the sum of \$30,000.00.

The description of the above land is as follows:

"Being a part of the Third Quarter of the First Township of the Eighteenth Range, United States Military Lands:

Tract 1. Beginning at a point in the west boundary of said Quarter Township Number Three now known as North Starr Avenue being the southwest corner of a 10-acre tract of land owned by Frank Miller et al and in the center line of North Starr Avenue; thence South 109 poles,  $4\frac{1}{2}$  links to a point; thence East 73 poles,  $4\frac{1}{2}$  links to a point; thence North 109 poles,  $4\frac{1}{2}$  links to a point; thence West 73 poles, 7 links to the place of beginning, containing Fifty (50) acres more or less, excepting therefrom a strip fifty-two (52) feet in width by 1840.40 feet in length off of the East side thereof, conveyed by Jacob E. Slyh to Ephriam Sells on April 3, 1891, by deed recorded in Deed Book 223, page 545, Recorder's Office, Franklin County, Ohio, containing  $2\frac{1}{2}$  acres.

Tract 2. Beginning at a stake in the Northwest corner of the lands formerly known as the Daniel Lakin Lands; thence with the West line of said Lakin land, S.  $2^{\circ} 30' W.$ , a distance of 32.61 poles to a stake in said line, the Northeast corner to a Ten-Acre Tract or lot formerly sold by Eli M. Lisle to John H. Reed; thence with the North line of said Ten Acre Tract N.  $88^{\circ} W.$ , 68.69 poles to a stake in the West line of said Quarter Section; thence with the West Line of said Quarter Township, N. 32.61 poles to a stake or stone, northwest corner to the land formerly known as the Lisle Land; thence with the North Line of said Lisle Land S.  $88^{\circ} E.$  70 poles to the place of beginning, containing 14 acres of land more or less, subject, however, to the rights of the County of Franklin to a strip of land 60 feet wide running East and West across said tract and joining on the East end a strip 60 feet in width deeded by Ephriam Sells to the County of Franklin for road purposes, said 60 foot strip having been conveyed by Jacob E. Slyh to the County of Franklin, April 3, 1891, and recorded in Deed Book 224, page 269, Recorder's Office, Franklin County, Ohio.

The aforesaid tracts join each other North and South and being the same premises conveyed to Charlotte C. Pheneger by Jacob E. Slyh, on September 19, 1905, by deed recorded in Deed Book 410, page 454, Recorder's Office, Franklin County, Ohio, and deeded by the said Charlotte C. Pheneger to Darius F. Hiatt by deed dated the sixteenth day of March, 1918."

\* \* \* \* \*

Thereupon the Board adjourned to meet Saturday, May 25, 1918.  
 Attest: CARL E. STEEB, BENJ. F. MCCANN,  
*Secretary.* *Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
 THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, MAY 25, 1918.

The Board of Trustees met at the University, pursuant to the call of the Chairman.

Present: Benj. F. McCann, Chairman; John F. Cunningham, F. E. Pomerene, Guy W. Mallon, O. E. Bradfute, John Kaiser and C. F. Kettering.

\* \* \* \* \*

The President directed attention to the change of date for the Commencement from June 18th to May 28th, and that the diplomas having been ordered as usual, bear the date of June 18th. It was recommended that this change be made a matter of record in the minutes, in order to avoid any misunderstanding.

\* \* \* \* \*

Upon the recommendation of the University Faculty, it was ordered that the following degrees be conferred by the President of the University on Commencement Day, May 28, 1918:

#### DOCTOR OF PHILOSOPHY

Homer Burton Adkins, B.Sc. (Denison University), M.A., Herbert Spencer Coith, B. Sc. (Kansas State Agricultural College), M.Sc., Frederick Azel Fenton, B.A. (Clark University), M.S. (University of Wisconsin), Walter French, B.A., M.A., Robert Cleveland Hummell, B.S. (Otterbein College), M.A., Carl Raymond McCrosky, B.A. (Ohio Wesleyan University), M.A., Adolph Waller, B.Sc. in Agr. (University of Kentucky), M.Sc., Harry Sylvester Will, B.A., M.A., James Howard Young, B. Sc. (Kansas State Agricultural College), M.Sc.

#### MASTER OF ARTS

Agnes Jessie Atkinson, B.A., Elizabeth Grover Beatty, B.Sc. in Edu. (Ohio University), Nell Catharine Crates, B.A. (Ohio Wesleyan University), Mary Lee Deputy, B.Ped. (Ohio University), A.B. (Antioch College), Russell Andrew Grimm, B.A., B.Sc. in Edu., Dorothea Grace Knoblock, B.A. (College of Women, Western Reserve University), Reuben Koch, B.A., Frances Margaret Lorsheter, B.A., B.Sc. in Edu., Esther May McClain, B.A., B.Sc. in Edu., Helen Marshall, A.B. (Lake Erie College), Mary Margaret Miller, B.A., Sidney Earl Mix, B.C.E., Dorothy Osborn, B.A., Waldo Schumacher, A.B. (Bluffton College), Emma Pearl Scott, B.A., Miriam Elizabeth Simes, B.A., B.Sc. in Edu., Edith Mary Sniffen, B.A. (Marietta College), Jean David Spaid, B.Sc. in Edu., Mabel Elizabeth Stehle, B.A., Choming Tsai, B.A. (Miami University), Oscar Wesley, A.B. (Baldwin-Wallace College), Mozelle Carolyn Whipps, B.Sc. in H.E.

#### MASTER OF SCIENCE

Clyde Stewart Adams, B.Sc. (Denison University), William Wert Bauer, B.A., Aubrey Ottarson Bradley, B.A. (Ohio Wesleyan University), Maud Dawson, B.A. (University of Michigan), Ernest Newton Fergus, B.Sc. in Agr., Roy Israel Grady, B.Sc. (Wooster College), John Calhoun Hamlin, B.Sc. (Clemson Agricultural College), Harry Wilson Lutz, B. Sc. in Hort., Charles Niman McIntyre, B.Sc. in Forestry, Ghulam Mohammed Malik, B.Sc. in Agr. (Utah Agricultural College), Robert Edward Miller, B.A., Wayne Lewis Robison,

B.Sc. in Agr. (Purdue University), George Lee Schuster, B. Sc. in Agr., Verle Cleveland Smith, B.Sc. in Agr., William Boyd Stelzner, B.E. in E.E. (University of Arkansas), Britto Fair Stoner, B.Sc. in H.E., Spencer George Weber, B.Sc. (Denison University), Charles Adolph Weigel, B.Sc. (New Hampshire State College), Pei-Fung Yang, B.S. in C.E. (Government Institute of Technology, Shanghai, China).

#### BACHELOR OF SCIENCE IN AGRICULTURE

Volney Goffe Applegate, Marion Virgil Bailey, Alvin Charles Barth, Ralph Lawrence Bazler, Thomas Edward Berry, Sidney William Bliss (as of the class of 1917), Henry Gayman Chambers, Arthur Seymour Clark, Harry Warren Clarke, Cloyde Dean Copley, John Peters Courtright, Gordon Dixon, Arthur Tobias Edinger, Richard Cornelis Fisher, Eugene Fox, Lester Newton Geiger, Leroy Grant Gilmore, Emil John Grener, Emmett William Hass, Wallace Luke Hammond, Francis Newman Holcombe, Delmar Corry Jobe, Andrew Wilson Johnson, Millard Leroy Jordan, Walter Keel Kennedy, Harry Leo Kern, George Henry Krill, Chauncey Philip Lang, Dexter Nathaniel Lutz (as of the Class of 1917), William Montgomery, Roy Edgar Moser, Paul Edwin Needham, Ralph Martindale Neher, Marion Cundiff Overturf, Ralph Richardson, John McGrew Sawyer, Everet Leslie Shuck, William Charles Skelley, James Carleton Spence, Ralph Holland Sturgeon, Lowell Allen Sutermeister, Paul Cecil Warner, Joyce Thomas Wilcox.

#### BACHELOR OF SCIENCE IN HORTICULTURE

Abraham Zayin Chanin, Carl Edwin Hass, Ernest Straign Haber, Harry Ernest Jacob, Ralph Rudolph Rothacker, Melvin Earl Wyant.

#### BACHELOR OF SCIENCE IN LANDSCAPE ARCHITECTURE

Leo C. Rosenberg

#### BACHELOR OF SCIENCE IN HOME ECONOMICS

Leah Ascham, Lucie Pearl Atcheson, Marie Jean Barclay, Mary Esther Baumgardner, Frances Elizabeth Bell, Anna Pauline Biebricher, Fannie May Bollinger, Elsie Beatrice Brady, Hazel Marie Brown, Dorris Coss, Florence May Cruickshank, Florence Belle Darrah, Marie Kathryn De Vere, Edith Murnan Dickson, Bertha Grace Dunn, Rachel Edgar, Katherine Geddes Erskine, Margaret Fields, Bertha Beatrice Hays, Bertha Elizabeth Holtkamp, Lois Hunter, Margaret Johnson, Lois Love Kirkpatrick, Elizabeth Cole Lee, Mayme Lewis, Zulu Marie Marshall, Ruth Megathay, Stella Beavers Milburn, Roxie Ann Milliken, Lucile Mary Muth, Florence Eleanore Nolan, Helen Katherine Patterson, Martha Ethel Ralston, Rose Waring Russell, Edith Lillian Simons (as of the Class of 1917), Grace Lienhard Slocum, Elsie Elenora Steiger, Prudence Stevens, Thurza Teegarden, Dorothy Elizabeth Tunnell, Mary Ralston Werner, Margaret Lee White.

#### BACHELOR OF ARTS

Samuel Earl Ackley, Harriet Page Albright, Ola Mae Arick, Mary Louise Bailey, Lotta Marguerite Barclay, Carl Eugene Barnett,



Nelson Leroy Barnett, Almon Jay Basinger, Arden Ray Basinger, Edward Christian Basselman, Eleanor Rose Batterham, Margaret Batterham, Mary Violet Beard, Lillian Margaret Beatty, Matthew Glendale Beeman, Alva Herschel Bennett, Audra Rosina Bickel, Forest Ira Blanchard, Solomon Bloomfield, Jr., Carl Millard Bohner, Orton Wells Boyd, Marion Williamson Bradley, Hedwig Marie Bretz, A. Margaret Castle, Martha Chambers, Edith Winifred Childs, Ruth Clark, Hobart Raphael Coffey, Grace Marie Cogger, Lucile King Corbett, Wilda Ruth Coulter, Harold Joseph Courtney, Emma Leonard Courtright, Mabel Mason DeBra, Lyndall Johnetta Diebel, Gordon Dixon, Jessie Belle Doersam, Vera Pearl Dull, Reed Bergman Dunn, Henry Feinberg, Vera Lydia Foster, Gordon Stark Frambes, Emma Marie Frechtling, Alfred Earl Galloway, Esther Helen Gary, Howard Manning Gilmore, Boris Glossman, Josephine Hamblin, Elma Elizabeth Hamilton, Harold Eugene Hamilton, Allen Douglas Harlor, Gladys Lucile Hart, Eldra Wade Hartley, Eleanor Helen Hauelsen, Louise Middleton Havens, Alice Marion Hayes, Margaret Ruth Heiner, Tom Helbling, Florence Ethel Heyde, William Edgar Hitchcock, Allen Hamilton Hoskins, Edith Franssonia Hoyer, Esther Romaine Jackson, Paula Mina Janton, Estella Lucille Johnson, Frances May Karns, Jesse Mark Kleinmaier, Leyb Berkoff Komisaruk, Gail Merton Kurtz, Edna Anna Lamb, Ethel McMorris La Velle, Lois Mae Lovett, Louis Lozowick, Floyd Alonzo McClure, Roe Johnson Maier, Helen Markey, Zulu Marie Marshall, Ethel Editha Matson, Evert Waitman Meredith, Harry James Miller, Mary Martha Monica Miller, Mary Jane Milligan, Adah Vivian Morris, Lucile Mary Muth, Mary Elizabeth Myer, William Edward Orthwein, Don Ferdinand Osburn, Hazel Joann Pfau, Maynard French Pierce, Robert Kinsey Porter, Corinne Louise Putnam, Margaret Helen Rathmell, Mildred Mae Rockey, Margaret Roling, Winnifred Virginia Ronan, Ruth Jane Roseboom, Charles Leslie Sammons (as of the Class of 1917), Oscar Hugo Schettler, Gertrude Schutzbach, Charlotte Matilda Scofield, Jenny Elizabeth Scott, Helen Delano Shepard, Ruth Marie Smith, Clifford Bright Snider, B. Sc. in Agr., Wilna Hazel Solt, Jean David Spaid, B. Sc. in Edu., Edna Leah Spencer, Joseph Stanley Stevens, Harold Griffith Sutton, Esther Tanner, Amanda Adeline Thomas, Janeva Christie Trotter, Albert Herman Vilbrandt, Ethel Morse Vorhees, Isabelle Hannah Wallace, Charles Edgar Whitenack, Charles Otis Willson, Rita Kathryn Woods.

#### BACHELOR OF SCIENCE

Elvin Jackson Bateman, Everett Twinem Bonar, Mary Louise Brown, Earl Huffer, Rudolph Gaylord Lewis, Ernest Fred Maag, Louis Joseph Roth, Erwin Webster Troutman, Ruth Palmer Walker, Ann Pauline Warfield.

#### BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Kenneth Miller Beery, William Fred Bloor, Samuel Richard Firestone, Glenn Walter Foster, Glen Kerr Schooler, William Randall Watson, Edwin Herman Weil, Clarence Henry Wiseley, Walter Adrian Yoerger.

#### BACHELOR OF SCIENCE IN JOURNALISM

Elouise Converse, Leon Alexander Friedman.

#### BACHELOR OF SCIENCE IN SOCIAL SERVICE

Ada May Remington, Helen Mae Ridsen.

#### DOCTOR OF DENTAL SURGERY

Thomas Fawns Auld, Harold William Babington, Walter Duff Barcroft, Charles Edwin Beatty, Robert John Bennett, Paul Drumm Black, Dean Howard Booth, William Berdell Braumiller, Edward Pierre Buddenhagen, Claude Morrison Campbell, Leo Michael Carr, Joseph Francis Carroll, Adonis George Cashbaugh, Frank Carter Larimore Claypool, Ralph Boyd Clugh, Clarence S. DeLashmutt, Elijah D. Douglass, Harry Hayman Douglass, John Wesley Dunbar A.B. (Paine College), James Edelen Dunn, Arthur Matthew Elam, B.M.E. (State University of Kentucky), Botner Frederick Elam, Hubert Baker Eyman, Oscar Joseph Fillinger, Austin Thomas Fisher, Phillip Ambrose Floyd, Ira Lee Fulk, Harold William Hart, Arthur Alvern Hartuppee, Robert William Heibertshausen, Nelson Sweeney Hoover, Fred Fay Jones, Morton Hanna Jones, LeRoy Henry Kauffman, Albert Nelson Kishler, Robert Alviere Lush, Bruce Atwood Mayer, Robert Perry Merrill, Davison Bay Moore, Alva Clinton Myers, Ernest Ray Myers, Joseph Charles Nageleisen, Ralph Victor Park, Jean McKenzie Putnam, B.Ped. (Ohio University), Chester Eugene Rasor, Thomas William Ream, Earl Miller Sheehan, Alice Marie Smith, Richard Mott Titus, Eurat Dwight Vosper, Homer Cecil Wagner, Everett Lloyd Watkins, Chester Everett Wetherill, Russell Henry Wetzell, Leonard Ordie Wheeler, William Dale Williams, Harold Grover Wolfe.

#### BACHELOR OF SCIENCE IN EDUCATION

Miller Ayers, Hazel Baver, Jean Ingelow Beery, Helen Fayerma Behrens, Josephine Benson, Helen Rebecca Bloser, Mildred Frances Booth, Hedwig Marie Bretz, Eugenie Josephine Brown, Pauline Temperance Bryant, Walter Austin Burnham, Helen Jeanette Carl, Martha Chambers, Esther Elizabeth Clark, Wilda Ruth Coulter, Mary Naomi Cowling, Marjorie Louise Dean, Mabel Mason DeBra, Mildred Lavinia Dickey, Lyndall Johnetta Diebel, Clara Claudine Dowler, Maria Swope Dreyer, Alice Grace Eckfeld, Dorsie Elizabeth Fisher, Katherine Fisher, Martha Elizabeth Forsythe, Vera Lydia Foster, Nelson William Frasure, Dorothy Evaline Fulcher, Edith Gramm, Josephine Hamblin, Gladys Lucile Hart, Eldra Wade Hartley, Eleanor Helen Hauelsen, Tom Helbling, Martha Jane Hillhouse, Alonzo Franklin Hixson, Winifred Helen Hobart, Clarice Sarah Hobensack, Ethel Selina Hogan, Frances May Karns, Freda Alvina Kautz, Mary Eliza Kennedy, Martha Kathleen Kent (as of the Class of 1917), Josephine Smith Kinney, Rowana Emmitt Kinney, William Alonzo Kline, B.S. (Otterbein University), Florence Edith Knoche, Martha Hannah Koehler, Ruth McMillan Kyle, Edna Anna Lamb, Ethel McMorris La Velle, Mabel Marie Lentz, Lavone Frances McReynolds, Ethel Editha Matson, Ruth Mills, Mary Ada Parsons, Helen Katherine Patterson, Urcell Yates Porter, Aldee Opal Poulson, Helen Elizabeth Price, Mary Lucile Richardson, Norma Lucile Richter, Catherine Marie Rittel, Margaret Mary Ritzler, Mildred Mae Rockey, Margaret Roling, Marion Margaret Ryan, Lillian Margaret Sauer, Alice Rebecca Scatterday, Alexander Joseph Schaefer, Eula Miskel Schaeffer, Britta Henderson Schreck, Irma Ruth Selby, Edith Sherwood, B. Sc. in H. E., Ava Belle Shover, Edna Adella Smelker, Eleanor Cotton

Smith, Miriam Gebest Smith, Edna Leah Spencer, Lorene Teegarden, Clara Catherine Volk, Corinne Elizabeth Volkmann, Rayman Stanley Weiser, Margaret Lee White, Charles Edgar Whitenack, Edward Lawrence Wickliff, B. Sc. in Agr., Harry Ernest Williams, Harry Benjamin Wyman.

## PROFESSIONAL DEGREES

### CHEMICAL ENGINEER

George A. Burrell

### CIVIL ENGINEER

Charles Evan Fowler

### BACHELOR OF ARCHITECTURE

Thomas Earl Brand, George Henry Gillespie, Russell Skipton.

### BACHELOR OF ARCHITECTURAL ENGINEERING

Carl Eugene Barnett, Paul Ellsworth Crider, John David East, Myron L. Harrison, Byron Hempstead Mills, Charles Walter Scheuneman, Howard Malsbary Templin, Daniel Wilson Weiny.

### BACHELOR OF CERAMIC ENGINEERING

Raymond Barker Gilmore, Elmo Henry Lintz, Russell Nevin Long, Lester Michael Merritt, Murray Ransford Scott, William Henry Husband Stephens, Edward Doty Vance.

### BACHELOR OF CHEMICAL ENGINEERING

Frederick Thomas Andrews, Thomas Alvin Boyd, Calvin Adam Buehler, Leonard Thomas Capell, Robert Anderson Fisher, Aubrey Emerson Hess, Paul McHehan Horton, Goland Hiatt Hufford, Edwin Wade Mann, H. Alton Mitchell, John Mouk Ort, Samuel Lantz Shenefield, Willard Franklin Tressel, Louis Jacob Trostel.

### BACHELOR OF CIVIL ENGINEERING

William Wayne Anderson, John Wesley Bulger, Paul H. Elleman, John Flotron Hale, Waldo Hartline, Leroy Luther Luke, William Kent McIlyar, Lawrence Ley Markel, George Thomas Newman, Donald Colwell Norris, James Charles Ryan, Aaron Jacob Sackson, B.A., Harry Lobsinger Sauer, Edwin John Weigand.

### BACHELOR OF ELECTRICAL ENGINEERING

Elmer Clyde Covert, Arthur Peter Grasser, Edward Stanley Gunn, Elmer Leroy Hall, Claud Burton Hersh, Johnston Hixon Hunt, Theodore Donahue Robb, William Sandoz, Max Emmet Shanck, Basil Kissell Smith, Jesse William Wildermuth, Carl Edward Winegartner.

### BACHELOR OF MECHANICAL ENGINEERING

Glenn Allen Barber, Dwight Cherrington Batterson, Paul Bucher, Ray Lewis Clapper, Wilford Paul Crise, John Earl Hunt, William Thomas Ladkin, James John La Salvia, Clyde Littick Smith, Falor Edwin Smyser.

#### BACHELOR OF ENGINEERING IN MINING

Edwin John Lintner, Ernest Frederick Schaefer, Lester Frank Siegel.

#### BACHELOR OF ENGINEERING

Howard Gray Courtney, Howard Frederick Yerges.

#### DOCTOR OF MEDICINE (Homeopathic)

Waldo Zimmerly Baker, Earl Hayes Baxter, B.A., Morris Gans, George Finney Linn, Joseph Francis Piotrowski, George Arthur Poe, George Henry Quay, Jr., Morris Hamilton Reno, Sanford E. Rosen, Harry Ingham Spear, George Washington Stober, Lee Browning Warren, William Henry Wolfram.

#### JURIS DOCTOR

Frank Marcus Cobourn, B.A. (Mt. Union College), Francis Marion Marriott, B.S. (Ohio Wesleyan University).

#### BACHELOR OF LAWS

Richard Ernest Boesel, Leland Stanford Bricker, Floyd Stanley Crooks, Ph.B. (Ohio University), Stanley Denlinger, A.B. (Wittenberg College), Barton Griffith, Jr., B.A., Herman Benjamin Harris, Walter Lester Krohngold, Charles Don McVay, A.B. (Ohio University), Frederic Joseph Patz, Walter Raleigh Smith, B.A., Howard Dunn Water, B.A.

#### DOCTOR OF MEDICINE

Ira Guy Allen, John Clinton Bowman, B. Sc. in Pharm., Clifford Franklin Brunck, A.B. (Goshen College), Edward Moschi Feiman, D.D.S. (Western Reserve University), Arthur Frederick Hagedorn, Donald McLeod Harlor, B.A., Earl Huffer, Alfred Evan Jones, Paul Clement Keller (as of the Class of 1917), Ray William Kissane, Howard Smith McClure, Jesse Benton Martin, George Jacob Mateja, William Virgil Parent, Donald Grant Ralston, George Emmet Shields, William Marshall Skipp, William Philip Smith, D.O. (American School of Osteopathy), George Forney Swan, Walter Scott Taylor, Allen Aldean Tombaugh, Carol Castor Webb.

#### BACHELOR OF SCIENCE IN PHARMACY

Paul Haney Groff, Charles Edward Pake, Cert. in Pharm., William Marvin Rees, Jr., John Yarnell, Jr.

#### DOCTOR OF VETERINARY MEDICINE

William Theodore Bollmeier, Samuel Nathaniel Bruce, George Washington Lobach, Alfred Lowe Rubin.

Upon the recommendation of the Faculty, the following certificates were granted:

#### CERTIFICATE IN LAW

Morris Samuel Galvin, William Dillon Hood, Dwight Howard, Charles Raymond Ross, Marcus Atlanta Sullivan.

CERTIFICATE OF PHARMACEUTICAL CHEMIST

G. Hayes Buchanan, Earl George Carpenter, Henry David Duckwald, Ruskin Billings Lawyer, Paul Thomas McCreary, Frank Lee Pattison, Nelson Edward Wistner.

\* \* \* \* \*

The President presented the following items for consideration and action:

1. Upon the recommendation of the President, the following resignations were accepted and balances remaining in the salary appropriations were cancelled, in accordance with the general rule:

Thomas A. Boyd, Student Assistant in the Department of Engineering Drawing, effective April 15, 1918. The balance of \$75.00 remaining in the appropriation for this salary was cancelled.

W. S. Gamertsfelder, Graduate Fellow, effective May 1, 1918. The balance of \$100.00 remaining in the appropriation for this salary was cancelled.

Herbert A. Toops, Graduate Scholar, effective May 1, 1918. The balance of \$50.00 remaining in the appropriation for this salary was cancelled..

Elmer J. Helbig, Assistant in the Department of Dairying, effective March 31, 1918. The balance of \$250.03 remaining in the appropriation for this salary was cancelled.

Miss Margaret Pressler, Nurse, Homeopathic Hospital, effective April 1, 1918. The balance of \$12.56 remaining in the appropriation for this salary was cancelled.

Louis Eich, Instructor in the Department of English, effective April 30, 1918. The balance of \$240.00 remaining in the appropriation for this salary was cancelled.

R. Ray Steele, Assistant in the Department of English, effective April 30, 1918. The balance of \$100.00 remaining in this appropriation was cancelled.

G. C. Seegar, Instructor in the Department of Civil Engineering, effective May 1, 1918. The balance of \$200.00 remaining in the appropriation for this salary was cancelled.

Miss Mary Farmer, Stenographer, Physics Building, effective May 2, 1918. The balance of \$107.88 remaining in the appropriation for this salary was cancelled.

E. L. Noble, Student Assistant in the Department of Psychology, effective May 1, 1918. The balance of \$60.00 remaining in the appropriation for this salary was cancelled.

Miss Mary Elizabeth Jones, Teacher of Maternity and Children's Nursing, Homeopathic Hospital, effective May 1, 1918. The balance of \$100.00 remaining in the appropriation for this salary was cancelled.

Robert A. McDonald, Technician in the Department of Anatomy, effective April 30, 1918. The balance of \$150.00 remaining in the appropriation for this salary was cancelled.

Erwin A. Esper, Graduate Assistant in the Department of Greek, effective June 1, 1918. The balance of \$50.00 remaining in the appropriation for this salary was cancelled.

D. O. Critz, Graduate Assistant in the Department of Chemistry, effective May 1, 1918. The balance of \$60.00 remaining in the appropriation for this salary was cancelled.

A. O. Bradley, Graduate Assistant in the Department of Chemistry, effective May 1, 1918. The balance of \$60.00 remaining in the appropriation for this salary was cancelled.

Miss Augusta Eckstine, Library Assistant, effective May 15, 1918. The balance of \$75.00 remaining in the appropriation for this salary was cancelled.

Wallace S. Erskine, Assistant in the Department of Military Science, effective May 15, 1918. The balance of \$150.00 remaining in the appropriation for this salary was cancelled.

Mrs. Mary Wagner, Janitress, Home Economics Building, effective April 30, 1918. The balance of \$80.00 remaining in the appropriation for this salary was cancelled.

John Conger, Janitor, Hayes Hall and Gymnasium, effective April 24, 1918. The balance of \$142.50 remaining in the appropriation for this salary was cancelled.

D. R. Kimball, Janitor, Chemistry Building, effective April 19, 1918. The balance of \$140.77 remaining in the appropriation for this salary was cancelled.

J. J. Riggle, Graduate Assistant in the Department of Agricultural Chemistry and Soils, effective April 1, 1918. The balance of \$90.00 remaining in the appropriation for this salary was cancelled.

John L. Hutchison, Instructor in the Department of Agricultural Chemistry and Soils, effective March 1, 1918. The balance of \$480.00 remaining in the appropriation for this salary was cancelled.

A. R. Basinger, Student Assistant in the Department of Anatomy, effective May 1, 1918. The balance of \$60.00 remaining in the appropriation for this salary was cancelled.

Henry B. Froning, Instructor in the Department of Bacteriology, effective June 30, 1918.

Mrs. Clytie H. Davies, Stenographer, Department of Electrical Engineering, effective March 31, 1918. The balance of \$150.00 remaining in the appropriation for this salary was cancelled.

Thomas V. Allen, Night Troublemaker, Division of Operation and Maintenance, effective April 30, 1918. The balance of \$160.00 remaining in the appropriation for this salary was cancelled.

Charles A. Hopkins, Janitor, Library Building, effective May 4, 1918. The balance of \$120.00 remaining in the appropriation for this salary was cancelled.

Edgar W. Dean, Comptroller, Business Manager's Office, effective May 15, 1918. The balance of \$237.53 remaining in the appropriation for this salary was cancelled.

Miss Gail E. Miller, Stenographer, College of Medicine, effective May 3, 1918. The balance of \$113.08 remaining in the appropriation for this salary was cancelled.

Miss Ethel Huber, Stenographer, Department of Farm Crops, effective May 7, 1918. The balance of \$44.23 remaining in the appropriation for this salary was cancelled.

Miss Marie Mather, Stenographer in the Agricultural Extension Service, effective May 15, 1918.

Charles M. Dunbar, Clerk, Engineer's Office, effective May 31, 1918. The balance of \$90.00 remaining in the appropriation for this salary was cancelled.

William Jacobs, Laborer, Division of Farm Operations, effective April 1, 1918. The balance of \$210.00 remaining in the appropriation for this salary was cancelled.

Jasper D. Sayre, Assistant in the Department of Botany, effective May 1, 1918. The balance of \$120.00 remaining in the appropriation for this salary was cancelled.

Miss Mary McGaughey, Secretary of the War Records Committee, effective June 1, 1918. The balance of \$65.00 remaining in the appropriation for this salary was cancelled.

Miss Evelyn Melsheimer, Library Assistant, effective June 1, 1918. The balance of \$50.00 remaining in the appropriation for this salary was cancelled.

E. G. Schatzman, Library Assistant, effective June 1, 1918. The balance of \$50.00 remaining in the appropriation for this salary was cancelled.

R. H. Sturgeon, Student Assistant in the Department of Animal Husbandry, effective April 1, 1918. The balance of \$75.00 remaining in the appropriation for this salary was cancelled.

2. Upon the recommendation of the President, the following appointments were made and the necessary amounts were appropriated to meet the salaries named, in accordance with the general rule:

William W. Anderson was appointed Instructor in the Department of Civil Engineering, effective May 1, 1918, vice G. C. Seegar, resigned, at a salary of \$50.00 per month to cover half time service for the month of May, and \$50.00 was appropriated for this salary.

George W. Baughman, Jr., was appointed Student Assistant in the Department of Engineering Drawing, effective April 15, 1918, vice T. A. Boyd, resigned, at a salary of \$300.00 per year, and \$45.00 was appropriated for this salary from April 15th until June 1, 1918.

T. H. Parks was appointed Assistant Professor in the Department of Zoology, Extension Service, effective April 16, 1918, at a salary of \$2,600.00 per annum, to be paid from State Offsetting funds in Project No. 2 in the Extension budget.

Miss Helen Beall was appointed Library Assistant, effective May 15, 1918, at a salary of \$50.00 per month, vice Augusta M. Eckstine, resigned, and \$75.00 was appropriated for this salary.

Miss Margaret Hessinger was appointed Janitress, Home Economics Building, effective May 1, 1918, vice Mary Wagner, resigned, at a salary of \$40.00 per month, and \$80.00 was appropriated for this salary.

E. P. Ames was appointed Janitor, effective May 1, 1918, vice D. R. Kimball, resigned, at a salary of \$60.00 per month, and \$120.00 was appropriated to cover this salary.

C. H. McCamish was appointed Student Assistant in the Department of Anatomy, effective for the month of May, at a salary of \$300.00 per annum, and \$30.00 was appropriated to cover this salary.

Miss Katherine A. Burger was appointed Student Nurse, Training School for Nurses, College of Homeopathic Medicine, effective February 1, 1918, at a salary of \$50.00 per annum, and \$20.80 was appropriated for this salary.

Miss Bertha Wolman was appointed Stenographer in the Department of Mechanical Engineering, effective April 1, 1918, at a salary of \$60.00 per month, and \$180.00 was appropriated for this salary.

Edward Lofton was appointed Janitor, effective April 1, 1918, at a salary of \$65.00 per month, and \$195.00 was appropriated for this salary.

Miss Florence M. Bennett was appointed Stenographer in the Department of Botany, effective May 1, 1918, at a salary of \$55.00 per month, and \$110.00 was appropriated for this salary.

Mrs. Dora M. Soler was appointed Stenographer in the Department of Electrical Engineering, effective May 1, 1918, at a salary of \$50.00 per month, and \$100.00 was appropriated for this salary.

Ernest Ford was appointed Janitor, effective May 1, 1918, at a salary of \$60.00 per month, and \$120.00 was appropriated to meet this salary.

Miss Muriel Snyder was appointed Stenographer in the College of Medicine, effective June 1, 1918, at a salary of \$60.00 per month, and \$60.00 was appropriated for this salary.

C. A. Hoppler was appointed Janitor, effective June 1, 1918, at a salary of \$60.00 per month, and \$60.00 was appropriated for this salary.

C. J. Willard was appointed Instructor in the Department of Farm Crops, Summer Session, at a salary of \$300.00 for the eight weeks, and \$300.00 was appropriated for this salary. The University will be reimbursed for the above salary from the Smith-Hughes fund according to the action of the State Board of Education.

A. C. Hottes was appointed Instructor in the Department of Horticulture, Summer Session, at a salary of \$300.00 for the eight weeks, and \$300.00 was appropriated for this salary. The University will be reimbursed for the above salary from the Smith-Hughes fund according to the action of the State Board of Education.

E. B. Saunders was appointed Student Assistant in the Department of Animal Husbandry, at a salary of \$25.00 per month, effective for the months of April and May, and \$50.00 was appropriated for this salary.



Miss Cecilia Ryan was appointed Stenographer, vice Miss Huber, resigned, effective May 10, 1918, half time in the Agricultural Extension Service and half time in the Department of Farm Crops, at a salary of \$600.00 per year, \$300.00 to be paid from State Offsetting funds in Project No. 1, Agricultural Extension budget, and \$300.00 from Stenographic and Clerical budget. An appropriation of \$25.00 was made to cover the salary for the month of June in the Department of Farm Crops.

3. Upon the recommendation of the President, the following leaves of absence were granted:

W. G. Stover, Assistant Professor in the Department of Botany, effective April 1, 1918. Mr. Stover is serving the United States Department of Agriculture.

Carl G. Faehnle, Instructor in the Department of Civil Engineering, effective May 1, 1918. The balance of \$240.00 remaining in the appropriation for this salary was cancelled.

J. G. Keiser, Graduate Assistant in the Department of Surgery, College of Homeopathic Medicine, effective April 1, 1918. Dr. Keiser has enlisted in the Medical Officers' Reserve Corps.

R. A. Knouff, Instructor in the Department of Anatomy, effective May 1, 1918. The balance of \$200.00 remaining in the appropriation for this salary was cancelled.

Fred B. Grosvenor, Professor in the Department of Homeopathic Medicine, was granted leave of absence with pay, effective April 25, 1918. Dr. Grosvenor has been ordered for overseas service in connection with Base Hospital No. 48.

4. In accordance with the recommendation of the University Faculty at meetings held October 4, 1917, and February 14, 1918, the following named persons were granted the degrees indicated, as of the Class of 1917:

BACHELOR OF SCIENCE IN AGRICULTURE

Arthur Horace Carter  
William Cooper

DOCTOR OF MEDICINE

Alfred Heacock Whittaker

5. Upon the recommendation of the President, the following increases in salaries, changes in titles and transfers were made:

The salary of Miss Lillian Nippert, Library Assistant, was increased from \$60.00 to \$70.00 per month, effective April 1, 1918, and \$30.00 was appropriated for this increase.

The title of Harold F. Shattuck, Graduate Assistant in the Department of Chemistry, was changed to Assistant in Chemistry and his salary increased from \$300.00 to \$700.00 per annum, and \$120.00 was appropriated to cover this increase.

Thomas Evans, Janitor at the Park Street Building, was transferred to the position of Technician in the Department of Anatomy,

at a salary of \$80.00 per month, effective May 1, 1918, and \$160.00 was appropriated for this salary. The balance of \$130.00 remaining in the appropriation for this salary as janitor was cancelled.

Ernest Long, Janitor at the Botany and Zoology Building, was transferred to the position of Janitor at the School of Military Aeronautics, effective April 1, 1918, at a salary of \$70.00 per month. The balance of \$195.00 remaining in the appropriation for this salary was cancelled.

C. T. Fippin, Helper in the Division of Operation and Maintenance, was promoted to the position of Electrician and his salary increased from \$65.00 to \$80.00 per month, effective May 1, 1918. An appropriation of \$30.00 was made to cover this salary.

6. Upon the recommendation of the President, the services of Arthur N. Thomas, Library Assistant, were continued until the first of June, and \$70.00 additional was appropriated for the salary for the half month.

7. The President reported that Miss Florence Williams, Student Nurse, had discontinued in the Training School for Nurses, because of ill health, effective April 1, 1918. The balance of \$12.51 remaining in the appropriation for this salary was cancelled. Miss Williams expects to return in the Fall.

8. Upon the recommendation of the President, the fees of the following named persons were remitted:

Miss Lelia McGuire, Dietitian, Homeopathic Hospital, for 1st and 2nd semesters, 1917-1918.

C. I. Reed, Instructor in the Department of Physiology, for 1st and 2nd semesters, 1917-1918.

Orestes Theocharides, Residence Marsovan, Turkey, for 2nd semester, 1917-1918.

\* \* \* \* \*

The President presented the following amendments to the Summer Session budget, and the same were approved and adopted:

#### PSYCHOLOGY

A. P. Weiss appointed Assistant Professor, to take the place of Professor Rudolph Pintner, resigned, at a salary of \$440.00. The \$500.00 appropriated for the salary of Professor Pintner was cancelled and \$440.00 was appropriated for the salary of Mr. Weiss.

#### ANATOMY

The salary of R. C. Baker, Assistant, was increased from \$150.00 to \$180.00, and \$30.00 additional was appropriated for this salary.

#### CHEMISTRY

The following three Assistants were appointed to positions already provided in the budget:

Frank C. Vilbrandt.....	\$140.00
M. Guy Mellon.....	140.00
George M. Strong.....	140.00

The balance of \$60.00 remaining in the appropriation for the salaries in the Department of Chemistry was cancelled.

#### SCHOOL ADMINISTRATION

C. C. Peters (Ohio Wesleyan University) was appointed Professor in the Department of School Administration, in place of Superintendent J. H. Francis, resigned, at a salary of \$300.00, and this amount was appropriated to cover this salary.

#### PHYSICAL EDUCATION

The salary of Professor L. W. St. John was made \$600.00 instead of \$450.00, and \$150.00 was appropriated for this increase.

As per agreement between Professor Blake, President of the Academic Board of the School of Military Aeronautics, the Department of Physical Education and the Summer Session, the salary of Professor F. R. Castleman is to be paid by the school of Military Aeronautics. The salary of \$350.00 originally assigned to Professor Castleman in the Summer Session budget was cancelled.

#### VETERINARY MEDICINE

O. V. Brumley, Acting Dean and Professor.....	\$.....
S. Sisson, Professor.....	600.00
A. G. G. Richardson, Professor.....	550.00
W. L. Beach, Graduate Assistant (Anatomy).....	150.00
E. W. Bolton, Assistant (Bacteriology).....	150.00

An appropriation of \$1,450.00 was made to cover the above salaries.

In addition to the above Assistant Professor J. H. Snook, Assistant Professor J. N. Shoemaker and Instructors W. R. Hobbs and R. E. Rebrassier will give instruction but at no cost to the Summer Session as they are on twelve months' basis.

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Upon the recommendation of the President, Mr. Edwin A. Cottrell, Professor of Political Science, was authorized to attend the National Conference on War Economy, to be held in New York City, June 4-5, 1918, under the auspices of the Academy of Political Science and the Bureau of Municipal Research, at the expense of the University, subject to the approval of the Governor of Ohio, in accordance with Sec. 2313-3 of the Laws of Ohio.

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The President presented schedule and recommendation from Dean Vivian, under date of May 24, 1918, concerning Farmers' Institutes to be held during the fiscal year 1918-1919, and on motion the list of speakers and of places assigned for institutes were approved.

\* \* \* \* \*

Captain Cope presented the following applications for deeds, and, on motion, the Chairman of the Board was directed to execute the same:

Application No. 1804-1414 of Minnie Cline for 43 acres of land in Survey No. 659, in Clermont County.

Application No. 1805-1415 of John Simmerman and others for 44½ acres of land in Survey No. 659, in Clermont County.

Application No. 1806-1416 of Christina Rice for 44½ acres of land in Survey No. 388, in Clermont County.

Application No. 1807-1417 of John Polster for 70 acres of land in Survey No. 659, in Clermont County.

Application No. 1808-1418 of Edward W. Otten for 100 acres of land in Survey No. 659, in Clermont County.

Application No. 1809-1419 of Morgan Utter and Anna B. Utter for 33.43 acres of land in Survey No. 388, in Clermont County.

Application No. 1810-1420 of O. L. Bolender et al for 50.06 acres of land in Survey No. 659, in Clermont County.

Application No. 1811-1421 of Mary Primmer for 44½ acres of land in Survey No. 659, in Clermont County.

Application No. 1812-1422 of Martha E. Howell for 29.99 acres of land in Survey No. 659, in Clermont County.

Application No. 1813-1423 of Margaret Nutschelknauss for 76.55 acres of land in Survey No. 396, in Brown County.

Application No. 1814-1424 of Howard A. Lewis for 302 acres of land in Survey No. 302, in Madison County.

Application No. 1815-1425 of John Howard for 30¾ acres of land in Survey No. 396, in Brown County.

Application No. 1816-1426 of Jesse E. Edgington and John E. Edgington for 116.86 acres of land—32.50 acres in Survey No. 391 and 84.36 acres in Survey No. 388, in Clermont County.

Application No. 1817-1427 of Emanuel A. Moore for 158.80 acres of land in Survey No. 475, in Scioto County.

Application No. 1818-1428 of George A. Houston for 80.30 acres of land—1 acre in Survey No. 388 and 79.30 acres of land in Survey No. 659, in Clermont County.

Application No. 1819-1429 of John H. Sturm and Nettie J. Sturm for 54.34 acres of land in Survey No. 397, in Brown County.

Application No. 1820-1430 of Lucy J. Tucker for 37½ acres of land—33½ acres in Survey No. 475 and 4 acres in Survey No. 883, in Scioto County.

Application No. 1821-1431 of Melinda Shafer for 26.30 acres of land in Survey No. 397, in Brown County.

Application No. 1822-1432 of Frank J. Kuhn for 36.37 acres of land in Survey No. 475, in Scioto County.

Application No. 1823-1433 of J. F. and J. W. Daulton for 33.30 acres of land in Survey No. 475, in Scioto County.

Application No. 1824-1434 of Alice Hall for 22.16 acres of land in Survey No. 508, in Scioto County.

Application No. 1825-1435 of Henry Ruel for 42.43 acres of land in Survey No. 508, in Scioto County.

Application No. 1826-1436 of Frank B. Gaselle for 20.93 acres of land in Survey No. 508, in Scioto County.

Application No. 1827-1437 of John Garrett et ux for 125.50 acres of land in Survey No. 388, in Clermont County.

Application No. 1828-1738 of Chas. S. Turner for 73.60 acres of land in Survey No. 475, in Scioto County.

Application No. 1829-1439 of David Stahler for 146.11 acres of land in Survey No. 475, in Scioto County.

Application No. 1830-1440 of Isabel E. Smith and Rachel A. S. Wheeler for 162 acres of land in Survey No. 659, in Clermont County.

Application No. 1831-1441 of John Jarman for 36 $\frac{1}{4}$  acres of land in Survey No. 659, in Clermont County.

Application No. 1832-1442 of Ella Marvin Power for 63.29 acres of land in Survey No. 396, in Brown County.

Application No. 1833-1443 of George Malone for 38 acres of land in Survey No. 508, in Scioto County.

Application No. 1834-1444 of Jennie Blair for 30 acres of land in Survey No. 475, in Scioto County.

Application No. 1835-1445 of Louise McCoy for 30.12 acres of land in Survey No. 475, in Scioto County.

Application No. 1836-1446 of Winfield S. Noel for 25 acres of land in Survey No. 475, in Scioto County.

Application No. 1837-1447 of Jacob Reither for 36.30 acres of land in Survey No. 659, in Clermont County.

Application No. 1838-1448 of Leo Sommer and W. F. Seymore for 122.84 acres of land in Survey No. 508, in Scioto County.

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The Board recessed to meet Tuesday, May 28, 1918.

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TUESDAY, MAY 28, 1918.

The Board came together at 10 o'clock to attend the Commencement exercises.

Present: F. E. Pomerene, O. E. Bradfute, J. F. Cunningham and John Kaiser.

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Thereupon the Board adjourned to meet June 24-25, 1918, at the Miami Hotel, Dayton, Ohio.

Attest: CARL E. STEEB,  
*Secretary.*

BENJ. F. MCCANN,  
*Chairman.*

## DAYTON, OHIO

DAYTON, OHIO, JUNE 24, 1918.

The Board of Trustees met at the Miami Hotel, Dayton, Ohio.

Present: Benj. F. McCann, Chairman; J. F. Cunningham, Guy W. Mallon, O. E. Bradfute, F. E. Pomerene and C. F. Kettering.

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The President reported that on Saturday, June 22, 1918, Governor Cox reappointed Mr. Guy W. Mallon and Mr. O. E. Bradfute as Trustees, the term of Mr. Mallon to expire May 13, 1924, and the term of Mr. Bradfute on May 13, 1925.

\* \* \* \* \*

The President presented the following items for consideration and action:

1. Upon the recommendation of the President, the following resignations were accepted and the balance in the various salary appropriations were cancelled, in accordance with the general rule:

William A. Richie, Clerk in the Veterinary Hospital, effective June 1, 1918. The balance of \$60.00 remaining in the appropriation for this salary was cancelled.

William Montgomery, Instructor in the Department of Agricultural Education, effective June 1, 1918. The balance of \$140.00 remaining in the appropriation for this salary was cancelled.

Miss Zeta Donahue, Technician in the Department of Pathology, effective July 1, 1918.

Frank Corrao, Laborer, Division of Operation and Maintenance, effective May 31, 1918. The balance of \$62.50 remaining in the appropriation for this salary was cancelled.

Mrs. Eliza Monnett, Janitress, effective May 31, 1918. The balance of \$40.00 remaining in the appropriation for this salary was cancelled.

Miss Lillian Monnett, Janitress, effective May 31, 1918. The balance of \$40.00 remaining in the appropriation for this salary was cancelled.

Miss Mary E. Lewis, Accession Assistant in the Library, effective June 30, 1918.

Miss Helen Patton, Assistant to the Registrar, effective July 1, 1918.

Miss Winifred Warner, Assistant to the Registrar, effective July 1, 1918.

Miss Lelia McGuire, Dietitian, Homeopathic Hospital, effective May 1, 1918. The balance of \$100.00 remaining in the appropriation for this salary was cancelled.

W. H. Yeager, Night Assistant in the Library, effective July 1, 1918.

E. A. Schwinn, Night Assistant in the Library, effective July 1, 1918.

Miss Sara J. Jacobs, Assistant to the Registrar, effective July 1, 1918.

H. B. Froning, Instructor in the Department of Bacteriology, Summer Session, effective at the beginning of the term. The appropriation of \$300.00 for this salary was cancelled.

E. A. Cottrell, Professor in the Department of Political Science, Summer Session, effective at the beginning of the term. The appropriation of \$350.00 for this salary was cancelled.

2. Upon the recommendation of the President, the following appointments were made and the necessary amounts were appropriated to meet the salaries, in accordance with the general rule:

Miss Frances Mason was appointed Library Assistant, effective June 1, 1918, at a salary of \$70.00 per month, vice Miss Evelyn Mel-sheimer, resigned, and \$70.00 was appropriated to cover this salary for the month of June.

Hoy J. Bird was appointed Clerk in the Veterinary Hospital, effective June 1, 1918, at a salary of \$60.00 per month, for the months of June, July and August, and \$180.00 was appropriated for this salary.

Miss Victoria Reichel was appointed Stenographer in the Physics Building, effective June 1, 1918, at a salary of \$60.00 per month, and \$60.00 was appropriated to cover this salary for the month of June. (This is a provisional appointment and subject to the regulations of the State Civil Service Commission.)

Miss Lena Gheen was appointed Janitress, effective June 1, 1918, at a salary of \$40.00 per month, and \$40.00 was appropriated for this salary.

Lee E. Vigor was appointed Stenographer in the office of the Chief Engineer, effective June 1, 1918, at a salary of \$65.00 per month, and \$65.00 was appropriated to cover this salary for the month of June. (This is a provisional appointment and subject to the regulations of the State Civil Service Commission.)

J. C. Ludlum was appointed Janitor, effective June 1, 1918, at a salary of \$60.00 per month, and \$60.00 was appropriated to cover this salary for the month of June.

J. W. Connelly was appointed Night Watchman, effective June 1, 1918, at a salary of \$75.00 per month, and \$75.00 was appropriated for this salary for the month of June.

Mrs. Lola Hockenberry was appointed Janitress, effective June 1, 1918, at a salary of \$40.00 per month, and \$40.00 was appropriated for this salary for the month of June.

E. Blesch was appointed Laborer (truck driver), effective June 1, 1918, at a salary of \$65.00 per month, and \$65.00 was appropriated for this salary for the month of June.

Thomas Howard was appointed Laborer, Division of Operation and Maintenance, at a salary of \$62.50 per month, effective May 1, 1918, and \$125.00 was appropriated for this salary for the months of May and June.

Miss Frances Nichol was appointed Dietitian, Homeopathic Hospital, at a salary of \$600.00 per annum and maintenance, effective June 3, 1918, vice Miss Lelia McGuire, resigned, and \$50.00 was appropriated for this salary for the month of June.

Miss Frances E. Schlegelmilch was appointed Pharmacy Nurse, Homeopathic Hospital, at a salary of \$600.00 per annum, effective May 1, 1918, and \$100.00 was appropriated for this salary.

S. J. Schilling was appointed Instructor in the Department of Bacteriology, Summer Session, at a salary of \$270.00, vice H. B. Froning, resigned, and \$270.00 was appropriated for this salary.

G. C. Robinson was appointed Professor in the Department of School Administration, Summer Session, at a salary of \$500.00, and \$500.00 was appropriated for this salary.

F. W. Coker was appointed Professor in the Department of Political Science, Summer Session, at a salary of \$350.00, vice E. A. Cottrell, resigned, and \$350.00 was appropriated for this salary.

Miss Harriett E. Daily was appointed Assistant in the Department of Journalism, Summer Session, at a salary of \$50.00, provided in the budget.

Miss Jeannette C. Reamer was appointed Assistant in the Department of Psychology, Summer Session, at a salary of \$75.00, provided in the budget.

Professor W. H. Siebert was appointed Acting Dean of the Graduate School, effective December 1, 1917, to serve during the absence of Professor Henry R. Spencer, who is in military service. Professor Spencer was appointed Acting Dean last October to serve during the absence of Dean McPherson.

Miss Clara C. Wegener was appointed Research Assistant in the Department of Physiology, Physiological Chemistry and Pharmacology, effective May 1, 1918, at a salary of \$600.00 per annum, and \$100.00 was appropriated for this salary for the months of May and June.

3. Upon the recommendation of the President, the following leaves of absence were granted:

Leave of absence was granted to Donald D. Hughes, Farm Management Demonstrator in the Agricultural Extension Service, effective June 1, 1918. Mr. Hughes is a member of the Fourth Officers' Training Camp, Camp Custer, Battle Creek, Michigan.

Leave of absence was granted to W. D. Axtell, Jr., Dairy Field Man in the Agricultural Extension Service, effective June 30, 1918. Mr. Axtell is a member of the First Replacement Regiment, Camp Gordon, Alabama.

4. Upon the recommendation of the President, \$2400.00 was set aside from the Endowment Fund for the Alumni Association.



5. Upon the recommendation of the President, the following payments for the current year were authorized to men serving as Acting Deans:

F. L. Landacre	Acting Dean of the College of Medicine.....	\$ 500.00
C. A. Dye	Acting Dean of the College of Pharmacy.....	300.00
O. V. Brumley	Acting Dean of the College of Veterinary Medicine	500.00
W. H. Siebert	Acting Dean of the Graduate School.....	300.00

6. Upon the recommendation of the President, Charles A. Kuntz, Inventory and Budget Clerk in the office of the Business Manager, was promoted to the position of Comptroller, effective May 15, 1918.

7. Upon the recommendation of the President, Professor George R. Twiss was authorized to attend the meeting of Science and Vocational Training Commissions at Washington, D. C., May 21-25, 1918, at the expense of the University, subject to the approval of the Governor of Ohio, in accordance with the Laws of Ohio.

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The President presented the annual budget for the year ending June 30, 1919.

After a detailed discussion of the budget, the President recommended its adoption, with the exception of the Department of Bacteriology.

On motion of Mr. Bradfute, the President's recommendation was agreed to, and the budget as presented, with the exception of the Department of Bacteriology, was adopted:

## SALARY BUDGET

1918-1919

### COLLEGE OF AGRICULTURE

Alfred Vivian	Dean of the College of Agriculture.....	\$ 4,800.00
V. C. Smith	Secretary to the Dean.....	1,800.00
		\$ 6,600.00

### AGRICULTURAL CHEMISTRY AND SOILS

Alfred Vivian	Professor and Head of the Department.....	\$ *
J. F. Lyman	Professor of Agricultural Chemistry (12 mos.)..	3,000.00
Firman E. Bear	Professor of Soils (12 mos.).....	3,000.00
T. G. Phillips	Assistant Professor of Agricultural Chemistry (military leave).....	
George McClure	Instructor in Agricultural Chemistry and Soils (12 mos.) .....	1,680.00
A. C. Workman	Instructor in Agricultural Chemistry and Soils..	1,200.00
Guy Conrey	Instructor in Agricultural Chemistry and Soils..	1,200.00
	Instructor in Agricultural Chemistry and Soils..	1,800.00
	Assistant in Agricultural Chemistry and Soils..	1,600.00
Rachel Edgar	Assistant in Agricultural Chemistry and Soils...	600.00

*Salary paid as Dean of the College of Agriculture.	\$ 14,080.00
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AGRICULTURAL EDUCATION		
W. F. Stewart	Professor and Head of the Department.....	\$ *2,700.00
C. M. Baker	Instructor in Agricultural Education (†one-half time) .....	600.00

\$ 3,300.00

AGRICULTURAL ENGINEERING		
H. C. Ramsower	Professor of Agricultural Engineering.....	\$ 2,750.00
F. W. Ives	Professor of Agricultural Engineering (12 mos.)	2,500.00
G. W. McCuen	Asst. Professor of Agricultural Engineering....	2,000.00
P. B. Potter	Instructor in Agricultural Engineering (12 mos.)	1,800.00
J. T. Miller	Mechanic .....	1,000.00

\$ 10,050.00

ANIMAL HUSBANDRY		
Charles S. Plumb	Professor of Animal Husbandry.....	\$ 3,500.00
Donald J. Kays	Professor of Animal Husbandry.....	2,500.00
Freeman S. Jacoby	Professor of Animal Husbandry.....	2,500.00
Joel S. Coffey	Professor of Animal Husbandry.....	2,500.00
Tom Stone	Instructor in Animal Husbandry.....	1,600.00
C. T. Conklin	Instructor in Animal Husbandry.....	1,600.00
David M. Fyffe	Superintendent of Livestock (12 mos.).....	1,500.00
Ben S. Snode	Assistant and Herdsman (12 mos.).....	1,500.00
A. E. Young	Poultryman (12 mos.).....	1,020.00
Robert Watson	Groom (12 mos.).....	1,020.00
George Taylor	Herdsman (12 mos.).....	1,020.00
William Franklin	Shepherd (12 mos.).....	1,020.00
	Swine Herdsman (12 mos.).....	1,020.00
Dan Swisher	Teamster (12 mos.).....	720.00
L. H. Myers	General Laborer (12 mos.).....	720.00
V. G. Lindamood	Pavilion Groom (12 mos.).....	720.00
	Assistant Herdsman (12 mos.).....	840.00
	Assistant Poultryman (12 mos.).....	720.00

\$ 26,020.00

BOTANY		
J. H. Schaffner	Professor of Botany.....	\$ 2,750.00
E. N. Transeau	Professor and Head of Department of Botany....	3,000.00
R. F. Griggs	Assistant Professor of Botany.....	2,000.00
W. G. Stover	Assistant Professor of Botany (*12 mos.).....	1,060.00
Freda Detmers	Instructor in Botany.....	1,500.00
H. C. Sampson	Instructor in Botany.....	1,800.00
Paul B. Sears	Instructor in Botany (military leave).....	
John S. Crabb	Assistant—Greenhouse (12 mos.).....	1,000.00
	Assistant .....	600.00
A. E. Waller	Instructor in Botany.....	1,200.00
	Graduate Assistant .....	800.00
	Student Assistant .....	150.00
	Student Assistant .....	150.00
	Student Assistant .....	150.00

\$ 15,660.00

\*Twelve months, two of which will be paid from the Smith-Hughes Fund, the University to be reimbursed by State Board of Education.

†To serve half time in the Department of Journalism and half time in the preparation of material for the Dean of the College of Agriculture.

### DAIRYING

Oscar Erf	Professor of Dairying.....	\$ †8,000.00
R. B. Stoltz	Asst. Professor of Dairying (12 mos.).....	2,160.00
	Instructor in Dairying.....	1,500.00
C. B. Irwin	Assistant in Dairy Manufacturing (12 mos.)....	1,200.00

\$ 7,860.00

### FARM CROPS

Jay B. Parks	Professor of Farm Crops.....	\$ 2,750.00
C. J. Willard	Asst. Professor of Farm Crops.....	1,800.00
Lloyd E. Thatcher	Instructor in Farm Crops (12 mos.).....	1,600.00
Henry W. Schuer	Instructor in Farm Crops (12 mos.).....	1,400.00
B. E. Stahl	Assistant in Farm Crops (12 mos.).....	840.00
	Assistant in Farm Crops.....	600.00

\$ 8,990.00

### FARM OPERATIONS

A. E. Smith	Farm Foreman (12 mos.).....	\$ 1,620.00
Charles Pugh	Head Teamster (12 mos.).....	840.00
John Rhone	Teamster (12 mos.).....	840.00
Marion Peck	Teamster (12 mos.).....	840.00
J. S. Long	Teamster (12 mos.).....	840.00
G. W. Landis	Teamster (12 mos.).....	840.00
Charles Carter	Laborer (12 mos.).....	840.00
Wiley Parker	Laborer (12 mos.).....	720.00

\$ 7,380.00

### HOME ECONOMICS

Edna N. White	Professor of Home Economics.....	\$ *2,250.00
Anna R. Van Meter	Professor of Home Economics.....	2,500.00
Maude C. Hathaway	Asst. Professor of Home Economics.....	1,700.00
Grace G. Walker	Instructor in Home Economics.....	1,500.00
Marian Tucker	Instructor in Home Economics.....	1,500.00
Maude G. Adams	Supervisor of Practice Teaching (12 mos.)....	†2,100.00
Lila Skinner	Instructor in Home Economics.....	1,500.00
Grace Linder	Instructor in Home Economics (part time)....	† 850.00
	Instructor in Home Economics.....	1,500.00
Marie Freeman	Instructor in Home Economics.....	1,800.00
Ellen Miller	Assistant in Home Economics (12 mos.).....	1,080.00
	Assistant in Home Economics.....	750.00
	Assistant in Home Economics.....	800.00
	Assistant in Home Economics.....	750.00
	Assistant in Home Economics.....	750.00
	Assistant in Home Economics.....	750.00
Edna Elliott	Maid .....	600.00

\$ 22,680.00

\*Five months service in Department of Botany and seven months in the Agricultural Extension Service.

†\$500.00 additional from Agricultural Extension budget.

\*\$1000.00 additional from Agricultural Extension budget.

†\$500.00 of this salary payable from Smith-Hughes Fund, the University to be reimbursed by the State Board of Education.

†\$750.00 from Agricultural Extension budget.

## HORTICULTURE AND FORESTRY

W. Paddock	Professor of Horticulture.....	\$ 3,250.00
L. M. Montgomery	Professor of Horticulture.....	2,500.00
A. C. Hottes	Asst. Professor of Horticulture.....	2,000.00
N. W. Scherer	Asst. Professor of Forestry.....	1,800.00
F. E. Allen	Asst. Professor of Horticulture (military leave) ..	
P. H. Elwood, Jr.	Asst. Professor of Landscape Architecture (military leave) .....	
B. D. Drain	Instructor in Horticulture (military leave).....	
H. E. Jacobs	Assistant in Horticulture (12 mos.).....	1,200.00
P. E. Embler	Assistant in Horticulture (12 mos.).....	1,200.00
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		\$ 11,950.00

## LAKE LABORATORY

Herbert Osborn	Director .....	\$
F. H. Kreckler	Acting Director .....	350.00
S. R. Williams	Invertebrate Morphology .....	250.00
M. E. Stickney	Systematic Botany .....	250.00
Z. P. Metcalf	Entomology .....	250.00
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		\$ 1,100.00

## RURAL ECONOMICS

J. I. Falconer	Professor and Head of Department.....	\$ 2,500.00
T. D. Phillips	Asst. Professor of Rural Economics.....	2,000.00
H. E. Erdman	Asst. Professor of Rural Economics.....	2,000.00
L. O. Lantis	Instructor in Rural Economics (one-half time) ..	\$1,000.00
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		\$ 7,500.00

## WINTER COURSE IN AGRICULTURE

Lectures		\$ 2,150.00
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		\$ 2,150.00

## ZOOLOGY AND ENTOMOLOGY

Raymond C. Osburn	Professor of Zoology and Head of Department...	\$ 3,250.00
Herbert Osborn	Research Professor of Zoology and Entomology..	3,500.00
James S. Hine	Assoc. Professor of Zoology and Entomology and Curator of Museum.....	2,000.00
William M. Barrows	Asst. Professor of Zoology.....	2,000.00
C. L. Metcalf	Asst. Professor of Entomology (on leave).....	1,500.00
F. H. Kreckler	Asst. Professor of Zoology.....	2,000.00
W. J. Kostir	Instructor in Zoology and Entomology.....	1,700.00
D. M. DeLong	Instructor in Zoology and Entomology.....	1,400.00
	Instructor in Zoology and Entomology.....	1,500.00
	Graduate Assistant .....	300.00
	Graduate Assistant .....	300.00
	Graduate Assistant .....	300.00
	Graduate Assistant .....	300.00
	Graduate Assistant .....	300.00
	Graduate Assistant .....	300.00
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		\$ 20,650.00

§\$1000.00 from Agricultural Extension budget.

# SUMMARY OF SALARY BUDGET—COLLEGE OF AGRICULTURE

College of Agriculture—Administration.....	\$ 6,600.00
Agricultural Chemistry and Soils.....	14,080.00
Agricultural Education .....	3,300.00
Agricultural Engineering .....	10,050.00
Animal Husbandry .....	26,020.00
Botany .....	15,660.00
Dairying .....	7,860.00
Farm Crops .....	8,990.00
Farm Operations .....	7,380.00
Home Economics .....	22,680.00
Horticulture and Forestry .....	11,950.00
Lake Laboratory .....	1,100.00
Rural Economics .....	7,500.00
Winter Course in Agriculture.....	2,150.00
Zoology and Entomology .....	20,650.00

\$165,970.00

## COLLEGE OF ARTS, PHILOSOPHY AND SCIENCE

J. V. Denney	Dean of the College of Arts, Philosophy and Science .....	\$ 4,000.00
Louis Foley	Secretary to Dean (2 mos.).....	250.00

\$ 4,250.00

## AMERICAN HISTORY

George W. Knight	Professor of American History.....	\$ *
H. C. Hockett	Professor of American History.....	2,750.00
A. M. Schlesinger	Professor of American History.....	2,500.00
G. A. Wood	Instructor in American History.....	1,500.00
Carl Wittke	Instructor in American History.....	1,500.00

\$ 8,250.00

## ENGLISH

J. V. Denney	Professor of English and Head of Department..	\$ †
J. R. Taylor	Professor of English.....	3,000.00
G. H. McKnight	Professor of English.....	3,000.00
William L. Graves	Professor of English.....	2,500.00
L. A. Cooper	Asst. Professor of English.....	2,250.00
E. L. Beck	Asst. Professor of English.....	2,250.00
V. A. Ketcham	Professor of English.....	2,500.00
C. E. Andrews	Asst. Professor of English (military leave).....	
Milton Percival	Asst. Professor of English.....	2,000.00
J. Forest Craig	Instructor in English.....	1,500.00
Earl W. Wiley	Instructor in English.....	1,500.00
Louis Foley	Instructor in English.....	1,200.00
Louis M. Eich	Instructor in English.....	1,200.00
C. G. Dishong	Instructor in English.....	1,500.00
W. F. Gysan	Instructor in English.....	1,000.00
Gertrude L. Robinson	Instructor in English.....	1,000.00
Verona Mae Dollinger	Instructor in English.....	1,000.00
Edith Sniffen	Assistant in English.....	1,000.00

\$ 28,400.00

\*Salary paid as Dean of the College of Education.

†Salary paid as Dean of the College of Arts, Philosophy and Science.

### EUROPEAN HISTORY

W. H. Siebert	Professor of European History.....	\$ 3,500.00
E. H. McNeal	Professor of European History.....	2,750.00
Clarence Perkins	Professor of European History.....	2,250.00
Wilmer C. Harris	Asst. Professor of European History.....	1,800.00
John R. Knipfing	Instructor in European History.....	1,500.00
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		\$ 11,800.00

### GEOLOGY

J. A. Bownocker	Professor of Geology and Head of Department..	\$ 2,750.00
Thomas McD. Hills	Asst. Professor of Geology.....	250.00
J. E. Carman	Professor of Geology and Curator of Museum....	2,750.00
W. A. Verweibe	Instructor in Geology.....	1,500.00
W. M. Tucker	Asst. Professor of Geology.....	2,250.00
Helen Morningstar	Instructor in Geology.....	1,200.00
E. W. Hartley	Graduate Assistant .....	800.00
	Museum Assistant .....	300.00
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		\$ 11,300.00

### GERMAN

M. B. Evans	Professor of German.....	\$ 3,500.00
B. A. Eisenlohr	Professor of German.....	2,250.00
May Thomas	Asst. Professor of German.....	1,500.00
Sarah Barrows	Asst. Professor of German (on leave).....	1,500.00
Ludwig Lewisohn	Asst. Professor of German (on leave).....	750.00
Robert O. Busey	Asst. Professor of German.....	1,800.00
Theodore F. Kotz	Instructor in German (military leave).....	
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		\$ 11,300.00

### GREEK

G. M. Bolling	Professor of Greek.....	\$ 3,500.00
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		\$ 3,500.00

### LATIN

S. C. Derby	Professor of Latin .....	\$ 2,750.00
A. W. Hodgman	Professor of Latin.....	2,750.00
W. S. Elden	Professor of Latin.....	2,750.00
James E. Dunlap	Instructor in Latin.....	1,600.00
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		\$ 9,850.00

### PHILOSOPHY

J. A. Leighton	Professor of Philosophy.....	\$ 3,500.00
A. E. Davies	Professor of Philosophy (on leave).....	1,500.00
Albert R. Chandler	Asst. Professor of Philosophy (on leave).....	
R. D. Williams	Instructor in Philosophy.....	1,800.00
A. E. Avey	Acting Asst. Professor of Philosophy.....	1,800.00
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		\$ 8,600.00

### POLITICAL SCIENCE

H. R. Spencer	Professor of Political Science (military leave)...	\$
Francis W. Coker	Professor of Political Science.....	2,750.00
E. A. Cottrell	Professor of Political Science.....	2,750.00
Janeva B. Trotter	Graduate Assistant .....	300.00
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		\$ 5,800.00

# **ROMANCE LANGUAGES**

B. L. Bowen	Professor of Romance Languages.....	\$ 3,500.00
E. S. Ingraham	Professor of Romance Languages.....	2,500.00
T. E. Hamilton	Asst. Professor of Romance Languages.....	1,800.00
G. S. Chapin	Asst. Professor of Romance Languages.....	1,800.00
Leopold Cardon	Instructor in Romance Languages.....	1,500.00
S. C. Guigou	Asst. Professor of Romance Languages.....	1,800.00
Santiago Gutierrez	Instructor in Romance Languages.....	1,500.00
Emma C. Stubner	Assistant in Romance Languages.....	500.00
Ernest S. Berthemy	Instructor in Romance Languages.....	1,200.00
Henri Tailliat	Instructor in Romance Languages.....	1,300.00
E. F. Hacker	Asst. Professor of Romance Languages.....	1,800.00
Bertha P. Arthur	Instructor in Romance Languages.....	1,200.00
Ralph C. Williams	Instructor in Romance Languages.....	1,400.00
H. Masso	Assistant in Romance Languages.....	300.00
Audra R. Bickel	Graduate Assistant .....	300.00
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		\$ 22,400.00

## **SUMMARY OF SALARY BUDGET—COLLEGE OF ARTS, PHILOSOPHY AND SCIENCE**

College of Arts, Philosophy and Science—Administration.....	\$ 4,250.00
American History .....	8,250.00
English .....	28,400.00
European History .....	11,800.00
Geology .....	11,300.00
German .....	11,300.00
Greek .....	3,500.00
Latin .....	9,850.00
Philosophy .....	8,600.00
Political Science .....	5,800.00
Romance Languages .....	22,400.00
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	\$125,450.00

## **COLLEGE OF COMMERCE AND JOURNALISM**

J. E. Hagerty	Dean of the College of Commerce and Journal- ism .....	\$ 4,000.00
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		\$ 4,000.00

## **ECONOMICS AND SOCIOLOGY**

J. E. Hagerty	Professor of Economics and Sociology and Head of Department .....	\$ *
M. B. Hammond	Professor of Economics and Sociology.....	3,500.00
O. C. Lockhart	Professor of Economics and Sociology.....	3,000.00
C. C. Huntington	Professor of Economics and Sociology.....	2,750.00
C. O. Ruggles	Professor of Economics and Sociology.....	3,000.00
H. F. Walradt	Asst. Professor of Economics and Sociology.....	2,200.00
Carl E. Parry	Professor of Economics and Sociology.....	2,500.00
C. C. North	Professor of Economics and Sociology.....	2,500.00
Mary Louise Mark	Asst. Professor of Economics and Sociology.....	1,800.00
	Instructor in Economics and Sociology.....	1,400.00
R. D. McKenzie	Instructor in Economics and Sociology.....	1,600.00
Harry E. Sheppard	Instructor in Economics and Sociology.....	1,400.00

\*Salary paid as Dean of the College of Commerce and Journalism.

S. J. Coon	Instructor in Economics and Sociology.....	1,600.00
J. A. DeHaas	Professor of Economics and Sociology.....	3,000.00
D. R. Taft	Asst. Professor of Economics and Sociology.....	2,000.00
Walter Weidler	Instructor in Economics and Sociology.....	1,800.00
Frederick Thrasher	Instructor in Economics and Sociology.....	1,400.00
W. F. Bloor	Assistant in Economics and Sociology.....	700.00
	Instructor in Economics and Sociology.....	1,700.00
	Instructor in Economics and Sociology.....	1,500.00

\$ 39,350.00

#### JOURNALISM

Joseph S. Myers	Professor of Journalism .....	\$ 4,000.00
Osman C. Hooper	Professor of Journalism.....	3,000.00
Clarence M. Baker	Instructor in Journalism (part time).....	600.00
Paul C. Carty	Instructor in Journalism (12 mos.).....	2,100.00
Maurice H. Hallett	Instructor in Journalism (12 mos.).....	1,650.00
Albert P. Taylor	Instructor in Journalism (12 mos.).....	1,254.00
	Editor—"The Lantern" .....	500.00
	Business Manager—"The Lantern".....	500.00

\$ 13,904.00

#### SUMMARY OF SALARY BUDGET—COLLEGE OF COMMERCE AND JOURNALISM

College of Commerce and Journalism—Administration.....	\$ 4,000.00
Economics and Sociology.....	39,350.00
Journalism .....	13,904.00

Total..... \$ 56,954.00

#### COLLEGE OF DENTISTRY

H. M. Semans	Dean of the College of Dentistry and Professor of Operative Dentistry .....	\$ 4,000.00
Harvey V. Cottrell	Professor of Prosthesis .....	1,300.00
William C. Graham	Asst. Professor of Dental Medicine.....	900.00
R. B. Wiltberger	Asst. Professor of Crown and Bridge Work.....	1,000.00
H. S. Shumway	Instructor in Prosthesis .....	1,000.00
Clyde H. Hebble	Asst. Professor of Operative Dentistry.....	1,300.00
C. W. Strosnider	Asst. Superintendent of Clinics.....	1,000.00
Ollie O. Mobberly	Superintendent of Laboratories .....	1,800.00
D. P. Snyder	Instructor in Exodontia and X-Ray.....	1,000.00
E. W. Martindale	Instructor in Anaesthesia.....	800.00
Frank C. Starr	Instructor in Crown and Bridge Work (military leave) .....	
Irwin Bottenhorn	Instructor in Dental Pathology .....	800.00
Earl G. Jones	Assistant in Orthodontia .....	600.00
Louis Reif	Instructor in Clinics (military leave).....	
Arthur M. Elam	Assistant .....	600.00
	Student Assistant .....	100.00

\$ 16,200.00

#### COLLEGE OF EDUCATION

G. W. Knight	Dean of the College of Education.....	\$ 4,000.00
C. L. Arnold	Secretary to Dean (2 mos.) .....	300.00

\$ 4,300.00



## AGRICULTURAL EDUCATION

Professor of Agricultural Education..... \$ 3,000.00

\$ 3,000.00

### ART

Charles F. Kelley	Professor of Art .....	\$ 2,750.00
Alice Robinson	Asst. Professor of Art .....	1,800.00
W. J. Norris	Instructor in Art .....	1,600.00
E. O. Christensen	Instructor in Art (military leave) .....	
	Instructor in Art .....	1,300.00
Mildred V. Talbot	Instructor in Art .....	1,200.00

\$ 8,650.00

## HISTORY AND PHILOSOPHY OF EDUCATION

L. F. Anderson	Professor of History and Philosophy of Education	\$ 3,250.00
Anthony Marino	Instructor in History and Philosophy of Education .....	1,100.00

\$ 4,350.00

## MANUAL TRAINING

Eldon L. Usry	Professor of Manual Training.....	\$ 2,500.00
R. E. Smith	Instructor in Manual Training.....	1,200.00

\$ 3,700.00

## PRINCIPLES AND PRACTICE OF EDUCATION

J. L. Clifton	Professor of Principles and Practice of Education	\$ 2,750.00
George R. Twiss	Professor of Principles and Practice of Education (second semester) .....	1,500.00
W. M. Aikin	Professor of Principles and Practice of Education	2,750.00
	Asst. Professor of Principles and Practice of Education (second semester) .....	1,500.00

\$ 8,500.00

## PSYCHOLOGY

George F. Arps	Professor of Psychology (military leave) .....	\$
Rudolph Pintner	Professor of Psychology .....	2,750.00
A. P. Weiss	Professor of Psychology .....	2,500.00
J. W. Bridges	Asst. Professor of Psychology.....	2,100.00
John E. Evans	Instructor in Psychology.....	1,800.00
Harry W. Crane	Asst. Professor of Psychology .....	1,900.00
Mabel E. Goudge	Asst. Professor of Psychology.....	1,800.00
Elmer Culler	Instructor in Psychology .....	1,500.00
Genevieve L. Coy	Instructor in Psychology .....	1,400.00
Alida C. Bowler	Instructor in Psychology .....	1,500.00
Jeanette C. Reamer	Assistant in Psychology .....	1,000.00
Ruth Miller	Laboratory Assistant .....	400.00
A. Dwight Curfman	Graduate Assistant .....	300.00
Margaret Castle	Graduate Assistant .....	300.00

\$ 19,250.00

## SCHOOL ADMINISTRATION

Samuel W. Brown	Professor of School Administration.....	\$ 2,750.00
C. C. McCracken	Professor of School Administration.....	2,750.00

\$ 5,500.00

## SUMMARY OF SALARY BUDGET—COLLEGE OF EDUCATION

College of Education—Administration.....	\$ 4,800.00
Agricultural Education .....	3,000.00
Art .....	8,650.00
History and Philosophy of Education.....	4,350.00
Manual Training .....	8,700.00
Principles and Practice of Education.....	8,500.00
Psychology .....	19,250.00
School Administration .....	5,500.00
<b>Total .....</b>	<b>\$ 57,250.00</b>

## COLLEGE OF ENGINEERING

E. F. Coddington	Acting Dean of the College of Engineering.....	\$ 500.00
Lenora Glasgow	Secretary to Dean .....	1,000.00
		<b>\$ 1,500.00</b>

## ARCHITECTURE

J. N. Bradford	Professor of Architecture .....	\$ 1,200.00
Chas. St. J. Chubb	Professor of Architecture .....	2,750.00
Howard D. Smith	Professor of Architecture .....	2,750.00
F. H. Haskett	Instructor in Architecture (12 mos.).....	2,500.00
W. C. Ronan	Instructor in Architecture .....	200.00
C. A. Mathias	Assistant in Architecture (part time).....	600.00
		<b>\$ 10,000.00</b>

## ASTRONOMY

H. C. Lord	Professor of Astronomy .....	\$ 1,000.00
E. S. Manson, Jr.	Assoc. Professor of Astronomy (military leave) ..	
		<b>\$ 1,000.00</b>

## CERAMIC ENGINEERING

Edward Orton, Jr.	Research Professor of Ceramic Engineering (military leave) .....	\$
Arthur S. Watts	Professor of Ceramic Engineering .....	3,000.00
Carl B. Harrop	Asst. Professor of Ceramic Engineering.....	2,000.00
Hewitt Wilson	Asst. Professor of Ceramic Engineering.....	2,000.00
J. C. Lysatt	Technician .....	700.00
		<b>\$ 7,700.00</b>

## CHEMISTRY

William McPherson	Professor of Chemistry (military leave).....	\$
S. A. Norton	Emeritus Professor .....	1,250.00
W. E. Henderson	Professor of Inorganic and Physical Chemistry..	3,250.00
William L. Evans	Professor of Chemistry (military leave).....	
J. R. Withrow	Professor of Chemistry .....	3,000.00
C. W. Foulk	Professor of Analytical Chemistry.....	2,750.00
C. E. Boord	Asst. Professor of Chemistry.....	2,250.00
	Asst. Professor of Chemistry.....	1,600.00
Jesse E. Day	Asst. Professor of Chemistry.....	1,800.00
H. B. Adkins	Instructor in Chemistry.....	1,600.00
Marion G. Smith	Student Assistant .....	250.00
Marion Hollingsworth	Instructor in Chemistry .....	1,600.00

O. L. Hoover	Instructor in Chemistry .....	1,200.00
Melville G. Mellon	Instructor in Chemistry .....	1,200.00
E. M. Starr	Instructor in Chemistry .....	1,200.00
	Instructor in Chemistry .....	1,200.00
F. C. Vilbrandt	Instructor in Chemistry .....	1,200.00
L. A. Weinland	Instructor in Chemistry .....	1,200.00
Paul E. Marling	Instructor in Chemistry .....	1,200.00
Jacob Cornog	Assistant in Chemistry .....	700.00
W. F. Tressel	Assistant in Chemistry .....	700.00
C. D. Looker	Assistant in Chemistry .....	700.00
J. M. Ort	Assistant in Chemistry .....	700.00
	Graduate Assistant .....	300.00
R. A. Fisher	Graduate Assistant .....	300.00
Elizabeth Park	Graduate Assistant .....	300.00
W. H. Williams	Student Assistant .....	300.00
Ralph C. Waters	Student Assistant .....	300.00
Cole Coolidge	Student Assistant .....	300.00
J. T. Robson	Student Assistant .....	300.00

\$ 32,650.00

#### CIVIL ENGINEERING

C. E. Sherman	Professor of Civil Engineering.....	\$ 3,500.00
F. H. Eno	Professor of Municipal Engineering.....	2,750.00
C. T. Morris	Professor of Structural Engineering.....	3,500.00
G. F. Schlesinger	Asst. Professor of Civil Engineering.....	2,000.00
R. C. Sloan	Asst. Professor of Civil Engineering.....	2,000.00
Wilhelm Neilson	Instructor in Civil Engineering.....	1,500.00
J. R. Shank	Instructor in Civil Engineering.....	1,800.00

\$ 17,050.00

#### ELECTRICAL ENGINEERING

F. C. Caldwell	Professor of Electrical Engineering.....	\$ 3,000.00
Alan E. Flowers	Professor of Electrical Engineering (military leave) .....	
J. E. Shepardson	Instructor in Electrical Engineering.....	1,600.00
R. A. Brown	Instructor in Electrical Engineering.....	500.00
A. F. Puchstein	Instructor in Electrical Engineering.....	1,300.00
W. R. Alexander	Machinist (12 mos.) .....	1,300.00
Joseph Greenwald	Machinist's Helper (12 mos.) .....	600.00
Harry E. Lockett	Student Assistant .....	250.00
	Professor or Asst. Professor.....	2,500.00
	Assistant .....	750.00

\$ 11,800.00

#### ENGINEERING DRAWING

T. E. French	Professor of Engineering Drawing.....	\$ 3,500.00
Robert Meiklejohn	Asst. Professor of Engineering Drawing.....	2,250.00
O. E. Williams	Asst. Professor of Engineering Drawing.....	1,800.00
W. D. Turnbull	Asst. Professor of Engineering Drawing.....	1,800.00
C. L. Svensen	Asst. Professor of Engineering Drawing.....	1,800.00
Wooster B. Field	Instructor in Engineering Drawing.....	1,400.00
S. S. Withrow	Assistant in Engineering Drawing.....	900.00
Byron M. Warder	Assistant in Engineering Drawing.....	900.00
Floyd M. Martin	Assistant in Engineering Drawing.....	900.00

Charles N. Ward	Student Assistant .....	300.00
Russell K. Annis	Student Assistant .....	300.00
Ray L. Clapper	Student Assistant .....	300.00
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		\$ 16,150.00

#### INDUSTRIAL ARTS

F. E. Sanborn	Professor of Industrial Arts (11 mos.).....	\$ 2,420.00
W. A. Knight	Assoc. Professor of Machine Shop Practice (11 mos.) .....	250.00
C. M. Beem	Instructor in Pattern-making (11 mos.).....	1,705.00
A. A. Case	Instructor in Machine Shop Practice (11 mos.)..	1,540.00
U. W. Denman	Instructor in Woodworking (11 mos.).....	1,430.00
J. A. Foust	Instructor in Forging (11 mos.).....	1,430.00
J. J. Breckur	Instructor in Founding (11 mos.).....	1,210.00
Perry L. Wright	Instructor in Blacksmithing (11 mos.).....	1,100.00
Harold Wright	Assistant in Machine Shop Practice (11 mos.)..	1,100.00
Carl M. Senn	Assistant in Woodworking.....	1,000.00
	Student Assistant .....	300.00
	Assistant in Machine Work (11 mos.).....	935.00
	Shop Assistant (11 mos.).....	800.00
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		\$ 15,220.00

#### MATHEMATICS

R. D. Bohannon	Professor of Mathematics.....	\$ 3,500.00
K. D. Swartzel	Professor of Mathematics.....	2,750.00
H. W. Kuhn	Professor of Mathematics.....	2,750.00
S. E. Rasor	Professor of Mathematics.....	2,500.00
G. W. McCoard	Professor of Mathematics.....	1,800.00
C. C. Morris	Professor of Mathematics.....	2,000.00
C. L. Arnold	Assoc. Professor of Mathematics.....	2,250.00
J. B. Preston	Asst. Professor of Mathematics.....	1,500.00
Grace Bareis	Asst. Professor of Mathematics.....	1,500.00
C. J. West	Asst. Professor of Mathematics.....	1,800.00
Hortense Rickard	Instructor in Mathematics.....	1,500.00
James H. Weaver	Instructor in Mathematics.....	1,500.00
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		\$ 25,350.00

#### MECHANICAL ENGINEERING

William T. Magruder	Professor of Mechanical Engineering.....	\$ 1,500.00
F. W. Marquis	Professor of Steam Engineering.....	2,750.00
C. A. Norman	Professor of Machine Design.....	2,750.00
Horace Judd	Assoc. Professor of Experimental Engineering..	2,250.00
John T. L. May	Instructor in Mechanical Engineering.....	1,500.00
J. J. Davis	Machinist (12 mos.).....	1,200.00
Ross LeRoy Pratt	Helper and Fireman (12 mos.).....	1,200.00
John J. Greeley	Laborer (12 mos.).....	780.00
Victor L. Darnell	Student Assistant .....	650.00
Harry E. Schieber	Student Assistant .....	650.00
Paul Bucher	Instructor in Mechanical Engineering.....	1,300.00
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		\$ 16,530.00

### MECHANICS

J. E. Boyd	Professor of Mechanics.....	\$ 3,250.00
E. F. Coddington	Professor of Mechanics.....	3,000.00
J. O. Draffin	Instructor in Mechanics.....	1,200.00
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		\$ 7,450.00

### METALLURGY

D. J. Demorest	Professor of Metallurgy (military leave).....	\$
E. E. Somermeier	Professor of Metallurgy (part time).....	1,200.00
E. C. Smith	Asst. Professor of Metallurgy (on leave).....	
Joseph S. Gregorius	Assistant in Metallurgy.....	600.00
	Student Assistant .....	300.00
	Student Assistant .....	200.00
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		\$ 2,300.00

### MINERALOGY

W. J. McCaughey	Professor of Mineralogy.....	\$ 2,500.00
	Student Assistant .....	200.00
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		\$ 2,700.00

### MINE ENGINEERING

Frank A. Ray	Professor of Mine Engineering (on leave).....	\$
H. E. Nold	Asst. Professor of Mine Engineering and Acting Head of Department.....	2,250.00
	Student Assistant .....	300.00
	Student Assistant .....	150.00
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		\$ 2,700.00

### PHYSICS

A. D. Cole	Professor of Physics.....	\$ 3,500.00
R. F. Earhart	Professor of Physics.....	2,750.00
S. J. Barnett	Professor of Physics.....	3,000.00
F. C. Blake	Professor of Physics (S. M. A.).....	
Charles Sheard	Professor of Physics.....	2,500.00
Alpheus W. Smith	Professor of Physics.....	2,750.00
H. G. Heil	Asst. Professor of Physics.....	1,800.00
D. A. Woodbury	Instructor in Physics.....	1,500.00
Alva W. Smith	Instructor in Physics.....	1,500.00
R. C. Ditto	Instructor in Physics.....	1,400.00
C. W. Jarvis	Assistant in Physics.....	950.00
John S. Ward	Assistant in Physics.....	900.00
Arthur P. Freund	Mechanician (12 mos.).....	1,300.00
I. Garnett Barber	Assistant in Physics.....	850.00
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		\$ 24,700.00

### SUMMARY OF SALARY BUDGET—COLLEGE OF ENGINEERING

College of Engineering—Administration.....	\$ 1,500.00
Architecture .....	10,000.00
Astronomy .....	1,000.00
Ceramic Engineering .....	7,700.00
Chemistry .....	32,650.00
Civil Engineering .....	17,050.00

Electrical Engineering .....	11,800.00
Engineering Drawing .....	16,150.00
Industrial Arts .....	15,220.00
Mathematics .....	25,350.00
Mechanical Engineering .....	16,530.00
Mechanics .....	7,450.00
Metallurgy .....	2,300.00
Mine Engineering .....	2,700.00
Mineralogy .....	2,700.00
Physics .....	24,700.00

Total ..... \$194,800.00

#### HOMEOPATHIC MEDICINE

Claude A. Burrett	Dean of the College of Homeopathic Medicine, Professor of Surgery and Clinical Surgery and Director of University Hospital.....	\$ 3,500.00
F. B. Grosvenor	Professor of Clinical Diagnosis and Clinical Mi- croscopy (military leave).....	
A. E. Hinsdale	Secretary of the College, Professor of Materia Medica and Clinical Therapeutics.....	2,750.00
Judson A. Ferree	Professor of Eye, Ear, Nose and Throat.....	2,500.00
Roy C. Wolcott	Professor of Internal Medicine.....	2,500.00
W. A. Humphrey	Professor of Diseases of Women, Surgical Gynecology and Obstetrics .....	2,500.00
W. B. Carpenter	Lecturer on Diseases of the Nervous System....	300.00
	Lecturer on Clinical Diagnosis.....	300.00
Earl H. Baxter	Instructor in Clinical Diagnosis and Clinical Microscopy .....	1,200.00
George W. Stober	Assistant in Surgery and Clinical Surgery.....	200.00
George H. Quay, Jr.	Assistant in Eye, Ear, Nose and Throat.....	200.00
	Assistant in Gynecology and Obstetrics.....	300.00
	Supervisor of Anaesthetics.....	300.00
John P. Fairchild	Assistant in Clinical Microscopy.....	200.00
David P. Young	Assistant in Materia Medica.....	500.00
Floyd M. Green	Student Assistant in Roentgenology.....	200.00
Charles H. Fee	Student Assistant in Clinical Microscopy.....	200.00

\$ 17,650.00

#### HOMEOPATHIC HOSPITAL

Gertrude Loessel	Principal of Nurses' Training School.....	\$ 900.00
Mary Ferguson	Surgery Nurse .....	720.00
Frances Nichol	Dietitian .....	600.00
	Night Supervisor .....	600.00
Rena Daily	Maternity and Children's Nurse.....	600.00
Frances Schlegelmilch	Pharmacy Nurse .....	600.00
Gladys Locke	Laboratory Technician .....	300.00
Martha Bower	Student Nurse.....	75.00
Sara Fulton	Student Nurse.....	75.00
Hazel Ault	Student Nurse.....	75.00
Helen Miller	Student Nurse.....	75.00
Ethel Schaeffer	Student Nurse.....	75.00
Leota Fisher	Student Nurse.....	75.00
Amanda Schenck	Student Nurse.....	75.00
Nora Turner	Student Nurse.....	75.00

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**SUMMARY OF SALARY BUDGET—COLLEGE OF HOMEOPATHIC  
MEDICINE**

Homeopathic Medicine .....	\$ 17,650.00
Homeopathic Hospital .....	6,170.00
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	\$ 23,820.00

## COLLEGE OF LAW

John J. Adams	Dean of the College of Law and Professor of Law .....	\$ 5,000.00
George W. Rightmire	Professor of Law.....	4,000.00
Alonzo H. Tuttle	Professor of Law.....	4,000.00
Clarence D. Laylin	Professor of Law.....	4,000.00
Homer B. Corry	Professor of Law (military leave).....	
	Professor of Law.....	3,000.00
Joseph W. Madden	Professor of Law.....	3,000.00
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		\$ 23,000.00

## COLLEGE OF MEDICINE

E. F. McCampbell	Dean of the College of Medicine (military leave).	\$	400.00
F. L. Landacre	Acting Dean of the College of Medicine.....		500.00
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		\$	900.00

## ANATOMY

F. L. Landacre	Professor of Anatomy.....	\$ 8,500.00
Edward C. Buck	Asst. Professor of Anatomy.....	2,750.00
James H. Warren	Asst. Professor of Anatomy (military leave)....	
R. C. Baker	Instructor in Anatomy.....	1,800.00
William P. Smith	Student Assistant in Anatomy.....	1,000.00
	Technician .....	1,000.00

Emma Courtright	Assistant in Anatomy.....	750.00
	Student Assistant .....	300.00
	Student Assistant .....	200.00
	Student Assistant .....	150.00
	Student Assistant .....	300.00
	Student Assistant .....	300.00
	Student Assistant .....	300.00
	Student Assistant .....	300.00
		<hr/>
		\$ 12,150.00

#### BACTERIOLOGY

Charles B. Morrey	Professor of Bacteriology.....	\$ 3,000.00
William A. Starin	Professor of Bacteriology.....	2,500.00
Vera McCoy Masters	Instructor in Bacteriology.....	1,400.00
R. E. Roshon	Student Assistant .....	400.00
Edgar W. Bolton	Student Assistant .....	400.00
Fred Speer	Student Assistant .....	400.00
Howard M. Gilmore	Student Assistant (5 mos.) .....	200.00
Oscar Metze	Diener (12 mos.) .....	900.00
F. O. Ockerblad	Instructor in Bacteriology.....	1,200.00
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		\$ 10,400.00

#### DISPENSARIES

Pharmacist (8 mos.) .....	\$ 75.00
Pharmacist (8 mos.) .....	75.00
Pharmacist—State Street Dispensary.....	250.00
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	\$ 400.00

#### HOSPITALS

Interne .....	\$ 50.00
Interne .....	50.00
Interne .....	50.00
Interne .....	50.00
Interne .....	50.00
Interne .....	50.00
Interne .....	50.00
Interne .....	50.00
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	\$ 400.00

#### MEDICINE

J. H. J. Upham	Professor of Clinical Medicine .....	\$ 1,800.00
Thomas H. Haines	Professor of Medicine (Nervous Diseases) (military leave) .....	
H. B. Blakey	Asst. Professor of Medicine.....	300.00
J. J. Coons	Asst. Professor of Medicine.....	200.00
C. J. Shepard	Asst. Professor of Medicine (Dermatology).....	200.00
E. G. Horton	Asst. Professor of Medicine (Pediatrics).....	300.00
E. J. Gordon	Asst. Professor of Medicine—Resident Physician of Protestant Hospital (military leave).....	
Sol. A. Hatfield	Asst. Professor of Medicine—Resident Physician of St. Francis Hospital.....	2,250.00
Guy H. Williams	Instructor in Medicine.....	200.00
H. O. Bratton	Instructor in Genito-Urinary Diseases.....	200.00



Joseph W. Leist	Instructor in Medicine.....	1,500.00
R. A. Ramsey	Instructor in Medicine.....	300.00
J. W. Sheetz	Instructor in Medicine (military leave).....	
Samuel Hindman	Instructor in Medicine (military leave).....	
Robert L. Barnes	Assistant in Medicine .....	100.00
G. H. Shawaker	Assistant in Medicine (Genito-Urinary Diseases) ..	200.00
S. D. Edelman	Assistant in Medicine (Pediatrics) (military leave) .....	
Frank C. Wagenhals	Assistant in Medicine (Nervous Diseases).....	300.00

\$ 7,850.00

#### OBSTETRICS

Andrews Rogers	Professor of Obstetrics.....	\$ 1,000.00
Charles W. Hadley	Instructor in Obstetrics.....	400.00
G. W. Brehm	Instructor in Obstetrics (military leave).....	
	Resident Obstetrician .....	500.00

\$ 1,900.00

#### OPHTHALMOLOGY AND OTO-LARYNGOLOGY

John Edwin Brown	Professor of Oto-Laryngology.....	\$ 500.00
Andrew Timberman	Professor of Ophthalmology.....	200.00
George C. Schaeffer	Instructor in Ophthalmology (military leave)...	
Hugh G. Beatty	Instructor in Oto-Laryngology.....	300.00
Andrew W. Prout	Instructor in Oto-Laryngology.....	300.00
Arthur M. Hauer	Instructor (military leave) .....	
Ivor G. Clark	Instructor in Ophthalmology.....	300.00
John B. Alcorn	Instructor .....	300.00
W. H. Hodges	Assistant in Oto-Laryngology.....	200.00
T. Reese Williams	Assistant in Ophthalmology.....	200.00
	Instructor .....	300.00

\$ 2,600.00

#### PATHOLOGY

Ernest Scott	Professor of Pathology.....	\$ 3,250.00
Carl L. Spohr	Professor of Clinical Pathology.....	3,000.00
Jonathan Forman	Asst. Professor of Pathology (military leave)....	
Carl C. Hugger	Assistant in Pathology (military leave).....	
Hazel Cameron	Assistant in Pathology.....	1,200.00
Margaret Fisher	Technical Assistant .....	900.00
	Technical Assistant .....	720.00

\$ 9,070.00

#### PHYSIOLOGY, PHYSIOLOGICAL CHEMISTRY AND PHARMACOLOGY

Clyde Brooks	Professor and Head of Department.....	\$ 3,750.00
A. M. Bleile	Professor of Physiology.....	3,000.00
Clayton McPeck	Asst. Professor of Physiology.....	2,500.00
R. J. Seymour	Asst. Professor of Physiology.....	2,250.00
E. P. Durrant	Instructor in Physiology.....	1,600.00
C. I. Reed	Instructor in Physiology.....	1,000.00
William Irving	Technical Assistant .....	1,600.00
Ellis M. Black	Student Assistant .....	250.00
Frank A. Watson	Student Assistant .....	125.00
	Research Assistant .....	500.00

\$ 16,575.00

## PUBLIC HEALTH AND SANITATION

Eugene F. McCampbell	Professor of Preventive Medicine.....	\$ *
Robert G. Paterson	Asst. Professor of Public Health and Director of Hospitals and Dispensary Social Service.....	2,500.00
Emery R. Hayhurst	Asst. Professor of Hygiene and Medical Direc- tor of Dispensaries .....	2,800.00
L. H. Van Buskirk	Instructor in Public Health Laboratory Methods..	200.00
	Nurse—District Nursing Association (12 mos.)..	450.00
	Nurse—District Nursing Association (12 mos.)..	450.00
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		\$ 6,400.00

## SURGERY AND GYNECOLOGY

Verne A. Dodd	Asst. Professor of Surgery, Chief of Staff of Protestant Hospital (military leave).....	\$
I. B. Harris	Asst. Professor of Surgery, Chief of Staff of St. Francis Hospital .....	300.00
Yeatman Wardlow	Professor of Surgery and Acting Chief of Staff of Protestant Hospital.....	300.00
Fred Fletcher	Asst. Professor of Gynecology (military leave)...	
	Asst. Professor of Gynecology.....	300.00
Leslie L. Bigelow	Asst. Professor of Surgery, Acting Head of the Department and Chief of Staff of Children's Hospital .....	2,250.00
E. A. Hamilton	Asst. Professor of Surgery.....	400.00
John W. Means	Instructor in Surgery (military leave).....	
A. M. Steinfeld	Asst. Professor of Orthopedic Surgery.....	100.00
L. V. Zartman	Instructor in Surgery.....	400.00
Philip Wilson	Instructor in Surgery (military leave).....	
H. A. Baldwin	Instructor in Genito-Urinary Surgery.....	200.00
J. M. Gallen	Instructor in Gynecology.....	200.00
Hugh J. Means	Instructor in Roentgenology (12 mos.).....	700.00
Edward C. Ludwig	Instructor in Surgery (Anaesthetics) (military leave) .....	
E. M. Freese	Assistant in Surgery.....	100.00
Philip J. Reel	Assistant in Surgery (military leave).....	
C. C. Hugger	Assistant in Roentgenology (military leave)....	
P. E. Stiffey	Assistant in Surgery (Anaesthetics).....	200.00
W. N. Taylor	Assistant in Surgery (military leave).....	
F. M. Stanton	Assistant in Gynecology.....	100.00
Mary Worch	Technician (12 mos.) .....	600.00
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		\$ 6,150.00

## SUMMARY OF SALARY BUDGET—COLLEGE OF MEDICINE

College of Medicine—Administration.....	\$ 900.00
Anatomy .....	12,150.00
Bacteriology .....	10,400.00
Dispensaries .....	400.00
Hospitals .....	400.00
Medicine .....	7,850.00
Obstetrics .....	1,900.00
Ophthalmology and Oto-Laryngology .....	2,600.00

\*Salary paid as Dean of the College of Medicine.

Pathology .....	9,070.00
Physiology, Physiological Chemistry and Pharmacology.....	16,575.00
Public Health and Sanitation .....	6,400.00
Surgery and Gynecology .....	6,150.00

Total ..... \$ 74,795.00

#### COLLEGE OF PHARMACY

C. A. Dye	Acting Dean and Professor of Pharmacy.....	\$ 3,050.00
Edward D. Davy	Asst. Professor of Pharmacy.....	1,900.00
Azor Thurston	Lecturer in Pharmaceutical Research.....	1,000.00
	Graduate Assistant .....	850.00
	Student Assistant.....	850.00
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		\$ 6,650.00

#### COLLEGE OF VETERINARY MEDICINE

David S. White	Dean of the College and Professor of Veterinary Medicine (military leave).....	\$ 400.00
O. V. Brumley	Acting Dean, Professor of Veterinary Surgery and Director of Clinics.....	4,500.00
Septimus Sisson	Professor of Comparative Anatomy.....	3,500.00
A. G. G. Richardson	Professor of Veterinary Pathology.....	2,750.00
J. H. Snook	Asst. Professor of Veterinary Surgery.....	2,200.00
Fonsa A. Lambert	Asst. Professor of Comparative Anatomy (military leave) .....	
John N. Shoemaker	Asst. Professor of Veterinary Medicine (12 mos.)	2,000.00
Walter R. Hobbs	Instructor in Veterinary Medicine (12 mos.)....	1,800.00
R. E. Rebrassier	Instructor in Veterinary Medicine (12 mos.)....	1,500.00
R. L. Mundhenk	Instructor in Pathology (military leave).....	
Samuel J. Schilling	Instructor in Veterinary Medicine (temporary)..	1,400.00
	Assistant in Comparative Anatomy.....	1,200.00
R. A. Hendershott	Assistant in Veterinary Pathology.....	1,100.00
	Hospital Clerk (12 mos.).....	780.00
William H. Walker	Groom (12 mos.).....	900.00
James O. Mason	Groom (12 mos.).....	900.00
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		\$ 24,930.00

#### GRADUATE SCHOOL

William McPherson	Dean of the Graduate School (military leave)....	\$ 400.00
W. H. Siebert	Acting Dean of Graduate School.....	300.00
Elizabeth G. Beatty	Fellow (European History) .....	500.00
E. E. H. Boyer	Fellow (Bacteriology) .....	500.00
E Esther Gatewood	Fellow (Psychology).....	500.00
Swarna K. Mitra	Fellow (Agriculture) .....	500.00
Mary B. Housel	Fellow .....	500.00
	Fellow .....	500.00
	Fellow .....	500.00
	Fellow .....	500.00
	Fellow .....	500.00
	Fellow .....	500.00
Almon J. Basinger	Scholar (Entomology).....	250.00
Sylvia M. Byer	Scholar (Romance Languages) .....	250.00
Eva G. Campbell	Scholar (Anatomy) .....	250.00
Mary Conway	Scholar (Romance Languages) .....	250.00
Clarissa S. Hobensack	Scholar (Mathematics) .....	250.00



## MILITARY SCIENCE AND TACTICS

George L. Converse	Commandant .....	\$ 1,700.00
Gustav Bruder	Band Leader .....	500.00
	Assistant .....	1,200.00
Edson I. Small	Captain—Assistant to Commandant.....	400.00
J. F. Madden	Sergeant U. S. Army (12 mos.).....	150.00
John O'Rourke	Sergeant U. S. Army (12 mos.).....	150.00
	2 Colonels @ \$75.00.....	150.00
	6 Majors @ \$50.00 .....	300.00
	22 Captains @ \$40.00 .....	880.00
	44 Lieutenants @ \$30.00 .....	1,320.00
	Band Lieutenant .....	40.00
	5 Band Volunteers @ \$20.00 .....	100.00
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		\$ 6,890.00

## PHYSICAL EDUCATION

L. W. St. John	Professor of Physical Education.....	\$ 4,500.00
J. H. Nichols	Professor of Physical Education (military leave)	
F. R. Castleman	Professor of Physical Education.....	2,750.00
Florence A. Myer	Assistant Professor of Physical Education (on leave) .....	1,500.00
H. C. Ohlson	Instructor in Physical Education (10 mos.).....	1,800.00
Ossian C. Bird	Instructor in Physical Education (10 mos.).....	1,800.00
G. W. Trautman	Instructor in Physical Education (military leave)	
Margaret Hammett	Instructor in Physical Education.....	1,300.00
Selma Mesloh	Assistant in Physical Education.....	750.00
Mrs. Clark Hunter	Pianist .....	300.00
	Student Assistant .....	300.00
Lola Stout	Maid (12 mos.) .....	480.00
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		\$ 15,480.00

## WAR RECORDS COMMITTEE

Secretary .....	\$ 840.00
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	\$ 840.00

## SPECIAL LECTURES

T. C. Mendenhall	Lecturer .....	\$ 500.00
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		\$ 500.00

## SUMMARY OF SALARY BUDGET—PRESIDENT'S DIVISION

Library .....	\$ 32,480.00
Military Science and Tactics .....	6,890.00
Physical Education .....	15,480.00
War Records Committee .....	840.00
Special Lectures .....	500.00
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Total .....	\$ 56,190.00

## SUMMARY OF SALARY BUDGET—EDUCATIONAL DIVISION

College of Agriculture .....	\$ 165,970.00
College of Arts, Philosophy and Science .....	125,450.00
College of Commerce and Journalism.....	56,954.00
College of Dentistry .....	16,200.00

College of Education .....	57,250.00
College of Engineering .....	194,800.00
College of Homeopathic Medicine .....	23,820.00
College of Law .....	23,000.00
College of Medicine .....	74,795.00
College of Pharmacy .....	6,650.00
College of Veterinary Medicine .....	24,930.00
Graduate School .....	10,700.00
President's Division .....	56,190.00
<b>Total .....</b>	<b>\$836,709.00</b>

#### PRESIDENT'S OFFICE

W. O. Thompson	President .....	\$ 10,000.00
Katherine Vogel	Executive Clerk .....	1,200.00
Ruth M. Ford	Stenographer .....	840.00
		<b>\$ 12,040.00</b>

#### BUSINESS MANAGER'S OFFICE

Carl E. Steeb	Secretary of the Board of Trustees and Business Manager .....	\$ 5,000.00
Jane S. Haskett	Chief Clerk .....	1,300.00
R. M. Royer	Purchasing Agent .....	2,500.00
Marguerite L. Makepeace	Clerk .....	1,020.00
Ethel Gilkey	Clerk .....	1,020.00
Harriet Sturm	Stenographer .....	840.00
Minnette Fritts	Student Clerk .....	300.00
Bess C. Watters	Cashier .....	1,300.00
Mary Kraus	Auditor .....	1,500.00
Hazel Bratton	Voucher Clerk .....	960.00
Eather Morrow	Bill Clerk .....	840.00
Charles A. Kuntz	Comptroller .....	1,300.00
Florence Nalle	Bookkeeper .....	1,200.00
Marie D. Haines	Clerk .....	900.00
	Budget and Inventory Clerk .....	900.00
	Clerk .....	840.00
		<b>\$ 22,220.00</b>

#### REGISTRAR'S OFFICE

Edith D. Cockins	Registrar .....	\$ 2,500.00
Lucy M. Taylor	Assistant to Registrar .....	1,400.00
Clara Miller	Assistant to Registrar .....	1,080.00
Helen Clarke	Assistant to Registrar .....	1,080.00
Ruth Evans Agler	Assistant to Registrar .....	900.00
Ethyl Woodbury	Assistant to Registrar .....	900.00
Helen Frame	Assistant to Registrar .....	900.00
	Assistant to Registrar .....	900.00
		<b>\$ 9,660.00</b>

#### ENTRANCE BOARD

Lester E. Wolfe	Secretary .....	\$ 2,400.00
Ednah Pugh	Stenographer .....	840.00
	Assistant to Appointment Secretary .....	840.00
		<b>\$ 4,080.00</b>

# DEAN OF WOMEN

Caroline M. Breyfogle	Dean of Women (12 mos.)	\$ 2,400.00
Arema O'Brien	Assistant to Dean	1,080.00

\$ 3,480.00

# COMMENCEMENT

A. R. Barrington		\$ 750.00
		\$ 750.00

# STENOGRAPHIC AND CLERICAL

Charles E. Findlay	Secretary to Dean of College of Medicine	\$ 1,200.00
Hugh Hardy	Clerk	840.00
Annette M. Shugert	Stenographer	840.00
Mabel Moran	Stenographer	840.00
Clarissa Arndt	Stenographer	840.00
W. Aimee Obaugh	Stenographer	840.00
Mary Lahmering	Stenographer	840.00
Mary Thomas	Clerk	840.00
W. F. Felch	Clerk	840.00
Eva Smith	Stenographer	840.00
M. Grace White	Stenographer	840.00
Edith Rathbun	Stenographer	840.00
Alberta Williams	Stenographer	840.00
M. Helen Pugh	Stenographer	840.00
Victoria Reichel	Stenographer	840.00
Nora Peck	Clerk	900.00
Katherine Pugh	Stenographer	840.00
Alice Moran	Stenographer	840.00
Duncan Cameron	Stenographer	840.00
Marie Hoffman	Stenographer (half time)	420.00
	Stenographer	840.00
Catherine M. Doody	Stenographer	840.00
Margaret M. Ryan	Stenographer	840.00
Lillian Moor	Stenographer	840.00
Muriel Snyder	Stenographer	840.00
Orleta Ansel	Stenographer (half time)	420.00
Cecelia Ryan	Stenographer (half time)	420.00
Mary E. McMillan	Stenographer	840.00
Bernice Blue	Stenographer	840.00
Helen Dunlap	Stenographer	840.00
Blanche L. Clark	Stenographer	840.00
Kathryn Murtha	Stenographer	840.00
Dora M. Soler	Stenographer	840.00
Florence M. Bennett	Stenographer	840.00
Mrs. Mary J. Hunter	Sales Clerk	840.00
Marian Tinsley	Stenographer	840.00
Marie G. Combs	Stenographer	840.00
Bertha Wollman	Stenographer	840.00

\$ 31,080.00

# STUDENT HEALTH SERVICE

H. S. Wingert	Director	\$ 2,750.00
		\$ 2,750.00

# SUMMARY OF SALARY BUDGET—ADMINISTRATIVE DIVISION

President's Office .....	\$ 12,040.00
Business Manager's Office .....	22,220.00
Registrar's Office .....	9,660.00
Entrance Board .....	4,080.00
Dean of Women .....	3,480.00
Commencement .....	750.00
Stenographic and Clerical .....	31,080.00
Student Health Service .....	2,750.00

Total ..... \$ 86,060.00

## ENGINEER'S OFFICE

William C. McCracken	Chief Engineer .....	\$ 3,500.00
	Clerk .....	1,200.00
E. R. Davis	Stenographer .....	900.00

\$ 5,600.00

## SERVICE DEPARTMENT

J. P. Covan	Master Mechanic .....	\$ 2,160.00
W. H. Case	Asst. Chief Engineer .....	1,440.00
Fred Brewer	Engineer .....	1,200.00
W. D. Hicks	Engineer .....	1,200.00
R. M. Ronk	Engineer .....	1,200.00
C. Ashenhurst	Fireman .....	1,080.00
S. Lowery	Fireman .....	1,080.00
James F. Walker	Fireman .....	1,080.00
C. Woodford	Fireman .....	1,080.00
	Fireman (9 mos. for new plant) .....	810.00
	Fireman (9 mos. for new plant) .....	810.00
	Fireman (9 mos. for new plant) .....	810.00
I. C. Reasoner	Blacksmith .....	1,080.00
William Anderson	Craneman .....	1,120.00
	Wiper .....	900.00
	Ash Wheeler .....	900.00
Thomas Howard	Ash Wheeler .....	900.00
J. E. Jones	Ash Wheeler .....	900.00
G. E. Shepherd	Steamfitter .....	1,500.00
B. A. LeBay	Steamfitter .....	1,200.00
Leon Leathers	Heat Control Mechanician .....	1,300.00
F. H. Beck	Electrician .....	1,400.00
G. W. Dillahunt	Asst. Electrician .....	1,180.00
C. T. Fippen	Night Trouble Man .....	960.00
A. O. Kaiser	Helper to Engineer .....	1,060.00
	Helper .....	840.00
Charles Reasoner	Helper to Blacksmith .....	780.00
J. Kraner	Carpenter .....	1,440.00
Martin Caughlin	Carpenter .....	1,280.00
E. I. Martin	Carpenter .....	1,280.00
R. C. Kaiser	Plumber .....	1,350.00
E. Inscho	Plumber's Helper .....	1,080.00
H. E. Truxall	Painter .....	1,220.00
Eli Sherwood	Painter .....	1,080.00
J. Brain	Painter .....	1,000.00
H. R. Johnson	Tinner .....	1,260.00



T. McGarry	Foreman of Campus.....	1,140.00
Joseph Venis	Laborer .....	900.00
L. Stewart	Laborer .....	900.00
J. Fredo	Laborer .....	900.00
J. Hobert	Laborer .....	900.00
Robert L. Farrell	Laborer .....	840.00
J. L. Stainbrook	Laborer .....	900.00
A. Armstrong	Laborer .....	900.00
John Law	Teamster .....	900.00
	Laborer .....	900.00
William North	Day Policeman .....	1,020.00
H. S. Brown	Policeman .....	960.00
Thomas Oram	Inspector of Watchmen .....	960.00
J. T. Daniels	Night Watchman .....	960.00
W. F. Mahaffey	Night Watchman .....	960.00
H. B. Case	Night Watchman .....	960.00
Alphonso Case	Night Watchman .....	960.00
	Night Watchman .....	960.00
	Inspector .....	1,080.00
Charles M. Hicks	Repair and Handy Man .....	1,060.00
Richard Brandon	Janitor .....	900.00
W. M. Penn	Janitor .....	900.00
W. M. Stahl	Janitor .....	900.00
D. W. Williams	Janitor .....	900.00
William Daehler	Janitor .....	900.00
M. N. Cook	Janitor .....	900.00
Harry Chantler	Janitor .....	900.00
G. J. Hoesch	Janitor .....	900.00
O. E. Kiger	Janitor .....	900.00
J. J. Weate	Janitor .....	900.00
W. W. Whitmer	Janitor .....	900.00
J. A. Dannley	Student Janitor .....	360.00
S. A. Williams	Janitor .....	900.00
Cornett, Lou (Mrs.)	Janitress .....	600.00
J. W. Brown	Janitor .....	900.00
	Janitor .....	900.00
G. C. Denney	Janitor .....	900.00
B. N. Lewis	Janitor .....	900.00
R. M. Moore	Janitor .....	900.00
Oliver Smith	Janitor .....	900.00
Fred Fleischer	Janitor .....	900.00
L. F. Jordan	Janitor .....	900.00
B. F. Tallmadge	Janitor .....	900.00
E. L. Clements	Janitor .....	900.00
E. B. Seaman	Janitor .....	300.00
J. C. Ludlum	Janitor .....	900.00
W. Curry	Janitor .....	900.00
James Merrill	Janitor .....	840.00
	Janitor .....	900.00
W. B. Simpson	Janitor .....	900.00
Jack Gantz	Janitor .....	900.00
William Pohle	Janitor .....	900.00
John Long	Janitor .....	900.00
L. W. Richardson	Janitor .....	900.00
E. J. Nutt	Janitor .....	900.00
	Janitress .....	600.00

A. A. Hathaway	Janitor .....	900.00
E. P. Ames	Janitor .....	900.00
Robert Petrie	Janitor .....	900.00
Lena Gheen	Janitress .....	600.00
Lola Hockenberry	Janitress .....	600.00
J. R. Butler	Janitor .....	900.00
Lydia Dawson	Janitress .....	600.00
W. Buechler	Janitor .....	900.00
C. M. Shelton	Janitor .....	900.00
C. E. Harrold	Janitor .....	900.00
Stacy B. Noe	Janitor .....	900.00
W. C. Harbin	Janitor .....	900.00
Laotin Bradley	Janitor .....	900.00
E. R. Muse	Janitor .....	900.00
C. A. Hoppler	Janitor .....	900.00
J. W. DeWitte	Janitor .....	900.00
Ernest Ford	Janitor .....	900.00
M. S. Harvey	Elevator Man .....	480.00
Mary Powers	Matron of Rest Room.....	600.00
W. M. Mutchmore	Custodian of Medical Buildings.....	1,200.00
Agnes McGrail	Laundress .....	600.00
Martha Walker	Laundress .....	600.00
Myrtle Faught	Laundress .....	900.00

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\$110,300.00

#### UNIVERSITY ARCHITECT

Joseph N. Bradford	University Architect .....	\$ 2,800.00
H. F. Reichard	Chief Draftsman (military leave).....	
C. F. Mayer, Jr.	Draftsman .....	1,500.00
F. Leo Smita	Draftsman .....	1,400.00
Coletta Kelley	Stenographer .....	900.00
	Chief Draftsman .....	1,600.00

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\$ 8,200.00

#### SUMMARY OF SALARY BUDGET—PHYSICAL PLANT DIVISION

Engineer's Office .....	\$ 5,600.00
Service Department .....	110,300.00
University Architect .....	8,200.00
Total .....	\$124,100.00

#### ROTARY BUDGET

##### DENTAL CLINIC

Allie F. Harness	Clerk .....	\$ 840.00
Mrs. James Merrill	Janitress .....	360.00

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\$ 1,200.00

##### HOMEOPATHIC CLINIC

Jessie Harrod	Supervising Nurse .....	\$ 1,000.00
Alice Taylor	Hospital Clerk .....	840.00
Elizabeth Simonds	Clinical Clerk .....	840.00
Lydia Hinderer	Cook .....	780.00

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\$ 8,460.00

### JOURNALISM-PRINTING

R. W. Hodgson	Compositor .....	\$ 1,456.00
A. Zierhut	Pressman .....	1,166.00
Sue K. Brown	Feeder and Binder .....	780.00
William Christ	Apprentice Printer .....	1,800.00
Clara Baker	Bookkeeper .....	1,000.00
		<hr/>
		\$ 5,702.00

### OXLEY HALL

Josephine Matthews	House Superintendent .....	\$ 1,200.00
Isabel Colmery	Secretary .....	780.00
Mary Warner	Housekeeper .....	324.00
		<hr/>
		\$ 2,304.00

### STORES AND RECEIVING DEPARTMENT

F. E. Jones	Receiving Clerk .....	\$ 2,100.00
Chester McClintock	Storekeeper Lab. Supply.....	1,500.00
H. W. Miller	First Asst. Storekeeper.....	1,200.00
	Second Asst. Storekeeper.....	1,020.00
Elizabeth Palmer	Clerk and Stenographer.....	750.00
James Lawson	Checking Clerk .....	1,080.00
Earl Conway	Stock Clerk .....	1,080.00
J. R. Remy	Deliveryman .....	960.00
Blanche Sullivan	Clerk and Stenographer .....	1,020.00
Mabel Clum	Clerk and Typist .....	900.00
C. G. Huffman	Laborer .....	780.00
	Helper .....	800.00
		<hr/>
		\$ 13,190.00

### SMITH-HUGHES

W. F. Stewart	Professor of Agricultural Education.....	\$ 450.00
Maude G. Adams	Supervisor of Practice Teaching.....	500.00
		<hr/>
		\$ 950.00

### SUMMARY OF SALARIES IN THE ROTARY BUDGETS

Dental Clinic .....	\$ 1,200.00
Homeopathic Clinic .....	3,460.00
Journalism-Printing .....	5,702.00
Oxley Hall .....	2,304.00
Stores and Receiving Department .....	13,190.00
Smith-Hughes .....	950.00
	<hr/>
Total .....	\$ 26,806.00

### RECAPITULATION

Educational Division.....	\$ *836,709.00
Administrative Division.....	86,060.00

\*NOTE—The sum of \$950.00 of Smith-Hughes fund is included in this total, (\$450.00 in the Department of Agricultural Education and \$500.00 in Department of Home Economics). As this is considered a Rotary fund it should be deducted from the total.



	Smith-Lever		State not Offsetting	U.S.D.A.
	Federal	State		
Expenses .....				200.00
Gertrude Klein, salary.....	780.00			
Carrie Beach, salary.....		720.00		
Mary Baker, salary.....		660.00		
J. A. Bond, salary.....	900.00			
Addressing Room Clerk, salary.....	630.00			
Addressing Room Clerk, salary.....	840.00			
Student Labor, chart making, etc.....	600.00		300.00	
<i>Printing and Distribution of Publications</i>				
Printing Bulletins.....	1,700.00	4,000.00	300.00	
Labor .....	250.00		350.00	
Cuts .....	800.00		200.00	
<i>Contingent Fund</i>				
Reserve fund for transfers for unclassified expenditures .....	5,000.00			
Total .....	\$30,975.00	\$16,505.00	\$10,570.00	
Total Administration.....				\$50,450.00
Total Printing and Distribution of Publications.....				7,600.00
Total Project No. 1.....				\$58,050.00

#### PROJECT NO. 2—COUNTY AGENTS

	Smith-Lever		State not Offsetting	U. S. D. A.	
	Federal	State		Regular	Emergency
O. M. Johnson, salary.....		\$ 1,100.00			\$ 2,000.00
County Agent Leader					
Expenses .....					800.00
A. E. Anderson, salary.....		1,000.00			2,000.00
Asst. County Agent Leader					
Expenses .....					800.00
W. W. Brownfield, salary.....	\$ 300.00				2,100.00
District Supervisor					
Expenses .....					800.00
R. D. Long, salary.....	400.00				2,100.00
District Supervisor					
Expenses .....					800.00
C. A. Mahan, salary.....	400.00				2,100.00
District Supervisor					
Expenses .....					800.00
G. R. Eastwood, salary.....	300.00				2,100.00
District Supervisor					
Expenses .....					800.00
R. E. Bothwell, salary.....		1,600.00			
Bertha Davis, salary.....	900.00				
Stenographer					
Agnes Jordan, salary.....	840.00				
Stenographer					
Mary Avery, salary.....		660.00			
Stenographer					
S. L. Anderson, salary.....		100.00	\$ 200.00		1,500.00

	Smith-Lever		State not Offsetting	U. S. D. A.	
	Federal	State		Regular	Emergency
Travel in County.....			500.00		
Misc. Expense.....			800.00		
H. L. Andrew, salary.....		100.00	200.00	\$1,500.00	
Travel in County.....			500.00		
Misc. Expense.....			260.00		
Genevia Albright, salary.....			540.00		
Stenographer					
M. H. Bartter, salary.....		300.00			1,800.00
Travel in County.....		500.00			
E. A. Brenneman, salary.....		100.00	800.00		1,500.00
Travel in County.....			500.00		
Estelle I. Byrne, salary.....			200.00		
Stenographer					
Washington County, salary.....		300.00			1,800.00
Travel in County.....			500.00		
Misc. Expense.....	300.00				
C. F. Class, salary.....		200.00			1,800.00
Travel in County.....		500.00			
Misc. Expense.....	200.00				
R. A. Cave, salary.....		100.00	400.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			240.00		
Lowell D. Perry, salary.....			360.00		
Stenographer					
F. S. DeLashmutt, salary.....		400.00	300.00	1,200.00	
Travel in County.....			500.00		
Misc. Expense.....			700.00		
R. F. Donnan, salary.....		400.00	500.00	1,200.00	
Travel in County.....			500.00		
Misc. Expense.....			500.00		
L. M. Evans, salary.....		100.00	200.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			320.00		
Olive Carmean, salary.....			480.00		
Stenographer					
Miami County, salary.....	300.00				1,800.00
Travel in County.....		500.00			
Misc. Expense.....	300.00				
E. H. Faulkner, salary.....		200.00			1,800.00
Travel in County.....			500.00		
Misc. Expense.....	300.00				
C. G. Fieldner, salary.....		100.00	500.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			500.00		
T. B. Foster, salary.....			400.00		1,800.00
Travel in County.....			500.00		
Misc. Expense.....			600.00		
W. F. Gahn, salary.....		100.00	200.00	1,500.00	
Travel in County.....			500.00		
Misc. Expense.....			800.00		
Paul Gerlaugh, salary.....		100.00	900.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			100.00		

	Smith-Lever		State not Offsetting	U. S. D. A.	
	Federal	State		Regular	Emergency
Lorain County, salary.....		100.00	400.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			100.00		
J. C. Hedge, salary.....		800.00	500.00	800.00	
Travel in County.....			500.00		
Misc. Expense.....			20.00		
Bertha Smith, salary.....			480.00		
Stenographer					
E. G. Hibbs, salary.....		100.00	500.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			500.00		
W. J. Hendrix, salary.....		200.00	500.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			20.00		
Irene Irwin, salary.....			480.00		
Stenographer					
M. B. Jimison, salary.....		100.00	200.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			440.00		
Nettie Baumeister, salary.....			360.00		
Stenographer					
F. G. Ketner, salary.....		400.00			1,800.00
Travel in County.....			500.00		
Misc. Expense.....	400.00				
M. E. Laird, salary.....		100.00	400.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			240.00		
Mary E. Yeager, salary.....			360.00		
Stenographer					
H. A. Lehman, salary.....		200.00			1,800.00
Travel in County.....		500.00			
Misc. Expense.....	300.00				
C. L. Long, salary.....		100.00	400.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			100.00		
Cuyahoga County, salary.....		100.00	800.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			200.00		
W. E. McCoy, salary.....		100.00	900.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			100.00		
Sandusky County, salary.....		300.00	300.00		1,800.00
Travel in County.....			500.00		
Misc. Expense.....			200.00		
M. D. Miller, salary.....		100.00	400.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			600.00		
L. L. Mowls, salary.....		100.00	500.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			80.00		
Alma Grove, salary.....			420.00		
Stenographer					
R. W. Munger, salary.....		100.00	400.00		1,500.00

	Smith-Lever		State not Offsetting	U. S. D. A.	
	Federal	State		Regular	Emergency
Travel in County.....			500.00		
Misc. Expense.....			600.00		
A. A. Olsen, salary.....		100.00	200.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			320.00		
Ione J. Lamb, salary.....			480.00		
Stenographer					
G. O. Reed, salary.....		100.00	200.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			800.00		
E. P. Reed, salary.....		100.00	200.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			800.00		
E. C. Richey, salary.....	100.00		600.00		1,500.00
Travel in County.....			500.00		
Inez Biddle, salary.....			400.00		
Stenographer					
H. J. Ridge, salary.....		100.00	200.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			560.00		
Lela Esser, salary.....			240.00		
Stenographer					
S. M. Salisbury, salary.....		100.00	800.00		1,500.00
Travel in County.....			500.00		
Mrs. Ellen Sailer, salary.....			200.00		
Stenographer					
C. R. Shumway, salary.....					1,500.00
Travel in County.....		500.00			
E. C. Sleeth, salary.....		400.00	400.00		1,200.00
Travel in County.....			500.00		
Misc. Expense.....			600.00		
A. G. Smith, salary.....		100.00	500.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			500.00		
O. D. Smith, salary.....		300.00		1,500.00	
Travel in County.....	166.66		333.33		
Misc. Expense.....	300.00				
S. B. Stowe, salary.....	300.00				1,800.00
Travel in County.....		500.00			
Misc. Expense.....	300.00				
D. G. Swanger, salary.....	100.00		100.00	1,500.00	
Travel in County.....			500.00		
Misc. Expense.....			480.00		
Madge Doney, salary.....			420.00		
Stenographer					
A. J. Swift, salary.....		100.00	500.00		1,500.00
Travel in County.....			500.00		
M. C. Thomas, salary.....	100.00		900.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			100.00		
D. R. Van Atta, salary.....	100.00		900.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			100.00		



	Smith-Lever		State not Offsetting	U. S. D. A.	
	Federal	State		Regular	Emergency
W. R. Wheelock, salary.....	200.00				1,800.00
Travel in County.....			500.00		
Misc. Expense.....			300.00		
Karl D. Hirn, salary.....	100.00		400.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			600.00		
Ford S. Prince, salary.....	100.00		800.00	1,500.00	
Travel in County.....			500.00		
Misc. Expense.....			200.00		
Jefferson County, salary.....	100.00		600.00		1,500.00
Travel in County.....			500.00		
Misc. Expense.....			400.00		
<i>Assistants, District Men, Confer-</i>					
<i>ences, and Miscellaneous</i>					
F. Copper, Jr., salary.....	120.00				1,680.00
Travel in County.....		500.00			
Misc. Expense.....	200.00				
H. Eichhorn, salary.....	60.00				1,440.00
Travel in County.....		500.00			
Misc. Expense.....	200.00				
N. W. Glines, salary.....	60.00				1,440.00
Travel in County.....		500.00			
Misc. Expense.....	200.00				
C. J. Windau, salary.....	120.00				1,680.00
Travel in County.....		500.00			
Misc. Expense.....	300.00				
J. D. Van Houten, salary.....	100.00				1,500.00
Travel in County.....		500.00			
Misc. Expense.....	300.00				
J. J. Riggle, salary.....	100.00				1,500.00
Travel in County.....		500.00			
Misc. Expense.....	300.00				
W. A. Alexander, salary.....	120.00				1,680.00
Travel in County.....		500.00			
Misc. Expense.....	300.00				
S. R. Heffron, salary.....	100.00				1,500.00
Travel in County.....		500.00			
Misc. Expense.....	300.00				
W. L. Hammond, salary.....	60.00				1,140.00
Travel in County.....		500.00			
Misc. Expense.....	100.00				
R. H. Sturgeon, salary.....	60.00				1,140.00
Travel in County.....		500.00			
Misc. Expense.....	100.00				
C. W. Bailey, salary.....	100.00				1,500.00
Travel in County.....		500.00			
Misc. Expense.....	200.00				
J. W. Tulloss, salary.....	100.00				1,500.00
Travel in County.....		500.00			
Misc. Expense.....	200.00				
E. E. Barnes, salary.....	100.00				1,500.00
Travel in County.....		500.00			

	Smith-Lever		State not Offsetting	U. S. D. A.	
	Federal	State		Regular	Emergency
Misc. Expense.....	300.00				
Additional District Men					
Salary and Expense.....					3,700.00
Twenty-six Additional Counties					
Average 6 months, salary.....					25,500.00
Six men part time on organization					
Salary, .....					6,000.00
Expense .....					2,400.00
Four conferences, expenses.....	4,000.00	2,000.00			
Travel of Candidates and Emer-					
gency Men, expense.....	1,502.92				
Total .....	\$17,209.58	\$22,460.00	\$59,133.34	\$10,700.00	\$140,000.00
Total for Project No. 2.....					\$249,502.92

#### PROJECT NO. 3-A.

#### DEMONSTRATIONS BY MEANS OF SPECIALISTS IN FARM CROPS

##### *Personnel, Etc.*

W. E. Hanger, salary.....		2,500.00		
Expenses .....		600.00		
Instructor, 10 mos. salary.....	1,750.00			
Expenses .....	500.00			
(A) Boys Corn Club Work				
Two Dem., 2 mos. salary....		600.00		
Expenses .....		100.00	100.00	
(B) Men's Ten-Acre Contest				
Two Dem., 2 mos. salary....	300.00	300.00		
Expenses .....		179.57	20.43	
(C) Seed Improvement Work				
Demonstrator, 2 mos. salary..	200.00			
Expenses .....	200.00			
Members of Department acting				
as Demonstrators, expenses..		500.00		
(D) General Crops Work				
Demonstrator, 3 mos. salary..	225.00			
Expenses .....	300.00			
Cecelia Ryan, ½ salary.....	300.00			
Stenographer				
Total .....	\$3,775.00	\$4,779.57	\$ 120.43	
Total for Project No. 3-A.....				\$8,675.00

#### PROJECT NO. 3-B.—DEMONSTRATIONS BY MEANS OF SPECIALISTS IN AGRICULTURAL ENGINEERING

Specialist, 10 mos. salary.....	2,083.33
Expenses .....	500.00
Draftsman, salary.....	1,500.00
H. C. Ramsower, 2 mos. salary..	550.00
Expenses .....	150.00
F. W. Ives, 2 mos. salary.....	400.00
Members of Department acting as	
Demonstrators, expenses.....	500.00

	Smith-Lever		State not Offsetting	U. S. D. A.	
	Federal	State		Regular	Emergency
Aimee Obaugh, $\frac{1}{2}$ salary.....	450.00				
Totals .....	\$6,183.33				
Total for Project No. 3-B.....					\$6,183.33

**PROJECT NO. 3-C.—DEMONSTRATIONS BY MEANS OF SPECIALISTS  
IN VETERINARY MEDICINE**

				B. A. I.	
L. P. Beechy, salary.....	600.00				1,800.00
Expenses .....	900.00				
Contributions to salaries of three additional veterinarians.....	540.00				
Total .....	\$2,040.00				\$1,800.00
Total for Project No. 3-C.....					\$3,840.00

**PROJECT NO. 3-D.—DEMONSTRATIONS BY MEANS OF SPECIALISTS  
IN HORTICULTURE**

R. B. Cruickshank, salary.....		2,500.00			
Expenses .....		600.00			
F. H. Beach, salary.....	1,900.00				
Expenses .....	590.00				
Demonstrator, 3 mos. salary....	450.00				
Expenses .....	180.00				
Demonstrator, 3 mos. salary....	40.00	410.00			
Expenses .....	80.00				
Members of Department acting as Demonstrators, expenses.....	150.00				
Landscape drafting.....			250.00		
Total .....	\$3,390.00	\$3,510.00	\$ 250.00		
Total for Project No. 3-D.....					\$7,150.00

**PROJECT NO. 3-E.—DEMONSTRATIONS BY MEANS OF  
SPECIALISTS IN ANIMAL HUSBANDRY**

John W. Wuichet, salary.....		2,300.00			
Expenses .....	700.00				
B. L. Thompson, salary.....		2,500.00			
Expenses .....		700.00			
D. J. Kays, 2 mos. salary.....	500.00				
Expenses .....	150.00				
5 Demonstrators, 3 mos. each, Salary .....	130.00	1,870.00			
Expenses .....	1,000.00				
Mary E. Clark, salary.....	600.00				
Totals .....	\$3,080.00	\$7,370.00			
Total for Project No. 3-E.....					\$10,450.00

**PROJECT NO. 3-F.—DEMONSTRATIONS BY MEANS OF  
SPECIALISTS IN POULTRY HUSBANDRY**

M. C. Kilpatrick, salary.....	1,700.00
Expenses .....	700.00
A. B. Dann, salary.....	2,500.00

	Smith-Lever		State not Offsetting	U. S. D. A.	
	Federal	State		Regular	Emergency
Expenses .....		700.00			
F. S. Jacoby, 2 mos. salary.....	460.00				
Expenses .....	160.00				
Totals .....	\$ 620.00	\$5,600.00			
Total for Project No. 3-F.....					\$6,220.00

**PROJECT NO. 3-G.—DEMONSTRATIONS BY MEANS OF  
SPECIALISTS IN VEGETABLE GARDENING**

Specialists, 10 mos. salary.....	1,000.00	1,000.00		
Expenses .....	500.00			
Demonstrator, 3 mos. salary.....	450.00			
Expenses .....	225.00			
Members of Department acting as Demonstrators, expenses.....	150.00			
Totals .....	\$2,325.00	\$1,000.00		
Total for Project No. 3-G.....				\$3,325.00

**PROJECT NO. 3-H.—DEMONSTRATIONS BY MEANS OF  
SPECIALISTS IN SOILS**

J. F. Barker, salary.....		2,750.00		
Expenses .....		650.00		
Myron A. Bachtell, salary.....		2,500.00		
Expenses .....		600.00		
Soils Specialist, 10 mos. salary...	2,083.33			
Expenses .....	500.00			
George Valley, salary.....			1,200.00	
Two Assistants, part time salary			600.00	
Members of Department acting as Demonstrators, expenses.....	200.00			
Orleta Ansel, ½ salary.....	360.00			
Stenographer				
Totals .....	\$3,143.33	\$6,500.00	\$1,800.00	
Total for Project No. 3-H.....				\$11,443.33

**PROJECT NO. 3-I.—DEMONSTRATIONS BY MEANS OF  
SPECIALISTS IN ENTOMOLOGY**

T. H. Parks, salary.....	2,600.00			
Expenses .....		750.00		
Totals .....	\$2,600.00	\$ 750.00		
Total for Project No. 3-I.....				\$ 3,350.00

**PROJECT NO. 3-K.—DEMONSTRATIONS BY MEANS OF  
SPECIALISTS IN PLANT PATHOLOGY**

W. G. Stover, salary.....	210.00*			B. P. I. 1,340.00*
Expenses .....	750.00			
Total .....	\$ 960.00			\$1,340.00
Total for Project 3-K.....				\$2,300.00

# PROJECT NO. 4—BOYS' AND GIRLS' CLUB WORK

	Smith-Lever		State not Offsetting	U. S. D. A.	
	Federal	State		Regular	Emergency
W. H. Palmer, salary.....		750.00		2,000.00	
State Leader					
Expenses .....		800.00			
Ray Fife, salary.....		850.00		1,250.00	
Assistant State Leader					
Expenses .....	550.00	200.00			
B. B. Spohn, salary.....		380.00			1,620.00
Assistant State Leader					
Expenses .....					700.00
Hulda Horst, salary.....		440.00		1,060.00	
Assistant State Leader					
Expenses .....	100.00				650.00
Nelle A. Logan, salary.....	30.00				570.00
County Agent Fulton County					
Expenses .....					400.00
J. H. Mills, salary.....	20.00				380.00
County Leader, Cuyahoga County					
July, Aug., Sept., and Oct.					
Minnie Porter, salary.....	30.00				570.00
County Leader, Tuscarawas Co.					
Expenses .....					400.00
J. C. Spence, salary.....	10.00				190.00
County Leader, Clermont Co.					
July, August, September					
Mrs. Bernice Allen, salary.....	10.00				190.00
County Leader, Fayette County					
July, August					
O. C. Croy, salary.....	25.00				225.00
County Leader, Muskingum Co.					
July, August, ½ September					
W. S. Stoddard, salary.....	25.00				225.00
County Leader, Union County					
July, August, ½ September					
Ralph Toll, salary.....	20.00				380.00
County Leader, Highland Co.					
July, Aug., Sept. and Oct.					
Mrs. Winifred Lantz, salary....	35.00				315.00
County Leader, Putnam County					
July, Aug., Sept., ½ Oct.					
Maretta Allen, salary.....	25.00				225.00
County Leader, Van Wert Co.					
July, August, ½ September					
County Leaders for July, August,					
September, 1918, salary.....	120.00				2,280.00
County Leaders, salary.....	300.00				5,680.00
H. E. Eswine, salary.....			1,800.00		
Expenses .....			700.00		
Catherine Ready, salary.....		840.00			

\*B. P. I.—Sept.-Jan. inclusive \$30.00 per month, Feb.-Aug. inclusive \$170.00 per month. Extension Division Feb.-Aug. inclusive \$30.00 per month.

	Smith-Lever		State not Offsetting	U. S. D. A.	
	Federal	State		Regular	Emergency
Stenographer					
Callie Veidt, salary.....		660.00			
Stenographer					
Totals .....	\$1,800.00	\$4,920.00	\$2,500.00	\$4,810.00	\$15,000.00
Total for Project No. 4.....					\$28,030.00

#### PROJECT NO. 5.—MOVABLE SCHOOLS

Farmers' Week Speakers					
Salary .....			610.00		
Expenses .....			600.00		
Total .....			\$1,210.00		
Total for Project No. 5.....					\$1,210.00

#### PROJECT NO. 6—HOME ECONOMICS

Rhoda E. Dick, salary.....		1,900.00			
Expenses .....	400.00				
Florence H. Willison, 9 mos. sal..		1,080.00			
Expenses .....	450.00				
Mary Graber, salary.....		1,400.00			
Expenses .....	600.00				
Ruth E. Bryant, salary.....		1,400.00			
Expenses .....	600.00				
Lena Bumpas, salary.....		1,700.00			
Expenses .....	600.00				
Julia Smith, salary.....		1,320.00			
Expenses .....	600.00				
Olga Elifritz, salary.....		1,320.00			
Expenses .....	600.00				
Grace Linder, salary.....			750.00		
Marcella Douglas, salary.....	600.00				
Stenographer					
Total .....	\$4,450.00	\$10,120.00	\$ 750.00		
Total for Project No. 6.....					\$15,320.00

#### PROJECT NO. 6-A.—SCHOOL LUNCHES

Treva E. Kauffman, salary.....		1,700.00			
Expenses .....	600.00				
Total .....	\$ 600.00	\$1,700.00			
Total for Project No. 6-A.....					\$2,300.00

#### PROJECT NO. 7.—EXTENSION WORK IN DAIRYING

Oscar Erf, part salary.....		500.00			
Expenses .....	500.00				
Ivan McKellip, salary.....	667.67	833.33			1,500.00
Expenses .....		1,000.00			
Dairy Field Man, 10 mos.....	1,333.33				
Expenses .....	800.00				
Stenographer, salary.....	720.00				
Total .....	\$4,020.00	\$1,833.33			\$1,500.00
Total for Project No. 7.....					\$7,353.33

**PROJECT NO. 8—DEMONSTRATIONS BY MEANS OF  
SPECIALISTS IN FARM MANAGEMENT**

	Smith-Lever		State not Offsetting	U. S. D. A.	
	Federal	State		Regular	Emergency
R. F. Taber, salary.....		800.00			1,200.00
Expenses .....		600.00			
Farm Management Demonstrator, Salary .....	766.66				900.00
Expenses .....	500.00				
J. I. Falconer, salary 2 mos.....	440.00				
Expenses .....	250.00				
L. O. Lantis, salary 4 mos.....			666.67*		
Expenses .....			300.00		
H. E. Erdman, expenses.....	250.00				
Marie Hoffman, salary ½ time..	360.00				
Stenographer					
Total .....	\$2,566.66	\$1,400.00	\$ 966.67		\$2,100.00
Total for Project No. 8.....					\$7,033.33

**PROJECT NO. 9.—CORRESPONDENCE COURSES**

J. E. McClintock, ½ salary.....	1,600.00		
Expenses .....	100.00		
Martha Beach, salary.....	900.00		
Grading answers to Correspondence Course lessons.....	900.00		
Labor mailing C. C. lessons.....	300.00		
Total .....	\$3,800.00		
Total for Project No. 9.....			\$3,800.00

**PROJECT NO. 10.—FARMERS' INSTITUTES**

F. L. Allen, salary.....	2,700.00		
Expenses .....	500.00		
Hannah Jones, salary.....	1,200.00		
County Institute Speakers, per diem 37 speakers, 430 two-day meet- ings, salary.....	13,000.00		
Expense .....	8,000.00		
Florence Willison, salary 3 mos. (Dec., Jan., Feb.).....	360.00		
Supplementary Institute Speakers sal. (L. O. Lantis, 2 mos. 333.33)	900.00		
Expenses .....	350.00		
Educational Meeting at Experi- ment Station, expenses.....	350.00		
Total .....	\$27,860.00		
Total for Project No. 10.....			\$27,360.00

# PROJECT NO. 11—HOME DEMONSTRATION AGENTS

	Smith-Lever		State not Offsetting	U. S. D. A.	
	Federal	State		Regular	Emergency
Edna N. White.....		1,000.00			
Expenses .....	400.00				
In charge Urban Agents, salary	120.00				2,380.00
Expenses .....	800.00				
Matilda Campbell, salary.....	120.00				1,800.00
City Agent					
Martha Jones, salary.....	120.00				1,880.00
City Agent					
Alma Sauer, salary.....	60.00				1,440.00
Assistant City Agent					
Mary Elliott, salary.....	60.00				1,440.00
City Agent					
Amy Parker, salary.....	60.00				1,440.00
City Agent					
Kathleen Kent, salary.....	60.00				1,260.00
City Agent					
Florence Nesbitt, salary.....	120.00				2,380.00
City Agent					
Edna Endly, salary.....	60.00				1,380.00
City Agent					
Helen Mougey, salary.....	120.00				1,480.00
Emergency Agent at Large, salary	60.00				1,440.00
Expenses .....	600.00				
Wanda Pryzluska, salary.....	60.00				1,440.00
Emergency Agent at Large, salary					
Expenses .....	600.00				
City Agents to be named, salary.	360.00				4,240.00
Expenses .....	120.00				
In Charge Rural Agents, salary..	120.00				1,880.00
Expenses .....	800.00				
Lulu Billman, salary.....	120.00				1,560.00
County Agent					
Expenses .....					400.00
Clara Hall, salary.....	60.00				1,380.00
County Agent					
Expenses .....					400.00
Alice Swisher, salary.....	120.00				1,560.00
County Agent					
Expenses .....					400.00
Mary I. Brown, salary.....	60.00				1,380.00
County Agent					
Expenses .....					400.00
Cuyahoga County, salary.....	60.00				1,440.00
Expenses .....					400.00
Mary Holmes, salary.....	60.00				1,380.00
County Agent					
Expenses .....					400.00
Blanche Bowers, salary.....	60.00				1,380.00
Expenses .....					400.00
Ruth Beach, salary.....	60.00				1,380.00
County Agent					
Expenses .....					400.00



	Smith-Lever		State not Offsetting	U. S. D. A.	
	Federal	State		Regular	Emergency
Josephine Davis, salary.....	60.00				1,140.00
County Agent					
Expenses .....					400.00
Leah Ascham, salary.....	60.00				1,440.00
County Agent					
Expenses .....					400.00
Edith Hutchinson, salary.....	60.00				1,440.00
County Agent					
Expenses .....					400.00
County Agents to be named, average 6 mos. each, salary.....	4,360.00		700.00		14,740.00
Expenses .....					5,200.00
Travel of Candidates.....	300.00				
Total .....	\$10,260.00	\$1,000.00	\$ 700.00		\$65,700.00
Total for Project No. 11.....					\$77,660.00

#### ALL FUNDS USED FOR EXTENSION WORK

Regular .....	\$319,806.24
Emergency .....	220,700.00
Grand Total.....	\$540,506.24

#### SOURCES OF INCOME 1918-1919

State Appropriation (\$180,295.00).....	\$124,075.00
Smith-Lever .....	99,447.90
Institute Funds from Counties.....	15,400.00
County Agent Funds from Counties.....	59,133.34
Regular U. S. D. A. Funds	
County Agents.....	10,700.00
Boys' and Girls' Clubs.....	4,310.00
Farm Management.....	2,100.00
U. S. D. A. Bureau Funds	
Veterinary Medicine.....	1,800.00
Dairying .....	1,500.00
Plant Pathology.....	1,340.00
Total .....	\$319,806.24
U. S. D. A. War Emergency Funds	
County Agents.....	140,000.00
Home Demonstration Agents	
County .....	41,700.00
City .....	24,000.00
Boys' and Girls' Clubs.....	15,000.00
Total .....	220,700.00
Grand Total.....	\$540,506.24

# AGRICULTURAL COLLEGE EXTENSION SERVICE SALARY ROLL

	Total	Smith-Lever		State not Offsetting	U. S. D. A.	
		Federal	State		Regular	Emergency
Clark S. Wheeler.....	\$3,600.00		\$3,600.00			
George B. Crane.....	2,300.00		2,300.00			
Helen Davis.....	900.00	\$ 900.00				
Lucile Taylor.....	900.00		900.00			
Isabel McClure.....	780.00	780.00				
Jessie M. Haible.....	840.00	840.00				
J. E. McClintock, ½ salary.....	1,600.00	200.00		\$1,400.00		
Frank C. Dean.....	2,100.00		2,100.00			
Ethel M. Cadley.....	1,300.00	1,300.00				
E. K. Emslie.....	1,600.00	1,600.00				
Gertrude Klein.....	780.00	780.00				
Carrie Beach.....	720.00		720.00			
Mary Baker.....	660.00		660.00			
J. A. Bond.....	900.00	900.00				
Addressing Room Clerk.....	630.00	630.00				
Addressing Room Clerk.....	840.00	840.00				
Student Labor, Chart Making, etc.....	900.00	600.00		300.00		
O. M. Johnson.....	3,100.00		1,100.00			2,000.00
A. E. Anderson.....	3,000.00		1,000.00			2,000.00
W. W. Brownfield.....	2,400.00	300.00				2,100.00
R. D. Long.....	2,500.00	400.00				2,100.00
C. A. Mahan.....	2,500.00	400.00				2,100.00
G. R. Eastwood.....	2,400.00	300.00				2,100.00
R. E. Bothwell.....	1,600.00		1,600.00			
Bertha Davis.....	900.00	900.00				
Agnes Jordan.....	840.00	840.00				
Mary Avery.....	660.00	660.00				
S. L. Anderson.....	1,800.00		100.00	200.00		1,500.00
H. L. Andrew.....	1,800.00		100.00	200.00	1,500.00	

Genevia Albright.....	540.00		540.00	
M. H. Bartter.....	2,100.00	300.00		1,800.00
E. A. Brenneman.....	2,400.00	100.00	800.00	1,500.00
Estelle I. Bryne.....	200.00		200.00	
Washington County.....	2,100.00	300.00		1,800.00
C. F. Class.....	2,000.00	200.00		1,800.00
R. A. Cave.....	2,000.00	100.00	400.00	1,500.00
Lowell D. Perry.....	360.00		360.00	
F. S. DeLashmutt.....	1,900.00	400.00	300.00	1,200.00
R. F. Donnan.....	2,100.00	400.00	500.00	1,200.00
L. M. Evans.....	1,800.00	100.00	200.00	1,500.00
Olive Carmean.....	480.00		480.00	
Miami County.....	2,100.00	300.00		1,800.00
E. H. Faulkner.....	2,000.00	200.00		1,800.00
C. G. Fieldner.....	2,100.00	100.00	500.00	1,500.00
T. B. Foster.....	2,200.00		400.00	1,800.00
W. F. Gahm.....	1,800.00	100.00	200.00	1,500.00
Paul Gerlaugh.....	2,500.00	100.00	900.00	1,500.00
Lorain County.....	2,000.00	100.00	400.00	1,500.00
J. C. Hedge.....	2,100.00	800.00	500.00	800.00
Bertha Smith.....	480.00		480.00	
E. G. Hibbs.....	2,100.00	100.00	500.00	1,500.00
W. J. Hendrix.....	2,200.00	200.00	500.00	1,500.00
Irene Irwin.....	480.00		480.00	
M. B. Jimison.....	1,800.00	100.00	200.00	1,500.00
Nettie Baumeister.....	360.00		360.00	
F. G. Ketner.....	2,200.00	400.00		1,800.00
M. E. Laird.....	2,000.00	100.00	400.00	1,500.00
Mary E. Yeager.....	360.00		360.00	
H. A. Lehman.....	2,000.00	200.00		1,800.00
C. L. Long.....	2,000.00	100.00	400.00	1,500.00
Cuyahoga County.....	2,400.00	100.00	800.00	1,500.00
W. E. McCoy.....	2,500.00	100.00	900.00	1,500.00
Sandusky County.....	2,400.00	300.00	300.00	1,800.00
M. D. Miller.....	2,000.00	100.00	400.00	1,500.00

	Total	Smith-Lever		State not Offsetting	U. S. D. A.	
		Federal	State		Regular	Emergency
L. L. Mowls.....	2,100.00		100.00	500.00		1,500.00
Elma Grove.....	420.00			420.00		
R. W. Munger.....	2,000.00		100.00	400.00		1,500.00
A. A. Olsen.....	1,800.00		100.00	200.00		1,500.00
Ione J. Lamb.....	480.00			480.00		
G. O. Reed.....	1,800.00		100.00	200.00		1,500.00
E. P. Reed.....	1,800.00		100.00	200.00		1,500.00
E. C. Richey.....	2,200.00	100.00		600.00		1,500.00
Inez Biddle.....	400.00			400.00		
H. J. Ridge.....	1,800.00		100.00	200.00		1,500.00
Lela Esser.....	240.00			240.00		
S. M. Salisbury.....	2,400.00		100.00	800.00		1,500.00
Mrs. Ellen Sailer.....	200.00			200.00		
C. R. Shumway.....	1,500.00					1,500.00
E. C. Sleeth.....	2,000.00		400.00	400.00		1,200.00
A. G. Smith.....	2,100.00		100.00	500.00		1,500.00
O. D. Smith.....	1,800.00		300.00		1,500.00	
S. B. Stowe.....	2,100.00	300.00				1,800.00
D. G. Swanger.....	1,700.00	100.00		100.00	1,500.00	
Madge Doney.....	420.00			420.00		
A. J. Swift.....	2,100.00		100.00	500.00		1,500.00
M. C. Thomas.....	2,500.00	100.00		900.00		1,500.00
D. R. Van Atta.....	2,500.00	100.00		900.00		1,500.00
W. R. Wheelock.....	2,000.00	200.00				1,800.00
Karl D. Hirn.....	2,000.00	100.00		400.00		1,500.00
Ford S. Prince.....	2,400.00	100.00		800.00	1,500.00	
Jefferson County.....	2,200.00	100.00		600.00		1,500.00
F. Copper, Jr.....	1,800.00	120.00				1,680.00
H. Eichhorn.....	1,500.00	60.00				1,440.00
N. W. Glines.....	1,500.00	60.00				1,440.00
C. J. Windau.....	1,800.00	120.00				1,680.00
J. D. Van Houten.....	1,600.00	100.00				1,500.00

J. J. Riggle.....	1,600.00	100.00	1,500.00
W. A. Alexander.....	1,800.00	120.00	1,680.00
S. R. Heffron.....	1,600.00	100.00	1,500.00
W. L. Hammond.....	1,200.00	60.00	1,140.00
R. H. Sturgeon.....	1,200.00	60.00	1,140.00
C. W. Bailey.....	1,600.00	100.00	1,500.00
J. W. Tulloss.....	1,600.00	100.00	1,500.00
E. E. Barnes.....	1,600.00	100.00	1,500.00
Additional District Men.....	3,700.00		3,700.00
Twenty-six additional counties average 6 mos. salary.....	25,500.00		25,500.00
Six men part time on organization, salary.....	6,000.00		6,000.00
W. E. Hanger.....	2,500.00	2,500.00	
Instructor, 10 mos.....	1,750.00	1,750.00	
(A) Boys' Corn Club Work, two Demonstrators 2 mos. sal... ..	600.00	600.00	
(B) Men's Ten-Acre Contest, two Demonstrators, 2 mos. sal. ....	600.00	300.00	300.00
(C) Seed Improvement Work, Demonstrator, 2 mos. salary.. ..	200.00	200.00	
(D) General Crops Work, Demonstrator, 3 mos. salary.....	225.00	225.00	
Cecelia Ryan, ½ salary.....	300.00	300.00	
Specialist, Agricultural Engineering, 10 mos.....	2,083.33	2,083.33	
Draftsman .....	1,500.00	1,500.00	
H. C. Ramsower, 2 mos.....	550.00	550.00	
F. W. Ives, 2 mos.....	400.00	400.00	
Aimee Obaugh, ½ salary.....	450.00	450.00	B. A. I.
L. P. Beechy.....	2,400.00	600.00	1,800.00
Contributions to salaries of three additional Veterinarians.. ..	540.00	540.00	
R. B. Cruickshank.....	2,500.00	2,500.00	
F. H. Beach.....	1,900.00	1,900.00	
Demonstrator, 3 mos.....	450.00	450.00	
Demonstrator, 3 mos.....	450.00	40.00	410.00
Landscape Drafting.....	250.00		250.00
John W. Wuichet.....	2,300.00	2,300.00	
B. L. Thompson.....	2,500.00	2,500.00	
D. J. Kays, 2 mos.....	500.00	500.00	
Five Demonstrators, 3 mos. each.....	2,000.00	130.00	1,870.00
Mary E. Clark.....	600.00	600.00	

	Total	Smith-Lever		State not Offsetting	U. S. D. A.	
		Federal	State		Regular	Emergency
M. C. Kilpatrick.....	1,700.00		1,700.00			
A. B. Dann.....	2,500.00		2,500.00			
F. S. Jacoby, 2 mos.....	460.00	460.00				
Specialist, Vegetable Gardening 10 mos.....	2,000.00	1,000.00	1,000.00			
Demonstrator, 8 mos.....	450.00	450.00				
J. F. Barker.....	2,750.00		2,750.00			
Myron A. Bachtell.....	2,500.00		2,500.00			
Soils Specialist, 10 mos.....	2,083.33	2,083.33				
George Valley.....	1,200.00			1,200.00		
Two Assistants, part time.....	600.00			600.00		
Orleta Ansel, ½ salary.....	360.00	360.00				
T. H. Parks.....	2,600.00	2,600.00				B. P. I.
W. G. Stover.....	1,550.00	210.00				1,340.00
W. H. Palmer.....	2,750.00		750.00		2,000.00	
Ray Fife.....	2,100.00		850.00		1,250.00	
B. B. Spohn.....	2,000.00		380.00			1,620.00
Hulda Horst.....	1,500.00		440.00		1,060.00	
Nellie A. Logan.....	600.00	30.00				570.00
J. H. Mills.....	400.00	20.00				380.00
Minnie Porter.....	600.00	30.00				570.00
J. C. Spence.....	200.00	10.00				190.00
Mrs. Bernice Allen.....	200.00	10.00				190.00
O. C. Croy.....	250.00	25.00				225.00
W. S. Stoddard.....	250.00	25.00				225.00
Ralph Toll.....	400.00	20.00				380.00
Mrs. Winifred Lantz.....	350.00	35.00				315.00
Maretta Allen.....	250.00	25.00				225.00
8 County Leaders for July, August, September, 1918.....	2,400.00	120.00				2,280.00
County Leaders.....	5,980.00	300.00				5,680.00
H. E. Eswine.....	1,800.00			1,800.00		
Catherine Ready.....	840.00		840.00			
Callie Veidt.....	660.00		660.00			

Farmers' Week Speakers.....	610.00			610.00
Rhoda E. Dick.....	1,900.00		1,900.00	
Florence H. Willison, 9 mos.....	1,080.00		1,080.00	
Mary Graber.....	1,400.00		1,400.00	
Ruth E. Bryant.....	1,400.00		1,400.00	
Lena Bumpas.....	1,700.00		1,700.00	
Julia Smith.....	1,320.00		1,320.00	
Olga Elifritz.....	1,320.00		1,320.00	
Grace Linder.....	750.00			750.00
Marcella Douglas.....	600.00	600.00		
Treva E. Kauffman.....	1,700.00		1,700.00	
Oscar Erf, part salary.....	500.00		500.00	
Ivan McKellip.....	2,500.00	666.67	333.33	B. A. I. 1,500.00
Dairy Field Man, 10 mos.....	1,333.33	1,333.33		
Stenographer .....	720.00	720.00		
R. F. Taber.....	2,000.00		800.00	1,200.00
Farm Management Demonstrator.....	1,666.66	766.66		900.00
J. I. Falconer, 2 mos.....	440.00	440.00		
L. O. Lantis, 4 mos.....	666.67			666.67
Marie Hoffman, ½ time.....	360.00	360.00		
J. E. McClintock, ½ salary.....	1,600.00			1,600.00
Martha Beach.....	900.00			900.00
F. L. Allen.....	2,700.00			2,700.00
Hannah Jones.....	1,200.00			1,200.00
County Institute Speakers, Per Diem, 37 speakers, 430 two-day meetings.....	13,000.00			13,000.00
Florence Willison, 3 mos.....	360.00			360.00
Supplementary Institute Speakers.....	900.00			900.00
Edna N. White.....	1,000.00		1,000.00	
In Charge Urban Agents.....	2,500.00	120.00		2,380.00
Matilda Campbell.....	1,920.00	120.00		1,800.00
Martha Jones.....	2,000.00	120.00		1,880.00
Alma Sauer.....	1,500.00	60.00		1,440.00
Mary Elliott.....	1,500.00	60.00		1,440.00
Amy Parker.....	1,500.00	60.00		1,440.00

	Total	Smith-Lever		State not Offsetting	U. S. D. A.	
		Federal	State		Regular	Emergency
Kathleen Kent.....	1,320.00	60.00				1,260.00
Florence Nesbitt.....	2,500.00	120.00				2,380.00
Edna Endly.....	1,440.00	60.00				1,380.00
Helen Mougey.....	1,600.00	120.00				1,480.00
Emergency Agent at Large.....	1,500.00	60.00				1,440.00
Wanda Pryzluska.....	1,500.00	60.00				1,440.00
City Agents to be named.....	4,600.00	360.00				4,240.00
In Charge of Rural Agents.....	2,000.00	120.00				1,880.00
Lulu Billman.....	1,680.00	120.00				1,560.00
Clara Hall.....	1,440.00	60.00				1,380.00
Alice Swisher.....	1,680.00	120.00				1,560.00
Mary I. Brown.....	1,440.00	60.00				1,380.00
Cuyahoga County.....	1,500.00	60.00				1,440.00
Mary Holmes.....	1,440.00	60.00				1,380.00
Blanche Bowers.....	1,440.00	60.00				1,380.00
Ruth Beach.....	1,440.00	60.00				1,380.00
Josephine Davis.....	1,200.00	60.00				1,140.00
Leah Ascham.....	1,500.00	60.00				1,440.00
Edith Hutchinson.....	1,500.00	60.00				1,440.00
County Agents to be named, average 6 mos. each.....	19,800.00	4,360.00		700.00		14,740.00
Totals .....	\$381,728.32	\$47,368.32	\$63,043.33	\$52,456.67	\$17,110.00	\$201,750.00
Total Personal Service.....						\$381,728.32



# MAINTENANCE

## PROJECT NO. 1

	Smith-Lever		State not Offsetting	U. S. D. A.	
	Federal	State		Regular	Emergency
<i>Office Supplies</i>					
Small Printing.....	\$2,000.00	\$1,000.00	\$2,000.00		
Office Supplies.....	1,200.00		300.00		
Correspondence Course Supplies..			2,000.00		
Postage .....	1,080.00		920.00		
Photographs .....	1,400.00		600.00		
Express and Freight.....	600.00				
Communication .....	1,975.00	425.00	200.00		
<i>Equipment</i>					
Educational .....	1,400.00		1,100.00		
Office .....	2,400.00	600.00			
Automobile .....	900.00				
<i>Materials</i>					
Motor Supplies.....	500.00				
General Plant.....			100.00		
<i>Printing and Distribution of</i>					
<i>Publications</i>					
Printing Bulletins.....	1,700.00	4,000.00	800.00		
Labor .....	250.00		350.00		
Cuts .....	800.00		200.00		
Contingent Fund.....	5,000.00				

## PROJECT NO. 2

Local Expense, County Agents... 11,069.58 11,500.00 35,613.34

## PROJECT NO. 9

Labor Correspondence Courses....			300.00		
Lessons, Grading Lessons.....			900.00		
<i>Transportation</i>					
Project No. 1.....	400.00	200.00	800.00		
Project No. 2.....					7,200.00
Project No. 3-A.....	1,000.00	1,379.57	120.43		
Project No. 3-B.....	1,150.00				
Project No. 3-C.....	900.00				
Project No. 3-D.....	1,000.00	600.00			
Project No. 3-E.....	1,850.00	700.00			
Project No. 3-F.....	160.00	1,400.00			
Project No. 3-G.....	875.00				
Project No. 3-H.....	700.00	1,250.00			
Project No. 3-I.....		750.00			
Project No. 3-K.....	750.00				
Project No. 4.....	650.00	1,000.00	700.00		2,150.00
Project No. 5.....			600.00		
Project No. 6.....	3,850.00				
Project No. 6-A.....	600.00				
Project No. 7.....	1,800.00	1,000.00			

	Smith-Lever		State not Offsetting	U. S. D. A.	
	Federal	State		Regular	Emergency
Project No. 8 .....	1,000.00	600.00			
Project No. 9 .....			100.00		
Project No. 10 .....			9,200.00		
Project No. 11 .....	3,620.00				9,600.00
Totals .....	\$52,079.58	\$26,404.57	\$56,703.77		\$18,950.00
Total Maintenance.....	52,079.58	26,404.57	56,703.77		18,950.00
Total Personal Service....	47,368.82	63,043.33	52,456.67	17,110.00	201,750.00
Total Appropriation.....	99,447.90	89,447.90	109,160.44	17,110.00	220,700.00
Personal Service.....					\$381,728.32
U. S. D. A. Bureau Funds.....					4,640.00
Total Personal Service.....					386,368.32
Total Maintenance.....					154,137.92
Grand Total.....					\$540,506.24

## PERSONNEL

NAME	TITLE	RANK
Clark S. Wheeler	Director	Professor
J. E. McClintock	Agricultural Editor	Professor
George B. Crane	Secretary	Assistant Professor
Frank C. Dean	Assistant Agricultural Editor	Assistant Professor
Helen Davis	Stenographer	
Lucile Taylor	Stenographer	
Isabel McClure	Stenographer	
Jessie Haible	Stenographer	
Gertrude Klein	Stenographer	
Carrie Beach	Stenographer	
Mary Baker	Stenographer	
E. K. Emslie	Photographer	
Ethel M. Cadley	Assistant in Agricultural Extension	
J. A. Bond	In charge of Addressing Room	
O. M. Johnson	County Agent Leader	Professor
A. E. Anderson	Assistant County Agent Leader	Professor
W. W. Brownfield	District Supervisor	Assistant Professor
R. D. Long	District Supervisor	Assistant Professor
C. A. Mahan	District Supervisor	Assistant Professor
G. R. Eastwood	District Supervisor	Assistant Professor
R. E. Bothwell	Assistant in County Agent Work	
Bertha Davis	Stenographer	
Agnes Jordan	Stenographer	
Mary Avery	Stenographer	
S. L. Anderson	County Agricultural Agent	
H. L. Andrew	County Agricultural Agent	
M. H. Bartter	County Agricultural Agent	
E. A. Brennenman	County Agricultural Agent	
C. F. Class	County Agricultural Agent	
R. A. Cave	County Agricultural Agent	
F. S. DeLashmutt	County Agricultural Agent	

NAME	TITLE	RANK
R. F. Donnan	County Agricultural Agent	
L. M. Evans	County Agricultural Agent	
E. H. Faulkner	County Agricultural Agent	
C. G. Fieldner	County Agricultural Agent	
T. B. Foster	County Agricultural Agent	
W. F. Gahm	County Agricultural Agent	
Paul Gerlaugh	County Agricultural Agent	
J. C. Hedge	County Agricultural Agent	
E. G. Hibbs	County Agricultural Agent	
W. J. Hendrix	County Agricultural Agent	
M. B. Jimison	County Agricultural Agent	
F. G. Ketner	County Agricultural Agent	
M. E. Laird	County Agricultural Agent	
H. A. Lehman	County Agricultural Agent	
C. L. Long	County Agricultural Agent	
W. E. McCoy	County Agricultural Agent	
M. D. Miller	County Agricultural Agent	
L. L. Mowls	County Agricultural Agent	
R. W. Munger	County Agricultural Agent	
A. A. Olsen	County Agricultural Agent	
G. O. Reed	County Agricultural Agent	
E. P. Reed	County Agricultural Agent	
E. C. Richey	County Agricultural Agent	
H. J. Ridge	County Agricultural Agent	
S. M. Salisbury	County Agricultural Agent	
C. R. Shumway	County Agricultural Agent	
E. C. Sleeth	County Agricultural Agent	
A. G. Smith	County Agricultural Agent	
O. D. Smith	County Agricultural Agent	
S. B. Stowe	County Agricultural Agent	
D. G. Swanger	County Agricultural Agent	
A. J. Swift	County Agricultural Agent	
M. C. Thomas	County Agricultural Agent	
D. R. VanAtta	County Agricultural Agent	
W. R. Wheelock	County Agricultural Agent	
Karl D. Hirn	County Agricultural Agent	
Ford S. Prince	County Agricultural Agent	
Genevia Albright	Stenographer	
Estelle I. Byrne	Stenographer	
Lowell D. Perry	Stenographer	
Olive Carmean	Stenographer	
Bertha Smith	Stenographer	
Irene Irwin	Stenographer	
Nettie Baumeister	Stenographer	
Mary E. Yeager	Stenographer	
Alma Grove	Stenographer	
Ione J. Lamb	Stenographer	
Inez Biddle	Stenographer	
Lela Esser	Stenographer	
Mrs. Ellen Sailer	Stenographer	
Madge Doney	Stenographer	
F. Copper	Assistant County Agent	
H. Eichhorn	Assistant County Agent	
N. W. Glines	Assistant County Agent	
C. J. Windau	Assistant County Agent	

NAME	TITLE	RANK
J. D. VanHouten	Assistant County Agent	
J. J. Riggle	Assistant County Agent	
W. A. Alexander	Assistant County Agent	
S. R. Heffron	Assistant County Agent	
W. L. Hammond	Assistant County Agent	
R. H. Sturgeon	Assistant County Agent	
C. W. Bailey	Assistant County Agent	
J. W. Tulloss	Assistant County Agent	
E. E. Barnes	Assistant County Agent	
W. E. Hanger	Professor of Farm Crops	Professor
Cecelia Ryan	Stenographer	
L. P. Beechy	Assistant Professor of Veterinary Medicine	Assistant Professor
R. B. Cruickshank	Professor of Horticulture	Professor
F. H. Beach	Assistant Professor of Horticulture	Assistant Professor
J. W. Wulchet	Assistant Professor of Animal Husbandry	Assistant Professor
B. L. Thompson	Assistant Professor of Animal Husbandry	Assistant Professor
A. B. Dann	Assistant Professor of Poultry Husbandry	Assistant Professor
M. C. Kilpatrick	Instructor in Poultry Husbandry	Instructor
J. F. Barker	Professor of Soils	Professor
M. A. Bachtell	Professor of Soils	Professor
T. H. Parks	Assistant Professor of Entomology	Assistant Professor
W. G. Stover	Assistant Professor of Plant Pathology	Assistant Professor
W. H. Palmer	State Leader of Boys' and Girls' Club Work	Professor
Ray Fife	Assistant State Leader of Boys' and Girls' Club Work	Assistant Professor
B. B. Spohn	Assistant State Leader of Boys' and Girls' Club Work	Assistant Professor
Hulda Horst	Assistant State Leader of Girls' Club Work	Instructor
Nellie A. Logan	Local Leader Boys' and Girls' Club Work	
J. H. Mills	Local Leader Boys' and Girls' Club Work	
Minnie Porter	Local Leader Boys' and Girls' Club Work	
J. C. Spence	Local Leader Boys' and Girls' Club Work	
Mrs. Bernice Allen	Local Leader Boys' and Girls' Club Work	
O. C. Croy	Local Leader Boys' and Girls' Club Work	
W. S. Stoddard	Local Leader Boys' and Girls' Club Work	
Ralph Toll	Local Leader Boys' and Girls' Club Work	
Mrs. Winifred Lantz	Local Leader Boys' and Girls' Club Work	
Maretta Allen	Local Leader Boys' and Girls' Club Work	
H. E. Eswine	Assistant Professor of Agricultural Education	Assistant Professor
Catherine Ready	Stenographer	
Callie Veidt	Stenographer	
Rhoda E. Dick	Assistant Professor of Home Economics Extension	Assistant Professor
Florence H. Willison	Instructor in Home Economics	Instructor
Mary Graber	Instructor in Home Economics	Instructor
Ruth Bryant	Instructor in Home Economics	Instructor
Lena Bumpas	Instructor in Home Economics	Instructor
Julia Smith	Instructor in Home Economics	Instructor
Olga Elifritz	Instructor in Home Economics	Instructor
Marcella Douglas	Stenographer	
Treva Kauffman	Instructor in Home Economics	Instructor
Oscar Erf	Supervisor of Extension Work in Dairying	Professor
Ivan McKellip	Dairy Field Agent	Professor
R. F. Taber	Demonstrator in Farm Management	Assistant Professor

NAME	TITLE	RANK
L. O. Lantis	Assistant Professor of Rural Economics	Assistant Professor
Marie Hoffman	Stenographer	
Martha Beach	Stenographer	
F. L. Allen	Supervisor of Farmers' Institutes	Professor
Hannah Jones	Secretary of Farmers' Institutes	
Edna N. White	Supervisor of Home Economics Extension	Professor
Matilda Campbell	Home Demonstration Agent	
Martha Jones	Home Demonstration Agent	
Alma Sauer	Home Demonstration Agent	
Mary Elliott	Home Demonstration Agent	
Amy Parker	Home Demonstration Agent	
Kathleen Kent	Home Demonstration Agent	
Florence Nesbitt	Home Demonstration Agent	
Edna Endly	Home Demonstration Agent	
Helen Mougey	Home Demonstration Agent	
Wanda Pryzluska	Home Demonstration Agent	
Lulu Billman	Home Demonstration Agent	
Clara Hall	Home Demonstration Agent	
Alice Swisher	Home Demonstration Agent	
Mary I. Brown	Home Demonstration Agent	
Mary Holmes	Home Demonstration Agent	
Blanche Bowers	Home Demonstration Agent	
Ruth Beach	Home Demonstration Agent	
Josephine Davis	Home Demonstration Agent	
Leah Ascham	Home Demonstration Agent	
Edith Hutchinson	Home Demonstration Agent	

\* \* \* \* \*

Mr. Mallon presented the following resolution which was adopted:

"RESOLVED, That the interest on the endowment fund and all other income of the University for the fiscal year ending June 30, 1919, not otherwise appropriated, be and the same is hereby appropriated for its support and maintenance."

\* \* \* \* \*

The President presented the following applications for deeds for Virginia Military Lands, and, on motion, the Chairman of the Board was directed to execute the same:

Application No. 1839-1449 of Lucy E. Graham et al for 336.42 acres of land in Survey No. 475, in Scioto County.

Application No. 1840-1450 of P. N. Ellis for 317.56 acres of land in Survey No. 397, in Brown County.

Application No. 1841-1451 of Foster and Ballinger for 54.10 acres of land in Survey No. 7288, in Logan County.

Application No. 1842-1452 of Charles Berz for 61.50 acres of land in Survey No. 397, in Brown County.

Application No. 1843-1453 of Charles E. Ellis for 124 acres of land in Survey No. 397, in Brown County.

Application No. 1844-1454 of George Bodey for 100.85 acres of land in Survey No. 396, in Brown County.

Application No. 1845-1455 of Laura Meldahl for 77 acres of land in Survey No. 659, in Clermont County.

Application No. 1846-1456 of Anna Thomas for 35.02 acres of land in Survey No. 397, in Brown County.

Application No. 1847-1457 of Edward C. Scott for 74.64 acres of land in Survey No. 396, in Brown County.

Application No. 1848-1458 of Isabella G. Cruse et al for 64 acres of land in Survey No. 659, in Clermont County.

Application No. 1849-1459 of J. W. Johnson for 42.35 acres of land in Survey No. 508, in Scioto County.

\* \* \* \* \*

Thereupon the Board recessed to meet at 7:30 P. M. at Delco Hall.

JUNE 24, 1918.

DELCO HALL, 7:30 P. M.

The Board came together with the same members present as attended the morning session.

\* \* \* \* \*

Dean Vivian appeared before the Board and presented a layout for proposed buildings for the Department of Animal Husbandry to be located on the lands west of the river.

The sketches as presented were prepared by the College of Agriculture and the University Architect, as directed at a previous meeting of the Board of Trustees.

Dean Vivian also presented a plan for the division of farm lands for the different departments in the College of Agriculture.

The Trustees by general consent approved of the proposed layout of buildings but suggested that the study of the problem be continued.

The division of the land was referred to the President and the Dean for further report with recommendations to the Trustees.

\* \* \* \* \*

Thereupon the Board adjourned to meet in the morning at the Engineers' Club.

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TUESDAY, JUNE 25, 1918.

ENGINEERS' CLUB.

The Board proceeded to the election of officers for the ensuing year, with the following result:

Benj. F. McCann.....	Chairman
John F. Cunningham.....	Vice Chairman
Carl E. Steeb.....	Secretary
Julius F. Stone.....	Treasurer

The President presented the following recommendations concerning the discontinuance of the commercial features of certain departments in the College of Agriculture, and on motion, said recommendations were approved:

1. That the commercial sales from the Departments of Animal Husbandry, Dairying and Horticulture be discontinued.

2. That all produce from these departments after their educational uses are exhausted, shall be turned over without monetary consideration to the Ohio Union.

3. That the Manager of the Ohio Union be directed to distribute such produce to the Union, Oxley Hall and the Hospital, to the end that all such produce shall be consumed and not wasted or lost.

4. That all surplus vegetables, fruit, etc., which can not be immediately consumed, shall be canned, dried or preserved under the direction of the Department of Horticulture.

5. That in all cases where expense is incurred, either for labor or materials, in getting the produce to the consuming departments, or in canning, preserving or drying the same, over and above that actually needed for educational purposes, such expense shall be paid for direct by the consuming departments.

6. The departments affected by this order shall submit to the Dean of the College of Agriculture, on such forms and at such times as he may direct, such data as shall show the amount of produce or live stock grown, the cost of producing the crops or livestock ready for the markets, or such other information as the Dean may desire.

7. That reports from time to time as required by the President, shall be presented by the producing and consuming divisions for presentation to the Board of Trustees with such recommendations as the President may desire.

8. The non-consumable products, such as horses, hides, etc. shall be sold as heretofore and the proceeds turned into the State Treasury.

9. That flowers be sent to the hospitals, Union and Oxley Hall and other departments for decorative purposes, after their use for educational purposes is exhausted.

10. The producing departments shall consult and advise with the consuming departments, as represented by the Manager of the Ohio Union, as to the kinds and quantities of produce needed, and in such cases where more planting will be necessary than will be needed for ordinary educational purposes, then the consuming departments shall pay for the additional seed needed, when so determined by the committee named below.

11. That a committee, consisting of the Business Manager, who shall be Chairman, the Dean of the College of Agriculture, and the Manager of the Ohio Union, be appointed with power, subject to the approval of the President and the Trustees, to interpret and carry out the above orders and to make such other adjustments from time to time as experience may develop. This committee is also directed to

make every effort possible to have such supplies produced as may be needed by the consuming departments.

12. That the above order shall go into effect at the close of business June 30, 1918.

\* \* \* \* \*

The Secretary reported that, acting under the direction of the Board of Trustees, he had secured an option on a tract of land, containing approximately five acres, located at the corner of the Flenniken Pike and Lane Avenue, for the sum of \$2,500.00 which option will expire July 5, 1918.

On motion, the Secretary was directed to proceed with the closing up of the transaction for the purchase of the land, and \$2,500.00 was appropriated for this purpose from the endowment fund.

\* \* \* \* \*

The President discussed the proposed Four-Quarter Plan recently approved by the University Faculty, and recommended that before the Trustees take final action thereon, the President and Secretary be directed to visit Chicago University and examine into the problem of financing the Four-Quarter Plan.

On motion, the President's recommendation was agreed to, and this committee was directed to visit Chicago University and such other places as may be desirable for the purpose of investigation.

\* \* \* \* \*

Upon the recommendation of the President, it was ordered that the fees for the College of Medicine for the coming year be \$100.00 tuition fee and a non-returnable deposit of \$50.00, payable one-half at the beginning of each semester.

\* \* \* \* \*

Upon the recommendation of the President, the following balances remaining in appropriations made from the interest on the endowment fund, were cancelled:

Neil Avenue Roadway.....	\$ 618.16
Expense of Dairy Show.....	207.58
School of Military Aeronautics.....	1,790.37
	<hr/>
	\$2,616.11

and the following additional appropriations from the interest on the endowment fund were made:

Purchase of Kautz Land.....	\$ 32.51
Coal .....	130.68
Addition to Ohio Union.....	133.97
	<hr/>
	\$297.16



In accordance with the general rule covering the appropriation and cancellation of salaries, it was ordered that the necessary appropriations be made to cover minor changes, and that the unused balances remaining in salaries at the close of business June 30, 1918, be cancelled.

\* \* \* \* \*

Mr. Mallon presented the following resolution which was unanimously adopted:

The Board of Trustees of The Ohio State University hereby reaffirms its attitude of helpfulness to the Government in the conduct of the war and approves the action of the President in granting leaves of absence to many professors and instructors whose services can be utilized by various branches of the military service.

We believe that the main object of all public institutions, as well as of individual citizens, at the present, is to render the most direct service possible towards winning the war.

We believe also that the experience gained by members of our faculty in active service will become of great value to the University when they return, after the war shall have been won and the great task of reconstruction shall be undertaken.

While maintaining the scholastic and educational work of the University at its present high standard, we are not unmindful of the priority of the country's immediate need, and hereby commend the policy of the President, and assure him of our approval of any action which will place at the command of the Government all the resources of the University, including the services of any or all members of the faculty whose special skill or knowledge may be demanded.

The Secretary was directed to send a copy of the above resolution to the President of the United States and the Secretary of War.

\* \* \* \* \*

Thereupon the Board adjourned.

Attest: CARL E. STEEB,  
*Secretary.*

BENJ. F. MCCANN,  
*Chairman.*

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Re-elected Professor Veterinary Surgery, Director of Clinic.....	27
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Appointed Laundryman .....	34
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Appointed Instructor Home Economics, Agricultural Extension.....	90
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<b>Bucher, Paul—</b>	
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<b>Burger, Katherine A.—</b>	
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Authorized to attend meeting College Alliance of American Institute of Homeopathic, etc. ....	125
Re-elected Dean College Homeopathic Medicine, Professor of Surgery and Clinical Surgery, Director of University Hospital; salary increased...	194
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Re-elected Assistant Professor German.....	14
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Re-elected Professor Electrical Engineering.....	191

Caldwell, Harry Ernest—	
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Call, Howard—	
Reappointed Demonstrator in Farm Management, Agricultural Extension (6 months) .....	42, 45
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Cameron, Hazel—	
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Title made Assistant in Pathology.....	37
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Cameron, Duncan—	
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Appointed Graduate Scholar.....	199
Campbell, Lois R.—	
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Cardon, Alice (Mrs.)—	
Appointed Assistant Romance Languages .....	85
Cardon, Leopold—	
Re-elected Instructor Romance Languages; salary increased.....	15
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Carmean, Olive—	
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Appointed Night Watchman .....	67
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Reappointed Janitor; salary increased.....	33
Reappointed Janitor; salary increased.....	205
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Reappointed Cataloguer .....	23
Reappointed Cataloguer; salary increased.....	200
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Shenefield, S. Lantz, appointed Student Assistant.....	86
Whitten, Julia E., appointed Assistant.....	87
Adkins, H. B., appointed Instructor.....	87

Miller, Robert E., appointed Graduate Assistant.....	87
Hoover, O. L., appointed Graduate Assistant.....	89
Young, James H., salary increased.....	91
Boord, Cecil E., salary increased.....	91
Adams, Clyde S., title changed; salary increased.....	91
Vanderwerf, John A., resigned.....	92
Baumgardner, H. K., resigned.....	92
Yontz, Merrill, resigned.....	92
Wetnight, Robert D., resigned.....	92
Dundon, Merle L., resigned.....	92
Weiser, R. S., appointed Student Assistant.....	107
Wyman, H. B., appointed Student Assistant.....	107
Tressel, Willard F., appointed Student Assistant.....	107
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Re-elected Instructor in Art; salary increased.....	17
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Re-elected Professor Architecture.....	18
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Sugar, Grover Cleveland, appointed Instructor.....	67
Shank, J. R., appointed Instructor.....	89
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Student Nurse, Homeopathic Hospital.....	23
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Clements, E. L.—	
Reappointed Janitor; salary increased .....	33
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Clifton, J. L.—	
Salary increased .....	
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Re-elected Professor Mechanics .....	21
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Re-elected Professor Mechanics; salary increased.....	193
Coffey, Joel S.—	
Re-elected Assistant Professor, Animal Husbandry; salary increased.....	10
Re-elected Professor Animal Husbandry; salary increased.....	182
Coith, Herbert S.—	
Appointed Graduate Fellow .....	27
Appointed Instructor in Chemistry.....	86
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Cockins, Edith D.—	
Re-elected Registrar, University Editor, and Secretary of Faculty; salary increased .....	30
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Re-elected Professor Political Science, with leave of absence.....	15
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Re-elected Professor Physics .....	21
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<b>Conway, Earl—</b>	
Reappointed Stock Clerk; salary increased.....	35
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<b>Cook, Hazel Bell—</b>	
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<b>Cook, M. N.—</b>	
Reappointed Janitor; salary increased.....	33
Reappointed Janitor; salary increased.....	205
<b>Coolidge, Cole—</b>	
Appointed Student Assistant Department Chemistry.....	191
<b>Coon, S. J.—</b>	
Reappointed Assistant, Economics and Sociology.....	16
Salary increased .....	91
Title changed to Instructor; salary increased.....	145
Re-elected Instructor Economics and Sociology.....	188
<b>Coons, J. J.—</b>	
Re-elected Assistant Professor Medicine.....	25
Re-elected Assistant Professor Medicine.....	196
<b>Cooper, William—</b>	
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<b>Cooperrider, Edith B.—</b>	
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<b>Copper, Frank, Jr.—</b>	
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Re-elected Assistant Professor English.....	185
<b>Cornett, Lou (Mrs.)—</b>	
Reappointed Janitress; salary increased.....	33
Reappointed Janitress; salary increased.....	205
<b>Cornog, Jacob—</b>	
Appointed Assistant in Chemistry.....	191
<b>Corrao, Frank—</b>	
Appointed Laborer, Operation and Maintenance.....	131
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Re-elected Professor Law, on Military Leave.....	195
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Re-elected Instructor Geology.....	14
<b>Cottrell, E. A.—</b>	
Elected Professor Political Science.....	15
To attend National Conference on War Economy.....	175
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Re-elected Professor Prosthetic Dentistry; salary increased.....	17
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De Lashmutt, Floyd, appointed.....	66
Spohn, Burrell B., appointed.....	81
Gahm, Walter F., appointed.....	90
Andrews, H. L., appointed Assistant County Agent.....	90
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Fikret, H. H.—	
Reappointed Assistant Mechanical Engineering.....	21
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Findlay, Charles E.—	
Reappointed Clerk .....	36
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Reappointed Helper O. & M. Division; salary increased.....	32
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Reappointed Machinists's Helper, Electrical Engineering; salary increased	20
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Reappointed Instructor Obstetrics.....	25
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Reappointed Clerk; salary increased.....	202
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Reappointed Janitor; salary increased.....	33
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Re-elected Instructor Physical Education; salary increased, 1917-18.....	29
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<b>Hamilton, T. E.—</b>	
Re-elected Assistant Professor Romance Languages; salary increased.....	15
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Appointed Campus Laborer.....	67
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Re-elected Professor American History.....	13
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<b>Hodges, W. H.—</b>	
Reappointed Assistant Oto-Laryngology.....	25
Reappointed Assistant Oto-Laryngology.....	197
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Reappointed Janitor; salary increased.....	205
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Elifritz, Olga, appointed Assistant.....	80
Hesse, Glenna, appointed Assistant.....	81
Freeman, Marie, appointed Instructor.....	81
MacConathy, Doris, appointed Assistant.....	81
Heston, Laura, appointed Assistant and granted leave of absence for remainder of year.....	81, 114
Junkermann, Anna, appointed Assistant.....	121
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Eichhorn, Hazel, appointed Assistant.....	130
Megathy, Ruth, appointed Assistant.....	139
Marshall, Ida, appointed Assistant.....	139
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Ault, Hazel, resigned.....	64
Bush, Charlotte, resigned.....	65
Hyman, Henrietta, appointed night Supervisor.....	67
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Key, Laura M., appointed Teacher of Maternity and Children's Nursing...	87
Locke, Gladys M., Teacher Laboratory Nurse.....	87
Lenox, Helen, appointed Clerk.....	108
Hyman, Henrietta, resigned.....	110

Romick, Mabel, resigned.....	111
Key, Laura M., resigned.....	120
Fledderjohann, Marian E., appointed Student Nurse.....	121
Daily, Rena, appointed Night Supervisor.....	122
Hill, Olivia, resigned.....	180
Campbell, Lois, resigned.....	180
Harrod, Louisa J., resigned.....	180
Loessel, Gertrude, transferred to position of Acting Principal Training School; Supervisor of Nurses; salary increased.....	183
Ferguson, Mary E., transferred to position Teaching Surgical Nursing; salary increased .....	183
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Terry, Inez, appointed Nurse.....	189
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Green, Floyd M., appointed Student Assistant.....	87
Key, Laura M., appointed.....	87
Young, David, appointed Student Assistant.....	88
Towne, Floyd R., resigned.....	92
Fee, Charles H., appointed Student Assistant.....	107
Pettibone, Frank G., resigned.....	110
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Grosvenor, F. B., leave of absence.....	173
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Re-elected Instructor Chemistry; salary increased.....	190
<b>Hooper, Osman C.—</b>	
Elected Professor Journalism.....	123
Re-elected Professor Journalism.....	188
<b>Hoover, O. L.—</b>	
Appointed Graduate Assistant Chemistry.....	89
Reappointed Instructor Chemistry.....	191
<b>Hopkins, C. A.—</b>	
Reappointed Janitor; salary increased.....	33
Resignation accepted .....	170
<b>Hopkins, Elizabeth—</b>	
Reappointed Stenographer Agricultural Extension; salary increased.....	38, 49
Resignation accepted .....	119



<b>Hopkins, Marie A.—</b>	
Reappointed Library Assistant; salary increased.....	28, 37
Salary increased .....	146
Reappointed Library Assistant.....	200
<b>Hoppler, C. A.—</b>	
Appointed Janitor .....	172
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Re-elected Assistant Professor Mine Engineering.....	21
Re-elected Assistant Professor Mine Engineering and Acting Head of Department; salary increased .....	193
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<b>Richardson, Josephine—</b>	
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Re-elected Instructor English.....	14
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Bickel, Audra R., appointed Assistant.....	85
Gutierrez, Angelica, appointed Assistant.....	85
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Resignation accepted .....	80
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<b>Sampson, Homer C.—</b>	
Appointed Instructor Botany.....	65
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Appointed Cataloguer .....	140
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Re-elected Assistant Professor Forestry.....	12
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Schilling, Samuel J.—	
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Student Nurse, Homeopathic Hospital.....	23
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Re-elected Assistant Professor American History; salary increased.....	13
Re-elected Professor American History; salary increased.....	185
Schlesinger, G. F.—	
Re-elected Assistant Professor Civil Engineering; salary increased.....	19
Re-elected Assistant Professor Civil Engineering; salary increased.....	191
Schneider, Bertha M.—	
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Re-elected Professor Political Science.....	15
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Appointed Graduate Scholar.....	28
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Resignation accepted .....	169
Torr, John—	
Reappointed Hospital Clerk.....	27
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Towne, Floyd R.—	
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Re-elected Professor Law; salary increase.....	23
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Appointed Stenographer Agricultural Extension Service.....	217, 232
Venis, Joseph—	
Reappointed Laborer; salary increased.....	33
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Weidishofen, W. M., appointed Assistant.....	67
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Brumley, O. V., appointed Acting Dean.....	89
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Schilling, Samuel J., appointed Instructor.....	108
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Torr, John, resigned.....	111
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Reappointed Assistant Chemistry.....	19
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Vivian, Alfred—	
Re-elected Dean College of Agriculture, Professor, and Head of Department Agricultural Chemistry and Soils.....	9
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Appointed Graduate Scholar.....	28
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Vogel, Katherine—	
Reappointed Clerk; salary increased.....	31
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Re-elected Professor Clinical Medicine and Acting Head of Department; salary increased .....	25
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Re-elected Professor Manual Training.....	17
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Reappointed Assistant in Medicine; salary increased.....	197

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Walker, Mae (Mrs.)—	
Reappointed Library Assistant; salary increased, 1917-18.....	28
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Walker, Martha—	
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Reappointed Janitor; salary increased.....	33
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Walker, William John—	
Appointed Student Assistant Industrial Arts.....	139
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Re-elected Instructor Home Economics.....	11
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Reappointed Assistant Physics; salary increased.....	22
Reappointed Assistant Physics; salary increased.....	198
Ward, Martha Nelle—	
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Wardlow, Yeatman—	
Re-elected Assistant Professor Clinical Gynecology.....	26
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partment Surgery .....	68
Re-elected Professor Surgery, Acting Chief of Staff, Protestant Hospital;	
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Appointed Assistant Engineering Drawing.....	66
Reappointed Assistant Engineering Drawing; salary increased.....	191
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Appointed Student Assistant Anatomy.....	88
Warner, Mary—	
Housekeeper Oxley Hall .....	85
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Warner, Winifred—	
Reappointed Assistant to Registrar; salary increased.....	30
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Re-elected Instructor Anatomy.....	24
Title made Assistant Professor Anatomy.....	37
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Warren, J. R.—	
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Wasson, R. H.—	
Appointed Assistant Mechanical Engineering.....	21
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Waterman, C. N.—	
Appointed Laboratory Assistant Psychology.....	18
Waters, Ralph C.—	
Appointed Student Assistant Chemistry.....	191
Watson, Frank A.—	
Appointed Student Assistant Physiology.....	89
Reappointed Student Assistant Physiology.....	197
Watson, Robert—	
Reappointed Groom .....	10
Salary increased .....	91
Reappointed Groom; salary increased.....	182
Watters, Bess C.—	
Reappointed Cashier .....	32
Reappointed Cashier; salary increased, 1918-19.....	202
Watts, Arthur S.—	
Re-elected Professor Ceramic Engineering and Head of Department.....	37
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Weate, J. J.—	
Reappointed Janitor; salary increased.....	38
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Weaver, James H.—	
Appointed Instructor Mathematics.....	89
Reappointed Instructor in Mathematics; salary increased.....	192
Webber, Spencer G.—	
Appointed Graduate Assistant Chemistry.....	19
Wegener, Clara G.—	
Appointed Research Assistant in Physiology for May and June.....	180
Weidles, Walter—	
Appointed Instructor Economics and Sociology.....	86
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Reappointed Graduate Assistant Zoology and Entomology.....	12
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Weiser, R. S.—	
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Re-elected Assistant Professor Psychology; salary increased.....	18, 174
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Reappointed Student Assistant Anatomy.....	24
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Appointed Assistant Veterinary Medicine.....	67
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Wesley, Oscar—	
Appointed Graduate Scholar.....	28
West, C. J.—	
Re-elected Assistant Professor Mathematics.....	21
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Wetnight, Robert D.—	
Appointed Graduate Assistant Chemistry.....	19
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Wheeler, Clark S.—	
Re-elected Director Agricultural Extension.....	38, 44, 47
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Wheeler, James W.—	
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Wheelock, W. R.—	
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Appointed Graduate Assistant Bacteriology.....	66
Resignation accepted .....	120
Whitacre, Jessie—	
Reappointed Instructor Home Economics, Agricultural Extension; salary increased .....	42, 45, 48
White, Edna N.—	
Re-elected Professor Home Economics.....	11
Re-elected Supervisor Extension Work in Home Economics.....	42, 44, 47
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White, D. S. (Dr.)—	
Re-elected Professor Veterinary Medicine and Dean.....	27
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White, M. Grace—	
Reappointed Stenographer; salary increased.....	31
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Reappointed Student Assistant Engineering Drawing.....	20
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Whitmer, W. W.—	
Reappointed Janitor; salary increased.....	33
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Whittaker, Alfred Heacock—	
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Whitten, Julia E.—	
Appointed Assistant Chemistry.....	87
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Resignation accepted .....	57
Wilce, J. W.—	
Re-elected Professor Physical Education.....	29
Wiley, E. W.—	
Re-elected Instructor English; salary increased, 1917-18.....	13
Re-elected Instructor English; salary increased, 1918-19.....	185
Will, Harry S.—	
Appointed Graduate Fellow.....	27
Resignation accepted .....	143
Willard, Charles J.—	
Appointed Assistant Professor Farm Crops.....	80
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Re-elected Assistant Professor Farm Crops.....	183
Williams, Alberta—	
Reappointed Stenographer; salary increased.....	31
Reappointed Stenographer; salary increased, 1918-19.....	203
Williams, C. G.—	
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Williams, D. W.—	
Reappointed Janitor; salary increased.....	33
Reappointed Janitor; salary increased.....	205
Williams, Florence—	
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Williams, Guy H.—	
Appointed Instructor Medicine.....	123
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Williams, Josephine—	
Appointed Stenographer .....	108
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Williams, R. C.—	
Appointed Instructor Romance Languages.....	15
Resignation accepted .....	120
Elected Instructor Romance Languages.....	187
Williams, R. D.—	
Appointed Instructor Philosophy.....	15
Reappointed Instructor Philosophy; salary increased.....	186

Williams, O. E.—	
Re-elected Assistant Professor Engineering Drawing; salary increased....	20
Re-elected Assistant Professor Engineering Drawing; salary increased....	191
Williams, O. P.—	
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Williams, S. A.—	
Reappointed Janitor; salary increased.....	33
Reappointed Janitor; salary increased.....	205
Williams, S. R.—	
Appointed Instructor Lake Laboratory, 1917.....	12
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Williams, T. Reese—	
Reappointed Assistant Department Ophthalmology and Oto-Laryngology..	25
Reappointed Assistant in Ophthalmology.....	197
Williams, W. H.—	
Appointed Student Assistant Chemistry.....	191
Willison, Florence—	
Reappointed Instructor Home Economics; Agricultural Extension; salary	
increased.....	42, 44, 48, 45
Reappointed Instructor Home Economics Agricultural Extension.....	232
Wilson, Blanche—	
Reappointed Stenographer Agricultural Extension; salary increased.....	42, 49
Wilson, Hewitt—	
Appointed Assistant Professor Ceramic Engineering.....	88
Re-elected Assistant Professor Ceramic Engineering.....	190
Wilson, Leroy—	
Reappointed caretaker horse barn.....	11
Transferred to Division Operation and Maintenance.....	69
Resignation accepted .....	129
Wilson, P. D.—	
Re-elected Instructor Surgery .....	26
Leave of absence, 1917-18.....	62
Re-elected Instructor Surgery; Military leave, 1918-19.....	198
Wilson, Russell B.—	
Reappointed Laboratory Assistant Psychology.....	18
Resignation accepted .....	92
Wiltberger, R. B.—	
Re-elected as Assistant Professor Crown, Bridge and Porcelain; salary in-	
creased.....	17, 37, 92, 188
Windan, C. J.—	
Appointed Assistant County Agricultural Agent.....	213, 231
Wingert, H. S.—	
Reappointed Director Student Health Service, 1917-18.....	31
Reappointed Director Student Health Service, 1918-19.....	203
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Wise, Lloyd—	
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Withrow, J. R.—	
Re-elected Professor Chemistry .....	19
Re-elected Professor Chemistry .....	190
Withrow, S. S.—	
Reappointed Assistant, Engineering Drawing; salary increased.....	20
Reappointed Assistant, Engineering Drawing.....	191
Wittke, Carl—	
Reappointed Instructor American History.....	13
Reappointed Instructor American History; salary increased.....	185
Wolcott, Roy C.—	
Re-elected Professor Internal Medicine; salary increased.....	22
Re-elected Professor Internal Medicine.....	194
Wolfe, Carrie E.—	
Appointed Assistant, Latin.....	15
Wolfe, Lester E.—	
Re-elected Secretary Entrance Board, 1917-18.....	30
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Wood, George A.—	
Re-elected Instructor American History; salary increased.....	13
Re-elected Instructor American History.....	185
Woodbury, D. A.—	
Re-elected Instructor Physics; salary increased.....	22
Re-elected Instructor Physics; salary increased.....	193
Woodbury, Ethyl—	
Re-appointed Assistant to Registrar; salary increased.....	30
Reappointed Assistant to Registrar; salary increased.....	202
Woodford, C.—	
Reappointed Fireman; salary increased.....	32
Reappointed Fireman; salary increased.....	204
Worch, Mary—	
Appointed Technician in X-Ray Work, Surgery and Gynecology.....	89
Re-elected Technician in Surgery (12 mos.).....	198
Work, Frances—	
Reappointed Stenographer; salary increased.....	30
Workman, A. C.—	
Appointed Instructor Agricultural Chemistry and Soils.....	181
Wright, Harold—	
Reappointed Assistant, Industrial Arts.....	20
Salary increased .....	69
Reappointed Assistant, Machine Shop Practice; salary increased.....	192
Wright, Perry L.—	
Reappointed Assistant, Forging; salary increased.....	20
Reappointed Instructor, Blacksmithing; salary increased.....	192
Wright, Wayne—	
Appointed Student Assistant, Physical Education.....	158

Wuichet, John W.—	
Reappointed Assistant Professor Animal Husbandry, Agricultural Extension; salary increased.....	41, 45, 48
Reappointed Assistant Professor Animal Husbandry, Agricultural Extension .....	232
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Resignation accepted .....	57
Wyman, H. B.—	
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Yamada, Hideo—	
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Yoakum, H. H.—	
Reappointed Student Assistant, Anatomy.....	24
Yontz, Merrill—	
Appointed Graduate Assistant, Chemistry.....	19
Resignation accepted .....	92
Young, David—	
Appointed Student Assistant, Materia Medica.....	88
Reappointed Assistant, Materia Medica.....	194
Young, George H.—	
Appointed Laborer, Animal Husbandry.....	131
Reappointed Poultryman, Department Animal Husbandry; salary increased	182
Young, James H.—	
Re-elected Instructor Chemistry.....	19
Salary increased .....	91
Young, Mary—	
Appointed Graduate Scholar.....	28
Declined Graduate Scholarship.....	65
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Zartman, L. V.—	
Re-elected Instructor Surgery.....	26
Re-elected Instructor Surgery.....	198
Zierhut, A.—	
Appointed Pressman, Journalism-Printing.....	35
Reappointed Pressman; salary increased.....	207
Zoology and Entomology, Department of—	
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